

CITY OF STEINBACH

Tuesday,
November 5, 2024

COUNCIL MEETING
7:30 p.m.

MISSION STATEMENT

*“Steinbach is a clean, safe and vibrant community that values tradition and prosperity.
Our mission is to continue to preserve the quality of life Steinbach is known
for while effectively managing its growth and resources.”*

City of Steinbach Strategic Priorities 2022-2026

- City Relationships
- Enhanced Safety
- Infrastructure Renewal and Expansion
- Recreation and Cultural Facility Renewals

CITY OF STEINBACH

Tuesday, November 5, 2024
Regular Council Meeting 7:30 p.m.

AGENDA

1. Call to Order
2. Opening - Councillor Jac Siemens
3. Adopt Agenda
4. Minutes of October 15, 2024 Regular Council Meeting pg. 1
5. Business arising from Minutes
6. Public Hearing 7:35 p.m.
 - A. By-Law 2253 (Rezoning)
Re: 40 First Street (2nd reading) pg. 3
 - B. Conditional Use CU-2024-05
Re: 162 PTH 52 West pg. 17
7. Delegation 7:45 p.m.
8. Reports & Recommendations of City Manager
 - A. September 16-17 Rainstorm Report pg. 29
9. Administration
 - A. Accounts Payable back
 - B. Financial Statements (September 30, 2024) back
 - C. PLS - Library Regionalization (resolution) pg. 31
 - D. By-Law 2254
Re: Traffic By-Law (1st reading) pg. 43
 - E. Disaster Financial Assistance (resolution) pg. 67
 - F. Steinbach Community Outreach Proposal and the
Federal Emergency Treatment Fund pg. 69
 - G. Board of Revision (resolution) pg. 92
 - H. Grant Application
Re: Manitoba Growth, Renewal and Opportunities for Manitoba
Municipalities (Information to follow)
 - I. Grant Application
Re: Manitoba Growth, Renewal and Opportunities for Manitoba
Municipalities (Information to follow)

10. Council Question Period
11. Correspondence & Petitions
 - A. Seine Rat Roseau Watershed District
Re: Minutes of September 16, 2024 pg. 100
 - B. Manitoba Crimestoppers 2024-2025 Fundraising Campaign pg. 106
 - C. Minister of Environment and Climate Change
Re: Recycling Rebate Grant pg. 107
 - D. Minister of Indigenous Economic Development
Re: 2024/2025 From the Ground Up - Safe Healthy Communities
for ALL Program funding pg. 108
 - E. Jake Epp Library
Re: Minutes of October 23, 2024 pg. 109
12. Other Business
13. Adjournment

CITY OF STEINBACH
Regular Council Meeting
October 15, 2024

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, October 1, 2024, at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jake Hiebert, Michael Zwaagstra, Damian Penner, Bill Hiebert, Susan Penner & Jac Siemens. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen and City Clerk, Amanda Dubois.

3. Councillor Susan Penner opened the meeting.

R24-194 4. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the agenda be adopted.
-Un. Carried-

R24-195 5. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the minutes of the October 1, 2024, Regular Council Meeting be approved.
-Un. Carried-

R24-196 6. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the following accounts be approved for payment:

Accounts Payable (October 9, 2024) \$ 839,956.68
Monthly Pay Period No. 10 (October 4, 2024) \$ 56,007.06
Bi-Weekly Pay Period No. 21 (October 9, 2024) \$ 309,621.17
-Un. Carried-

R24-197 7. Councillor M. Zwaagstra, Councillor J. Siemens

WHEREAS Section 35(1) of The Municipal Assessment Act provides authority that a council shall each year by resolution appoint a board of revision consisting of not less than three members;

AND WHEREAS one of the appointed members of the board shall serve as the presiding officer of the board;

THEREFORE BE IT RESOLVED that the following persons be appointed to the 2025 board of revision scheduled to be held on October 22, 2024, with the designated role, and the amount of honorarium, as follows:

Matt Wieler	Presiding Officer	\$300.00
Jack Kehler	Member	\$250.00
Roy Enns	Member	\$250.00

-Un. Carried-

8. Council meeting recessed and Public Hearing was called to order at 7:36 p.m., by Mayor Earl Funk. Public Hearing was to consider rezoning By-law 2250.

By-Law 2250 - Rezoning

Owner: Steinbach Bible College Inc.

Applicant: Abe G. Bergen

Civic Address: 333 Loewen Boulevard

Legal: Block 1, Plan 23263, Parcel 4, Plan 7508,

Lots 4 & 5, Plan 22188 & Parcel B, Plan 54264 Ex All Mines and Minerals

Purpose: To rezone the property from 'C4' Commercial Regional to 'E/I' Educational/Institutional to allow for the re-location of the Steinbach Bible College.

8.1 Troy Warkentin, City Manager, introduced rezoning By-Law 2250, reported that notices pursuant to The Planning Act had been completed and no items of correspondence had been received.

8.2 Councillor M. Zwaagstra declared a conflict of interest and left council chambers at 7:47 p.m.

8.3 Dave Reimer, President of Steinbach Bible College, 6 Eastwood Drive, provided the following:

- For 88 years Steinbach Bible College has been empowering servant leaders.
- SBC's annual budget was 2.7 million, with 25 employees and 113 Students, who live in Steinbach
- 5 years ago Steinbach Bible College and Steinbach Christian School divided into two separate organizations due to continued growth
- Steinbach Bible College will move to its new building in September 2026
- The building they are renovating was donated by the owner
- The location will provide better access to the facility, to housing, to RRC Polytech, and is closer to pathways, churches, student service learning opportunities and will be near the Southeast Event Centre

8.4 Abe Bergen provided the following:

- Integrity Design looked at the building and the needs of Steinbach Bible College to align the most suitable plan possible
- Structural, civil and mechanical engineers and architects were consulted and are confident the integrity of the building is worth building on
- Superior Projects has been contracted to bring the project to fruition
- The design team appreciates the assistance from the city engineering and planning and zoning departments.

8.5 There being no further discussion, Council meeting re-opened at 7:48 p.m.

R24-198 9. Councillor S. Penner, Councillor J. Siemens RESOLVED that the City of Steinbach give second reading to rezoning By-Law 2250, subject to the execution of a Development Agreement.

-Un. Carried-

10. Councillor M. Zwaagstra returned to council chambers at 7:54 p.m.

R24-199 11. Councillor D. Penner, Councillor M. Zwaagstra RESOLVED that the building permits as issued during the month of September 2024 be accepted. (list attached)

-Un. Carried-

R24-200 12. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the City of Steinbach accept the following business licences. (list attached)

-Un. Carried-

13. Correspondence from Manitoba Transportation and Infrastructure, Engineering and Technical Services Division regarding Rapid Flashing Low Level (RFL) lights at crosswalks sent by Mr. Bob Barrow on July 24, 2024 was acknowledged.
Received as information.

14. Correspondence from the Association of Manitoba Municipalities regarding the 26th annual fall convention being held November 25-27, 2024 at the RBC Convention Centre in Winnipeg was acknowledged.
Received as information.

15. Councillor J. Siemens, Councillor J. Hiebert RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 7:54 p.m.

*ad

Mayor

City Manager

Re-zoning File # By-Law 2253, FIRST STREET, 40

Administration

RFD #: 2024001042 **Last Updated:** 10/17/2024 10:18:35 AM
Created: 9/13/2024 9:58:19 AM **Status:** Approved
Author: Justina Gell

	Council Meeting Date	Resolution #	Moved By	Seconded By
First Reading:	Oct 01, 2024	R24-192	Jac Siemens	Susan Penner
Second Reading:	Nov 05, 2024			

Council Decision:

RESOLVED

that the City of Steinbach give first reading to By-Law 2253, being a rezoning by-law.

Subject:

Summary

Purpose

The purpose of By-Law 2253 is to re-zone the property from 'RLD' Residential Low Density to 'RMD' Residential Medium Density to allow for the development of a 16 residential multi-family building.

Recommendation

Recommendation is for council to give By-Law 2253 second reading subject to any new information provided at the public hearing and subject to a development agreement

Background

Relevant Policy

Notices pursuant to The Planning Act have been completed, and no registered objections were received as of the writing of this report. Any objections received after the writing of this report will be submitted to City Council as part of the public hearing process.

Reports

City Manager Report

The application under rezoning By-Law 2253 seeks Council approval to rezone the subject property from RLD - Residential Low Density to RMD - Residential Medium Density. The applicant is proposing to redevelop the subject property to contain a 3 storey - 16 unit residential complex.

The affected property includes 40 First Street, which is designated as Residential Policy Area under the City's Official Community Plan. This policy area supports and encourages a variety of residential uses.

Pursuant to the OCP's transportation policies, and with this redevelopment proposal being submitted by the same applicant as under proposed Rezoning By-Law 2252, this file will be referred to Manitoba Transportation and Infrastructure for further review due to its proximity to the Giesbrecht Street/PTH 52W intersection.

The proposed development is considered infill and is subject to the City's multi-family infill policy.

It is recommended that City Council approve second reading to Rezoning By-Law 2253, subject to new information that may be provided at the public hearing, and subject to a development agreement.

City Planner Report

By-Law 2253 Planning Comments

Location:

40 First Street

Current Designation & Zoning:

The properties are currently designated 'Residential Policy Area' in the Official Community Plan.

The properties are currently zoned 'RLD' Residential Low Density.

Proposed Zoning Requirements- 'RMD' Residential Medium Density

'RMD' Residential Medium Density

Residential Medium Density is intended for single-family, two-family and low-rise multiple family units and associated or compatible uses.

Site area-10, 000 sq feet

Site width-75 feet

Front yard-25 feet

Rear yard-25 feet

Side yard-regular-4 feet

Side yard-corner-8 feet

Coverage-50%

Height-3 storeys

Proposed Development Details

Number of buildings-1

Total number of residential units-16

Parking-27 parking stalls required

Sanitation-minimum 1 required

Landscape and buffering-not required as the abutting property is zoned 'RMD' Residential Medium Density and contains a multi-family dwelling on the site

Comments

The applicant is applying to re-zone the subject property Street from 'RLD' Residential Low Density to 'RMD' Residential Medium Density to allow the development of a sixteen unit multi-family building. Over the last few years this particular block of First Street has seen numerous multi-family projects being developed. 6 properties along the north side of First Street were re-zoned in 2018, a property on the southwest side was re-zoned in 2019, two properties on the southeast side were developed in 2019 and 2020 and two more properties are currently being developed. This particular property will have an existing multi-family building adjacent to it if approved.

The applicant proposes to develop one three storey building consisting of a total of 16 units with a maximum height of three storeys which requires a minimum of 26 parking stalls, there are a total of 27 proposed for the site which meet the city's requirement. As this lot is a corner lot with frontage along both Giesbrecht Street and First Street the developer is proposing access for this site will be off Giesbrecht Street. The minimum site width for the 'RMD' Residential Medium Density Zone is 75 feet, whereas this lot has a site width of 72 feet. If council approves the re-zoning it will be subject to a variance approval for the overall site width. The property in question is abutting an existing multi-family development as well as backing onto a city lane, as such it would not require buffering and landscaping.

If approved this development will add to the already existing congestion of traffic within the area, however the addition of the controlled intersection at Giesbrecht Street and PTH 52 West will alleviate some of the congestion when that is installed within the next year. Multi-family infill within this neighbourhood appears to be a continuing trend, apparent by the two applications being presented to council. This lot, situated on the corner with existing multi-family situated on the adjacent property makes sense for further multi-family development as the existing house isn't in the best of condition. Re-developing this property for single family does not necessarily make sense, creating additional multi-family appears to make more

sense in this situation.

It is recommended that council give By-Law 2253 second reading subject to a development agreement and any new evidence being presented at the public hearing.

MEMO

September 25, 2024

To: Rezoning By-Law 2253

From: Aaron Rach – City Engineer

Re: #40 First Street Rezoning Comments

Property Access

This lot has an existing asphalt approach onto First Street. This approach will have to be removed, and a new concrete approach is to be constructed onto Giesbrecht Street that is a minimum 7.6m wide at the property line. The Developer will be responsible for all costs associated with constructing the 6” reinforced or 8” non-reinforced concrete access approach off Giesbrecht Street, which includes but is not limited to construction of new curb and gutter and sidewalk where required and restoration of any areas affected by construction and for removal or upgrading the existing approaches.

Water Servicing

The existing lot is currently serviced with a 25mm water service. The proposed development must be serviced with a minimum 50mm water service. The Developer will be responsible for all costs associated with the water service improvements, as well as formally abandoning all existing water services.

Sewer Servicing

The existing lot is currently serviced with a 150mm sewer service from First Street. The proposed development must be serviced with a minimum 150mm sewer service, so the existing sewer service could be used. The Developer will be responsible for all costs associated with sewer service improvements, as well as formally abandoning any existing sewer services not used for these lots.

Land Drainage

The Developer(s) will be responsible to ensure that drainage, in the immediate area of these lots, functions properly. A professionally prepared “Lot Grading & Site Servicing Plan” will have to be submitted and approved by the City, for each lot, prior to issuance of building permits.

Garbage Pickup

This lot would receive regular commercial garbage collection.

I have no other comments or concerns at this time.

Appendix

Implications of Recommendation

- Zoning By-Law
- Public Notice
- Sketches/Drawings
- Title
- Posting Requirements

CITY OF STEINBACH

By-Law No. 2253

BEING A BY-LAW of the City of Steinbach to amend the Steinbach Zoning By-Law 2100 regulating the use of land and location of buildings and structures in the City of Steinbach.

WHEREAS Section 80 of The Planning Act provides that a Zoning By-Law may be amended;

AND WHEREAS Council deems it desirable and necessary to amend certain areas of the City of Steinbach.

NOW THEREFORE the Council of the City of Steinbach in meeting duly assembled, enacts as follows:

1. **THAT** the City of Steinbach Zoning Map, as amended is hereby further amended in order that:

Lot 1 Plan 5054 be rezoned from ‘RLD’ Residential Low Density Zone to ‘RMD’ Residential Medium Density Zone as shown on Schedule “A” of this by-law.

2. **THAT** this by-law be subject to a development agreement.

DONE AND PASSED in Council duly assembled, this ___ day of September, 2024.

Mayor

Manager

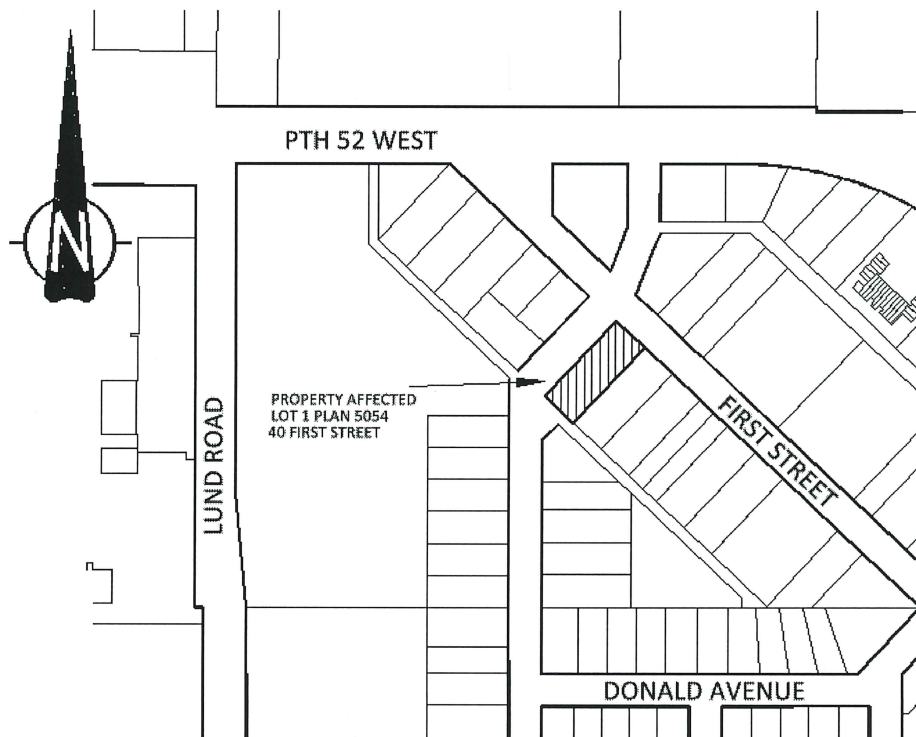
Read a first time this 1st day of October, 2024.
Read a second time this ___ day of _____, 2024.
Read a third time this 7th day of _____, 2024.

Certified copy of By-Law 2253, given first reading on the 1st day of October, 2024.

City Clerk

Certified copy of By-Law 2253, given third reading on the ___ day of _____, 2024.

City Clerk



CITY OF STEINBACH

SCHEDULE "A"

OF BY-LAW NUMBER 2253

AMENDING THE STEINBACH ZONING BY-LAW 2100 MAP

LEGEND  Area affected by By-Law 2253

Rezone: Lot 1 Plan 5054

From: 'RLD' Residential Low Density

To: 'RMD' Residential Medium Density

CITY OF STEINBACH PUBLIC NOTICE



By-Law 2253
40 First Street
Lot 1 Plan 5054

Owner/Applicant

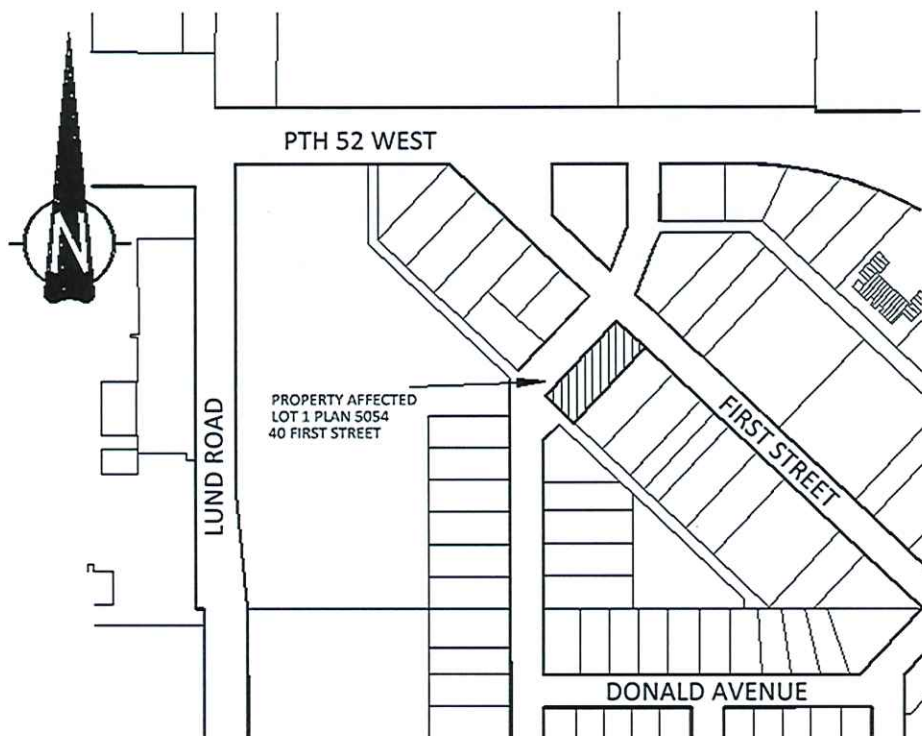
The owners of the property are 5563985 MB Ltd. and 6135367 MB Inc.
The applicant of By-Law 2253 is Kingdom Home Building Inc.

What is By-Law 2253 about?

To re-zone the property from 'RLD' Residential Low Density to 'RMD' Residential Medium Density to allow for a multi-family development to be constructed.

PUBLIC HEARING

November 5, 2024
7:35 pm
Council Chambers
225 Reimer Avenue
Steinbach, MB



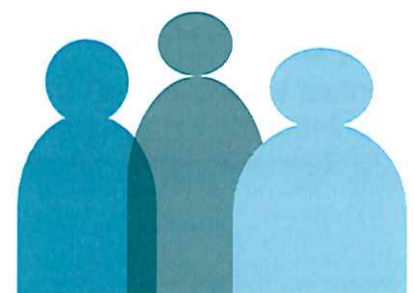
Any person who believes they will be affected by **By-Law 2253** are welcome to attend the public hearing on **Tuesday, November 5, 2024** to ask questions and state any objections to City Council.

Where can I find more information?

Copies of the amendments and supporting material related to this public hearing are available between the hours of 9:00 am and 4:00 pm, Monday to Friday, at Steinbach City Hall, 225 Reimer Avenue, Steinbach, Manitoba. This information is also available online at steinbach.ca.

QUESTIONS?

Contact Lacey Gaudet, City Planner
204.346.6566 | lgaudet@steinbach.ca | Steinbach.ca
225 Reimer Avenue, Steinbach, MB R5G 2J1



ADDITIONAL INFORMATION

What happens at the hearing?

At the time and date noted above, the Mayor will ask the applicant to speak about his/her application and then Council will ask questions. After that, the Mayor will ask if anyone would like to speak either for or against the application.

Do I have to attend the hearing?

Your attendance at the Public Hearing is encouraged if you have any questions/concerns/objections to the application. However, you are not required to attend. If you are unable to attend, you may submit a letter and/or email to the City registering your concerns or objection prior to the Public Hearing. The applicant is strongly encouraged to attend the hearing to present his/her proposal and answer questions.

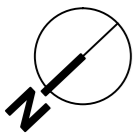
Why did I receive this notice?

As required under the Provincial Planning Act, and to involve the public in the planning of our community, owners of property located within 100 metres (328') of the above-mentioned property have received a copy of this notice.

QUESTIONS?

Contact Lacey Gaudet, City Planner
204.346.6566 | lgaudet@steinbach.ca | Steinbach.ca
225 Reimer Avenue, Steinbach, MB R5G 2J1





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Building 'C' 661 sq.m.

ZONING SUMMARY

Site Info:

Lot Area: ± 1,270.9 m² / 13,680 ft²
 Proposed FPD: 100%
 Maximum Coverage = 50%
 Actual Lot Coverage = 55%
 Front Yard = 25 ft Min.
 Rear Yard = 25 ft Min.
 Interior Side Yard = 10 ft Min.
 Corner Side Yard = 8 ft Min.
 Max Building Height = 4 Storeys

Building Area:

Building Area 'C': ± 661 m² / 7,115 ft²
 Building Height: 3 Storeys

Unit Summary:

16 Total Residential Units
 2nd to 3rd Floor @ 8 per floor = 16 Residential Units
 Main Floor = Amenities / Services

Parking Required (Class 3):

Residential: 24 Stalls
 16 Units @ 1.5 Stalls/Unit
 Guest Parking (10%): 3 Stalls
 Total Parking Required: 27 Stalls
 2 Accessible Stalls Required

Parking - Proposed:

Exterior: 27 Stalls
 2 Accessible Stalls Proposed

Total Parking Proposed:

27 Stalls
 Bicycle Parking: 27 Required Spaces
 27 Parking Stalls x 1 space/20 stalls = 2 Required Spaces
 Total Bicycle Spots Proposed: 2 Bicycle Spaces (Exterior)

Landscaping - Required:

Soil Area: TBD
 9 Trees (Existing to Remain)
 Shrubs (262' Frontage): 40 Shrubs

Option 12

August 28, 2024

Revisions

Date / Revision

Northern Sky Architecture Inc.



