

CITY OF STEINBACH  
Regular Council Meeting  
January 7, 2025

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, January 7, 2025, at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jake Hiebert, Susan Penner, Michael Zwaagstra, Bill Hiebert, Damian Penner & Jac Siemens. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen, and City Clerk, Amanda Dubois.

3. Mayor Earl Funk opened the meeting.

R25-001 4. Councillor D. Penner, Councillor M. Zwaagstra RESOLVED that the agenda be adopted, as amended.

Add: Item 8A Southeast Event Centre Operating Agreement

-Un. Carried-

R25-002 5. Councillor B. Hiebert, Councillor J. Hiebert, RESOLVED that the minutes of the December 17, 2024, Regular Council Meeting be approved.

-Un. Carried-

6. Troy Warkentin, City Manager presented a report on the Southeast Event Centre Operating Agreement and highlighted the following significant components:

- The first term of the agreement will continue until February 14, 2028.
- General operations and associated activities within the facility will be the responsibility of the Southeast Event Group.
- Southeast Event Group's proposed annual operating budgets for the facility are subject to a Council review and approval process.
- Mechanisms for the management and/or disposition of operating surpluses, deficits, or accumulated surplus funds are identified within the agreement.
- The City will provide "back of house" services to SEG to be billed on a cost recovery basis for arena floor, ice maintenance, and facility support operations
- The City agrees to provide annual grant funding to SEG for purposes of operating the facility. equivalent to 0.5 mills of the City's General Municipal Levy to Dec 31, 2029. This is estimated to be \$700,000 annually.
- The City agrees to provide a onetime grant to SEG for the pre-opening operating costs, to a maximum of \$600,000.
- The City will be a party to and approve any proposed third party leases within the facility.
- SEG shall generally adopt operating principles and develop policies to support minor and community based programming within the facility in a manner similar to how the City has previously operated the Centennial and TG Smith arenas.

R25-003 7. Councillor M. Zwaagstra, Councillor J. Hiebert RESOLVED that the Southeast Event Centre Operating Agreement be entered into as presented.

BE IT FURTHER RESOLVED that the signing officer of the City of Steinbach be authorized to execute all required documents.

R25-004 8. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the following accounts be approved for payment:

Accounts Payable (January 2, 2025)	\$	4,421,319.90
Bi-Weekly Pay Period No. 26 (December 17, 2024)	\$	274,759.23
Bi-Weekly Pay Period No. 01 (December 31, 2024)	\$	294,117.70

-Un. Carried-

R25-005 9. Councillor J. Siemens, Councillor J. Hiebert

WHEREAS Section 163 of The Municipal Act states a council may adopt an interim operating budget, for that part of the year prior to the adoption of the operating budget for the fiscal year.

BE IT RESOLVED that the City of Steinbach adopt the following interim operating budget for 2025:

General Government Services	\$ 700,000
Protective Services	\$ 1,100,000
Transportation Services	\$ 800,000
Environmental Health Services	\$ 600,000
Public Health & Welfare	\$ 30,000
Environmental Development	\$ 40,000
Economic Development	\$ 30,000
Recreation Services	\$ 900,000
Fiscal Services	\$4,000,000
Capital Equipment	\$ 1,000,000
Water Utility (Operating)	\$ 900,000

-Un. Carried-

R25-006 10. Councillor S. Penner, Councillor D. Penner RESOLVED that the City of Steinbach request a deadline extension for completion of the Southeast Event Centre project under the Investing In Canada Infrastructure Program - Community Culture and Recreation Infrastructure Stream to October 31, 2025.

-Un. Carried-

R25-007 11. Councillor J. Hiebert, Councillor B. Hiebert

BE IT RESOLVED that the City of Steinbach be authorized to borrow up to \$8,000,000.00 from the Royal Bank of Canada (*hereinafter referred to as "the Bank"*) during 2025 for operating expenses, and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time paid, calculated at the Bank's prime interest rate per annum in effect from time to time minus 0.25% per annum, as well after as before maturity default and judgement, with interest on overdue interest at the same rate as the principal.

THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

(a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and one of the following the City Manager or the Senior Manager, Finance thereof and given to the Bank; or

(b) by overdraft on the account of the corporation with the Bank by cheques signed by the Mayor and one of the following the City Manager or the Senior Manager, Finance thereof.

THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Bank the taxes of the Corporation for the present year for municipal, school or the purposes of the Minister of Intergovernmental Affairs as additional security for the repayment of the amount so borrowed for any of such respective purposes.

THAT the Corporation shall deposit said taxes with the Bank as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Bank shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

THAT the amount so borrowed and interest shall be payable within the current fiscal year.

THAT the Mayor and one of the following the City Manager or the Senior Manager, Finance are hereby authorized to give to the said Bank in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are thereby pledged, hypothecated, mortgaged, transferred and assigned to the Bank as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Bank to the credit of the Corporation in a special account as collateral security for said advance.

-Un. Carried-

R25-008 12. Councillor M. Zwaagstra, Councillor S. Penner RESOLVED that the City of Steinbach expressed concerns regarding the third round of collective bargaining between the Federal government and the RCMP, as recommended by the AMM in its draft letter provided refer the matter to administration to submit a letter to assist with advocacy efforts to slow costs and enhance meaningful consultation with municipal contract partners to the Minister of Public Safety.

-Un. Carried-

R25-009 13. Councillor B. Hiebert, Councillor J. Hiebert RESOLVED that the street lighting contract, presently in force between the City of Steinbach and Manitoba Hydro, be amended as follows:

Install 6 - 60 Watt LED Ornamental Luminaire (exclusive) on Kootenay Way.  
Annual Operating cost for the 6 - 60 Watt LED Ornamental Luminaire \$1,059.12

-Un. Carried-

14. Minutes of the Jake Epp Library of November 13, 2024 were acknowledged.  
Received as information.

15. Minutes of the Seine Rat Roseau Watershed District of November 19, 2024, December 16, 2024 and December 17, 2024 were acknowledged.  
Received as information.

16. Councillor S. Penner, Councillor M. Zwaagstra RESOLVED that the City of Steinbach ratify the following appointments to the Seine Rat Roseau Watershed District:

Councillor Bill Hiebert  
Resident Kevin Pankratz

17. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 7:58 p.m.

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Mayor

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City Manager