

CITY OF STEINBACH
Regular Council Meeting
November 19, 2024

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, November 19, 2024, at City of Steinbach Council Chambers.
2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jake Hiebert, Michael Zwaagstra, Damian Penner, Bill Hiebert, Susan Penner & Jac Siemens. Also present: City Manager, Troy Warkentin, and City Clerk, Amanda Dubois.
3. Councillor M. Zwaagstra opened the meeting.
- R24-219 4. Councillor B. Hiebert, Councillor S. Penner RESOLVED that the agenda be adopted.

-Un. Carried-
- R24-220 5. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the minutes of the November 5, 2024, Organizational Council Meeting be approved.

-Un. Carried-
- R24-221 6. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the minutes of the November 5, 2024, Regular Council Meeting be approved.

-Un. Carried-
7. Council meeting recessed and Public Hearing was called to order at 7:35 p.m., by Mayor Earl Funk. Public Hearing was to consider Conditional Use CU-2024-06.

Conditional Use CU-2024-06
Owner/Applicant: 10027732 Manitoba Inc.
Civic Address: 59 Market Boulevard
Legal: Lot C, Plan 68630

Purpose of Conditional Use CU-2024-06: To allow a daycare centre to be located on the subject property. As per Zoning By-Law 2100, a daycare centre is a conditional use in the "C-MX" Commercial Mixed-Use Zone.
- 7.1 Troy Warkentin, City Manager, introduced Conditional Use CU-2024-06, and reported that notices pursuant to The Planning Act had been completed.
- 7.2 Keith Unger, 122 Granite Park Boulevard, was present at the hearing and took the opportunity to explain that Garth Reimer identified the need for a daycare facility in the area and envisioned the project.
- 7.3 There being no further discussion Council meeting re-opened at 7:38 p.m.
- R24-222 8. Councillor S. Penner, Councillor D. Penner RESOLVED that the City of Steinbach approve Conditional Use CU-2024-06.

-Un. Carried-
9. Troy Warkentin, City Manager presented a report on Shu-Pak Equipment Inc., Notice of Bankruptcy:
 - 9.1 The City issued a tender request for the purchase of a residential garbage truck in 2022. At the September 20, 2022 council meeting, City council approved the tender and awarded the purchase contract to Shu-Pak Equipment Inc. for the amount of \$339,000 plus applicable taxes.

9.2 In 2014 and 2018, the city purchased similar equipment from Shu-Pajk with no issue. September 27, 2022 the City issued a deposit which enabled the City to qualify for a municipal customer discount.

9.3 This past summer, the City received a notice of bankruptcy from the appointed receivers. Until the matter is resolved, this amount will be reflected in the City's financial statements as an allowance for doubtful accounts.

9.4 A revised plan of equipment renewal and replacement for the solid waste department is being developed.

9.5 Mr. Warkentin was prepared to answer questions of council.

10. Troy Warkentin, City Manager presented the following correction in relation to the Park Road West Forcemain Engineering tender award:

10.1 At the November 5, 2024 regular council meeting, Council passed a resolution to award the Engineering Services tender for the Lift Station Upgrades and Force Main Twinning project to Associated Engineering for the corrected amount of \$529,789.89 (plus applicable taxes).

10.2 Mr. Warkentin confirmed that the tender award amount in error and should be awarded to Associated Engineering for the revised amount of \$463,201.00 (plus applicable taxes).

10.3 Mr. Warkentin was prepared to answer questions of council.

R24-223 11. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach award the Engineering Services for the Lift Station Upgrades and Force Main Twinning project to Associated Engineering in the amount of \$463,201.00 (plus applicable taxes).

-Un. Carried-

R24-224 12. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the following accounts be approved for payment:

Accounts Payable (November 13, 2024)	\$	11,933,893.92
Bi-Weekly Pay Period No. 23 (November 5, 2024)	\$	307,329.02
Monthly Pay Period No. 11 (November 7, 2024)	\$	55,047.32

-Un. Carried-

R24-225 13. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the City of Steinbach accept the following business licences. (list attached)

-Un. Carried-

R24-226 14. Councillor S. Penner, Councillor M. Zwaagstra RESOLVED that the building permits as issued during the month of October 2024 be accepted. (list attached)

-Un. Carried-

15. Councillor M. Zwaagstra declared a conflict of interest and left council chambers at 7:51 p.m.

R24-227 16. Councillor J. Siemens, Councillor J. Hiebert RESOLVED that the City of Steinbach give third reading to rezoning By-Law 2250, subject to the execution of a Development Agreement.

-Un. Carried-

17. Councillor M. Zwaagstra returned to council chambers at 7:55 p.m.

18. Mayor Funk re-appointed Troy Warkentin to be a representative of the Steinbach Community Development Corporation.

R24-228 19. Councillor S. Penner, Councillor J. Siemens RESOLVED that the mayor's appointment be ratified.

R24-229 20. Councillor M. Zwaagstra, Councillor B. Hiebert RESOLVED that pursuant to Section 326 of The Municipal Act, the supplementary realty taxes, as presented be added to the 2024 assessment roll in the amount of \$713,614.82. (list attached)

-Un. Carried-

R24-230 21. Councillor J. Siemens, Councillor D. Penner RESOLVED that pursuant to Section 326 of The Municipal Act, the supplementary realty taxes, as presented be cancelled from the 2024 assessment roll in the amount of -\$58,062.27. (list attached)

-Un. Carried-

22. Correspondence and a funding request in the amount of \$10,000.00 from Serving Seniors Inc. for the 2025 Manitoba 55+ Games Committee were acknowledged.
Received as information.

23. Correspondence from STARS were acknowledged.
Received as information.

24. Correspondence and a grant request from Safe Families Canada were acknowledged.
Received as information.

25. Correspondence and a urgent financial request from Adult & Teen Challenge of Central Canada were acknowledged.
Received as information.

26. Correspondence from Public Safety Canada advising the City that the deployment of body worn cameras on RCMP will commence were acknowledged.
Received as information.

27. Councillor D. Penner, Councillor S. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:01 p.m.

*ad

Mayor

City Manager