100 King Street West
 10th Floor, Toronto, Ontario
 M5X 1C4, Canada
 Phone: (416) 593-8888
 Fax: (416) 593-8889
 Email: info@nsa.ca
 Website: www.nsa.ca



100 King Street West
 10th Floor, Toronto, Ontario
 M5X 1C4, Canada
 Phone: (416) 593-8888
 Fax: (416) 593-8889
 Email: info@kim.ca
 Website: www.kim.ca

Stamp

Stamp

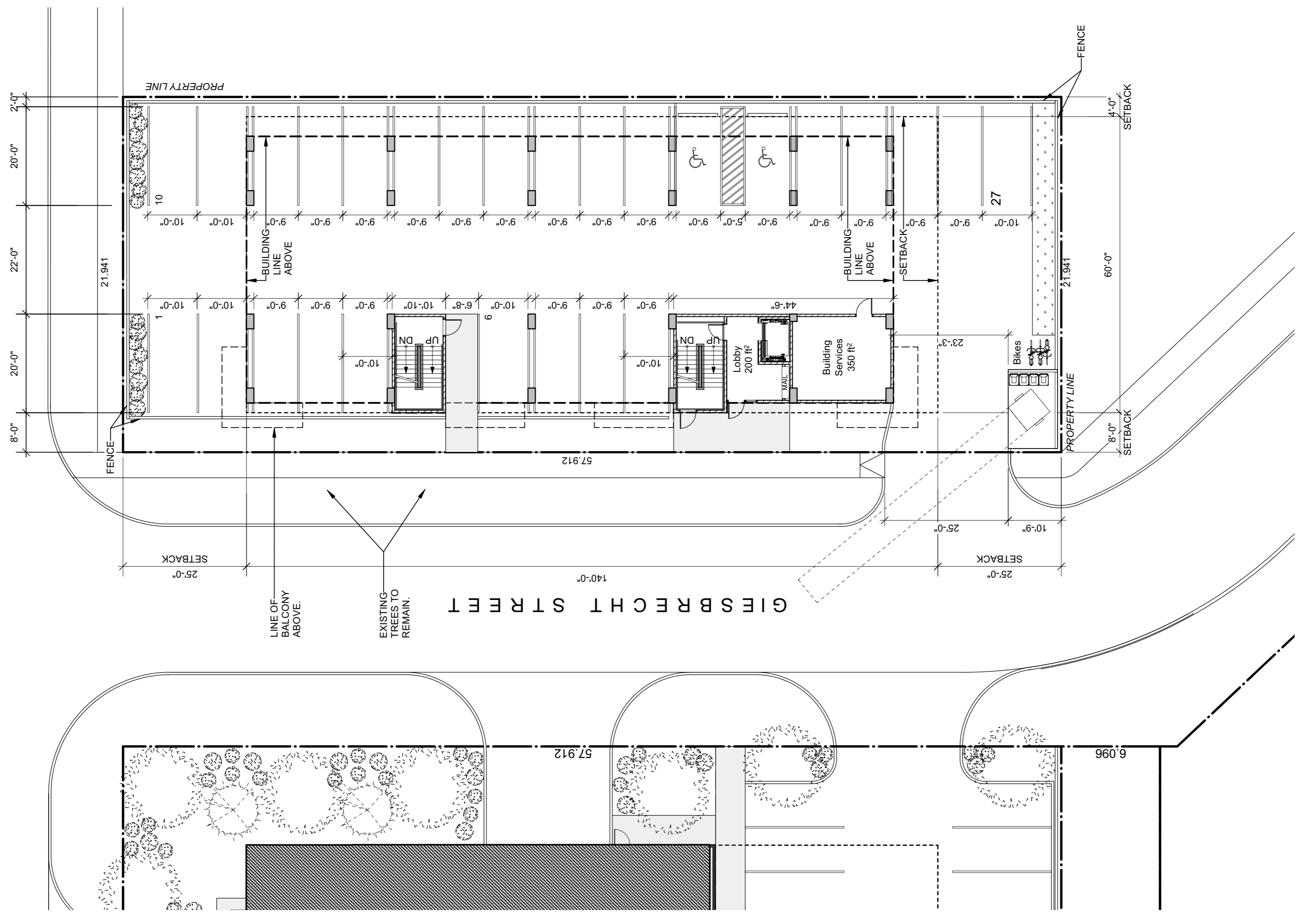
Project

40 First Street
 3-Storey Residential Building
 Steinbach, Manitoba

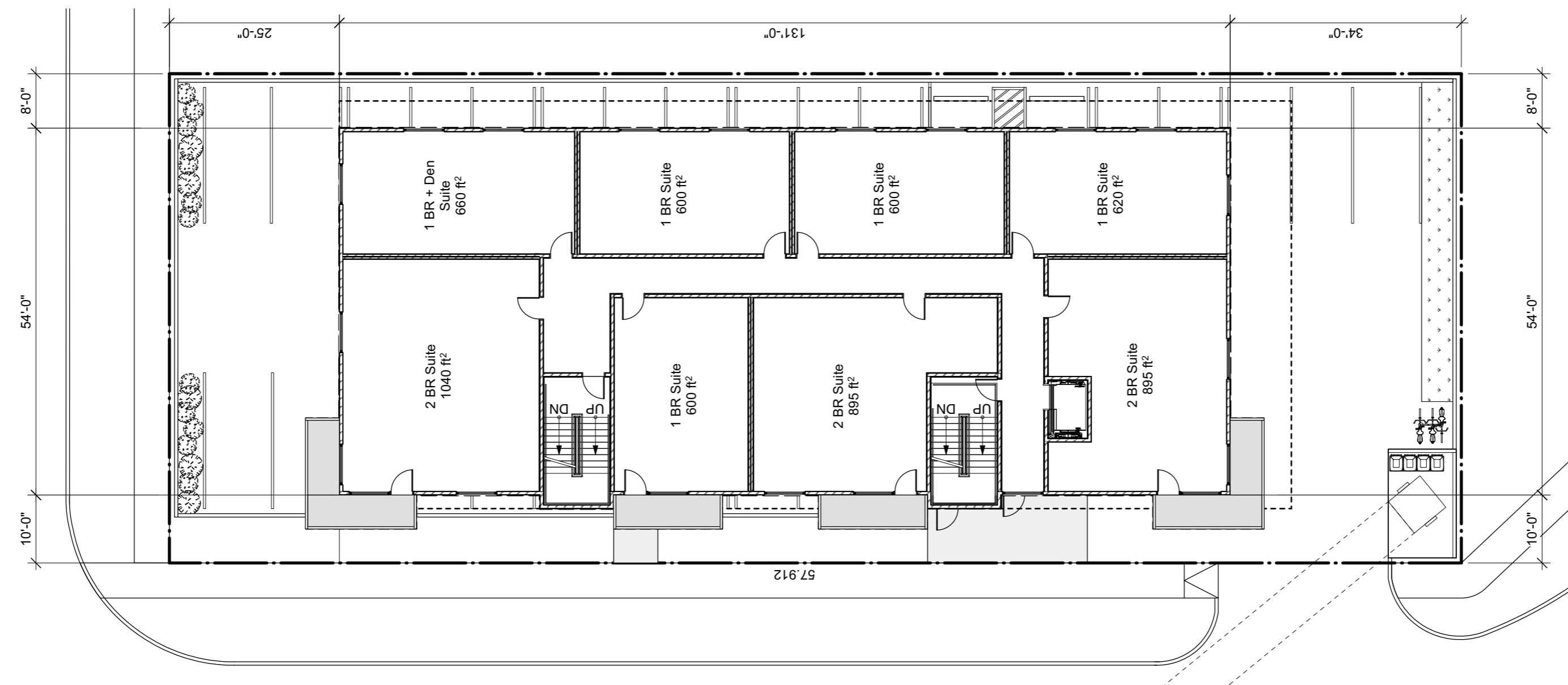
FLOOR PLANS

Scale	Designed by	Drawn by	Reviewed by	Sheet	REV.
as noted	kdw	kdw	kdw	A1.1	
Date	August, 2024	drawn by	reviewed by		
Project no.	24-171	drawn by	reviewed by		
reference no.		Sheet			

FIRST STREET

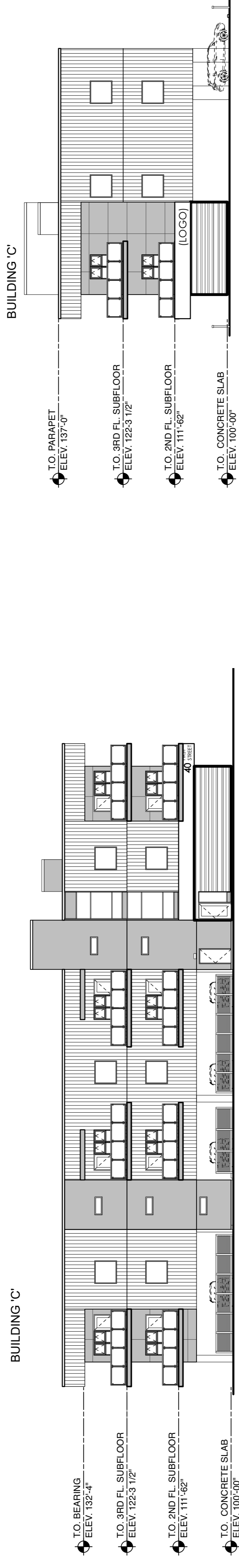


A MAIN FLOOR PLAN
 A1.2 (A1) SCALE: 1/8" = 1'-0"



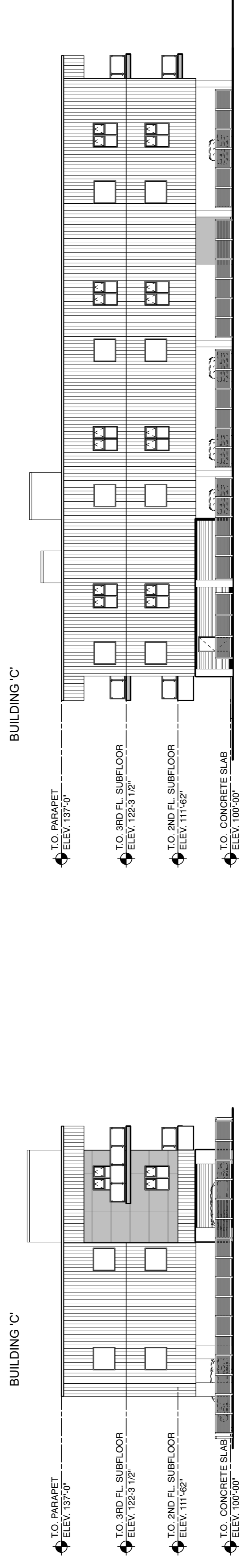
B TYPICAL SECOND TO THIRD FLOOR PLAN
 A1.2 (A1) SCALE: 1/8" = 1'-0"

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1 (GIESBRECHT STREET)
EAST ELEVATION
SCALE: 1/8" = 1'-0"

2 SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



3 (FIRST AVENUE)
NORTH ELEVATION
SCALE: 1/8" = 1'-0"

4 WEST ELEVATION
SCALE: 1/8" = 1'-0"

Option 12

August 28, 2024

Revisions

Date Revision

Northern Sky Architecture Inc.



100-1100 Main Street
Winnipeg, Manitoba, Canada
R2P 2K9
Phone: (204) 943-8797
Fax: (204) 943-8797

Stamp

Stamp

Project

40 First Street 3-Storey Residential Building

Steinbach, Manitoba

drawing title

EXTERIOR ELEVATIONS

scale	as noted	designed by	kdw
date	Aug 2024	drawn by	lsz
project no.	24-171	reviewed by	kdw
reference no.		sheet	A3.1
		REV.	

STATUS OF TITLE

Title Number **3309151/1**
Title Status **Accepted**
Client File



1. REGISTERED OWNERS, TENANCY AND LAND DESCRIPTION

5563985 MANITOBA LTD. AND 6135367 MANITOBA INC.

ARE EACH REGISTERED OWNER OF AN UNDIVIDED 1/2 INTEREST SUBJECT TO SUCH ENTRIES RECORDED HEREON IN THE FOLLOWING DESCRIBED LAND:

PARCEL 1: ALL THAT PORTION OF LOT 1 PLAN 5054 WLTO WHICH LIES NW OF A LINE DRAWN SE OF PARALLEL WITH AND PERP DISTANT 2 FEET FROM THE NORTHWESTERN LIMIT OF SAID LOT
EXC FIRSTLY: LANE PLAN 6854 WLTO AND
SECONDLY: ALL MINES AND MINERALS VESTED IN THE CROWN (MANITOBA) BY THE REAL PROPERTY ACT
IN NE 1/4 34-6-6 EPM

PARCEL 2: ALL THAT PORTION OF LOT 1 PLAN 5054 WLTO WHICH LIES SE OF THE SOUTHEASTERN LIMIT OF SAID PARCEL 1
EXC OUT OF SAID PARCEL 2: LANE PLAN 6854 WLTO
IN NE 1/4 34-6-6 EPM

The land in this title is, unless the contrary is expressly declared, deemed to be subject to the reservations and restrictions set out in section 58 of *The Real Property Act*.

2. ACTIVE INSTRUMENTS

Instrument Type:	Mortgage
Registration Number:	5658127/1
Instrument Status:	Accepted
Registration Date:	2024-07-16
From/By:	6135367 MANITOBA INC. & 5563985 MANITOBA LTD.
To:	ACCESS CREDIT UNION LIMITED
Amount:	\$200,000.00
Notes:	No notes
Description:	No description

3. ADDRESSES FOR SERVICE

5563985 MANITOBA LTD.
105-150 PENFELD DRIVE
STEINBACH, MANITOBA
R5G 1V7

<p>6135367 MANITOBA INC. 105-150 PENFELD DRIVE STEINBACH, MANITOBA R5G 1V7</p>													
4. TITLE NOTES	No title notes												
5. LAND TITLES DISTRICT	Winnipeg												
6. DUPLICATE TITLE INFORMATION	Duplicate not produced												
7. FROM TITLE NUMBERS	1668815/1 All												
8. REAL PROPERTY APPLICATION / CROWN GRANT NUMBERS	No real property application or grant information												
9. ORIGINATING INSTRUMENTS	<table> <tr> <td>Instrument Type:</td> <td>Transfer Of Land</td> </tr> <tr> <td>Registration Number:</td> <td>5658126/1</td> </tr> <tr> <td>Registration Date:</td> <td>2024-07-16</td> </tr> <tr> <td>From/By:</td> <td>Michel E. J. Desrochers & Wendy M. Desrochers</td> </tr> <tr> <td>To:</td> <td>5563985 MANITOBA LTD. & 6135367 MANITOBA INC.</td> </tr> <tr> <td>Consideration:</td> <td>\$220,000.00</td> </tr> </table>	Instrument Type:	Transfer Of Land	Registration Number:	5658126/1	Registration Date:	2024-07-16	From/By:	Michel E. J. Desrochers & Wendy M. Desrochers	To:	5563985 MANITOBA LTD. & 6135367 MANITOBA INC.	Consideration:	\$220,000.00
Instrument Type:	Transfer Of Land												
Registration Number:	5658126/1												
Registration Date:	2024-07-16												
From/By:	Michel E. J. Desrochers & Wendy M. Desrochers												
To:	5563985 MANITOBA LTD. & 6135367 MANITOBA INC.												
Consideration:	\$220,000.00												
10. LAND INDEX	<p>Lot 1 Plan 5054 NE 1/4 34-6-6E EX PT EX LANE PL 6854 EX RES</p>												

CERTIFIED TRUE EXTRACT PRODUCED FROM THE LAND TITLES DATA STORAGE SYSTEM OF TITLE NUMBER 3309151/1

Notice of hearing

166 When notice of a hearing is required to be given under this Act, it must meet the applicable requirements of this Division.

Contents of notice

167 Notice of a hearing held under this Act must

- (a) give the date, time and place of the hearing;
- (b) give a summary of the matter to be considered at the hearing;
- (c) state that any person may make a representation on the matter at the hearing;
- (d) state that documents related to the matter to be considered at the hearing may be inspected or copied at the office of the applicable planning district or municipality and any other location specified in the notice;
- (e) in the case of a hearing to consider a proposed by-law of general application, describe the area affected, by reference to designations or zones in the planning district or municipality, or state that the by-law applies to the entire district or municipality; and
- (f) in the case of a hearing to consider a matter affecting a specific property, identify the location of that property.

Notice re planning districts, development plans and zoning by-laws

168(1) Notice of any the following hearings must be given in accordance with this section:

- (d) a hearing on the adoption of a zoning by-law or a secondary plan by-law under subsection 74(1).

Publication requirements

168(2) Notice of the hearing must be given by

- (a) publishing notice of the hearing in a newspaper with a general circulation in the applicable planning district or municipality on two occasions at least six days apart, during the period beginning 40 days before the hearing and ending seven days before the hearing; or
- (b) when there is no newspaper with a general circulation in the area, posting a copy of the notice of hearing in the office of the applicable planning district or municipality and at least two other public places in the district or municipality at least 14 days before the hearing.

Required notice

168(3) At least 27 days before the hearing, a copy of the notice of the hearing must be sent

- (a) to the applicant, if there is one;
- (b) to the minister;
- (c) to all adjacent planning districts and municipalities;
- (d) when the hearing is held by the council of a municipality that is part of a planning district, to that planning district and all other municipalities in the district; and
- (e) when the hearing is held by the board of a planning district, to all municipalities in the district.

Notice to affected property owners

168(4) If the hearing is held to consider an amendment to a by-law that would affect a specific property,

- (a) a copy of the notice of hearing must be sent at least 14 days before the hearing to the owner of the affected property, and every owner of property located within 100 metres of the affected property; or
- (b) where the affected property is not remote or inaccessible, a copy of the notice of hearing must be posted on the affected property in accordance with section 170.

Conditional Use CU-2024-05 162 PTH 52 West

Administration

RFD #: 2024001046 **Last Updated:** 10/18/2024 10:26:48 AM
Created: 10/9/2024 11:30:42 AM **Status:** Pending
Author: Justina Gell

	Council Meeting Date	Resolution #	Moved By	Seconded By
First Reading:				

Council Decision:

Subject: To allow an electronic messaging sign to be situated on the subject property.

Summary

Purpose

The purpose of CU-2024-05 is to permit an electronic message sign on the subject property. As per Zoning By-Law 2100 an electronic message sign is a conditional use.

Recommendation

Recommendation is for council to approve CU-2024-05 subject to any new evidence being presented at the public hearing.

Background

Relevant Policy

Notices pursuant to The Planning Act have been completed, and no registered objections were received as of the writing of this report. Any objections received after the writing of this report will be submitted to City Council as part of the public hearing process.

Reports

City Manager Report

The application under file CU-2024-05 seeks Council approval to permit a electronic message board sign on the subject property. Pursuant to Steinbach Zoning By-Law 2100 these types of signs are a conditional use and subject to Council approval.

The subject property is zoned M1 - Light Industrial pursuant to Zoning By-Law 2100.

A pedestal sign is present on the site but it does not have an electronic message board component. It does not appear that there would be any detrimental impacts to the neighborhood of an electronic message board sign locating on the site.

Recommendation is for Council to approve the application for conditional use, subject to any new information that may be provided at the public hearing.

City Planner Report

Conditional Use CU-2024-05

Location

162 PTH 52 West

Owner

1023 Manitoba Co-op Ltd. (Birchwood Funeral Chapel Co-op)

Applicant

Signex Manufacturing Inc.

Current Designation and Zoning

The properties are currently designated *Industrial* in the Official Community Plan.

The properties are currently zoned '*M1*' *Light Industrial* in the City of Steinbach Zoning By-Law.

Light Industrial (M1)

The Industrial Light (M1) district is intended to provide for light manufacturing, processing, service, storage, wholesale, and distribution operations with all operations contained within an enclosed building with some limited outside storage.

Site area-7500 sq feet

Site width-75 feet

Front yard-20 feet

Rear yard-0 feet

Side yard (regular)-15 feet

Side yard (corner)-20 feet

Comments/Recommendations

The conditional use application is to allow an electronic message sign to be situated on the subject property.

The applicant, Signex Manufacturing Inc. is requesting to put up an electronic sign component to the existing monument sign located at Birchwood Funeral Chapel Co-op. As per the applicant, the intent of the digital component is to display information such as date, time and temperature etc...

As per City of Steinbach Zoning By-Law 2100 both an electronic messaging sign as well as third party advertising require a conditional use.

The placement of a digital sign component does not appear that it will not cause any adverse effect to neighbouring properties.

Recommendation is to approve the conditional use application subject to any new evidence being presented at the public hearing.

MEMO

October 18, 2024

TO: Conditional Use File No. CU-2024-05

FROM: Aaron Rach, P.Eng.

RE: 162 PTH 52W Conditional Use Comments

I have no comments or concerns with this conditional use application at this time.

Appendix

Implications of Recommendation

- Notice of Public Hearing
- Sketches/Drawings
- Posting Requirements for Public Hearing

CITY OF STEINBACH PUBLIC NOTICE



Conditional Use CU-2024-05

Lot 1 Plan 51093 Exc Public Road Plan 53927
162 PTH 52 West

Owner/Applicant

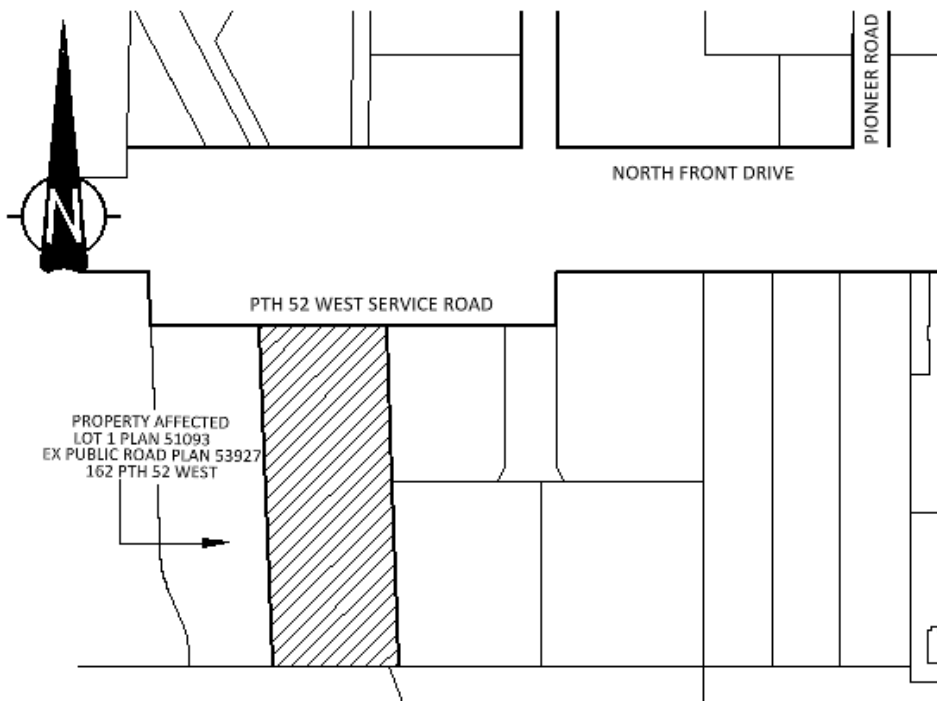
The owner of the property is 1023 Manitoba Co-op Ltd.
The applicant for the conditional use is Signex Manufacturing Inc.

What is Conditional Use CU-2024-05 about?

To allow an electronic message sign to be situated on the subject property as per City of Steinbach Zoning By-Law 2100 an electronic message sign requires a conditional use.

PUBLIC HEARING

November 5, 2024
7:35 pm
Council Chambers
225 Reimer Avenue
Steinbach, MB



Any person who believes they will be affected by **Conditional Use CU-2024-05** is welcome to attend the public hearing on **Tuesday, November 5, 2024** to ask questions and state any objections to City Council.

Where can I find more information?

Copies of the amendments and supporting material related to this public hearing are available between the hours of 9:00 am and 4:00 pm, Monday to Friday, at Steinbach City Hall, 225 Reimer Avenue, Steinbach, Manitoba.

QUESTIONS?

Contact Lacey Gaudet, City Planner
204.346.6566 | lgaudet@steinbach.ca | Steinbach.ca
225 Reimer Avenue, Steinbach, MB R5G 2J1





ADDITIONAL INFORMATION

What happens at the hearing?

At the time and date noted above, the Mayor will ask the applicant to speak about his/her application and then Council will ask questions. After that, the Mayor will ask if anyone would like to speak either for or against the application.

Do I have to attend the hearing?

Your attendance at the Public Hearing is welcomed. However, you are not required to attend. If you are unable to attend, you may submit a letter and/or email to the City registering your concerns or objection prior to the Public Hearing. The applicant is strongly encouraged to attend the hearing to present their proposal and answer questions.

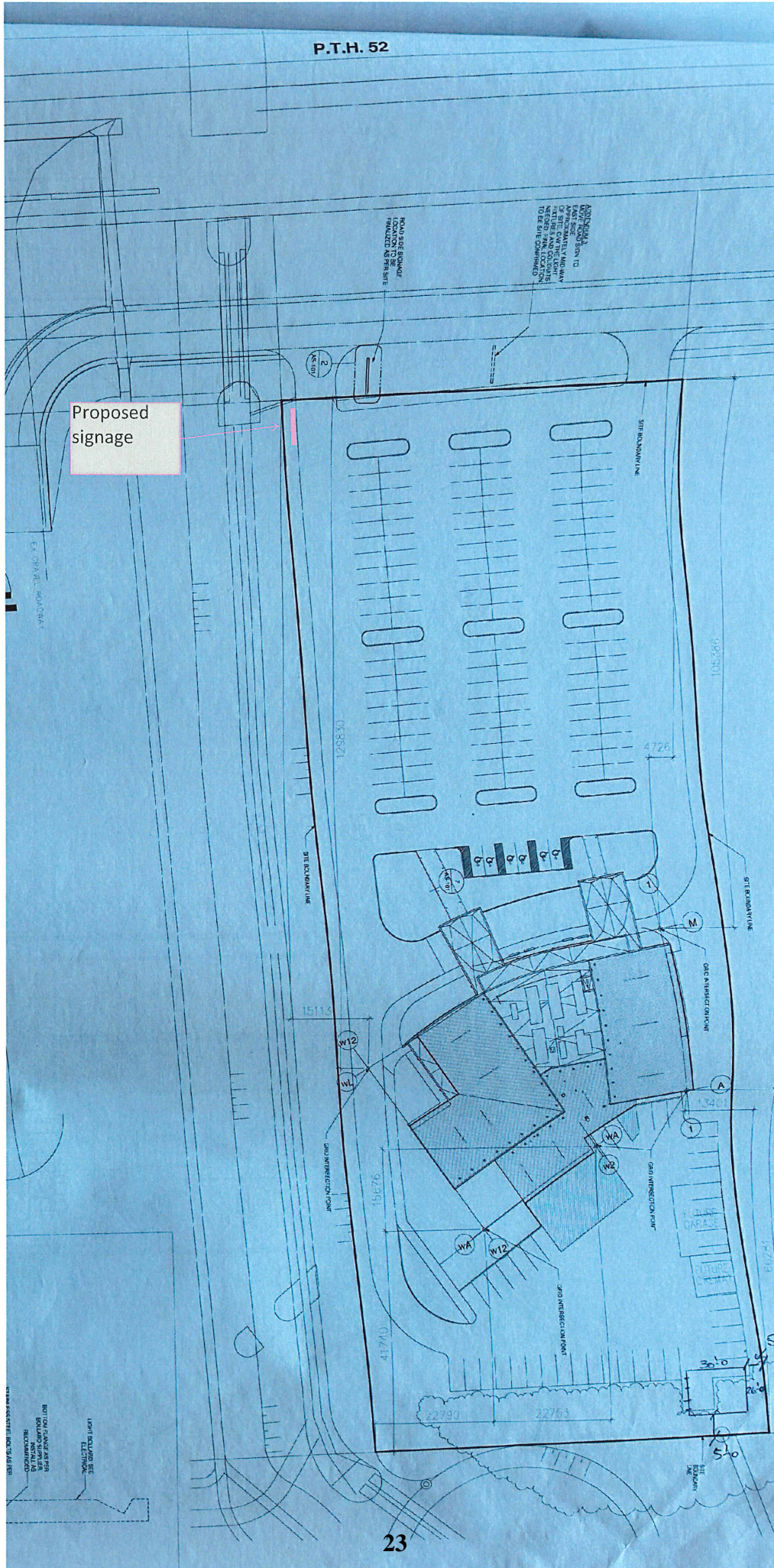
Why did I receive this notice?

As required under the Provincial Planning Act, and to involve the public in the planning of our community, owners of property located within 100 metres (328') of the above-mentioned property have received a copy of this notice.

QUESTIONS?

Contact Lacey Gaudet, City Planner
204.346.6566 | lgaudet@steinbach.ca | Steinbach.ca
225 Reimer Avenue, Steinbach, MB R5G 2J1





Proposed signage

PROJECT TITLE	Birchwood - Digital Display Sign
DATE	August 12, 2024
PROJECT #	510077
DIMM	SR/FP
SCALE	
REVISION	R8

NOTES	R3 - SR R4 - FP R5 - FP R7 - FP R8 - FP
-------	---

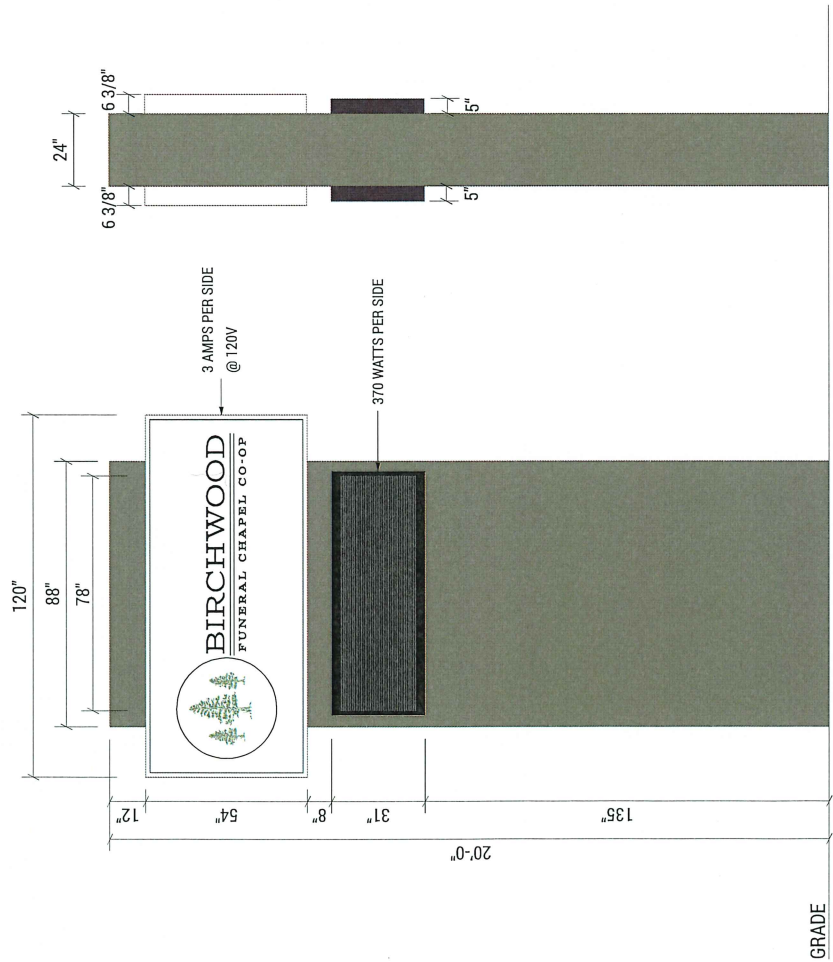
FOR EXACT PRODUCTION, PLEASE REVIEW CAREFULLY

CONCEPTUAL
PRE-PRODUCTION
PRODUCTION READY

THE DESIGN SHOWN HEREIN IS THE PROPERTY OF SIGNEX INC. AND MAY NOT BE REPRODUCED IN WHOLE OR PART WITHOUT THE WRITTEN PERMISSION OF SIGNEX. COLOURS MAY VARY DUE TO SCREEN CALIBRATION AND PRINTING. SETTINGS AND PRINTER CALIBRATION MUST BE PROVIDED FOR INSTALLATIONS. ELECTRICAL WORK ASSUMES 120V CONSTRUCTION AND LICENSED ELECTRICAL.

SP COR

PAGE 1



Details

DOUBLE-SIDED MONUMENT SIGN

2" ANGLE FRAME

SHEET METAL FACES AND RETURNS PAINTED SATIN FINISH

CABINET WITH WHITE LEXAN FACES

EX-RETAINERS

VINYL GRAPHICS

GALAXY® OUTDOOR ELECTRONIC MESSAGE CENTER

8" POSTS

Colours

● PANTONE 4221 C

Pylon
SCALE 1:48

PROJECT TITLE Birchwood - Digital Display Sign
DATE August 12, 2024
PROJECT # 51 0077
DRAWN SR/FP
SCALE
REVISION R8
NOTES R3 - SR R4 - FP R5 - FP R7 - FP R8 - FP

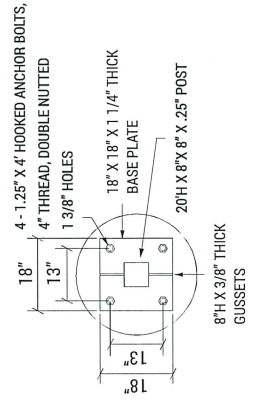
FOR EXACT PRODUCTION, PLEASE REVIEW CAREFULLY

CONCEPTUAL
 PRE-PRODUCTION
 PRODUCTION READY

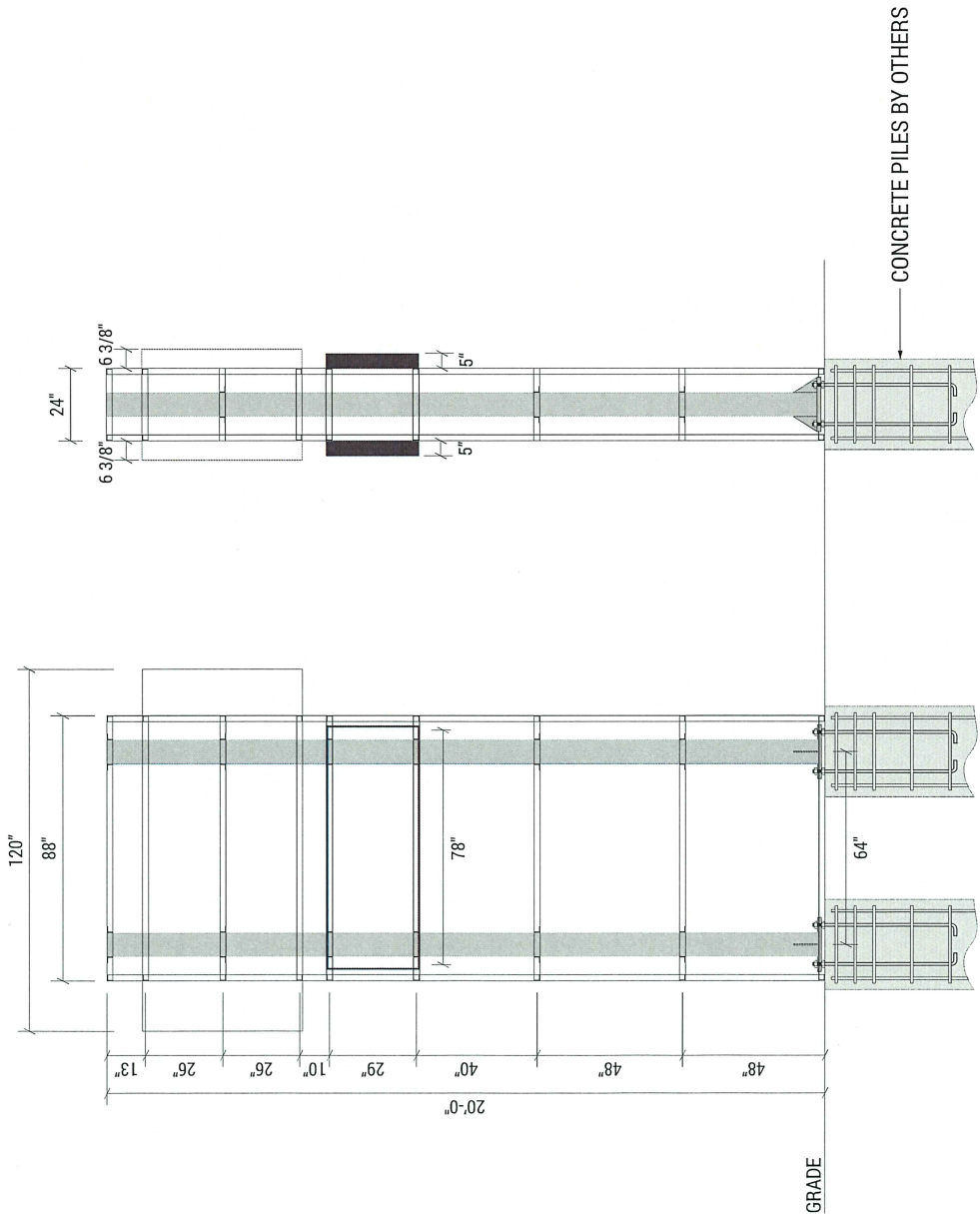
THE SECTION DEPICTED HEREIN IS THE SOLE PROPERTY OF SIGNEX MFG INC. AND MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE EXPRESS PERMISSION OF THE COMPANY. COLOURS MAY VARY DUE TO SCREEN CALIBRATION. SITE ACCESS MUST BE PROVIDED FOR INSTALLATIONS. ELECTRICAL CONNECTIONS AND WIRING CONNECTIONS TO BE COMPLETED BY LICENSED ELECTRICIAN.

CON **SA**
 PAGE 2

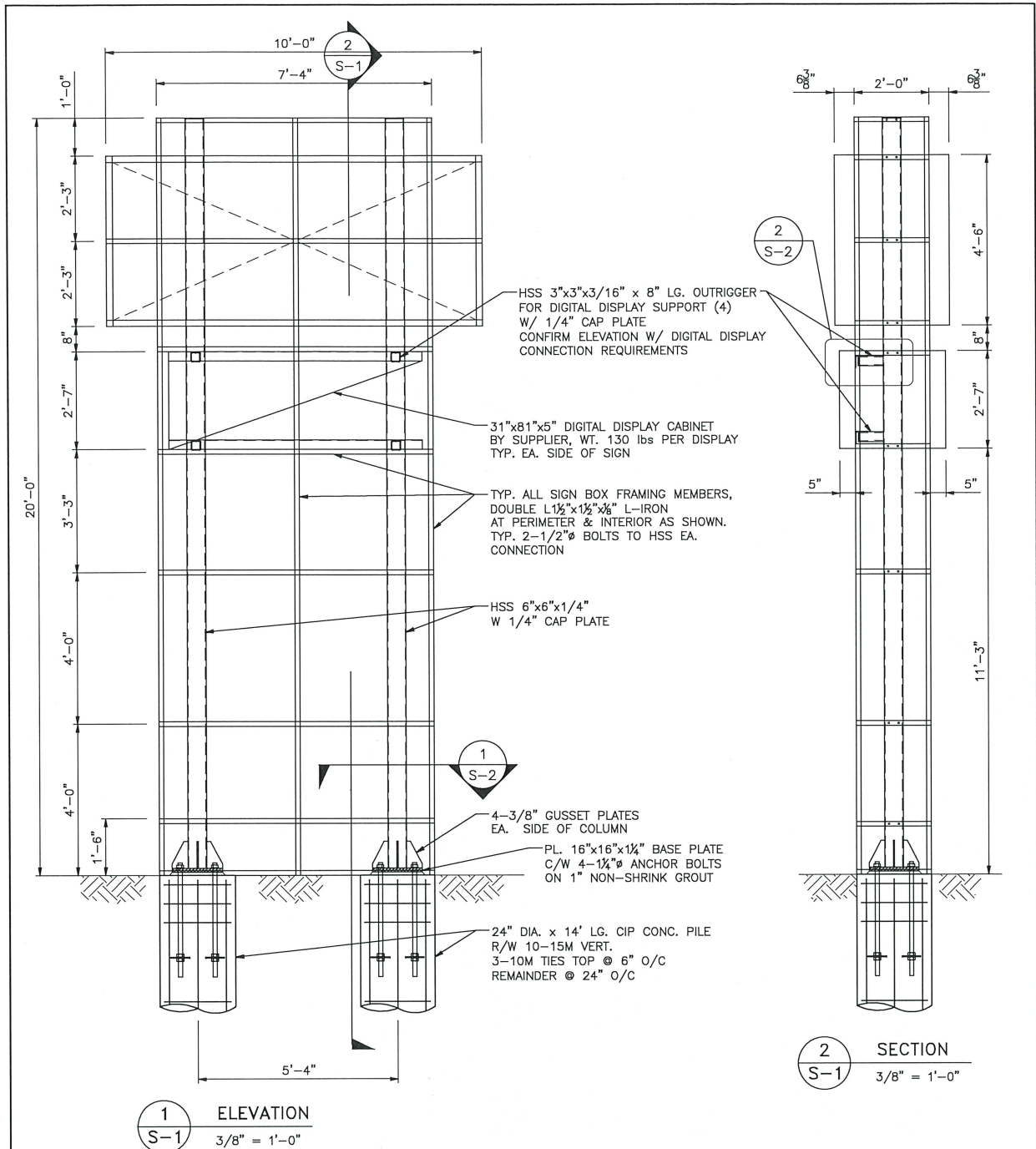
- Details**
- DOUBLE-SIDED MONUMENT SIGN
 - 2" ANGLE FRAME
 - SHEET METAL FACES AND RETURNS PAINTED SATIN FINISH
 - CABINET WITH WHITE LEXAN FACES
 - EX-RETAINERS
 - VINYL GRAPHICS
 - TIME AND TEMP DISPLAY WITH RED LED
 - 8" POSTS



Base Plate
 SCALE 1:38



Pylon - Section Detail
 SCALE 1:48



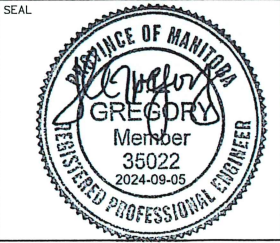
- NOTES:
- DESIGN WIND = 30 PSF
 - STRUCTURAL STEEL TO GRADE 350W
 - ALL WELDING TO CSA W59-18 (R2023) FABRICATORS TO CSA W47.1
 - DESIGN IS IN ACCORDANCE WITH CSA S16-19
 - BASED ON SOIL CONDITIONS CAPABLE OF WITHSTANDING 200 PSF/FT LATERAL BEARING PRESSURE & 1500 PSF ASSUMED BEARING PRESSURE
 - CONC. FOR PILES TO BE 35MPa, EXPOSURE CLASS S-2 IN ACCORDANCE WITH CAN/CSA A23.3-14
 - ANCHOR BOLTS TO BE H.S Fy = 60 ksi AND HOT DIPPED GALVANIZED
 - ALL EXPOSED STEEL TO BE GALVANIZED OR PAINTED WITH ZINC RICH PAINT.
 - FROST PROTECTION REQ'D. PROVIDE GREASED POLYETHYLENE WRAPPED SONOTUBE PLACED AROUND THE UPPER 6FT OF PILE SHAFT.

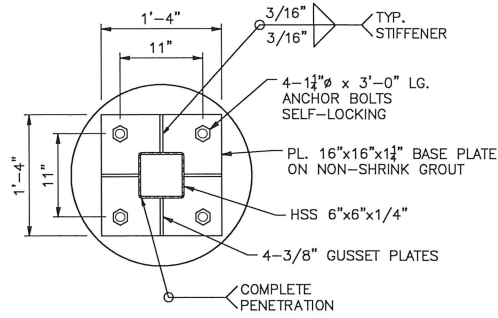
0	ISSUED FOR CONSTRUCTION	2024.09.04	JLG
No.	REVISION	DATE	BY

WOLFROM ENGINEERING LTD
 CONSULTING ENGINEERS
 345 WARDLAW AVENUE
 WINNIPEG, CANADA R3L 0L5
 (204)452-0041 FAX: 284-8680
 E-Mail: info@wolfromeng.com

JOB TITLE
BIRCHWOOD DISPLAY SIGN
 162 PTH 52 W, STEINBACH MB

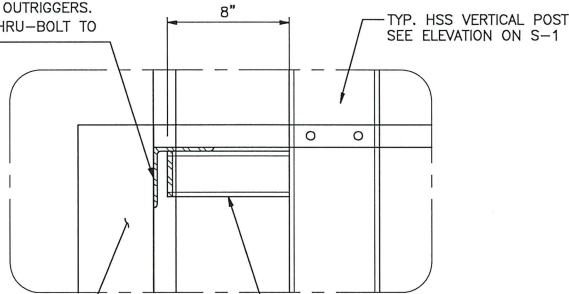
DATE	SEPT. 2024
SCALE	AS NOTED
FILE NO.	W24-279
DRAWING NO.	S-1
DRAWN BY	JAG





1 BASE PLATE
 S-2 3/4" = 1'-0"

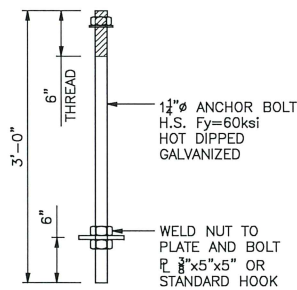
TYP. CONT. L4"x4"x3/8" DIGITAL DISPLAY SUPPORT ANGLE OR AS PROVIDED BY SUPPLIER TO SPAN HSS OUTRIGGERS. WELD OR 1/4" THRU-BOLT TO OUTRIGGERS.



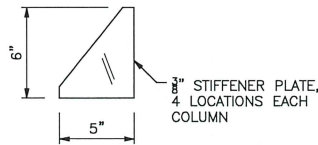
DIGITAL DISPLAY BY SUPPLIER INCL. CONNECTION TO BACK SUPPORT FRAMING

TYP. HSS 3"x3"x3/16" x 8" LG. OUTRIGGER FOR DIGITAL DISPLAY SUPPORT W/ 1/4" CAP PLATE. CONFIRM ELEVATION W/ DIGITAL DISPLAY CONNECTION REQUIREMENTS COMPLETE PENETRATION WELD TO HSS VERTICAL POST.

2 SECTION
 S-2 1 1/2" = 1'-0"



TYPICAL ANCHOR BOLT
 N.T.S.



TYPICAL STIFFENER PLATE
 1 1/2" = 1'-0"

0	ISSUED FOR CONSTRUCTION	2024.09.04	JLG
No.	REVISION	DATE	BY

WOLFROM ENGINEERING LTD CONSULTING ENGINEERS 345 WARDLAW AVENUE WINNIPEG, CANADA R3L 0L5 (204)452-0041 FAX: 284-8880 E-Mail: info@wolfromeng.com	DATE	SEPT. 2024	SEAL 	
	SCALE	AS NOTED		
JOB TITLE	FILE NO.	W24279		
BIRCHWOOD DISPLAY SIGN	DRAWING NO.	S-2	DRAWN BY	JAG
162 PTH 52 W, STEINBACH MB				

Notice re variance and conditional use applications and road openings in subdivisions

169(1) Notice of any of the following hearings must be given in accordance with this section:

- (a) a hearing on an application for a variance under section 96;
- (b) a hearing on an application to approve a conditional use under section 105.
- (c) a hearing on an application for subdivision under subsection 125(2);

Required notice

169(2) At least 14 days before the hearing, a copy of the notice of hearing must

- (a) be sent to the applicant, if there is one;
- (b) be posted in the office of the applicable planning district or municipality;
- (c) be sent to the minister, in the case of a hearing to consider a by-law to close public reserve land or the declaration of an obsolete plan; and

Notice to affected property owners

169(3) A copy of the notice of hearing

- (a) must be sent at least 14 days before the hearing to every owner of property located within 100 metres of the affected property; or
- (b) where the affected property is not remote or inaccessible, must be posted on that property in accordance with section 170.

Posting requirements

170(1) If notice of a hearing is required to be posted on an affected property under this Act, the notice must be

- (a) at least 28 x 43 centimetres in size with the words "NOTICE OF PUBLIC HEARING" printed in large bold letters;
- (b) posted outdoors for 14 days immediately before the date of the hearing
 - (i) in conspicuous locations on the site of the property,
 - (ii) facing each public road adjacent to the property, and
 - (iii) not more than 1 metre inside the boundary lines of the property; and
- (c) kept in legible form.

Proof of posting

170(2) Evidence that a notice was posted on two occasions at least six days apart during the 14 day period referred to in clause (1)(b) is proof that the notice was posted for the entire 14 day period.

MEMO

October 28, 2024

To: Steinbach City Council

From: Troy Warkentin, City Manager

Re: September 16-17, 2024 Rainstorm

City administration has completed its review of the impacts of the rain event that occurred over southeastern Manitoba on September 16-17, 2024 and its impacts in Steinbach. The City received approximately 6 inches of rainfall over those two days, with over 3 inches of rain received during the morning of September 17th. This resulted in the accumulation of significant amounts of storm water that far exceeded those seen during normal storm events.

General observations of City staff during the event were also compiled. Because of the amount of rain that fell in a relatively short time, the City's drains and ditches were operating at capacity or saw water spilling over the banks. All City storm drainage systems and sanitary sewer systems infrastructure were operating at capacity until well after the storm ended.

Some other details of note include:

- Lift Station 1 located at 246 Park Rd W is the City's main lift station. This station pumps all wastewater collected from the City's sanitary sewer system to the City's sewage lagoon. The lift station is generally automated with remote monitoring systems to assist in its operation however City staff also complete regular daily in-person monitoring and maintenance at the site.
- On September 17th, administration anticipated the possible impacts of the heavy rain forecast issued for that day and assigned staff to Lift Station 1. Staff were onsite to manage the station operations both during and after the storm event from 08:45 to 22:30
- Lift Station 1 inflows and outflows reached full capacity on September 17, 2024 by 09:40 and returned to normal levels on the same day by 21:50
- Lift Station 1 equipment and systems were fully functional before, during and after the storms on September 16 & 17, 2024.
- All other City lift stations were fully operational during and after the storms

- The City was notified directly by several dozen Steinbach property owners to advise that basement flooding resulting from the storm had occurred. Detailed information as to the circumstances or causes of the flooding was not provided.
- Based on recent landfill site entry records, administration estimates that up to 100 Steinbach properties from across the City may have experienced some degree of basement flooding
- The most intense periods of the storm occurred on a Tuesday morning during normal working hours. The City's employees were generally available for duty and allocated as necessary to respond to a variety of storm impact mitigation efforts both during and after the event.
- Despite the City's observations that all storm water related systems were fully functional and operating at capacity, the unusual and unexpected volume of storm water generally exceeded the design limits of the City's infrastructure and facilities.
- The City has been in regular contact with Manitoba Emergency Measures Organization since the event regarding the provincial Disaster Financial Assistance program and has publicized information about the EMO's storm damage cost recovery program that may be available for affected property owners. A proposed resolution for Council to consider a formal request of the province to activate this program for Steinbach appears later in this meeting's agenda.
- Administration will continue to assess the available information resulting from this event and along with other community needs, consider its relevance in any future planning of the City's infrastructure network or for future development projects.

Moved By _____

Seconded By _____

WHEREAS the City of Steinbach supports, in principle, the established of a regional library in southeastern Manitoba.

THEREFORE BE IT RESOLVED that the City of Steinbach shall appoint one representative and one alternate to the working group to establish a framework for the regional library and report back to the City of Steinbach.

Troy Warkentin

From: Hansen, Meghan <Meghan.Hansen@gov.mb.ca>
Sent: Friday, September 20, 2024 4:59 PM
To: megbeasant@gmail.com; warrenbritton@whereyoubelong.ca; librarydirector@ritchot.com; geiler@rmdesalaberry.mb.ca; bian.esau@hanover.ca; yolandet15@outlook.com; rick.giesbrecht@rmofmorris.ca; wes.unrau@rmofmorris.ca; kprociw@xplornet.ca; cialintott@gmail.com; cdenorer@springfieldlibrary.ca; councillorwaczko@rmofsteanne.com; cao@rmofsteanne.com; cjolicoeur@rmtache.ca; btl@srsd.ca; yvonneromaniuk@gmail.com; awalker@jakeepplibrary.ca; Bill Hiebert; grahamcrumbz@gmail.com; cindylou2288@gmail.com; elatigay@jakeepplibrary.com; jrfunk9@gmail.com; Troy Warkentin; ash21_35@hotmail.com; jason.einarson@steanne.ca; jeremy.wiens@steanne.ca; Hansen, Meghan; Langlais, Roger
Subject: Follow-up to Information Session on Library Regionalization in Southeastern Manitoba
Attachments: PLOS Annual operating grant formula and examples.pptx; Q&A themes.docx; Regionalization meeting - Sept 18 2024 - presentation slides.pptx

Hello,

Thank you again for attending the information session on library regionalization in southeastern Manitoba on Wednesday evening. I'd like to extend my appreciation to Jake Epp Library and Steinbach City Council for hosting our discussion. It was heartening to see so many interested individuals, municipalities, and libraries represented.

Attached is the slide presentation from the meeting, the brief description and example of the funding formula for provincial operating support, and a synopsis of the Q&A themes.

Next steps:

The proposed outcome of this information session is that a working group be formed to explore the opportunities surrounding increased cooperation in the region in more detail.

The goal of the working group would be the development of a framework, policies, and financial considerations such that a Regional Library Agreement could be more easily negotiated between the parties that are interested in continuing this cooperative effort.

Should your council or board decide that they would like to participate, a resolution similar to the draft below should be passed and communicated to Public Library Services, that would have one representative and one alternate appointed to the working group.

Draft resolution:

"Whereas the _____ supports in principle the establishment of a regional library in southeastern Manitoba, Therefore, _____ shall appoint one representative and one alternate to the working group to establish a framework for the regional library and report back to _____."

Working Group timeline:

The inaugural working group meeting is anticipated to be sometime in mid to late January 2025. While Terms of Reference and specific timelines will be established by the working group, it is anticipated that monthly meetings would allow the group to arrive at a framework by the middle of the year. Negotiation of a formal Regional Library Agreement and establishment of the regional library would follow this.

Should your Municipal Council or Regional Library Board have any questions or wish to discuss the presentation in more detail, I would be happy to answer. Decisions regarding participation in the working group and contact information for the appointed representatives can also be communicated to me this fall.

Please let me know if you have any questions, comments, or concerns. I can be reached by phone or email at the information below.

Regards,

Meghan Hansen (she/her)

Library Consultant | Conseillère en bibliothèque
Public Library Services, Strategic Policy Branch
Main Floor, 213 Notre Dame Avenue, Winnipeg MB R3B 1N6
Phone: 1-204-583-7445
Meghan.Hansen@gov.mb.ca



Sport, Culture, Heritage and Tourism | Sport, de la Culture, du Patrimoine et du Tourisme



Library Regionalization in Southeastern Manitoba

September 18, 2024

.....

Meghan Hansen
Library Consultant
Public Library Services

Roger Langlais
Regional Manager
Community Development Branch -
Eastman Region

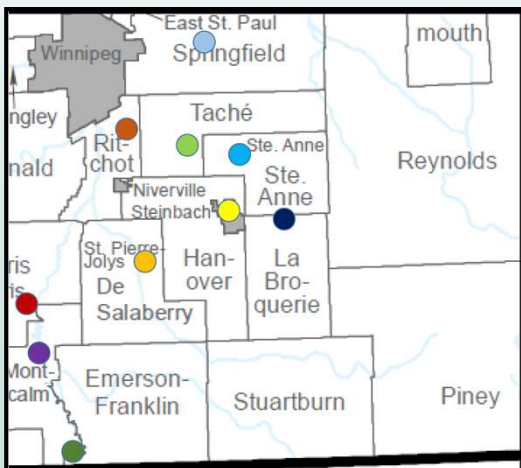


Goal for tonight

- A very quick overview of libraries in Southeastern Manitoba
- What is regionalization? How do regional libraries work?
- Process of regionalization
- Timeline
- Takeaways



Library service in Southeastern Manitoba



- 12 municipalities, with a total population of 76,911.
- Served by 10 libraries, with 12 branches
- 6 unserved municipalities, with a total population of 33,665
- Area population: 110,576



A few statistics...

	SE Man Average	Provincial Average	Library Standards
Library space per capita	0.576 sq ft	0.786 sq ft	1.0 sq ft minimum
Collection size per capita	5.78	4.00	3-5
Circulation per capita	4.04	4.31	4-8
Municipal funding per capita	\$9.71	\$18.73*	

*based on available 2024 grant application data for rural public libraries

Regionalization

- A process where municipalities choose to work together to provide library service to several municipalities through one library.
- There is no specific model/standard for what a regional library looks like – they are specific to the communities they serve

Small regional libraries in Manitoba



LAC DU BONNET LIBRARY



Mid-sized regional libraries in Manitoba



Large regional libraries in Manitoba



How do regional libraries work?

- Two or more municipalities work together to establish and maintain a library that serves all their residents
- Each partner municipality:
 - Becomes a party to the Regional Library Agreement (RLA)
 - Appoints representatives to the library board
 - Contributes funding based on an agreed formula

How do regional libraries work?

- The Library Board
 - Governs the regional library
 - Hires the library director to manage the operations of the library and its branches, if any
 - Makes managerial and policy decisions that affect the running of the library, in cooperation with the library director
 - Presents the library budget to each municipality on or before January 15 of current year

How do regional libraries work?

- The library
 - The director manages the operations of the library and any branches, in conjunction with branch managers and other staff
 - Branches serve their local communities as well as the larger region

Why regionalize?

- Ease of entry (cost, time, staff and skills)
- Economies of scale (more buying power, fewer costs)
- Pooling of resources and access to better resources
- Streamlined operations
- Better use of staff time and skills



The legislative steps to becoming (or joining) a regional library – the short version!

The steps are laid out in the Public Libraries Act:

1. Pass municipal bylaws
 - To negotiate and execute a regional library agreement with the other participating municipalities
 - Approval of the Municipal Board and of the Minister are required
2. Negotiate the Regional Library Agreement (RLA)



Regional Library Agreements

- Three main parts*
 1. Establishment: The partners agree to work together to establish and maintain a library
 2. Board composition: A regional library board consists of two or three members from each municipality that is a party to the agreement establishing the library
 3. Funding: the partners agree to a formula for the apportionment of the costs of establishing, maintaining, and operating the regional library

*Shall contain other provisions as may be required, or as may be deemed necessary or advisable and are not inconsistent with the Act.

Proposal

- Form a working group of representatives from the municipalities that are interested in exploring this in more detail
 - A commitment to explore the opportunities without fully committing to being part of a regional library
- Time frame: starting early 2025
- Outcome: agreement on framework, policies and financial considerations such that an RLA can be more easily negotiated.

Next steps

- Bring this discussion back to your municipalities and libraries. Regional Library Boards and Municipal Councils pass a resolution to participate in the working group:

“Whereas the _____ supports in principle the establishment of a regional library in southeastern Manitoba,

Therefore, _____ shall appoint one representative and one alternate to the working group to establish a framework for the regional library and report back to _____.”



Thank you!

Meghan Hansen
Public Library Services
Meghan.Hansen@gov.mb.ca
204-583-7445

2024 Traffic By-Law Update: Summary & Rationale for Draft Changes

All draft changes to Traffic By-Law 2164 are highlighted yellow in the attached draft. A summary of changes including rationale is provided here below:

1. Incorporating speed limits by-laws into the Traffic By-law:

The School Speed Zones by-law needed to be updated to accommodate the new elementary school that is being built in the Park Hill neighborhood. Rather than keeping separate by-laws for traffic speeds and traffic regulations, Administration would like to combine three existing by-laws for ease of use. At the same time staff are recommending an increase in speed limits from 50km/h to 60km/h for three sections of road highlighted in Schedule B of the attached draft.

- These changes are made in the following sections of the attached draft by-law:
 - o Sections 5.23, 5.25 & 5.26 (definitions added)
 - o Section 34 (speed in City regulations)
 - o Part 9 (repeal of existing by-laws)
 - o Schedule B (speed limits chart)
 - o Schedule C (Reduced Speed School Zones Chart)

2. Minor updates to Heavy Vehicle regulations

- Section 11: Clarifying that Road Classifications are set by City Administration. Engineering staff determine road classifications based on the construction materials and methods used in the construction of each road.

- Section 13: Timing of Spring Weight restrictions to be set by City staff so that local conditions are used to determine them rather than the Provincial system.

3. Updates to the Prohibited Obstructions section:

- Section 19.3: Added language to clarify that trees, shrubs or bushes are prohibited from obstructing traffic on any streets, lanes or sidewalks.

- Section 19.4 & 19.5: Clarifying regulations for signage or any other item placed on City streets, lanes, boulevards or any other public space without City Permission.

-Schedule A: Added section 19.5 to the penalty fine table and increased the fine for obstructing traffic on a street, lane or sidewalk. Fines set at \$50 if paid in 7 days or \$100 after that.

4. Updates to Parking Restrictions

- Section 31.1: Added language to clarify that motorhomes and camper vans are prohibited from parking on City streets for more than two hours at any time. Rationale is that heavy vehicles cause damage to asphalt roads when parked for long periods of time.

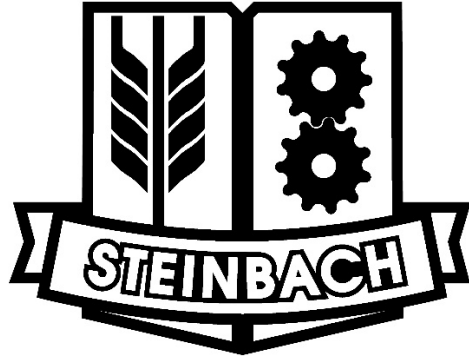
Schedule A: Updates to the fine schedule

- Currently, Steinbach parking tickets are \$20 if paid within 7 days and \$40 if paid after that. Recommendation is that parking ticket fines increase to \$40 if paid in 7 days and \$80 after that.
 - o Current parking ticket fine revenues do not cover the cost of parking enforcement.
 - o Steinbach parking tickets are lower than most in Manitoba - overtime parking tickets elsewhere: Brandon: \$40-\$80, Winnipeg: \$52.5-\$70, Portage: \$25- \$50, Winkler: \$40-\$80, Selkirk: \$35-\$70.

- Added a fine for using engine retarder brakes within City limits. \$50 if paid in 7 days and \$100 if paid after that.

- Added a fine for parking a heavy vehicle on a City street or lane for more than 2 hours. \$250 if paid in 7 days and \$500 if paid after that.

- Added a fine for removing chalk marks on tires that are used to check for overtime parking violations. \$50 if paid in 7 days and \$100 if paid after that.



TRAFFIC BY-LAW NO. 2254

A By-Law of the City of Steinbach to regulate Traffic, Parking, and the orderly use of public streets.

November 5, 2024 - First Reading

2024 - Second and Third Reading

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PART 1: AUTHORITY, ENACTMENT AND DEFINITIONS

1. AUTHORITY

The City of Steinbach is empowered under Part 7 of the Municipal Act S.M. 1996 c.58; Parts III, IV and VI of the Highway Traffic Act RSM 1985/86 c.H60; and the Dangerous Goods Handling and Transportation Act RSM 1987 c.D12 to regulate traffic and parking and the use of Streets and Sidewalks by by-law and to impose penalties for the violation of such by-law.

2. ENACTMENT

Now therefore, the Council of the City of Steinbach enacts as By-Law the following:

3. TITLE

This By-Law shall be known as and may be cited as the “Steinbach Traffic By-Law”

4. PROVINCIAL AND FEDERAL LEGISLATION

Pedestrians and all Persons driving, operating or using in any way a Vehicle on any Street, Public Walkway, Off Street Parking Area, other public property, or on Private Property (where and to the extent as authorized by this by-law), within the limits of the City must in all respects conform to the provisions of this by-law save and except where provisions of this by-law are inconsistent with provisions of relevant Provincial or Federal Statutes in which case the provisions of such statutes will override the provisions of this by-law.

5. DEFINITIONS

In this By-Law, except where otherwise required, words shall be given the same meaning as may be defined by the Manitoba Highway Traffic Act.

In this By-Law:

- 5.1. **“Alley”** means a Lane as defined hereinafter.
- 5.2. **“Approach”** means that portion of a Curb, Sidewalk or Boulevard improved or designed for the passage of vehicular traffic.
- 5.3. **“Block”** means the area of a street between one intersection and the next intersection.
- 5.4. **“Boulevard”** means the portion of a street, on either side or in the center of the street, that:
 - is adjacent to the roadway or its shoulder;
 - is maintained for the purpose of improving the appearance or safety of the street;
 - is not intended to be used to carry vehicular traffic; and
 - is not a shoulder.
- 5.5. **“Bus”** means a motor vehicle that:
 - is designed, constructed or modified for the principal purpose of carrying passengers; and
 - has a seating capacity of at least 11 persons, including the driver.
- 5.6. **“City”** means The City of Steinbach or the area contained within the boundaries thereof.

- 5.7. **“City Manager Designate”** means the person or persons designated by the City Manager of the City who have been given authority over sections of this By-Law.
- 5.8. **“Curb”** means the actual curb to a street and where no curb exists, it means the dividing line between that part of a street intended for the use of vehicles and that part of a street intended for use by pedestrians.
- 5.9. **“Disabled person’s parking permit”** means a parking permit issued under the Manitoba Highway Traffic Act.
- 5.10. **“Driveway”** means the same as “Approach”.
- 5.11. **“Heavy Vehicle”** means:
- a motor vehicle with a gross weight registration exceeding 4,536 kilograms (10,000 lbs); or
 - any vehicle, including any combination of motor vehicle, trailer and load with a weight exceeding 4,536 kilograms (10,000 lbs).
- 5.12. **“Holiday”** means New Year’s Day, Louis Riel Day, Good Friday, Victoria Day, Canada Day, Terry Fox Day (Civic Holiday), Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day.
- 5.13. **“Industrial Zone”** means parcels designated as such by the City of Steinbach Zoning By-Law.
- 5.14. **“Lane”** means a street which is not numbered, named or otherwise designated.
- 5.15. **“Motorized Mobility Aid”** means a device which is specifically manufactured or modified for operation by a physically disabled person and which has:
- a maximum speed capability of not more than 15 kilometers per hour;
 - a maximum width of not more than 91 centimeters (36 inches), and
 - a maximum mass of not more than 226 kilograms (500 lbs.), and includes a motorized wheelchair.
- 5.16. **“Parade”** means any group of pedestrians marching or walking on any street except members of the Armed Forces and/ or any group of vehicles proceeding on a street under a common leadership (except funeral processions or Armed Forces Vehicles).
- 5.17. **“Parking Meter”** means a mechanical device or digital program designed for the purpose of automatically gauging and indicating the time within which a vehicle is, or may be, parked in a metered space and installed thereat pursuant to this By-Law.
- 5.18. **“Pedestrian”** means any person on foot, in a wheelchair, in a child’s carriage, or a physically disabled person operating a motorized mobility-aid.
- 5.19. **“Penalty Notice”** means a penalty notice issued under the *Municipal By-Law Enforcement Act* in respect of a contravention of this By-Law.
- 5.20. **“Person”** means any individual and includes corporation, firm, partnership and association or company and utilities.
- 5.21. **“Provincial Highway”** for the purpose of this by-law, means any provincial trunk highway or provincial road or portion thereof within the City for which the Minister of Highways and Transportation of the Province of Manitoba is designated as the Traffic Authority, and for which the provisions of this by-law are applicable.
- 5.22. **“Recreational Vehicle”** means a vehicle designed for camping or other recreational purposes. It includes, but is not limited to, a motorhome, a truck on which a camper has

been installed, a camping or travel trailer, and any trailer carrying recreational equipment such as a boat or other watercraft, a snowmobile, all-terrain vehicle or other off-road vehicle.

- 5.23. **“Reduced Speed School Zone”** means a portion of a highway that is designated by a traffic authority under section 98.1 of the Manitoba Highway Traffic Act as a school zone that has a reduced maximum permitted speed at specific times or at all times.
- 5.24. **“Roadway”** means the portion of a street that is improved or ordinarily used for vehicular traffic, but does not include the shoulder.
- 5.25. **“School”** means
- a public school or a private school as defined in The Manitoba Education Administration Act, or
 - an educational institution established under the Indian Act (Canada) or under any other Act of the Parliament of Canada, but does not include a post-secondary educational institution.
- 5.26. **“Speed Limit Zone”** means a Street within the City which has a limit on the speed at which a Vehicle may travel other than 50 kilometers per hour.
- 5.27. **“Spring Weight Restrictions”** are limits that restrict the weights of vehicles allowed to be operated upon streets that do not have concrete pavements during periods of the year when damage to such streets is reasonably expected to occur by the City Manager Designate.
- 5.28. **“Street”** means any public right-of-way, including a road, highway or a Provincial Highway, providing primary access to abutting property, used as a public thoroughfare for Vehicles and Pedestrians including Streets under construction or repair, and where the context so requires, includes the whole of the area between the boundaries of the Streets as recorded in the Land Titles Office and includes all Lanes and Alleys.
- 5.29. **“Traffic Control Device”** means a sign, signal, light, pedestrian corridor, school corridor, marking or device, not inconsistent with the Highway Traffic Act, placed or erected by the City Manager Designate for the purpose of regulating, warning or guiding traffic, but does not include a parking meter.
- 5.30. **“Traffic lane”** means a strip of roadway intended to accommodate a single line of moving vehicles.
- 5.31. **“Trailer”** means a vehicle designed for carrying goods or persons and for being towed by a motor vehicle.
- 5.32. **“Vehicle”** means a device, in, upon, or by which a person or thing is or may be transported or drawn upon a street but does not include a device designed to be moved solely by human muscular power or a motorized mobility aid.
- 5.33. **“Work of Necessity”** means work that is required to repair, replace, maintain or improve infrastructure belonging to the City, the Province of Manitoba, or other public utilities.

PART 2: TRAFFIC CONTROL DEVICES

6. TRAFFIC CONTROL STANDARD

The Transportation Association of Canada's Uniform Traffic Control Devices for Canada Manual is hereby adopted as the standard for all traffic control devices within the City. Traffic Control Devices in existence at the time this By-Law is passed may be permitted by City Council or the City Manager Designate.

7. INSTALLATION AND MAINTENANCE

- 7.1. The City Manager Designate is hereby authorized to install and maintain traffic control devices for the purpose of control, warning, guidance, information and direction of traffic in conformity with the provisions of this By-Law or any traffic requirements approved by City Council.
- 7.2. No person may install a traffic control device on public property unless given written approval by the City Manager Designate. The placement of any traffic control device in contravention of this By-Law is an offence and such traffic control device(s) will be removed.
- 7.3. The City Manager Designate will keep a record of the location of all traffic control devices and zones where parking or stopping is restricted or prohibited by a traffic control device. The record will be available for inspection at the administration office of the City during normal business hours.
- 7.4. A person may request the City to install or remove a traffic control device. Requests must be made in writing and may be reviewed by City Council in a public meeting.

8. PROTECTION OF TRAFFIC CONTROL DEVICES

No person may damage, deface, remove, obscure, or interfere with any traffic control device placed or maintained by the City for the purpose of traffic or parking control.

9. DIRECTIONAL ARROWS

Where a sign indicates parking or stopping restrictions by directional arrow, that restriction will continue in the direction of the arrow to the next street intersection unless interrupted by a similar sign with an opposite facing arrow.

10. TEMPORARY TRAFFIC CONTROL DEVICES

- 10.1. The City Manager Designate will place and maintain, or cause to be placed and maintained, temporary traffic control devices for the purpose of prohibiting or regulating traffic in conformity with the provisions of this By-Law or any traffic requirements approved by Council.

- 10.2. Any person undertaking work authorized by the City of any form within a street or in any way interfering with or obstructing the normal use of a street must place and maintain a temporary traffic control device as directed by the City Manager Designate.

PART 3: HEAVY/ COMMERCIAL VEHICLES

11. DESIGNATED ROUTES

A City Manager Designate will determine and keep a record of heavy vehicle routes, road classifications, and spring weight restrictions placed on streets within the City. This record will be available for inspection at the administration office of the City during normal business hours and on the City website.

12. HEAVY VEHICLE RESTRICTIONS

No person may operate a heavy vehicle on any street except:

- 12.1. while such a heavy vehicle is travelling on a designated heavy vehicle route;
- 12.2. while such a heavy vehicle is making collection or delivery, provided that the operator proceeds by the most direct route to or from the point of collection or delivery, to or from the nearest heavy vehicle route;
- 12.3. while such a heavy vehicle is proceeding to or from a business premises located in an industrial zone, provided that the operator proceeds by the most direct route to or from the business premises, to or from the nearest heavy vehicle route;
- 12.4. while such heavy vehicle is being operated in the service of the City.

13. SPRING WEIGHT RESTRICTIONS

- 13.1. Timing of Spring weight restrictions will be set by a City Manager Designate and will be posted on the City website.
- 13.2. The City Manager Designate will place and maintain, or cause to be placed and maintained, temporary traffic control devices for the purpose of indicating that spring weight restrictions are in effect.
- 13.3. Heavy vehicle axle loadings will be restricted to 65% of legal axle loadings or as indicated with a traffic control device when spring weight restrictions are in effect except on specified heavy vehicle routes.
- 13.4. No person may operate any heavy vehicle that exceeds permitted spring weight restrictions within the City except where a permit has been obtained from the City Manager Designate to allow passage of that heavy vehicle over specified City streets at a specified time.

14. DETERMINATION OF WEIGHT

Any person operating a vehicle must comply with a request of a Police Officer, Peace Officer, Special Constable or By-Law Enforcement Officer to immediately proceed to a weigh scale and allow the vehicle to be weighed for the purpose of determining:

- 14.1. if the vehicle exceeds the weight limits allowed for when spring weight restrictions are in effect; or
- 14.2. if the vehicle exceeds the weight limits allowed for on streets not designated as heavy vehicle routes.

PART 4: RESTRICTED USE OF STREETS

15. TEMPORARY STREET CLOSURE

- 15.1. The City Manager Designate is authorized to temporarily:
 - Close the whole or any part of a street at any time for any purpose considered necessary;
 - Prohibit parking on the whole or any part of a street at any time for any purpose considered necessary.
- 15.2. Where a street is temporarily closed or parking is temporarily prohibited on a street, the street must be signed or barricaded to provide notice of the temporary closing or prohibition.
- 15.3. No person may drive or park a vehicle on any street which has been temporarily closed, except where permitted by the City Manager Designate who closed the street.

16. PARADES

- 16.1. A person who desires to hold a parade must apply in writing to the City Manager Designate requesting a letter of authorization at least 21 days before the time set for the commencement of the parade.
- 16.2. The parade application request must include:
 - the date and time at which the parade is intended to take place;
 - the locations of formation and dispersal;
 - the exact route to be followed;
 - the estimated length of time for the parade to pass a given point; and
 - any other provision as may be required by the City Manager Designate.
- 16.3. No person may hold, take part in, or be a member of a parade unless:
 - the parade is under the direction or control of a marshal or organizer; and
 - the parade has been authorized in writing by the City Manager Designate.

16.4. The City Manager Designate may issue a letter of authorization for a parade subject to any directions they impose as to time, marshalling and route to be followed.

16.5. Every parade permit is subject to compliance with all By-Laws of the City.

16.6. Any deviation from the terms and directions stated in the Letter of Authorization except as authorized by the City Manager Designate is an offence and will cause authorization of a parade to become void and of no effect.

16.7. The City Manager Designate may require payment of a fee for the purpose of publishing due notice of the parade and for such diversion of traffic as is deemed necessary as a result thereof.

16.8. No person may cross through or in any way obstruct or interfere with a parade or assembly for which a parade has been authorized except:

- if directed by a police officer or;
- if operating an emergency vehicle such as an ambulance, City Fire Department vehicle, or vehicle belonging to the RCMP.

17. FUNERAL PROCESSIONS

The driver of every vehicle in a funeral procession indicated as such by the four-way flashers of all motor vehicles therein being lighted upon approaching a traffic control signal showing a red traffic control light, or a stop sign, shall cause the vehicle to slow down or stop as may be necessary for safety, but may then proceed cautiously past the traffic control signal or stop sign. The driver of each of the other vehicles in the procession shall have the right-of-way over all other vehicles upon the street at the intersection or place where the signal or stop sign is situated.

18. TRANSPORTING MATERIAL

18.1. All material of any kind being transported over any street or lane must be transported in such a manner and in such containers that no part of the material, while in transit may find its way onto the surface of the street or lane. The owner or operator is responsible for the removal of any material or items falling onto the street or lane.

18.2. No person may place any item or material that will obstruct any street, lane, sidewalk, boulevard, **or any other public space**. Any person who has placed such an item or material is responsible for removing it.

18.3. No person may litter on any street, lane, sidewalk, boulevard or other public property.

19. PROHIBITED OBSTRUCTIONS

No person may:

19.1. Place or leave any cord or cable across any street, lane, or sidewalk except for the purpose of traffic counts authorized by the City Manager Designate.

19.2. Build or construct any crossing in, on, or across any street, boulevard, sidewalk, drain, gutter, or any other public place in the City without written permission from the City Manager Designate.

19.3. Obstruct **or allow bushes, shrubs, plants or trees to obstruct**, interfere with or interrupt the free passage of traffic on any street, lane or sidewalk.

19.4. Place or dump snow, earth, gravel, sand or other material on a street, **drain, boulevard, or any other public space** except where permitted by the City Manager Designate.

19.5. Place, erect or leave any structure, item, sign or signage on a City street, lane, boulevard, drain or any other public space unless:

- it is to promote a candidate running in a municipal, provincial or federal government election during an active campaign period; or
- it is owned and installed by the City of Steinbach.

City employees may remove and dispose of any structure, item, sign or signage that does not comply with this by-law or any other City By-Law from any street, lane, boulevard, drain, or any other public space and the cost of doing so may be charged to the applicable person or organization.

PART 5: MOVING VIOLATIONS

20. HITCHHIKING

No person standing or walking on a public street, sidewalk or boulevard may solicit a ride from the operator of a vehicle by word, gesture, or any action whatsoever.

21. ENGINE RETARDER BRAKES

No person operating a vehicle may use engine retarder brakes in the City, except to avoid or reduce the impact of a collision or in the case of such other emergency.

PART 6: PARKING & STOPPING

22. STOPPING AND PARKING PROVISIONS NOT EXCLUSIVE

The provisions of this By-Law dealing with restrictions on stopping or parking may not relieve any person from the duty to observe other and more restrictive provisions, prohibiting or limiting the stopping or parking of vehicles in specified places or at specified times.

23. PARKING AT CURB

No person may park a vehicle upon a street except:

- 23.1. at the right-hand curb on a two-way street;
- 23.2. at either curb on a one-way street;
- 23.3. parallel to or alongside the curb unless angle parking is indicated by signs or markings;
- 23.4. in the direction of traffic on that side of the street; and
- 23.5. if such parking is not otherwise prohibited by this By-Law.

24. PARALLEL PARKING

- 24.1. No person may parallel park:
 - with the front or rear wheel nearest the curb more than 0.45 metres (1.5 feet) from that curb;
 - within one metre (3.2 feet) of any vehicle previously parked in front of or behind the vehicle.
- 24.2. The operator of a motorcycle must park the vehicle at an angle of forty-five degrees to the curb and have the rear wheel within 0.3 metres (12 inches) of the curb.

25. LIMITED TIME STREET PARKING

Where limited time street parking is established, no person may:

- 25.1. park any vehicle upon any street for a time that exceeds the limit indicated by parking signage; or
- 25.2. move any parked vehicle to another spot on the same block at the expiration of the time allowed for by parking signage.

26. NO STOPPING

- 26.1. No person may stop a vehicle on any street so as to interfere with or interrupt the passage of traffic.
- 26.2. No person may stop a vehicle on any street in a traffic lane, except where required by traffic, a traffic control device, or as directed by a police officer or peace officer.

27. STOPPING OR PARKING IN LOADING ZONES

- 27.1. No vehicle may be stopped or parked in a loading zone unless it is in the process of being loaded or unloaded.

- 27.2. No vehicle may remain in a loading zone, even if it is in the process of being loaded or unloaded, for longer than the length of time specified on the signage designating the loading zone.

28. PARKING METERS

- 28.1. The City Manager Designate may place and maintain or cause to be placed and maintained parking meters on or near streets or portions of streets and on City owned properties containing public parking lots.
- 28.2. The City Manager Designate will keep a record of the location of all parking meters and City owned parking lots that are equipped with parking meters. The record will be available for inspection at the administration office of the City during normal business hours.
- 28.3. No person may park a vehicle in a parking lot equipped with a parking meter(s) for longer than the period of time for which payment was made.
- 28.4. No person may deposit in a parking meter any slug or other substitute for a coin of legal tender in Manitoba.
- 28.5. No person may deface, damage or tamper with the working of any parking meter or parking lot signage.
- 28.6. Parking meter fees are not required in City owned parking lots:
- between the hours of 5:00pm and 8:00am;
 - on Saturdays, Sundays and Holidays;
 - to service vehicles marked as belonging to the City or the RCMP.
- 28.7. Each vehicle must be parked entirely within the boundary of a single parking stall as determined by painted lines, poles or signs.

29. PARKING STALLS RESERVED FOR PHYSICALLY DISABLED PERSONS

- 29.1. No person may park a vehicle in any parking stall marked by signs, painted lines or poles reserving the spot for physically disabled persons unless a valid disabled person's parking permit is displayed.
- 29.2. The disabled person's parking permit must be used and displayed in the vehicle in accordance with *The Highway Traffic Act* of Manitoba and the regulations under that Act.

30. PARKING PROHIBITED

No person may park a vehicle for any period of time:

- 30.1. where it is double parked;

- 30.2. on any portion of a boulevard, sidewalk or crosswalk;
- 30.3. within a street intersection;
- 30.4. in a traffic lane of any street;
- 30.5. on any street where parking has been temporarily prohibited;
- 30.6. on any back lane or alley for more than 15 minutes;
- 30.7. any place where signage indicates parking is prohibited;
- 30.8. in any posted fire lane;
- 30.9. within 3 meters (10 feet) of a fire hydrant;
- 30.10. within 9 meters (30 feet) of a stop sign or traffic light;
- 30.11. within 3 meters (10 feet) of the approach side of any sidewalk or crosswalk;
- 30.12. obstructing any private approach or driveway;
- 30.13. any place where a curb is painted yellow upon direction of the City Manager Designate;
- 30.14. in the opposite direction of traffic

31. PROHIBITED VEHICLES

The following are prohibited from parking on any street, lane or City owned parking lot at any time:

- 31.1. any recreational vehicle, trailer, semi-trailer or tractor, or heavy vehicle not actively loading or unloading for more than two hours unless parked for use by tradespeople actively working on premises in the immediate area;
- 31.2. any unlicensed vehicle, or vehicle with expired registration;
- 31.3. any snowmobile, dirt bike, all-terrain vehicle, golf cart or similar vehicle;
- 31.4. any bus not actively picking up or dropping off passengers;
- 31.5. any vehicle displaying a sign on which the advertising copy is not fixed and may be changed while the vehicle is in motion or while it is stopped or parked on a street;
- 31.6. any vehicle displayed for sale;

31.7. any vehicle being used for the purpose of displaying goods for sale;

31.8. any vehicle which is not in running condition or which is under repair.

32. SNOW CLEARING

32.1. No person may park or stop a vehicle or permit a vehicle to be parked or stopped on any street or portion of a street during and after snowfall events which will require the removal of accumulated snow. Persons may resume parking on streets after snow removal operations have been completed.

33. PARKING EXEMPTIONS

The provisions of this By-Law prohibiting or regulating stopping and parking do not apply to:

33.1. Emergency vehicles such as ambulances, Steinbach Fire Department vehicles or vehicles belonging to the RCMP.

33.2. Vehicles belonging to or employed by the City while in use in connection with work of necessity being done on or near a street.

33.3. Vehicles belonging to the Government of Manitoba, the Government of Canada, or a public utility where they are:

- clearly identified as such;
- actively engaged in work of necessity that requires them to stop or be parked in contravention of this by-law;
- not stopped or parked in a lot equipped with a parking meter(s).

PART 8: SPEED LIMITS

34. SPEED IN CITY

34.1. Unless otherwise identified in this By-Law and indicated on a Street by an appropriate Traffic Control Device, it shall be an offence for any Person in control of a Vehicle to travel on any Street at a speed greater than 50 kilometers per hour.

34.2. Exceptions to the restriction on Vehicles travelling on any Street at a Speed other than 50 kilometers per hour include:

- Speed Limit Zones identified in Schedule "B", which shall instead have the speed limits specified therein;
- Reduced Speed School Zones identified in Schedule "C", which shall instead have a speed limit of 30 kilometers per hour from 8:00 a.m. to 5:00 p.m., Monday to Friday, from September 1 through to and including June 30 of the following year, not including statutory holidays.

PART 7: ENFORCEMENT

35. CONTRAVENTION BY OWNER OR OPERATOR

- 35.1. If a vehicle is in contravention of a provision of this By-Law, the operator of the vehicle is in contravention of that provision and is liable to pay any fine or administrative penalty imposed in respect to that contravention.
- 35.2. If a vehicle is in contravention of a provision of this By-Law, an owner of the vehicle who was not the operator is also responsible for that contravention and is liable to pay any fine or administrative penalty imposed in respect of that contravention unless the owner establishes that the vehicle was in the possession of the operator without the owner's consent.
- 35.3. If both the owner of a vehicle and its operator are liable for the same contravention, a penalty notice may be issued to either of them or separate penalty notices may be issued to each of them. If they are each issued a penalty notice, each is liable for the amount payable under the notices issued.
- 35.4. If a trailer connected to a motor vehicle is in contravention of this By-Law, the operator and the owner of the motor vehicle are liable for that contravention.

36. REFERENCE TO TIME

A reference to a time in this By-Law or on any traffic control device that prohibits or regulates stopping or parking on a street or in a City owned parking facility is a reference to the time determined in accordance with *The Official Time Act* of the Province of Manitoba.

37. MARKING TIRES

- 37.1. A City Manager Designate or person authorized by the RCMP with the enforcement of this By-Law may place an erasable mark on the tread face or side of any tire of any parked vehicle.
- 37.2. No person may obstruct justice by physically removing or erasing a mark placed on the tread face or side of a tire of any parked vehicle by a City Manager Designate or person authorized by the RCMP until the vehicle has been moved through the nearest intersection.
- 37.3. Digital photographs are acceptable evidence for determining whether a vehicle has been parked in contravention to this By-Law.

38. PLACING AND REMOVAL OF TICKETS

- 38.1. No person, other than a City Manager Designate or person authorized by the RCMP with the enforcement of this By-Law, may place a Penalty Notice ticket, Provincial Offence Ticket, or Warning Notice on any vehicle.
- 38.2. No person, other than the owner or operator of a vehicle may remove a Penalty Notice ticket, Provincial Offence Ticket, or Warning Notice from a vehicle.
- 38.3. Penalty Notice Tickets may be delivered by registered or ordinary mail to the address indicated in the records of the Registrar of Motor Vehicles for any contravention of this By-Law.
- a notice that is sent by ordinary mail is deemed to have been given to the person seven days after the day it is mailed.
 - a notice that is sent by registered mail is deemed to have been given to a person on the day that it is delivered to their address.

39. REMOVAL AND IMPOUNDMENT OF VEHICLES

- 39.1. A Steinbach By-Law enforcement officer, Police Officer or other City Manager Designate may at their discretion immediately remove or cause to be removed and impounded any vehicle that is:
- stopped or parked in contravention of a provision of this By-Law;
 - stopped or parked in a manner that causes it to interfere with removal of snow from a street by an authorized person;
 - stopped or parked in a position that causes it to interfere with the work of emergency workers such as paramedics, fire fighters or police officers;
 - is apparently abandoned on or near a street.
- 39.2. Any person requesting the release of an impounded vehicle must:
- present appropriate identification which corresponds to the vehicle's ownership and registration;
 - sign a receipt for its return;
 - pay the cost of removal;
 - pay any cost of storage accrued.
- 39.3. Until paid, charges listed in section 39.2 of this By-Law constitute a lien on the vehicle which may be enforced in the same manner as a garage keeper's lien in accordance with the provisions of the *Manitoba Garage Keeper's Act*.

40. REMEDIES AND PENALTIES

- 40.1. Subject to the Administrative Penalties By-Law, or a By-Law implemented under the authority of the Provincial Offences Act, any person who contravenes or disobeys, or refuses or neglects to obey any provision(s) of this By-Law is guilty of an offence and is liable to the fines listed in Schedule "A".

40.2. Where a corporation commits an offense against this By-Law, each person who is authorized, or consented to, connived at, or knowingly permitted or acquiesced in, the doing of the act that constitutes offence, is likewise guilty of the offense and liable to the penalty for which provision is made in section 40.1.

40.3. Where the contravention, refusal, neglect, omission, or failure, continues for more than one day, the guilty person is liable to a separate offense for each day it continues.

PART 8: SEVERABILITY

If any section, subsection, sentence, clause, phrase or other portion of this By-Law is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of the By-Law.

PART 9: REPEAL

The following By-Laws are hereby repealed:

- Town of Steinbach Traffic By-Law No. 1350 (1994)
- All amendments and amending By-Laws to the Town of Steinbach Traffic By-Law No. 1350
- Steinbach Parking Meter By-Law No. 1371 (1993)
- Steinbach Accessible Parking By-Law No. 2083 (2017)
- Steinbach Reduced Speed School Zone By-Law No. 2050
- Steinbach Speed Limits By-Law No. 2123
- Steinbach Traffic By-Law No. 2164

DONE AND PASSED in Council duly assembled, this __th day of _____, 2024.

Mayor

City Manager

Read a first time this __ day of _____, 2024.

Read a second time this __ day of _____, 2024.

Read a third time this __ day of _____, 2024.

SCHEDULE A: PENALTY FINES

Steinbach Traffic By-Law No. ****		Fine	
Provision	Contravention	Full Fine (\$)	Discounted Fine (\$)
s. 8	Damaging, defacing, removing, obscuring or interfering with a traffic control device	1000	500
s. 12	Contravention of Heavy Vehicle Restrictions	1000	500
s. 13	Contravention of Spring Weight Restrictions	\$25 for every 50kg overweight, and an additional \$200 surcharge if paid later than 15 days after ticket issue date.	
s. 13.4	Fail to obtain a permit for an over-weight heavy vehicle	500	250
s. 14	Fail to comply with request to stop or weigh a vehicle	500	250
s. 15.3	Driving or parking a vehicle on a temporarily closed street	100	50
s. 16	Failure to obtain a Letter of Authorization for a parade	200	100
s. 16.6	Failure to follow Letter of Authorization for a parade	200	100
s. 18	Failure to adequately cover and or secure a load	80	40
s. 18, 19.4, 19.5	Dumping or placing snow, earth, sand, rock, signage, any items or other material on a street, lane, sidewalk, drain, boulevard or any other public space.	100	50
s. 19.1	Placing or leaving any cord or cable across a street, lane or sidewalk	80	40
s. 19.3, 26	Obstructing traffic on any street, lane or sidewalk	100	50
s. 21	Use of engine retarder Brakes within the City	100	50
s. 23, 24	Improperly parked	80	40
s. 25	Parking beyond time limit (limited time street parking)	80	40
s. 27	Improperly Parked in a loading zone	80	40
s. 28	Parking beyond time limit (paid parking space)	80	40
s. 28.4, 28.5	Damaging, defacing, removing, obscuring or interfering with proper operation of a parking meter	1000	500
s. 28.7	Parking outside the boundaries of a single parking stall	80	40
s. 29	Failure to display a valid disability parking permit	250	250
s. 30, 31	Parking where parking prohibited	80	40
s. 30.1	Double parked	80	40
s. 30.2	Parking on a boulevard, sidewalk or crosswalk	80	40

Steinbach Traffic By-Law No. ****		Fine	
Provision	Contravention	Full Fine (\$)	Discounted Fine (\$)
s. 30.3	Parking within an intersection	80	40
s. 30.4	Parking in a traffic lane of any street	80	40
s. 30.5	Parking where prohibited by temporary traffic control device	80	40
s. 30.6	Parking in a back lane or alley for more than 15 minutes	80	40
s. 30.8	Parking in a fire lane	80	40
s. 30.9	Parking within 3 metres of a fire hydrant	80	40
s. 30.10	Parking within 9 metres of a stop sign or traffic light	80	40
s. 30.11	Parking on or within 3 metres of the approach side of a side walk or cross walk	80	40
s. 30.12	Parking in front of a driveway or approach	80	40
s. 30.13	Parking in front of a yellow curb	80	40
s. 30.14	Parking in the opposite direction of traffic	80	40
s. 31	Parking a prohibited vehicle other than a heavy vehicle on a street or lane	80	40
s. 31	Parking a Heavy Vehicle on a street or lane	500	250
s. 31.4	Parking an unlicensed vehicle or vehicle with expired registration	80	40
s. 32	Interfering with snow clearing operations	80	40
s. 36.2	Removing chalk marks from tire	100	50

SCHEDULE B: SPEED LIMIT ZONES

Highway	Location From	Location To	Speed Limit
Ebenfeld Road	2 miles north of PTH 52 West	2.5 miles north of PTH 52 West	90 km/h
Twin Creek Road	PTH 52 West	2.5 miles north of PTH 52 West	70 km/h
Keating Road	Park Road West	1.5 miles north of Park Road West	70 km/h
Keating Road	PTH 52 West	Park Road West	60 km/h
Clear Springs Road West	PTH 12 North	Keating Road	70 km/h
Acres Drive	Keating Road	PTH 12 North	60 km/h
Industrial Road	Acres Drive	Park Road West	60 km/h
Clear Springs Road West	Twin Creek Road	Ebenfeld Road	70 km/h
Park Road West	PTH 12 North	Keating Road	60 km/h
Park Road West	Keating Road	1.75 miles west of Keating Road	70 km/h
McKenzie Blvd	0.26 miles west of Bush Farm Road	Main Street	60 km/h
Old Tom Road	Loewen Boulevard	Park Road East	60 km/h
Clear Springs Road East	PTH 12 North	0.5 miles east of PTH 12 North	60 km/h
Park Road East	PTH 12 North	Old Tom Road	60 km/h
Loewen Boulevard	Old Tom Road	Hirschfeld Road North	70 km/h
Bush Farm Road	PTH 52 West	2.5 miles south of PTH 52 West	70 km/h
Hanover Road West	Brandt Street	Bush Farm Road	70 km/h
Hespeler Street North	Main Street	Loewen Boulevard	60 km/h
Hespeler Street South	Main Street	0.5 miles south of Main Street	60 km/h
Hespeler Street South	0.5 miles south of Main Street	1.5 miles south of Main Street	70 km/h
Hirschfeld Road North	Main Street	Loewen Boulevard	60 km/h
Hirschfeld Road South	Main Street	Hanover Road East	70 km/h
Hanover Road East	Brandt Street	Hirschfeld Road South	70 km/h

SCHEDULE C: REDUCED SPEED SCHOOL ZONES

Name of School	Speed Limit	Reduced Speed Locations	Prescribed Times
Woodlawn Elementary School 411 Henry Street (Map C-1)	30 km/h	Henry Street – where the property line abuts the street - between the most southeasterly limit of 456 Henry Street and the northwesterly limit of 388 Henry Street. Barkman Avenue – where the property line abuts the street - between the most easterly limit of 501 Penner Street and the most southwesterly limit of 364 Barkman Avenue.	8:00 a.m. to 5:00 p.m. Monday to Friday September 1 through June 30 of the following year, not including statutory holidays.
Southwood Elementary School 155 Barkman Avenue (Map C-2)	30 km/h	Barkman Avenue – where the property line abuts the street - between the most southwesterly limit of 175 Barkman Avenue and the most southwesterly limit of 128 Barkman Avenue. Third Street – where the property line abuts the street – between a point that is 30 meters northwest of the most southeasterly limit of 155 Barkman Avenue and the most northwesterly limit of 392 Third Street.	8:00 a.m. to 5:00 p.m. Monday to Friday September 1 through June 30 of the following year, not including statutory holidays.
Stonybrook Middle School 77 Lumber Avenue (Map C-3)	30 km/h	Lumber Avenue – where the property line abuts the street – between a point that is 10 meters southwest of the most north-easterly limit of 342 Fourth Street and the most southwesterly limit of 50 Lumber Avenue.	8:00 a.m. to 5:00 p.m. Monday to Friday September 1 through June 30 of the following year, not including statutory holidays.
New West Steinbach Elementary School 91 Parkland Drive (Map C-4)	30 km/h	Parkland Drive – where the northeast corner of 91 Parkland Drive abuts the street and where Parkland Drive meets the northern side of Rosebrook Trail.	8:00 a.m. to 5:00 p.m. Monday to Friday September 1 through June 30 of the following year, not including statutory holidays.

Moved By: _____

Seconded By: _____

RESOLVED that the City of Steinbach request funding from the Province of Manitoba under the Disaster Financial Assistance Program, as a result of the rain event which occurred in Steinbach, Manitoba on September 16 & 17, 2024.

DISASTER FINANCIAL ASSISTANCE *Facts*

Answering your questions about the DFA program

18.0 Applying for Disaster Financial Assistance

(for local authorities)

After a disaster event, a local authority is required to submit a Community Impact Assessment (CIA) and pass a council resolution in order to apply for Disaster Financial Assistance. Local authorities should also thoroughly document their impacts in order to maximize the amount of assistance they receive.

⇒ Community Impact Assessment

- Manitoba EMO requests your local authority complete a [Community Impact Assessment](#) (CIA) as soon as possible after the disaster. This form lets Manitoba EMO know of the disaster-related impacts in your area.
- Information provided on the CIA will help the Manitoba Government assess whether a DFA program will be established.
- Manitoba EMO understands a CIA is only a best estimate of damages at the time of submission. Local authorities may submit an updated CIA at any time. This will not affect the amount of assistance the local authority is entitled to.

⇒ Council Resolution

- In addition to a CIA, a local authority must pass a council resolution requesting DFA from the Manitoba Government. Manitoba EMO considers the council resolution to be a local authority's official application. **This must be separate from other council resolutions**, such as those declaring a state of local emergency.
- Your local authority may have experienced impacts to the public sector, the private sector or both. Make sure your council resolution states which sectors have been affected.
- An example of acceptable wording for the council resolution may be: ".....Be It Resolved the [municipality name] requests Disaster Financial Assistance for public sector costs incurred to the municipality as well as private sector costs incurred by its residents and property owners during the [insert disaster event]."

⇒ Documentation

- Local authorities should document all their costs related to the disaster on a separate ledger, including machine hours, staff time, materials, invoices, etc.
- Damaged infrastructure should be assigned site numbers, and costs must be documented based on site number for easy reference.
- Damaged sites must be photographed before and after repair in order to establish DFA eligibility. **No photos = no assistance.**



MEMO

October 28, 2024

To: Steinbach City Council

From: Troy Warkentin, City Manager

RE: Steinbach Community Outreach Proposal and the Federal Emergency Treatment Fund

Steinbach Community Outreach (“SCO”) has submitted the attached proposal, dated October 23, 2024, requesting consideration by Steinbach City Council to help it facilitate the expansion of its programming to support the addition of a mobile outreach unit for the community. It proposes to do this through a partnering arrangement with the City of Steinbach. This programming proposal arises due to the recently announced Federal Emergency Treatment Fund (“ETF”), which was created to provide funding for eligible projects that will “provide urgent, targeted funding to municipalities and Indigenous communities to support rapid responses to the overdose crisis.”

Included in the eligibility criteria of this program are stipulations that “non-Indigenous not-for-profit organizations are not eligible to apply directly for funding, however they may be included as project partners on the application form of eligible applicants. Additionally, they may be able to receive funding through third-party agreements with a recipient municipality.”

As a municipality, the City of Steinbach is eligible to apply for funding. SCO is a non-Indigenous not-for-profit organization and is not eligible. The only opportunity to qualify for funding under this program is if Council authorizes the City of Steinbach to submit an application.

Council should consider the possible impacts if it chooses to proceed with an application under this proposal. If the City’s application is successful, it would then become the City’s responsibility to ensure that the program objectives and criteria are met, including any services provided through CSO’s proposed partnership arrangement. If Council proceeds, it would be recommended that an agreement be entered into that would address these or other requirements. Council should also consider the broader implications of the City voluntarily entering into a program and funding agreement with the federal government to provide health and social programming related services to the community, considering that the provision of such services are generally outside the scope of its legislated obligations as a municipality.

The program criteria do support coordinated efforts of eligible applicants to work with partners in the delivery of programming. Any submitted proposal for funding under this program would need to provide

details about each partner, their involvement, and describe their contributions would help meet the program's objectives.

A copy of the Guidelines for Applicants for the funding program are also attached. These guidelines provide specific information about the program, its criteria, and further details about the desired outcomes.

The deadline to apply is November 8, 2024.

Council response options:

1. Take no action
2. Take no action, but consider the request by SCO as open and subject to reconsideration if a new intake period or round of funding under ETF is announced in the future
3. Authorize the City to apply for funding under this program subject to the preparation and approval of acceptable terms of reference for the program between the City and SCO, and to the execution of a funding/programming delivery agreement between the City and SCO.

Any response option chosen by Council should be supported by a corresponding resolution(s).

Troy Warkentin

From: Steinbach Community Outreach <steinbachoutreach@gmail.com>
Sent: Wednesday, October 23, 2024 1:38 PM
To: Troy Warkentin; Adam Thiessen
Cc: Mayor Earl Funk; Daryl Braun
Subject: Emergency Treatment Fund grant collaboration with Steinbach Community Outreach
Attachments: ETF grant city of steinbach proposal.docx

Hello,

We are excited to present this proposal to collaborate on accessing funds from the Emergency Treatment Fund to create a mobile outreach program. Unfortunately not-for-profits can not apply to the fund however municipalities can. The ETF does allow for third party agreements to allow municipalities to then distribute the funding to not-for-profits. We anticipate this will be a similar arrangement to what we had for The Bridge project.

I have attached a proposal outlining our intentions with this project. The proposed budget is very rough and those amounts will change as we collect quotes to get more accurate prices on supplies, but given the tight turn around on this I have gone with best guesstimates for the purposes of this proposal. A final budget will be submitted before the application deadline should you choose to partner with us on this. If you have any questions or concerns please let me know.

We look forward to hearing your response.

Thank you for the opportunity,
Charlene Kroeker
Office Manager



345 Loewen Blvd. Steinbach MB R5G 0L1
204-380-2692
www.steinbachcommunityoutreach.com

STEINBACH COMMUNITY OUTREACH PROPOSAL FOR EMERGENCY TREATMENT FUND GRANT

Mobile Outreach Program

OVERVIEW

Steinbach Community Outreach is interested in partnering with the City of Steinbach in creating a mobile outreach unit by accessing funding from the Emergency Treatment Fund (ETF). Funding from the ETF will “address urgent and immediate needs, as defined by the communities, to bolster local capacity and provide access to culturally appropriate, trauma-informed and evidence-based programs and services.” Unfortunately, non-profits cannot apply, however municipalities can. The ETF then allows third party agreements to further distribute funding to not for profit organizations.

The goal of this project is to urgently reduce harms among the homeless population and those at risk of homelessness in Steinbach. This project will meet the clients where they are at, to facilitate referrals to detox and rehab centers, provide on-site addictions counselling, distribute Naloxone and harm reduction supplies, and establish culturally appropriate programming.

We believe Steinbach Community Outreach is an excellent choice to manage the mobile outreach program if the City of Steinbach is willing to provide access to the funding. We already have an established relationship with the homeless and street involved community, the target population for the mobile outreach program. We are already providing referrals to detox and rehab programs at our drop-in center and deliver food, water and survival supplies to camps. We have established relationships with counselling agencies, Southern Health, Eden Mental Health Services, and Adult Teen Challenge. A mobile outreach program would be building on the work we are already doing, and the relationships we have already formed. Steinbach Community Outreach is willing to manage the creation and day to day operations of the mobile outreach program.

If a successful application is achieved and we are granted funding, the project would start on Dec. 1 2024 (or whenever funding is achieved) and end on Mar. 31, 2026.

The Objective

The goal of this project is to urgently reduce harms among the homeless population and those at risk of homelessness in Steinbach while simultaneously developing culturally appropriate programming. The only way we can reduce homelessness in our community is to place people experiencing homelessness in affordable housing. As there is currently no affordable housing with on-site supports for people heavily involved in their addictions in our community, the best chance our homeless neighbors have of achieving a spot in affordable housing, and getting off the streets, is if they get clean first.

This project will meet the clients where they are at, to facilitate referrals to detox and rehab centers, provide on-site addictions counselling, distribute Naloxone and harm reduction supplies, and establish culturally appropriate programming.

30% of Steinbach Community Outreach’s clientele identifies as Indigenous. Currently there is no friendship center in Steinbach, meaning approximately 1/3 of our guests, all of whom are homeless or at risk of homelessness, have no where to go to connect culturally. If our clients have programming that they can access for free, those who are at risk

of homelessness are less likely become homeless. Those who are homeless are more likely to choose a path towards stability with the support of their cultural community.

- Need #1: Trained staff member certified in community outreach and addictions work, preferably indigenous, to oversee the development of this program and provide recovery support to the clients.
- Need #2: A vehicle to meet the clients where they are at and transport clients to appointments and program events.
- Need #3: Supplies

The Opportunity

This project would benefit our community by providing opportunities for people in our city to access recovery supports, thereby hopefully reducing incidences of homelessness in our community. Any indigenous programming that would be developed would not be limited to SCO guests, but be open to the general public allowing for everyone to come together in community and support each other thereby reducing stigma and breaching the gap between social classes.

- Goal #1: Hire a trained staff member certified in community outreach and addictions work, preferably indigenous, to oversee the development of this program and provide recovery support to the clients
- Goal #2: purchase a vehicle and supplies
- Goal #3: develop relationships with Southern Health's addictions and mental health team, detox and rehab centers, elders and other indigenous representatives. Strengthen relationships with the homeless and those at risk of homelessness in our community.
- Goal #4: develop and implement programming designed to reduce harms and increase culturally appropriate opportunities for connection in our community.

Challenges

- The ETF prioritizes based urgency to support rapid responses to the overdose crisis. We will need to prove that our community has an urgent need for addictions intervention in our community. While we at SCO have been noticing an increase of overdoses, we will require evidence to support our claim. I have already reached out to Southern Health to see if we can get data proving there has been an increase in overdoses in our community, however I am unsure if we will hear back from them before the submission deadline.
- While the acceptable project completion date is March of 2026 the ETF is prioritizing projects that will be completed before March 31, 2025. We feel 4 months would not be enough time fully develop this program. The path to addictions recovery is long and developing relationships with Indigenous elders takes time.
- There is a lack of detox and rehab opportunities in our community. We are told there is currently 1 detox bed for all of Southern Health and that is located in Portage la Prairie. The one rehab facility in our community is not affordable for people living in poverty, and is not necessarily a good match for those who have had negative experiences with Christianity.
- Mental Health and addictions go hand in hand. Accessing mental health services is a struggle in our area.
- Getting medical clearances for detox programs, the Mobile Withdrawal Unit, and other programs is extremely difficult if you do not have a doctor, and there is currently a shortage of doctors in our area.

OUR PROPOSAL

Steinbach Community Outreach is willing to manage the creation and day to day management of a mobile outreach program provided we can find the funding. We are well supported by our community but donation dollars can only go so far. We sure could use another staff member to keep up with the demand for our services, and a mobile outreach program would provide that support and augment our current programming.

We already have an established relationship with the homeless and street involved community, the target population for the mobile outreach program. We are already providing referrals to detox and rehab programs at our drop-in center and deliver food, water and survival supplies to camps. We have also established relationships with counselling agencies, Southern Health, Eden Mental Health Services, and Adult Teen Challenge. A mobile outreach program would be building on the work we are already doing, and the relationships we have already formed.

Steinbach Community Outreach is willing to collaborate on the writing of the application as well. We anticipate a collaboration on this project that is similar to The Bridge project where the funds are administered through the City of Steinbach. Of course Outreach is willing to fulfill any reporting requirements the city may have in addition to the reporting requirements the ETF will require.

Rationale

- We feel this will positively impact the safety of people in our community. Not only will users have increased access to safe use supplies reducing the risk of communicable diseases, but it keeps the general public safer. For example sharps containers could be distributed with the intention of reducing the amount of needles from being found on the ground or tossed into the garbage. Imagine being a city worker and getting stuck while emptying the garbage in a public garbage can.
- Our mission is to fill the gaps left by other organizations to provide supports for those living in poverty. Currently there is no mobile outreach program in our area and we would love to fill that gap.

Resources

We will of course work closely with available resources in our area and intent to develop relationships with additional resources such as Elders or other people and agencies interested in establishing a presence in our community. The following are some examples of agencies we are already connected with.

- Aulneau Renewal Center
- Mobile Withdrawal Unit
- Southern Health
- Eden Mental Health Services
- Adult Teen Challenge

Timeline for Execution

Description	Start Date	End Date	Duration
Project Start	December 1 2024	March 31 2026	16 months
Milestone 1: Hire appropriate staff	On approval of funding	Nov. 30 2024	
Milestone 2: purchase vehicle	On approval of funding	Dec. 31 2024	
Milestone 3: purchase supplies	On approval of funding	Mar 31 2026	16 months
Milestone 4: begin recovery coaching	Dec. 1 2024		
Milestone 5: develop a calendar of culturally appropriate events	Dec. 1 2024	March 31 2025	
Project End		March 31 2026	

EXPECTED RESULTS

- Increased opportunities for people at risk of and experiencing homelessness to access recovery supports.
- Increased opportunities for people to connect culturally in our community.
- Hopefully, as a result of the increased access to recovery supports there will be a decrease in homelessness.

BUDGET

Staffing	Price
Salaries	57,708.34
Honorariums	5000.00
Total	62,708.34
Supplies	
Vehicle	40,000.00
Harm reduction and overdose prevention supports	20,000.00
Office supplies, printing and copying	3000.00

Event supplies: activity supplies, refreshments, educational posters for teachings, etc.	10,000.00
Total	73,000.00
Other program requirements	
Professional development	
Travel	5000.00
Total	5000.00
Administrative	
Audit	1500.00
Total	1500.00
Total	142208.34

The prices listed are an estimate. Estimates are subject to change as quotes on proposed supplies are sought should the city approve our proposal. A final budget will be submitted should the application process move forward.

QUALIFICATIONS

Steinbach Community Outreach has been working with the at-risk community in our city for over 15 years.

We already have an established relationship with the homeless and street involved community, the target population for the mobile outreach program. We are already providing referrals to detox and rehab programs at our drop-in center and delivering food, water and survival supplies to camps. We have also established relationships with counselling agencies, Southern Health, Eden Mental Health and Adult Teen Challenge. A mobile outreach program would be building on the work we are already doing, and the relationships we have already formed.

With our support a Narcotics Anonymous group has been formed and meets regularly at our drop-in center making it easy for those accessing recovery supports to attend meetings in a space they are already familiar with.

We have already partnered with the City of Steinbach on The Bridge project where, we hope, we proved ourselves to be financially and ethically responsible. We have the best interests of our city in mind and are always looking for ways we can enhance our programming to positively impact the community.

With the support of Aulneau Renewal Center, the agency we refer people accessing our counselling program to, we have started smudging sessions at our drop-in center. This is but one opportunity in providing occasions for people in our community to connect culturally that we are hoping to build on.

CONCLUSION

We look forward to hearing your decision on our proposal to collaborate on this application to the Emergency Treatment Fund and the ensuing project. If you have questions on this proposal, feel free to contact Charlene Kroeker at your convenience by email at steinbachoutreach@gmail.com or by phone at 204-380-2692. We will be in touch with you next week to arrange a follow-up conversation on the proposal.

Thank you for your consideration,

Charlene Kroeker
Office Manager



Emergency Treatment Fund: Call for Proposals 2024 – Guidelines for applicants

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- [Call for Proposals 2024](#)
- [Priorities](#)
- [Applicant eligibility](#)
- [Application process](#)
- [Application guidance](#)
- [Accessing your submitted application for funding](#)
- [Application assessment](#)
- [Communications with Health Canada](#)

[Download in PDF format](#)
(403 KB, 19 pages)

Organization: [Health Canada](#)

Published: 2024-10-11

ETF overview and context

Health Canada's new Emergency Treatment Fund (ETF) provides urgent, targeted funding to municipalities and Indigenous communities to support rapid responses to the overdose crisis. Funding will address urgent and immediate needs, as defined by the communities, to bolster local capacity and provide access to culturally appropriate, trauma-informed and evidence-based programs and services.

The 2024 federal budget committed \$150M over 3 years to the ETF, starting in the 2024 to 2025 fiscal year. Projects which address ETF funding priorities will be funded through a call for proposals (CFP) in 2024 with subsequent CFPs planned for Spring 2025 and Spring 2026, respectively.

The maximum funding allowed per recipient is \$2 million per fiscal year. A federal fiscal year runs from April 1 to March 31.

Call for Proposals 2024

CFP 2024 will begin at **2:00 p.m. EST on October 11, 2024** and remain open until **2:00 p.m. EST on November 8, 2024**.

The ETF will prioritize urgent, financially feasible and project ready proposals that address the overdose crisis in their community.

- ["Priorities" section in these guidelines](#)

Applicants may choose to request funding for activities that can be completed by either of the following completion dates:

- Projects with activities that will be completed by March 31, 2025. **These projects will be prioritized for funding for CFP 2024.**
- Projects with activities that start in fiscal year 2024 to 2025 and will be completed by March 31, 2026.

Project activities must address community-defined needs between the time the funding agreement is signed, and the funding agreement end date. Additionally, if approved, recipients may be reimbursed for eligible expenditures incurred between July 18, 2024 and the date of signing the funding agreement.

For further details about eligible expenditures and ineligible expenditures:

- ["Budget" section in these guidelines](#)

For further details about eligible and ineligible activities:

- ["Objectives, activities and evaluation" section in these guidelines](#)

Applicants may submit more than 1 application for funding up to the maximum funding amount of \$2 million per recipient per fiscal year; however, each application must represent a project that is distinct in its objectives and intended deliverables. Projects should not duplicate existing services or projects, including currently funded projects by provincial or territorial governments. Assessments will be based on the assessment process outlined in these guidelines.

- ["Application assessment" section in these guidelines](#)

Priorities

For the ETF CFP 2024, the primary priority will be "**urgency**," defined as the need for swift action in relation to the overdose crisis, as applied to an individual community's context. In their assessments, decisions makers will consider the reach and impact of activities proposed by applicants to address this urgency. Projects must demonstrate that they are responding to urgent needs as defined above in order to be considered for funding.

Additionally, Health Canada will further prioritize projects that can demonstrate:

- **"Financial feasibility:"** Applicants must demonstrate the capacity to spend the requested funding within the proposed timeline of the project
- **"Project readiness:"** Applicants must provide a sound plan to action proposed activities, with those that can complete activities before March 31, 2025, given additional prioritization for funding.

Applicants must clearly demonstrate in their proposals how their project addresses the urgency priority while being financially feasible and well planned in their applications.

For further information on how proposals will be assessed:

- ["Application assessment" section in these guidelines](#)

Applicant eligibility

Eligible applicants

The following types of municipalities, communities and organizations are eligible for ETF funding:

- Canadian municipalities outside of Quebec (representative of the political or administrative division defined as a municipality by the laws in its respective province and territory (PT))
- Indigenous entities, including:
 - First Nations
 - Inuit communities
 - Métis governing bodies
 - Modern Treaty Holders and Self-Governing Nations
 - National and regional Indigenous organizations that are legally registered or incorporated not-for-profits
 - Not-for-profit Indigenous associations, organizations, and health authorities

Note: Indigenous entities (that is, Indigenous governments and organizations) in Quebec are eligible to apply to the ETF. Some Indigenous entities located and operating only in Quebec will need to obtain written confirmation by the Ministre responsable des Relations canadiennes et de la Francophonie canadienne before applying to Health Canada for ETF funding. For more information, you can consult:

- [Ministère de la Santé et des Services sociaux](#)

The ETF will allow third-party agreements to further distribute funding to not-for-profit organizations. Applicants must clearly demonstrate how activities carried out by third parties will benefit the project target population.

All eligible applicants and their project activities must be in accordance with federal, provincial and municipal laws. Eligible applicants must be and remain in compliance with the requirements of the legislation under which they were incorporated (federal or provincial/territorial), including under the [Canada Not-for-profit Corporations Act](#) that governs internal affairs of federal not-for-profit corporations.

Note that municipalities and Indigenous governments are not required to submit proof of eligibility in your application. Other organizations must demonstrate eligibility.

Ineligible applicants

Those not described in the "Eligible applicants" section in these guidelines, as well as Quebec municipalities subject to M-30, are not eligible for ETF funding through CFP 2024.

While non-Indigenous not-for-profit applicants are not eligible to apply directly for funding, they can be included as project partners on the application form of eligible applicants. Additionally, they may be able to receive funding through third-party agreements with a recipient organization or municipality.

Application process

Step 1: Set up your access

Applications must be submitted through a new portal at Health Canada: the Funding Application System (FAS).

- [Funding Application System](#)

Contact the Help Desk at fas-sdf@canada.ca if you need further instructions or assistance.

Health Canada will be hosting an information session for general questions and guidance on how to apply. For more information, email: etf-fut@hc-sc.gc.ca

Step 2: Complete the application form

Once you have created an account, the portal will display current Funding Opportunities. Find the Emergency Treatment Fund. Select the "Start application" link.

Please note that the system will time out after 20 minutes of inactivity. Also, as you complete each section, you must click on the "Save and continue" button. This ensures that your content is saved.

Please read the additional instructions for each section below in the "Application guidance" section of these guidelines.

- ["Application guidance" section in these guidelines](#)

They will explain what content is required in each section. The following sections will be displayed and must be completed:

- Application contact
- Eligibility
- Project summary
- Applicant capacity
- Rationale
- Reach and beneficiaries
- Partnerships
- Program outcomes
- Objectives, activities and evaluation
- Project information
- Budget
- Cash and in-kind contributions

- Documents to be included
- Declaration
- Validate and submit

Step 3: Submit your completed application

Once each field in the online system has been completed, click "Validate and submit." You will receive a notification via email that confirms your application has been received.

Applications will be received until **2:00 p.m. EST on November 8, 2024** at which point the portal will close. Incomplete applications will not be considered.

For any technical difficulties or questions about using the system, please contact: fas-sdf@canada.ca

Application guidance

To submit your application, all fields must be fully completed. Fields must contain text to save the page.

Below you will find guidance to help you complete each section of the form. Note that every section includes character limits, but you are not required to use the maximum number of characters.

Read through this guidance carefully as it outlines exactly what needs to be included in your responses and includes additional details than what is listed in FAS.

Applicant information

The applicant information will automatically populate from the information filled out when registering on FAS and completing the organization profile.

Application contact

This section allows you to add contact persons to the application. These can be selected from the list of users registered with your organization in FAS. Their emails may be used to contact the applicant about the application.

Project summary

Project title

Provide a short project title.

Project description

Provide a brief (1 to 2 sentences) project summary. The summary should allow Health Canada to easily understand the nature of your project, how it addresses an urgent need, and the expected timeline for impact. If your project is funded, your description may be posted publicly.

Consider using the following format when creating your project summary: "The goal of this project is to [insert the issue being addressed and main objectives]. This project will [insert key activities or key outputs and timelines] for [insert primary target population or community] in [insert geographic location]".

Example 1: "The goal of this project is to urgently reduce harms among gender-diverse individuals who use opioids, in response to a spike in overdose rates. This project will distribute naloxone to improve overdose outcomes within 5 months for gender-diverse individuals accessing wrap-around services in Ottawa."

Example 2: "This project aims to enhance the outreach efforts of the community by purchasing a van and outreach materials to achieve a positive impact on the opioid crisis in Ottawa within 5 months."

Project dates

Provide project start and end dates. Use the calendar to select the dates, or enter the dates in the format YYYY-MM-DD. When choosing the project start and end dates, remember that proposals must address a one-time need within the period of July 18, 2024, to March 31, 2026, with priority given to projects that can complete their objectives by March 31, 2025.

Eligibility

A list of eligible applicants can be found in the "Eligible applicants" section in these guidelines.

- ["Eligible applicants" section in these guidelines](#)

Upload the required documentation of eligibility, as listed below.

Eligibility documents for non-profit organizations should include:

- A certificate of incorporation (Provincial/Federal), or
- A letters patent.

Should an organization be unable to provide the above documents, the following may also be accepted:

- A letter of support from community leadership, or board of directors
- A Band Council Resolution
- A reference to the Constitution, if established pursuant to an Act
- In the case of unincorporated entities, internal documents such as:
 - Terms of reference or governance structure
 - Board of Director list
 - Other similar instruments of governance

Health Canada will request more information about the organization's legal status if your application is successful in this process.

Applicant capacity

Suitability

Outline how your organization or government is positioned to rapidly undertake the proposed project (for example, community support, credibility, relevant skills, interest, and experience with the project audiences and/or project beneficiaries) and address urgent community needs.

Financial management capacity

Clearly describe how your organization or government is well positioned to spend the requested funding during the proposed project timeline. Detail how your organization or government will quickly spend project funds and effectively meet proposed project timelines.

Rationale

Project goals

Explain the goals of the project and describe the urgency it will address. Include details about why it is important to address this urgency. Also, provide estimated timelines for achieving the project goals, including key milestones and target dates.

Project need

Provide the evidence-base that demonstrates the urgent need for this project in relation to the overdose crisis. Expand on the urgency of the situation and why it is important to carry out this project quickly.

- ["Priorities" section in these guidelines](#)

Evidence of urgency could include but is not limited to:

- declared states of emergency

- data showing recent increases in overdose rates
- a community impact statement
- local public health data
- other community-level data on substance use trends and impacts.

You may include any references by attaching documents. We recommend you attach your document in .DOC or .PDF format. There is a maximum of 20MB per attachment. When uploading the documents, a description box will pop up where further details can be provided.

Reach and beneficiaries

Scope

From the drop-down menu, choose the scope that applies to your project. The options are:

- National
- Provincial/Territorial/Regional
- Community/Municipal
- Other (specify)

For the ETF, **no projects should select "National" scope.**

Indigenous applicants may select "Provincial/Territorial/Regional" if the scope of their project includes activities within a number of communities located within a province or territory. If "other" is selected, specify details in the space provided.

Project audience

Provide the name and total population of the municipality or community in which your activities will take place. For governments or organizations undertaking activities in multiple municipalities or communities, provide the names and populations of each community or municipality in which activities will take place. Additionally, briefly describe the primary target population that will be directly impacted by the proposed project activities. Describe the details and characteristics of your target population, including key demographics such as geographic location(s) and if it is rural/remote, age-range, gender or any other identifying demographics for this group. Focus only on describing the primary target population for the project. For example, if your project provides training to service providers who serve people who use drugs, the target population is service providers.

Sex- and Gender- Based Analysis Plus

Health Canada is committed to funding projects that promote diversity and inclusion. Projects that discriminate based on race, colour, national or ethnic origin, gender, age, religion, creed, marital status, actual or perceived sexual orientation, gender identity or expression, family status or disability will not be considered for funding. Recipients of funding are expected to provide certain deliverables and work towards specific outcomes, including reporting demographic information on the target population, where available.

How will the proposed initiative incorporate Sex- and Gender- Based Analysis Plus (SGBA+)? If your project does not specifically target any SGBA+ populations due to the nature of the activities, briefly explain.

Official language requirements

In Canada, official language minorities are French-language communities outside of Quebec and English-language communities in Quebec. If the proposed initiative impacts Official Language Minority Communities (OLMCs), describe this impact and how your initiative will address the specific needs of these communities. If your project does not reach or specifically target any OLMC populations due to the nature and/or location of the activities, briefly explain.

Language of delivery

Select which language your project will be targeting: English, French, or Other (specify).

Partnerships

Working with partners

Given the complex and interconnected nature of the overdose crisis, coordinated efforts across different sectors may be necessary for effective interventions.

Select "Yes" or "No" to indicate whether the project will involve working with partners. If "Yes," list each partner's name, confirm their involvement, and describe their contribution to the project. Include the expected benefits of collaborating with them and how this collaboration will impact your project and contribute to the program's objectives.

Program outcomes

Outcomes are the broader effects or changes that should occur from project activities and outputs. Applicants are expected to be able to demonstrate that their project supports Health Canada's desired short-term outcomes for projects funded through the ETF which are:

- to enable municipalities and Indigenous communities to increase access to and availability of substance use services; and,
- improve community capacity to address urgent needs associated with the overdose crisis.

To demonstrate how your activities will meet these outcomes, in this section you should provide the following information:

- estimated number of clients that will be reached through the proposed ETF-funded projects, disaggregated by:
 - geographic location;
 - age range;
 - gender; and,
 - target population factors such as Indigenous, 2SLGBTQIA+, or racialized community
- qualitative information on the impact of funding on the community and target population

For projects whose sole activities relate to capital cost expenditures, applicants are still expected to demonstrate how proposed activities will contribute to these outcomes.

Objectives, activities and evaluation

Eligible activities

Eligible activities under the ETF must address urgent needs related to the overdose crisis and aim to reduce pressures on communities. Activity descriptions must also clearly demonstrate how they can be achieved within proposed project timelines. These activities may include, but are not limited to:

- Activities related to capital expenditures with a strong rationale and plan for ongoing use, such as:
 - Mobile outreach activities involving a vehicle purchase or retrofit
 - Retrofit or repurposing of existing structures, which may include Supervised Consumption Sites, Urgent Public Health Need, or Overdose Prevention Sites to increase the number of people accessing these sites
 - Drug checking services (with existing Section 56 exemptions in place) involving drug checking equipment
- Recovery support, including cultural and community programming (for example, on-the-land healing)
- Harm reduction and overdose prevention support, including access to harm reduction supplies or overdose reversal medication such as naloxone
- Delivery of training or education that enhances individual and community capacity
- Facilitating immediate access and eliminating barriers to existing substance use harm reduction, treatment and recovery services and supports, including access to substance use and health expertise such as:
 - Crisis counsellors
 - Peer led outreach
 - Systems navigation
 - Mobile response teams
 - Knowledge keepers and other Indigenous professionals
 - Paraprofessionals that are not already funded through medically necessary insured health benefits

Ineligible activities

The ETF **does not** fund direct treatment service delivery (for example, opioid agonist therapy, establishing and maintaining treatment beds), ongoing expenditures associated with projects already receiving funding, or expenses associated with medically necessary insured health care services. It is an expectation under the ETF that eligible applicants will partner with or leverage existing programs, service providers and health professionals in their surge responses.

The ETF will not fund projects that require but do not already have a Section 56 exemption.

- Subsection 56(1) class exemption for patients, practitioners and pharmacists prescribing and providing controlled substances in Canada

Objective

For each activity, describe the overall objective, including the expected impact on the primary target audience. This objective should directly relate to the ETF outcomes listed above.

Activity

Include a brief title, description, and proposed timeline or actions needed to complete each activity and achieve its objective. Describe any outputs, if applicable.

If your proposal is solely for capital cost expenditures, list the expenditure(s) as an activity (for example, "Mobile Enhancement" listed for a project that wants to purchase a vehicle for outreach), and explain how the expenditure will help to address the urgency defined in the proposal.

Indicators

Briefly describe how your project will collect quantitative and/or qualitative data to contribute to measuring the ETF outcomes listed above. Projects focused solely on acquisition of capital may state "N/A" for this section, however, they will still be required to report on the completion of project objectives.

Project information

Risk

Which existing risks could impact the anticipated activities and outcomes of this project? How are these being mitigated?

For example:

- the passing of a municipal bylaw
- a reduction in provincial funding
- inability to secure a key partner
- a delay in the hiring of staff

Include the measures you would take to address these risks.

Budget

The ETF is designed to provide emergency funding. If approved, recipients may be retroactively reimbursed for eligible expenses, including certain capital costs, incurred starting from July 18, 2024, to address urgent issues and health risks related to the overdose crisis.

Eligible expenditures under the ETF may include:

- Personnel salaries and benefits
- Contractual personnel
- Travel and accommodations
- Materials and supplies
- Equipment
- Rent and utilities

- Performance measurement
- Other costs

Expenditures that are ineligible under the ETF include those that are primarily the responsibility of Provinces and Territories, or are related to new capital acquisitions, including, but not limited to:

- the direct provision of treatment (for example, opioid agonist therapy, establishing and maintaining treatment beds);
- salaries for professional health care practitioners (for example, doctors, nurses, and paramedics) who provide medically necessary or insured health benefits services;
- certain capital costs, including acquisition of new land or buildings; construction of new buildings*; and
- ongoing costs associated with any currently funded projects.

*Certain capital costs, such as the purchase of equipment, or retrofitting and repurposing of existing structures will only be eligible in circumstances where the purchase of such capital is needed to carry out the activities related to the ETF priorities. The purchase of new structures will not be eligible.

Sample budget for a project spanning 1 federal fiscal year

An example of a budget is provided in the table below, providing 1 example for each cost category. You may have fewer or more items under each category. A federal fiscal year runs from April 1 to March 31.

Table 1a: Sample budget for a project spanning 1 federal fiscal year

Category	2024 to 2025 budget (\$)	2025 to 2026 budget (\$)	Description and justification
Personnel salaries and benefits	25,000	104,000	Description: 1.0 FTE Recovery Coach: includes 28% benefits and an annual increase of 4%, as per collective agreement. Justification: Key position to meet program objectives of providing each client with goal setting, psychoeducation, motivational enhancement, case management.
Contractual personnel	1000	0	Description: Translator - \$50/hour x 20 hours in year 1 only. Justification: Provides translation of program resources to French language.
Travel and accommodations	5,000	25,000	Description: Gas costs. Justification: Gas costs for recovery coach to travel to 3 separate community centres to meet with clients twice a week, and used to bring clients to monthly program events.
Materials and supplies	400	2400	Description: Refreshments. Justification: Food and non-alcoholic drinks to be provided at monthly program event for all clients (\$200 per month). 2 events in year 1, 12 events in year 2.
Equipment	80,000	0	Description: Van. Justification: Van required to transport recovery coach to clients in remote areas, and to bring clients to monthly program events.
Rent and utilities	3,000	12,000	Description: Rental space for monthly program events. Justification: Monthly events for all clients of the program to get together and share experiences, engage in cultural activities, participate in group counselling, listen to talks given by Elders. 3 events planned for year 1, 12 events planned for year 2.
Performance measurement	0	7200	Description: Program evaluator (contracted), 10 hours/month x \$60/hour. Justification: Dedicated to providing evaluation of the program.
Other costs	1000	5000	Description: Honoraria for Elder = \$500 per day. Justification: To provide Ceremonies or Teachings at monthly program events, 2 times in year 1, 10 times in year 2.

Table 1b: Sample budget summary

Budget summary	Total 2024 to 2025 budget (\$)	Total 2024 to 2025 budget (\$)	Total requested from Health Canada
	115,400	155,600	\$271,000

Budget instructions

The budget displays the available cost category and fiscal years. If you are applying for only 1 fiscal year, please leave the second fiscal year amounts blank.

Please provide the total amount of all costs in the category for the fiscal year. The information that you enter in this section must be dollar values, using numbers. Use the links to enable you to enter text for the description and justification of the costs. The description should include information on how the number you provided in the budget was calculated. The justification should include information on how the cost relates to project objectives and activities. The total requested budget will automatically calculate based on numbers provided.

Make sure to provide clear and detailed descriptions and justifications for each budget category, including only details relevant for the proposed project timeline.

Only reflect the costs associated with the request for ETF funding. Do not include costs that are associated with ongoing activities. For example, materials and supplies requested should only be for used for ETF activities and not ongoing activities.

Additional budget details may be requested during negotiation if your project is approved for funding.

Personnel salaries and benefits

- Full- or part-time employees: Gross salaries (before deductions) for employees working directly on the project, excluding positions funded through medically necessary or insured health benefits, such as doctors, nurses, and paramedics.
- Benefits and employer's share of payroll deductions: Costs such as Employment Insurance, Canada or Quebec Pension Plan contributions, and other payroll taxes (for example, provincial health tax) for full- and part-time employees.
- Vacation pay: Includes vacation pay for employees who receive a lump sum payment instead of paid leave.

Contractual personnel

A contract employee is hired for a specific job at a specific rate of pay and is not considered a permanent employee (for example, translator, auditor, evaluator or knowledge mobilization specialist).

Travel and accommodation

All costs for travel related to carrying out the approved project are consistent with the [National Joint Council's Travel Directive](#). These include:

- transportation: such as private vehicle mileage, airfare, or bus pass
- living expenses: such as meals or accommodations while on travel status
- mileage rates and meal allowances as per Federal Government Treasury Board rates in effect at time of travel

Materials and supplies

- Office supplies: such as stationery, pens, or envelopes
- Project materials: such as outreach materials or harm reduction supplies
- Printing or copying: such as costs for work done by a printing firm, paper, or ink
- Postage: such as cost of postage, freight, or messenger services

Equipment

- Office equipment: such as rental or purchase of computers, photocopiers, filing cabinets, or cell phone purchase for the project. The purchase of these items is allowed if cost-effective.

- Special equipment: such as rental or purchase of special types of equipment not mentioned above, but necessary to carry out the project.

Rent and utilities

- Rent: such as rental of space, if necessary, as well as the cost of any utility that is included in the monthly rental fee. Rental costs will not be covered for spaces owned by the applicant.
 - If the rented space is not used solely for the Health Canada project, the recipient must specify how the Health Canada portion is calculated (for example, by square footage or other reasonable method).
- Utilities: such as utilities that are not already covered in the monthly rental fee. In most cases, it is only telephone charges, but in other cases, heat, electricity and water are not included in the rent.

Performance measurement

- All costs related to the evaluation of the project, for example:
 - contract fees for an external evaluator if required
 - costs for staff dedicated to performance measurement planning
 - data collection and analysis components
 - printing, photocopying, or postage for the dissemination of results
 - survey costs

Other costs

- All costs that are directly related to the project but that do not fit within any of the expenditure categories noted above. These costs can include:
 - registration for seminars
 - bank charges
 - insurance
 - refreshments
 - honoraria
 - audit

Regarding administration costs: Administration costs are allowed but should not be listed as a lump sum percentage and should be broken down by specific costs.

Regarding honoraria: An honorarium is a gratuitous payment that should only be given to an individual as a token of appreciation or recognition for functions that are offered voluntarily. For example, a service could include the blessing of a meeting by a First Nations Elder. Funding is available to provide modest remuneration via an honorarium for a maximum of \$500 per day. For example: to Elders, Knowledge Keepers, speakers, or committee members (on a case-by-case basis). An honorarium must not be used as an alternative to a service contract.

When adding "other costs" to the budget application, each item should be listed and described in the "Description/justification" section.

Cash and in-kind contributions

For projects with multiple funding sources, total government funding (federal, provincial, territorial, Indigenous and municipal funding) for the same eligible expenditure costs (stacking limit) cannot exceed 100% of eligible expenditures.

List the other sources being received, the amounts, the type of contributions (cash or in-kind), whether they are confirmed or pending, and what it will be used for during the project duration.

Only describe contributions for new project activities and not ongoing project activities.

Documents to be included

If there are any other additional documents you would like to provide to support your application, you may do so here. A description box will pop up where you can provide additional details.

Declaration

Read through the attestation and ensure that the authorized representative submitting the application on behalf of the organization understands all of the obligations described.

Validate and submit

Ensure the application is complete and then the authorized application contact may click "validate and submit" to submit the application.

Accessing your submitted application for funding

Applicants can have a copy of their submitted application. From the Funding Opportunities page in FAS, you can click view to have FAS display your submitted application. You can print a copy from this view.

Application assessment

Initial assessment

All applications submitted under this CFP will first undergo an initial screening process to ensure:

- Applicant eligibility: Refer to the "Eligibility" section in these guidelines which details the eligibility requirements for this CFP. Health Canada will only consider applications from eligible applicants for funding.
 - ["Eligibility" section in these guidelines](#)
- Completeness of application: A complete application must include a fully completed electronic form and proof of eligibility.

Evaluation criteria

Applications that pass the initial screening will then be assessed against the criteria outlined below.

Project summary

- Identifies the urgent problem related to the overdose crisis in the implicated community that the project seeks to address; and,
- Provides evidence that the project is relevant to and supports the CFP 2024 ETF priority of urgency.

Applicant capacity

- Applicant demonstrates relevant knowledge and experience, and is well-positioned to undertake the proposed project
- Applicant identifies strong financial management capacity and is well-equipped to manage and utilize approved funding within the proposed timeline

Rationale

- The project description, outlined goals, and timeline:
 - are clear, realistic and achievable;
 - support the ability to address the urgent nature of the outlined problems; and,
 - offer sufficient detail to confirm that the project is ready to begin on schedule as per the proposed start date (project readiness)
- The project evidence:
 - clearly aligns with the defined urgency; and,
 - includes credible qualitative data, quantitative data, or supporting documentation.

Reach and beneficiaries

- Project scope selected aligns with project activities and intended audience
- Primary target audience is clear and relevant to the proposed project
- Estimated reach is achievable within the scope of the activities and proposed timeline
- Described impact on primary target population is attainable within the proposed timeline
- If applicable, project integrates demonstrated SGBA efforts
- If applicable, project describes how the specific needs of OLMC will be addressed

Partnerships

- Identified partnerships are appropriate and sufficient to support the proposed project

Program outcomes

- The proposed project aligns with ETF program outcomes

Objectives, activities and evaluation

- Objectives are clearly described, relevant, and measurable
- Activities:
 - are named, well-described, clearly address the urgency priority, and are feasible within the project duration;
 - indicate how and by when the primary target population will be impacted; and,
 - provide an accurate representation of what the project involves.
- If the proposal is requesting funding to expand currently funded initiatives, new activities are clearly different from current activities
- Timeline and description of activities are detailed, demonstrate project readiness, and reflect the ability to quickly and effectively implement measures
- Applicant clearly demonstrates how they will collect data (quantitative, qualitative, or both) and measure results (or responds with "N/A" if the project's sole objective is to purchase capital items)

Project information (risk)

- Proposal clearly identifies anticipated risks or hurdles that may impact activities and outcomes of the project
- Mitigation strategies are appropriate and feasible to address defined risks

Budget

- Budget and narrative:
 - align with proposed project activities and objectives
 - provide adequate detail to properly assess amount requested
 - demonstrate thorough planning and financial feasibility, indicating that the project is well-positioned to utilize requested funding within the proposed timeframe of the project
- Funding requested from Health Canada (total budget) is appropriate to support the proposed project with demonstrated value for money

Communications with Health Canada

Health Canada will make every effort to answer questions and keep applicants informed on the processing of their submissions in accordance with the following standards.

Information sessions

Recorded information sessions are available in English and French to provide additional guidance on how to apply to the ETF.

To request the recording, please contact us by email at etf-fut@hc-sc.gc.ca.

Acknowledgment

When submitting your application through the FAS, you will receive an automatic electronic notification that Health Canada has received your submission.

Final decision

Health Canada will provide applicants with a final decision on whether the application will proceed for negotiation of a contribution agreement. All final decisions will be communicated electronically using the email address provided in the FAS. Ensure the email address included in the FAS is accurate and valid.

All funding decisions communicated will be final. There is no appeal process. Applications deemed ineligible will not be retained.

Contribution agreement

Health Canada is under no obligation to fund any application submitted through this CFP or to fund the entire scope or duration of a proposed project.

Furthermore, applicants must recognize that this is time limited funding and not meant to provide long-term sustainability. Once funding has ended, there is no guarantee further funding will continue.

If you are successful in this CFP process, Health Canada will provide an overall supporting role and monitor project progress to ensure that the terms of the contribution agreement are met. Organizations that receive ETF funding do not act on the Government of Canada's behalf. Health Canada will not use contribution funding to acquire a needed good or service that supports the Department's operations.

Questions

For transparency and fairness, Health Canada cannot provide personalized advice on applications or project ideas for this funding process. However, we do understand that you may have questions. We invite you to send any questions you may have to: etf-fut@hc-sc.gc.ca

Date modified:

2024-10-22

Moved by _____

Seconded by _____

RESOLVED that the City of Steinbach accept the recommendation of the Board of Revision and accept the 2025 Assessment Roll as amended.

CITY OF STEINBACH
2024 Board of Revision

October 22, 2024

1. Minutes of the Board of Revision held at the City of Steinbach Council Chambers on Tuesday, October 22, 2024.
2. Chair Matthew Wieler opened the Board of Revision at 7:02 p.m. with the following board members present: Roy Enns & Jack Kehler. Also present Troy Warkentin, Secretary – Board of Revision & Kara Mantie, Recording Secretary.
3. Also in attendance were Provincial Assessment officers Roger Storoschuk & Dan Diachun.
4. All evidence was given under oath or affirmation and was administered by Troy Warkentin, Secretary - Board of Revision.
5. The following roll numbers were withdrawn and/or had been dealt with through agreements to revise the assessment – 451 0256100.000, 451 0000868.001, 451 0000596.000, 451 0000505.000, 451 0000506.000, 451 0000600.000, 451 0000602.000, 451 0000650.000, 451 0000665.000, 451 0000840.020, 451 0002185.000, 000 0002185.000, 451 0002310.000, 451 0065800.000, 451 0079000.000, 451 0079100.000, 451 0079300.000, 451 0081500.000, 451 0081700.000, 451 0000690.000, 451 0085450.000, 000 0085450.000, 451 0464115.000, 000 0464115.000, 451 0000310.000, 000 0000310.000, 451 0000746.000, 451 0000840.101, 451 0000840.103, 451 0002290.000, 451 0017300.000, 000 0017300.200, 451 0123100.000 & 451 0461340.000.
6. R. Enns, J. Kehler RESOLVED to table appeal for Roll no. 451 0102402.000 to allow time for applicant to arrive.
- Un. Carried –
7. Nettie Weiss was in attendance representing Agatha Reimer, Roll No. 451 0170016.000.
8. Roll No. 451 0170016.000
R. Enns, J. Kehler RESOLVED that on Roll No. 451 0170016.000 the residential land (80T) assessment of 39,700 and the residential building (80T) assessment of 255,200 be confirmed for 2025. Total residential (80T) assessment for 2025 is 294,900.
- Un. Carried –
9. Roll No. 451 0001401.000
R. Enns, J. Kehler RESOLVED that on Roll No. 451 0001401.000 the commercial land (60T) assessment of 1,637,300 be reduced to 1,310,400 and the commercial building (60T) assessment of 249,100 be increased to 576,000 for 2025. Total other (60T) assessment for 2025 is 1,886,400.
- Un. Carried -

10. Roll No. 451 0102402.000

J. Kehler, R. Enns RESOLVED that on Roll No. 451 0102402.000 the residential land (80T) assessment of 34,700 and the residential building (80T) assessment of 183,000 be confirmed for 2025. Total residential (80T) assessment for 2025 is 217,700.

- Un. Carried -

11. Roll No. 451 0001441.000 & 000 0001441.000

J. Kehler, R. Enns RESOLVED that on Roll No. 451 0001441.000 the commercial land (60T) assessment of 6,644,600 remain and the commercial building (60T) assessment of 12,005,700 be reduced to 10,714,300 for 2025. Total other (60T) assessment for 2025 is 17,358,900.

Further RESOLVED that on Roll No. 000 0001441.000 the business assessment of 1,328,800 be reduced to 1,236,800 for 2025. Total business assessment for 2025 is 1,236,800.

- Un. Carried -

12. Acceptance

R. Enns, J. Kehler RESOLVED that the Board of Revision make recommendation to the City of Steinbach Council to adjust the 2025 Assessment Roll as per the Board of Revision decisions and to accept the 2025 Assessment Roll as amended.

- Un. Carried -

13. Adjournment

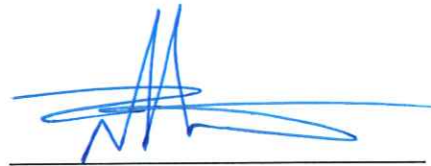
R. Enns, J. Kehler RESOLVED that the Board of Revision be adjourned at 9:07 p.m.

- Un. Carried -

TW/km



Chair



Secretary



CITY OF STEINBACH

225 Reimer Avenue, Steinbach MB R5G 2J1 Phone 204.326.9877 www.steinbach.ca

NOTICE OF DECISION OF BOARD OF REVISION

CITY OF STEINBACH

Mayor
Earl Funk

Councillors
Bill Hiebert
Jake Hiebert
Damian Penner
Susan Penner
Jac Siemens
Michael Zwaagstra

City Manager
Troy Warkentin

City Clerk
Amanda Dubois

ASSESSMENT ROLL NO: 451 0001441.000

LEGAL DESCRIPTION: Desc. Lot 2 Plan 38006

CIVIC ADDRESS: 120 – 130 PTH 12 NORTH

LANDOWNER:

Name: Loblaw Properties West Inc

COMPLAINANT:

Name: Altus Group Ltd

**Address: One Lombard Pl, Suite 610
Winnipeg MB R3B 0X3**

GROUND OF COMPLAINT:

Review Assessment

DECISION OF BOARD OF REVISION

The commercial land (60T) assessment of 6,644,600 remain and the commercial building (60T) assessment of 12,005,700 be reduced to 10,714,300 for 2025. Total other (60T) assessment for 2025 is 17,358,900.

Date: October 25, 2024

SIGNED by Presiding Officer

APPEAL PROCEDURE ON REVERSE OF SHEET



CITY OF STEINBACH

225 Reimer Avenue, Steinbach MB R5G 2J1 Phone 204.326.9877 www.steinbach.ca

NOTICE OF DECISION OF BOARD OF REVISION

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City Clerk
Amanda Dubois

ASSESSMENT ROLL NO: 000 0001441.000

LEGAL DESCRIPTION: Desc. Lot 2 Plan 38006

CIVIC ADDRESS: 130 PTH 12 NORTH

LANDOWNER:

Name: Loblaw Properties West Inc

COMPLAINANT:

Name: Altus Group Ltd

**Address: One Lombard Pl, Suite 610
Winnipeg MB R3B 0X3**

GROUNDS OF COMPLAINT:

Review Assessment

DECISION OF BOARD OF REVISION

The business assessment of 1,328,800 be reduced to 1,236,800 for 2025. Total business assessment for 2025 is 1,236,800.

Date: October 25, 2024

SIGNED by Presiding Officer

APPEAL PROCEDURE ON REVERSE OF SHEET



CITY OF STEINBACH

225 Reimer Avenue, Steinbach MB R5G 2J1 Phone 204.326.9877 www.steinbach.ca

NOTICE OF DECISION OF BOARD OF REVISION

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Michael Zwaagstra

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Troy Warkentin

City Clerk
Amanda Dubois

ASSESSMENT ROLL NO: 451 0001401.000

LEGAL DESCRIPTION: Lot 2 Plan 47854

CIVIC ADDRESS: 150 PARK ROAD WEST

LANDOWNER:

Name: Park Road West Investments Ltd

COMPLAINANT:

Name: Colliers International Realty Advisors

**Address: 600 – 330 St Mary Ave
Winnipeg MB R3C 3Z5**

GROUNDS OF COMPLAINT:

Review Assessment

DECISION OF BOARD OF REVISION

The commercial land (60T) assessment of 1,637,300 be reduced to 1,310,400 and the commercial building (60T) assessment of 249,100 be increased to 576,000 for 2025. Total other (60T) assessment for 2025 is 1,886,400.

Date: October 25, 2024

SIGNED by Presiding Officer

APPEAL PROCEDURE ON REVERSE OF SHEET



CITY OF STEINBACH

225 Reimer Avenue, Steinbach MB R5G 2J1 Phone 204.326.9877 www.steinbach.ca

NOTICE OF DECISION OF BOARD OF REVISION

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Michael Zwaagstra

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Troy Warkentin

City Clerk
Amanda Dubois

ASSESSMENT ROLL NO: 451 0102402.000

LEGAL DESCRIPTION: Unit 2 Condo Plan 56724

CIVIC ADDRESS: 2 – 555 Main Street

LANDOWNER:

Name: Renukavathy Sivarajah

**Address: 2 – 555 Main St
Steinbach MB R5G 2N3**

GROUNDS OF COMPLAINT:

Review Assessment

DECISION OF BOARD OF REVISION

The residential land (80T) assessment of 34,700 and the residential building (80T) assessment of 183,000 be confirmed for 2025. Total residential (80T) assessment for 2025 is 217,700.

Date: October 25, 2024

SIGNED by Presiding Officer

APPEAL PROCEDURE ON REVERSE OF SHEET



CITY OF STEINBACH

225 Reimer Avenue, Steinbach MB R5G 2J1 Phone 204.326.9877 www.steinbach.ca

NOTICE OF DECISION OF BOARD OF REVISION

CITY OF STEINBACH

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Michael Zwaagstra

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Troy Warkentin

City Clerk
Amanda Dubois

ASSESSMENT ROLL NO: 451 0170016.000

LEGAL DESCRIPTION: Unit 16 Condo Plan 37892

CIVIC ADDRESS: 302 - 366 First Street

LANDOWNER:

Name: Reimer, Agatha

**Address: 302 – 366 First St
Steinbach MB R5G 1K5**

GROUNDS OF COMPLAINT:

Review Assessment

DECISION OF BOARD OF REVISION

The residential land (80T) assessment of 39,700 and the residential building (80T) assessment of 255,200 be confirmed for 2025. Total residential (80T) assessment for 2025 is 294,900.

Date: October 25, 2024

SIGNED by Presiding Officer

APPEAL PROCEDURE ON REVERSE OF SHEET

Seine Rat Roseau Watershed District

154 Friesen Avenue, Steinbach, MB, R5G 0T5

Telephone: (204) 326-1030

www.srrwd.ca

Minutes

September 16, 2024

BOARD MEMBERS PRESENT:

Jake Hiebert, Chair SD-7 and Chair of Board
Brian Grier, Chair SD 3&4
Ed Penner, Chair SD-6 & Vice-Chair of Board
Ken Prociw, Chair SD-8
Les Schewe, Provincial Appointee

Neil Claringbould, Chair SD-2
Harold Janzen, Chair SD-5
Stan Toews, Vice-Chair SD-7
Natashia Lapeire, Chair SD-9

REGRETS:

GUESTS: Kelsey Benson, Provincial Watershed Planner

STAFF:

Joey Pankiw, Assistant Manager
Chris Randall, Project Supervisor

Alex Wolf, Watershed Technician
Dani Gosselin, ALUS/PAC Coordinator

I. CALL TO ORDER at 9:00 a.m.

II. APPROVAL OF AGENDA

174-2024: Ed Penner – Brian Grier

BE IT RESOLVED THAT the Agenda be approved as presented.

CARRIED

III. APPROVAL OF MINUTES

a. Regular Meeting Minutes for August 20, 2024 2024 and Electronic Minutes for August 29, 2024.

175-2024: Ken Prociw – Neil Claringbould

BE IT RESOLVED THAT the Regular Meeting Minutes of August 20, 2024 and the Electronic Minutes for August 29, 2024 be approved as circulated.

CARRIED

IV. CHAIR REPORT

- renos on the house are looking great

V. MANITOBA ASSOCIATION OF WATERSHEDS REPORT, Jake Hiebert

- MAW is now fully staffed and things are working well at the office

VI. SUB-DISTRICT & PAC/LGC REPORTS

ALUS

176-2024: Ed Penner – Harold Janzen

BE IT RESOLVED THAT the Board approves the PWCP Rotational Grazing Application for Becki and Anthony Plett located in SD 8 in the RM of Ste Anne to create a 3 paddock rotational grazing system plus a winter watering system for total funding of \$16,000.00 as funding becomes available.

CARRIED

177-2024 – Ed Penner – Brian Grier

BE IT RESOLVED THAT the Board approve the following PWCP Nitrogen Management applications as funding becomes available: John Penner in SD 6 for using SuperU on 320 acres for total funding of \$4,061.17; Stott Farms Ltd. (John Stott) in SD 6 for using SuperU on 550 acres for total funding of \$9,991.45; Wes Wieler Farms Ltd. (Wes Wieler) in SD 2 for using SuperU on 155 acres for total funding of \$1,617.22; Emily Plett in SD 8 for using SuperU on 70 acres for total funding of \$364.10; Mark Reimer in SD 7 for using SuperU on 220 acres for total funding of \$4,592.27; Jakaloma Farms Ltd. (Karl Redekop) in SD 6 for using SuperU on 160 acres for total funding of \$2,616.60; Legacy Farms Ltd. (Scott Rempel) in SD 6 for using SuperU on 80 acres for total funding of \$1,292.28; Franz Neufeld in SD 2 for using SuperU on 160 acres for total funding of \$2,574.27; Landon Wieler in SD 2 for using SuperU on 630 acres for total funding of \$9,353.40.

CARRIED

178-2024 – Ed Penner – Harold Janzen

BE IT RESOLVED THAT the Board approves the following PWCP Nitrogen Management Application as funding becomes available for Neumann Farms Ltd. (Larry Neumann) in SD 2 for using Inhibitors and Split Application on 890 acres for total funding of \$7,207.62.

CARRIED

179-2024: Ed Penner – Stan Toews

BE IT RESOLVED THAT THE BOARD approves the following PWCP Nitrogen Management Application as funding becomes available for Marsh River Farms Ltd. (Lorne Janzen) in SD 5 for using Split Application on 1356 acres for total funding of \$10,000.00.

Harold Janzen Abstains

CARRIED

180-2024: Ed Penner – Neil Claringbould

BE IT RESOLVED THAT THE BOARD approves the following PWCP Cover Crop Application as funding becomes available for Harold Loewen in SD 7 for an alfalfa/grass/oats mix on 200 acres for total funding of \$7,000.00.

CARRIED

181-2024: Ed Penner – Ken Prociw

BE IT RESOLVED THAT THE BOARD approves the Growing Roots Cover Crop Application for Neil Claringbould in SD 2 for 100 acres of a full season cover crop mixture for \$5,000.00 per year for total funding of \$10,000.00 for the 2 years as funding becomes available.

Neil Claringbould Abstains

CARRIED

SD 2

- Update on Community Pastures project – still under consultation with Crown Lands

Consensus – SRRWD Board is in agreement to pay the overage on Peter Petrash’s Livestock Watering Project in the amount of \$400

SD 3 & 4

- Working on hydrology for the RM of Hanover land in the Pansy area

182-2024: Brian Grier – Natashia Lapeire

BE IT RESOLVED THAT the Board approve hiring Rocky Ridge Ranch to construct the water retention at Maple Leaf Seine River Sow site located at NE 31-3-7E south of 18N for the total of \$60,000 plus taxes.

CARRIED

SD 5

- construction along St. Mary’s Road is going along well (from St Jean – portion 3 miles long) for the RM of Montcalm - hoping to be completed by end of November

SD 6

- Drainage officer has visited the landowner that blocked the outlet at Darrin Warkentin’s water retention

SD 7

- Chortiz Drain has been cleaned up and working on getting it seeded to stop the erosion

SD 8

- The new owners for the Hylife Laredo project have agreed to sign up for the ALUS contract

SD 9

- Waiting for the drainage license for Nolan Vermette’s water retention project

VII. MANAGER’S REPORT

- Staff heading to ALUS Conference next week for 3 days

- Manager is attending a meeting on Thursday for a group interested in starting a new Watershed for the Winnipeg River area

183-2024: Ed Penner – Brian Grier

BE IT RESOLVED THAT THE BOARD approves renewing the contract for Chez Koop for the social media and website hosting in the amount of \$7,441.88 plus taxes.

CARRIED

184-2024: Ed Penner – Stan Toews

BE IT RESOLVED THAT THE BOARD approves hosting the SRRWD AGM at Friedensfeld Hall on November 4th, 2024 for all sub-district members with total cost of \$3,500.00 plus taxes.

CARRIED

VIII. FINANCE REPORT

a. Expenses for approval

185-2024: Ed Penner – Brian Grier

BE IT RESOLVED THAT THE BOARD approve the monthly financial expenses as presented by the Finance Committee for a total of \$145,688.04 whereas, cheques 10047 to 10077 are approved for \$100,713.91; payroll for \$25,667.17; direct deposits for \$8,222.43; and pre-authorized withdrawals for \$11,084.53.

CARRIED

b. Provincial Report

186-2024: Ed Penner – Brian Grier

BE IT RESOLVED THAT THE BOARD approves the Provincial Report for August as presented.

CARRIED

XI. MANITOBA WATERSHED PLANNER REPORT

- Interest has been expressed for the Winnipeg River area to form a new Watershed District
- Q2 financial reports will be due October 15th

X. NEW BUSINESS/CORRESPONDENCE

a. Oak Hammock Marsh Virtual Classrooms

187-2024: Ed Penner – Brian Grier

BE IT RESOLVED THAT THE BOARD approves supporting the virtual presentations that the Wetland Discovery Centre has facilitated in schools in our Watershed District for total funding of \$3,000

CARRIED

b. Hosting MAW Tour in Summer 2025

188-2024: Brian Grier – Ken Prociw

BE IT RESOLVED THAT THE BOARD approves that SRRWD will offer to host the 2025 MAW Tour.
CARRIED

c. Tire Quotes for GMC Sierra

189-2024: Neil Claringbould – Harold Janzen

BE IT RESOLVED THAT THE BOARD approves purchasing Nokian Outpost tires from Kal Tire for the GMC Sierra 1500 including install & balance for total funding of \$1,432.93.

CARRIED

d. Renewal for Chez Koop for Social Media – discussed under Manager’s Report Section VII.

e. Introduction of Planning Session & Survey

- Reviewed the draft operational planning idea that the Board and staff will be participating in later this fall

XI. OLD BUSINESS

a. Nominations for MAW Awards

190-2024: Les Schewe – Neil Claringbould

BE IT RESOLVED THAT THE BOARD approves nominating Jodi Goerzen for the 2024 Manitoba Association of Watersheds Staff Builder Award at the MAW Conference.

CARRIED

191-2024: Les Schewe – Neil Claringbould

BE IT RESOLVED THAT THE BOARD approves nominating Randy Tkachyk for the Watershed District Award.

CARRIED

192-2024: Brian Grier – Harold Janzen

BE IT RESOLVED THAT THE BOARD approves paying all expenses for the recipients if they are chosen as winners for the MAW Conference.

CARRIED

XII. POLICY COMMITTEE

- Discussed the Draft Governance document that will be sent out to the Board to review shortly

XIII. PERSONNEL COMMITTEE

XIV. RENOVATIONS COMMITTEE

- Painting has been completed on the outside of the building (just the trim on the windows)
- Window has been installed in the middle office and the shed roof has been tinned
- Working on upgrades to the front ramp

XV. NEXT BOARD MEETING

October 15, 2024

XVI. ADJOURNMENT

193-2024:

BE IT RESOLVED THAT the BOARD adjourn at 11:10 a.m.

CARRIED

Jake Hiebert, SRRWD CHAIR OF THE BOARD

Joey Pankiw, MANAGER



P.O. Box 5650
Winnipeg, MB R3G 3K2
Email: mbs.manager@outlook.com
Phone: (204) 983-4951
Tipline: 1-800-222-8477 (TIPS)
Website: www.manitobacrimestoppers.com

October 8, 2024

Dear Reeves and Councillors of City Steinbach:

2025 MBCS Fundraising Campaign

The vision of Manitoba Crime Stoppers is to help solve and prevent crime throughout Manitoba. We do this by providing a place for Manitobans to provide information about crime anonymously.

Our TIP line is available in every community in Manitoba, and we receive hundreds of tips each year from all over the province. All tips are anonymous; the caller's identity is not revealed. Because of this, callers from all communities are protected from retaliation and harassment.

The RCMP know that one of the main impediments to solving crime is that people are afraid to report what they know to the police. Crime Stoppers offers a safe and effective way to counteract this problem.

We are supported only by donations of money, goods or services from individuals, civic and social groups and the communities that we serve. To continue to operate the TIPS line, we are asking for your help in the form of a cash donation of \$0.25 per citizen (per capita) in your community. All donations are tax deductible.

We are all affected by and concerned about the increasing crime rates in Manitoba. People are frustrated and angry because they feel helpless. The police services are overworked and need all the help we can provide for them. Crime Stoppers is an affordable and effective way to combat these issues.

Your support is vital if we are to continue to provide all Manitobans with a way to protect the places they live and the people they love. There is no other program which allows citizens to take an active and safe role in preventing and solving crime.

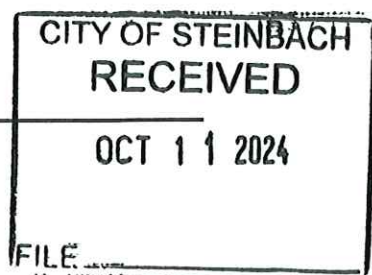
Thank you for the support that you have provided in the past. We look forward to your consideration in receiving support from you in your 2024-2025 budget year.

Cordially:

Crime Stoppers Manitoba.

FM/cw

"Working to make our communities safe"





Minister of Environment and Climate Change

Minister responsible for Efficiency Manitoba

Legislative Building, Winnipeg, Manitoba R3C 0V8 CANADA

OCT 17 2024

Earl Funk
Mayor
City of Steinbach
225 Reimer Avenue
Steinbach MB R5G 2J1
colleen.bowden@steinbach.ca

Dear Mayor Earl Funk:

I am pleased to advise the City of Steinbach has been approved for a recycling rebate for the January 1 to June 30, 2024 intake, as part of the Waste Reduction and Recycling Support Program. An Electronic Funds Transfer totalling \$49,852.03 will be provided to your community in the next few days.

The Waste Reduction and Recycling Support program promotes Blue Bin recycling in Manitoba. Communities play an important role in supporting the delivery of residential recycling.

Thank you for supporting waste diversion and recycling efforts in Manitoba. Projects such as yours contribute to creating a cleaner and greener future for all Manitobans, and I extend my best wishes for your continued success.

If you have any questions, please contact the Waste Reduction and Recycling Support Program, at RecycleMB@gov.mb.ca or 431-276-6674.

Sincerely,

Honourable Tracy Schmidt
Minister



**Minister of Municipal and Northern Relations
Minister of Indigenous Economic Development**

Legislative Building, Winnipeg, Manitoba R3C 0V8 CANADA

October 23, 2024

Russ Dyck
Manager, Parks and Recreation
City of Steinbach
rdyck@steinbach.ca

Dear Russ Dyck:

I am pleased to inform you that your organization has been conditionally approved to receive 2024/25 From the Ground Up - Safe Healthy Communities for ALL Program funding of up to \$50,000.00 for the Southeast Event Centre Play Zone Project, 24EA133.

The Department of Municipal and Northern Relations will be preparing a project contribution agreement that will outline the various other responsibilities and conditions of the grant. This document will be available shortly for your review and signature. If you have any questions about your approval details, please contact Roger Langlais, Regional Manager, Eastern Region, by telephone at 204-268-6021 or by email at Roger.Langlais@gov.mb.ca.

As a sign of our partnership with you on projects funded by the Province of Manitoba, we require that the province's financial contribution be acknowledged on any signage or promotional materials and that all project announcements be undertaken jointly.

Our government believes in revitalizing and building communities from the ground up to create healthier and safer neighbourhoods in Manitoba. We value the importance of municipalities and community-based organizations in building safe, healthy communities where children, youth and families can thrive. I wish you success with your project.

Sincerely,

Honourable Ian Bushie
Minister

c. Roger Langlais, Community Development Branch

JAKE EPP LIBRARY
BOARD MINUTES – Oct 23rd, 2024

Present: Emmalyn Latigay, Bill Hiebert, Danny Plett, Walter Fast, Allison Dueck, Cindy Friesen, Jenn Funk, Carolyn Graham

Regrets: ___

In-camera session: 4:57 – 5:40.

1. Called to order by board chair 5:41 p.m.
2. Review minutes of past board meeting, *Sep 19th, 2024*
 - a. Corrections: None at this time
 - b. Motion made to accept the minutes of *date*. M/S/C
 - c. Business arising from the minutes
3. Financials as of September 2024 (E Latigay)
 - i. Motion to accept Oct 23, 2024 budget report and cheques. M/S/C
4. Other Portfolio reports
 - a. Human Resources
 - i. Nothing
 - b. Friends of the Library liaison (C Graham)
 - i. Nothing
5. Library Director's Report, Oct 23, 2024 (E Latigay)
 - a. Report attached
 - b. New Business: Discussion of Budget Proposal for 2025. New format of presentation was acknowledged as positive.
 - c. Discussion of Kara Benoit contract: board agrees on future contract according to option C as presented. EL will convey details to Kara.
 - d. Motion to accept the director's report M/S/C
6. Next Board Meeting: Nov 13, 2024
7. Motion to adjourn meeting M/S/C
8. Meeting adjourned at 6:07 p.m.

Walter Fast, Secretary


Emmalyn Latigay, Director

JakeEppLibrary

A : 255 Elmdale St, Steinbach, MB R5G 0C9

E: info@jakeepplibrary.com

P: 1 (204) 326-6841

W: www.jakeepplibrary.com



October 23, 2024

JAKE EPP LIBRARY BOARD MEETING

AGENDA

1. Welcome and Call to order
2. Review Board Meeting Minutes from September 18, 2024
3. Matters arising from the minutes
4. Review Final Reports
5. Portfolios:
 - Human resources report
 - Friends of the Library
6. Director's Report
 - Financials 2024 (Q3)
 - Library Operation
7. New Business:
 - Budget Proposal for 2025
8. Other Matter(s):
 - Circulation Manager Contract
9. Next Board Meeting
 - November 13, 2024
10. Adjourn Meeting



October 23, 2024

Director's Report

Financials as of October 23, 2024

Current Account: (for October – December Operation)	\$77,091.66
Current Account: (for Flood Victims)	\$562.69
GIC: (Reserve for rent and other fees)	\$150,000
Totals as of October 23, 2024	\$227,653.66

Library Operation

Circulation (Circulation Staff)

Categories	Total
Books	13,280
Total DVD Circulation	104
Total Magazine Circulation	293
Public Computer Use	193
New Membership Sign-ups	53
Member Renewal	291

Self-Check-out Total: 599

Libby:

Active Users from January 2024 - October 2024

Users	1,212
Checked-Out eBooks	19,979
Checked-Out Audiobooks	17,701

September Usage 2024

Users	660
Checked-Out eBooks	1,866
Checked-Out Audiobooks	1,808

ILL (Inter-library Loan)

Items Sent	Items Received	Total
88	81	169

Bookmobile

Circulated Items	Patrons
284	56

Programs

Toddler & Me	52
Story Corner	43
Preschool & Me	29
Junior Inventors & Engineers	25
Homeschool Connect	46
Craft Connect	3
Creative Writers Club	3
Games Night	9
English Connect	7
Evening Book Club	2
Daytime Book Club	2

Movies

Attendance for Family Movie Afternoon has dropped back to an average of 0-24 for the month of September. The program specialists will conduct an evaluation to determine whether it should be moved to Saturday to improve attendance.

Staff Professional Development

- Aubrey and Kara were sent to the MLA conference in Dauphin, MB. They will share what they learned during our staff meeting in November 2024.
- We've invited a speaker for our PD to talk about the trends of the library and the changing landscape of information science.

Technology Updates

All the public computers have now been replaced after 9 years. The next would be the router which will cost approx. \$100-200.

Health and Safety

- I was informed by the WCB to create a Health and Safety Manual and establish a Health and Safety Committee among staff members. Once the Health and Safety Manual is completed, it will be sent to the board for approval. Steinbach's HR department was kind enough to share the city's policy for reference.
- I was also informed by the Canadian First Aid Center that the AED is 9 years old and up for replacement. The replacement cost is 2,800 and we hope to bring the new one by the end of the month.

Updating Staff Manual

I am currently reviewing the staff manual and getting it ready for the update. It might take a sometime.

New Business:

Budget Proposal 2025-2026

Other Matter(s):

Circulation Manager Contract

Kara Benoit (proposal to promote)

Below are the options:

Option A.

- Work Hours: 12-20 hours per week - with the possibility of working more than 20 hours per week, like all the staff members, to ensure fairness.
- Rate: \$19

Option B.

- Work Hours: 32 hours per week
- Rate: \$19

Option C.

- Work Hours: 35 hours per week (as it will not affect the library budget if we go this far)
- Waiving Benefits – to have her sign an agreement which will be agreed by both parties with no coercion regarding waiving benefit claims
- Exceptions: Jake Epp Library cannot contract out of minimum standards set by law, such as statutory benefits like minimum wage, overtime, or vacation pay in the range of 4%- 6% (under minimum Employment Standards)
- Rate: \$19

I would appreciate your advice and/or approval of a unanimous decision in this matter.

ROYAL BANK
 REPORT NO.: 0106-00000 7597770000
 RUN DATE: 2024 OCT 22
 RUN TIME: 13:43:59

PAGE: 1
 BUSINESS DATE: 2024 OCT 22

PAYMENT DISTRIBUTION SERVICE
 FILE INPUT PAYMENT CONFIRMATION REPORT

CITY OF STEINBEACH 759777-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1003383

FILE CREATION NUMBER:	0344			
FILE CREATION DATE:	2024 OCT 22			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2024 OCT 25	2024 OCT 25	2024 OCT 24	184	235,539.24CR
VALID TRANS FOR	759777		184	235,539.24CR
REJECTED TRANS FOR	759777		0	0.00CR
T-ERROR TRANS FOR	759777		0	0.00CR
GRAND TOTAL FOR	759777		184	235,539.24CR

Total: \$333,096.29

CRA REMITTANCES
Biweekly Payperiod #_22_

Business # RP0001 (rate type B) FT Employees	CPP EE \$12,143.48	CPP ER \$12,143.48	TOTAL \$24,286.96
	EI EE \$3,230.60	EI ER \$3,802.50	\$7,033.10
	FED TAX EE \$30,275.41	PROV TAX EE \$21,874.91	\$52,150.32
RP0001 TOTAL		\$83,470.38	

Business # RP0002 (rate type A) PT Employees	CPP EE \$2,709.99	CPP ER \$2,709.99	TOTAL \$5,419.98
	EI EE \$1,052.45	EI ER \$1,473.56	\$2,526.01
	FED TAX EE \$3,515.06	PROV TAX EE \$2,625.62	\$6,140.68
RP0002 TOTAL		\$14,086.67	

TOTAL REMITTANCES: \$97,557.05

CPP TOTALS		
	EE	\$14,853.47
	ER	\$14,853.47
TOTAL CPP		\$29,706.94
EI TOTALS		
	EE	\$4,283.05
	ER	\$5,276.06
TOTAL EI		\$9,559.11
FEDERAL TAX		\$33,790.47
PROVINCIAL TAX		\$24,500.53
TOTAL TAX		\$58,291.00



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Invoice No.	Description	Batch	Invoice Date	Due Date			
1427	1ST CHOICE CONVENIENCE						
1136943-3	FD OPEN HOUSE OCT 1/24	978	02-Oct-2024	02-Oct-2024	562.10	562.10	0.00
Supplier Totals :					562.10	562.10	0.00
5669	5605491 MANITOBA LTD						
COS-2024-179	DEPOSIT RELEASE-COS-2024-179 - 10 CARIBOU BAY	989	18-Oct-2024	18-Oct-2024	2,400.00	2,400.00	0.00
Supplier Totals :					2,400.00	2,400.00	0.00
0086	A & H GLASS SERVICE LTD						
31143	BALANCE ON STEEL DOOR & SIDE LITE	1006	17-Oct-2024	17-Oct-2024	7,160.00	7,160.00	0.00
Supplier Totals :					7,160.00	7,160.00	0.00
0045	ABC FIRE & SAFETY EQUIPMENT						
1000290020	STANDARD DISCHARGE HOSE	978	08-Oct-2024	08-Oct-2024	211.68	211.68	0.00
1000290530	GLOVES	1007	18-Oct-2024	18-Oct-2024	166.33	166.33	0.00
Supplier Totals :					378.01	378.01	0.00
2698	ACCURATE HD LTD						
PROG EST #3 10/1	PROGRESS ESTIMATE #3 WORK COMPLETED TO OCTOBER 11 2024	989	11-Oct-2024	11-Oct-2024	10,500.00	10,500.00	0.00
Supplier Totals :					10,500.00	10,500.00	0.00
0036	ACKLANDS GRAINGER INC						
9271475601	WIRE CAGE	973	04-Oct-2024	04-Oct-2024	66.46	66.46	0.00
9274892851	GLOVE LINERS-14	973	08-Oct-2024	08-Oct-2024	25.88	25.88	0.00
9274892869	TAG MONTHLY INSPECTION	972	08-Oct-2024	08-Oct-2024	1.91	1.91	0.00
9277786977	SPADE, SHOVEL, T169-SPADE , SHOVEL	1014	10-Oct-2024	10-Oct-2024	257.56	257.56	0.00
Supplier Totals :					351.81	351.81	0.00
1534	AECOM CANADA LTD						
38423740	2024 MILLWORK DR WWS RENEWAL JAN 6 - SEPT 20/24	980	07-Oct-2024	07-Oct-2024	915.87	915.87	0.00
38424121	2023 CAPITAL WORKS CONTRACT A AUG 31-OCT 4/24	1009	16-Oct-2024	16-Oct-2024	41,310.19	41,310.19	0.00
38424142	STEINBACH LANDFILL MASTER PLAN JUN 1-OCT 11/24	1008	16-Oct-2024	16-Oct-2024	7,843.50	7,843.50	0.00
Supplier Totals :					50,069.56	50,069.56	0.00
1917	AIR LIQUIDE CANADA INC						
77972874	PW-OXYGEN	1010	15-Oct-2024	15-Oct-2024	94.08	94.08	0.00
Supplier Totals :					94.08	94.08	0.00
0105	ALS CANADA LIMITED						
3311529359	WW WATER TEST WP2423191 OCT 1/24	972	01-Oct-2024	01-Oct-2024	1,089.90	1,089.90	0.00
3311529362	WW WATER TEST WP2423199 OCT 1/24	972	08-Oct-2024	08-Oct-2024	635.78	635.78	0.00
3311529615	WW WATER TEST	972	09-Oct-2024	09-Oct-2024	876.88	876.88	0.00



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3311531931	WP2422802 SEPT 25/24 WW WATER TEST	1014	15-Oct-2024	15-Oct-2024	161.70	161.70	0.00
3311532393	WP2423482 OCT 7/24 AQ WATER TEST WP2423639 OCT 8/24	1013	16-Oct-2024	16-Oct-2024	109.20	109.20	0.00
3311532404	WW WATER TEST WP2423666 OCT 8/24	1014	16-Oct-2024	16-Oct-2024	1,000.65	1,000.65	0.00
3311532409	WW WATER TEST WP2423670 OCT 8/24	1014	16-Oct-2024	16-Oct-2024	107.63	107.63	0.00
Supplier Totals :					3,981.74	3,981.74	0.00
0703	AQUAM AQUATIC SPECIALIST INC						
424526	GOGGLES,TRANSPORT STRAP	1012	17-Oct-2024	17-Oct-2024	190.58	190.58	0.00
Supplier Totals :					190.58	190.58	0.00
1458	ASSOCIATION OF MANITOBA MUNICIPALITIES						
162891	SERVICE PAGER,CHARGER,REMOTE SPEAKER MIC	1007	15-Oct-2024	15-Oct-2024	551.02	551.02	0.00
Supplier Totals :					551.02	551.02	0.00
5525	AUTO PARTS CENTRAL						
60TV3405	PAINT	1010	21-Oct-2024	21-Oct-2024	12.51	12.51	0.00
Supplier Totals :					12.51	12.51	0.00
0277	B A ROBINSON CO LTD						
S109371516.001	TOILET SEAT	973	07-Oct-2024	07-Oct-2024	175.09	175.09	0.00
S109378560.001	METERING OSCILLATING HANDLE KIT	975	09-Oct-2024	09-Oct-2024	122.31	122.31	0.00
S109392394.001	PRESSURE GAUGE,BLADE	1014	16-Oct-2024	16-Oct-2024	41.86	41.86	0.00
S109399455.001	LIGHT BULBS	1013	18-Oct-2024	18-Oct-2024	63.07	63.07	0.00
Supplier Totals :					402.33	402.33	0.00
4985	BARTEL MALLORY						
EXP 10/21/24	CELL PHONE APR-SEPT 2024	1022	21-Oct-2024	21-Oct-2024	226.44	226.44	0.00
Supplier Totals :					226.44	226.44	0.00
2527	BELL CANADA						
X01528565924100	MICROSOFT 365 BUSINESS STANDARD SUBSCRIPTION SEPT 26-OCT 25/24	962	07-Oct-2024	07-Oct-2024	1,967.56	1,967.56	0.00
Supplier Totals :					1,967.56	1,967.56	0.00
3794	BERGEN CODY						
EXP 10/15/24	EMPLOYEE FITNESS PURCHASE-CODY B	988	15-Oct-2024	15-Oct-2024	137.50	137.50	0.00
Supplier Totals :					137.50	137.50	0.00
3445	BJK MECHANICAL						
7927	CHECK DEHUMIDIFICATION UNITS	975	02-Oct-2024	02-Oct-2024	282.81	282.81	0.00
7956	INSTALL NEW ACTUATOR	1013	17-Oct-2024	17-Oct-2024	1,070.58	1,070.58	0.00
Supplier Totals :					1,353.39	1,353.39	0.00
5663	BODNARCHUK SERHII						



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COS-2023-74	DEPOSIT RELEASE-COS-2023-74 - 28/30 ROSEBROOK TRAIL	989	17-Oct-2024	17-Oct-2024	2,400.00	2,400.00	0.00
Supplier Totals :					2,400.00	2,400.00	0.00
5203	BOXHORN PAUL						
COS-2023-234	DEPOSIT RELEASE-COS-2023-234	988	17-Oct-2024	17-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
1892	BRANDT TRACTOR LTD						
4317729	FRONT END LOADER TRAINING-JOSEPH B,DEREK V	975	03-Oct-2024	03-Oct-2024	996.25	996.25	0.00
Supplier Totals :					996.25	996.25	0.00
1732	BRENNTAG CANADA INC						
46879468	AQ CALCIUM CHLORIDE-12,CHLORINE-4,H YDROCHLORIC ACID-5	1013	04-Oct-2024	04-Oct-2024	3,336.86	3,336.86	0.00
46879490	WW CHLORINE-12	972	04-Oct-2024	04-Oct-2024	8,403.77	8,403.77	0.00
46880431	AQ RETURNED CHLORINE-4,HYDROCHLORI C ACID-9	1013	08-Oct-2024	08-Oct-2024	-1,821.75	-1,821.75	0.00
46880454	WW RETURNED CHLORINE-4	1014	08-Oct-2024	08-Oct-2024	-1,680.00	-1,680.00	0.00
46880455	WW RETURNED CHLORINE-8	1014	08-Oct-2024	08-Oct-2024	-3,360.00	-3,360.00	0.00
46883741	AQ GEN SOD BICARB-10	1013	17-Oct-2024	17-Oct-2024	677.30	677.30	0.00
46883742	AQ SODA ASH DENSE-5,CALCIUM CHLORIDE-4,HYDROCHLORI C ACID-10	1013	17-Oct-2024	17-Oct-2024	905.82	905.82	0.00
46883763	WW CHLORINE-7,HFS	1014	17-Oct-2024	17-Oct-2024	5,167.05	5,167.05	0.00
46886360	AQ RETURNED HYDROCHLORIC ACID-7	1013	23-Oct-2024	23-Oct-2024	-110.25	-110.25	0.00
46886378	WW RETURNED SODIUM HYPO-1,HFS-1	1014	23-Oct-2024	23-Oct-2024	-94.50	-94.50	0.00
Supplier Totals :					11,424.30	11,424.30	0.00
0316	BRISTAL HAULING						
38779	RECYCLING SERVICE-SEPTEMBER 2024	977	30-Sep-2024	30-Sep-2024	49,851.87	49,851.87	0.00
Supplier Totals :					49,851.87	49,851.87	0.00
3846	BUSY-BEE SANITARY SUPPLIES INC.						
W036159	WASHROOM CLEANER,TOILET BOWL CLEANER,TOILET TISSUE,GARBAGE BAGS,FOAM SOAP	976	08-Oct-2024	08-Oct-2024	1,078.69	1,078.69	0.00
Supplier Totals :					1,078.69	1,078.69	0.00
5320	CANADIAN CORPS OF COMMISSIONAIRES-MANITOBA						
20253028	SECURITY & CUSTOMER SERVICE TRAINING	981	30-Sep-2024	30-Sep-2024	1,795.50	1,795.50	0.00
7553	BY LAW SUPERVISOR,PARKING & MILEAGE SEPT 29-OCT 12/24	988	13-Oct-2024	13-Oct-2024	3,015.12	3,015.12	0.00
Supplier Totals :					4,810.62	4,810.62	0.00



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0076	CANADIAN TIRE REAL ESTATE LIMITED						
1004241227	SECURITY BIT SET,BATTERIES	973	04-Oct-2024	04-Oct-2024	85.96	85.96	0.00
1007240107	MEASURING TAPE,PAINT ROLLERS,CARABINER CLIP SET,ANGLED BRUSHES	977	07-Oct-2024	07-Oct-2024	111.94	111.94	0.00
1011242128	TARP	1010	11-Oct-2024	11-Oct-2024	104.15	104.15	0.00
1015242331	5PC SCREW SET	1013	15-Oct-2024	15-Oct-2024	16.79	16.79	0.00
928240406	MEASURING TAPE,WD40	973	28-Sep-2024	28-Sep-2024	23.93	23.93	0.00
Supplier Totals :					342.77	342.77	0.00
0108	CANSEL						
91488578	DURATECH FIELD BOOK	980	01-Oct-2024	01-Oct-2024	66.52	66.52	0.00
91490593	TRIPOD	980	07-Oct-2024	07-Oct-2024	106.40	106.40	0.00
91492225	RECEIVER WITH RADIO RENTAL	1009	11-Oct-2024	11-Oct-2024	1,019.99	1,019.99	0.00
Supplier Totals :					1,192.91	1,192.91	0.00
5179	CANTRANS GLOBAL INC						
111059991	USED CONTAINER-2	963	10-Oct-2024	10-Oct-2024	7,812.00	7,812.00	0.00
Supplier Totals :					7,812.00	7,812.00	0.00
5221	CASTLE PEST CONTROL						
22604	PEST CONTROL-OCTOBER 11 2024	1011	11-Oct-2024	11-Oct-2024	42.00	42.00	0.00
Supplier Totals :					42.00	42.00	0.00
1404	CDW CANADA INC						
AA9243X	SMART UPS BATTERY PACK	1014	09-Oct-2024	09-Oct-2024	1,159.70	1,159.70	0.00
AA9313V	APC SMART UPS	1014	09-Oct-2024	09-Oct-2024	2,711.31	2,711.31	0.00
Supplier Totals :					3,871.01	3,871.01	0.00
0161	CHICKEN CHEF						
100124	FD DRILL OCT 1/24	978	01-Oct-2024	01-Oct-2024	718.14	718.14	0.00
Supplier Totals :					718.14	718.14	0.00
5240	CLARK KEN						
EXP 10/23/24	EMPLOYEE CLOTHING/BOOT PURCHASE-KEN C	1023	25-Oct-2024	25-Oct-2024	459.43	459.43	0.00
Supplier Totals :					459.43	459.43	0.00
1415	CLEARVIEW CONSUMERS CO-OP LTD						
1255355	PW SEPT/24 REGULAR GAS 1203.7L	965	04-Sep-2024	04-Sep-2024	1,687.41	1,687.41	0.00
1255356	PW SEPT/24 CLEAR DIESEL 2803.8L	965	04-Sep-2024	04-Sep-2024	3,735.63	3,735.63	0.00
1255357	PW SEPT/24 MARKED DIESEL 1965.7L	965	04-Sep-2024	04-Sep-2024	2,618.98	2,618.98	0.00
1255476	SW SEPT/24 MARKED DIESEL 2414.3L	966	05-Sep-2024	05-Sep-2024	3,125.42	3,125.42	0.00
1255547	HYDRAULIC OIL	967	06-Sep-2024	06-Sep-2024	598.48	598.48	0.00
1256436	PW SEPT/24 MARKED DIESEL 1357.2L	965	06-Sep-2024	06-Sep-2024	1,756.97	1,756.97	0.00
1256499	PW SEPT/24 MARKED DIESEL 931.9L	965	06-Sep-2024	06-Sep-2024	1,206.39	1,206.39	0.00
1256908	PW SEPT/24 REGULAR GAS 1627.8L	965	10-Sep-2024	10-Sep-2024	2,230.67	2,230.67	0.00



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1256909	PW SEPT/24 CLEAR DIESEL 1325.2L	965	10-Sep-2024	10-Sep-2024	1,673.78	1,673.78	0.00
1257289	PW SEPT/24 REGULAR GAS 1000.2L	965	13-Sep-2024	13-Sep-2024	1,318.13	1,318.13	0.00
1257290	PW SEPT/24 PREMIUM DYED GAS 501.3L	965	13-Sep-2024	13-Sep-2024	792.24	792.24	0.00
1257291	PW SEPT/24 CLEAR DIESEL 1501.2L	965	13-Sep-2024	13-Sep-2024	1,889.78	1,889.78	0.00
1258433	SW SEPT/24 MARKED DIESEL 2152.1L	966	16-Sep-2024	16-Sep-2024	2,686.56	2,686.56	0.00
1258578	PW SEPT/24 MARKED DIESEL 2378.2L	965	17-Sep-2024	17-Sep-2024	2,968.82	2,968.82	0.00
1258579	PW SEPT/24 CLEAR DIESEL 1007.1L	965	17-Sep-2024	17-Sep-2024	1,257.21	1,257.21	0.00
1258638	GREASE BLUE GUARD	965	18-Sep-2024	18-Sep-2024	278.66	278.66	0.00
1258673	LIFT#1 GENERATOR FUEL 1186.8L	968	18-Sep-2024	18-Sep-2024	1,511.44	1,511.44	0.00
1259912	PW SEPT/24 REGULAR GAS 1944.5L	965	23-Sep-2024	23-Sep-2024	2,562.58	2,562.58	0.00
1259913	PW SEPT/24 CLEAR DIESEL 2640.8L	965	23-Sep-2024	23-Sep-2024	3,474.09	3,474.09	0.00
1259914	PW SEPT/24 MARKED DIESEL 2272L	965	23-Sep-2024	23-Sep-2024	2,988.92	2,988.92	0.00
1260154	SW SEPT/24 MARKED DIESEL 2445.1L	966	25-Sep-2024	25-Sep-2024	3,190.97	3,190.97	0.00
4013090	PROPANE REFILLS	965	19-Sep-2024	19-Sep-2024	211.79	211.79	0.00
977665	FD FUEL SEPTEMBER 2024	963	07-Sep-2024	07-Sep-2024	122.34	122.34	0.00
978695	F414 FUEL 34.41L	963	14-Sep-2024	14-Sep-2024	42.96	42.96	0.00
979727	FD FUEL SEPTEMBER 2024	963	21-Sep-2024	21-Sep-2024	125.69	125.69	0.00
980697	FD FUEL SEPTEMBER 2024	963	28-Sep-2024	28-Sep-2024	241.21	241.21	0.00
Supplier Totals :					44,297.12	44,297.12	0.00
0181	COCA-COLA CANADA BOTTLING LIMITED						
43641840008	DRINKS-24 CASES	969	07-Oct-2024	07-Oct-2024	756.80	756.80	0.00
Supplier Totals :					756.80	756.80	0.00
4795	CONSTRUCTION SAFETY ASSOCIATION OF MANITOBA						
63637	WSH COMMITTEE & WORKER SAFETY & HEALTH REPRESENTATIVE-AARON R	1009	09-Oct-2024	09-Oct-2024	47.25	47.25	0.00
Supplier Totals :					47.25	47.25	0.00
3678	CORPELL'S WATER						
6017500	LF WATER-7	977	03-Oct-2024	03-Oct-2024	52.15	52.15	0.00
6026876	LF WATER-4	1011	17-Oct-2024	17-Oct-2024	72.05	72.05	0.00
Supplier Totals :					124.20	124.20	0.00
0603	CREATIVE PRINT ALL LTD						
83780	LIFEGUARD TANKS-24	979	02-Oct-2024	02-Oct-2024	1,361.43	1,361.43	0.00
Supplier Totals :					1,361.43	1,361.43	0.00
5271	CREATORS CONCRETE SOLUTIONS LTD						
INV-000200	CEMETERY DRAIN PAD	973	08-Oct-2024	08-Oct-2024	1,732.50	1,732.50	0.00
Supplier Totals :					1,732.50	1,732.50	0.00
PT00000995	CUSTANCE ROBERT JOHN						
PTREF OCT1124	Refund on PT Account 451 - 0104500.000	982	11-Oct-2024	11-Oct-2024	105.00	105.00	0.00



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Supplier Totals :					105.00	105.00	0.00
5670	DALE CARNEGIE						
571	EFFECTIVE COMMUNICATIONS & HUMAN RELATIONS COURSE-DWIGHT D SEPTEMBER 26/24	1010	18-Jun-2024	18-Jun-2024	2,199.75	2,199.75	0.00
Supplier Totals :					2,199.75	2,199.75	0.00
1948	DB PERKS & ASSOCIATES LTD						
IN105521	PULSATRON KOP KIT	1013	01-Oct-2024	01-Oct-2024	743.55	743.55	0.00
IN105725	2" REPLACEMENT HOSE CUFF-END FITTING	1013	16-Oct-2024	16-Oct-2024	51.09	51.09	0.00
Supplier Totals :					794.64	794.64	0.00
5666	DE JESUS MERCAVO						
COS-2024-274	DEPOSIT RELEASE-COS-2024-274 - 19 ALPINE DR	988	17-Oct-2024	17-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
1891	DE LAGE LANDEN FINANCIAL SERVICES CANADA						
9837543	BI-ENG IM 2500 COPIER LEASE NOV 15/24-FEB 14/25	1016	16-Oct-2024	16-Oct-2024	683.20	683.20	0.00
9837544	FD-IM 550F COPIER LEASE NOV 15/24-FEB 14/25	1017	16-Oct-2024	16-Oct-2024	420.00	420.00	0.00
Supplier Totals :					1,103.20	1,103.20	0.00
0071	DIAMOND READY MIX CONCRETE LTD						
199143	GPS - SURVEY AT ACRES DR FOR FD	1007	15-Oct-2024	15-Oct-2024	315.00	315.00	0.00
23-04	DEPOSIT RELEASE-23-04	1020	21-Oct-2024	21-Oct-2024	1,200.00	1,200.00	0.00
23-06	DEPOSIT RELEASE-23-06 - 41 PTH 52W	1020	21-Oct-2024	21-Oct-2024	600.00	600.00	0.00
24-02	DEPOSIT RELEASE-24-02 - 45 TOWER AVE	1020	21-Oct-2024	21-Oct-2024	600.00	600.00	0.00
Supplier Totals :					2,715.00	2,715.00	0.00
5664	DUAQUI ROBERTO OCAMPO						
COS-2024-175	DEPOSIT RELEASE-COS-2024-175	988	17-Oct-2024	17-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
STMP000211	DUECK JORDAN CHRISTOPHER						
UBREFOCT0824	Refund on account 001-00700560-004.	953	08-Oct-2024	08-Oct-2024	213.86	213.86	0.00
Supplier Totals :					213.86	213.86	0.00
4344	DURON EQUIPMENT INC						
R01576	BOBCAT,BUCKET RENTAL OCT 3/24	1013	22-Oct-2024	22-Oct-2024	498.40	498.40	0.00
R01577	BOBCAT,BUCKET RENTAL OCT 15-18/24	1013	22-Oct-2024	22-Oct-2024	1,394.40	1,394.40	0.00
R01580	BOBCAT,BUCKET,HYDRA TILT RENTAL OCT 2-3/24	1010	23-Oct-2024	23-Oct-2024	1,388.80	1,388.80	0.00
R01582	BOBCAT,BUCKET,MINI TRACK LOADER RENTAL	1010	24-Oct-2024	24-Oct-2024	7,952.00	7,952.00	0.00



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OCT 1-17/24							
Supplier Totals :					11,233.60	11,233.60	0.00
0058	E G PENNER BUILDING CENTRES LTD						
167658	RETURN GEOTEXTILE NON WOVEN FABRIC	1013	21-Oct-2024	21-Oct-2024	-913.92	-913.92	0.00
1990594	FLY CATCHER RIBBON,DISPOSABLE GLOVES	1013	28-Sep-2024	28-Sep-2024	74.58	74.58	0.00
1995361	SCREWS,WASHERS,CASTE RS	1013	07-Oct-2024	07-Oct-2024	208.33	208.33	0.00
1995969	SCREWS	977	07-Oct-2024	07-Oct-2024	40.76	40.76	0.00
1996733	COUPLING,BUSHING	972	08-Oct-2024	08-Oct-2024	5.44	5.44	0.00
1997647	WIRE BAR TIE,TIE WIRE TWISTER	973	09-Oct-2024	09-Oct-2024	8.65	8.65	0.00
1998111	REBAR	1007	10-Oct-2024	10-Oct-2024	5,198.04	5,198.04	0.00
1998157	GEOTEXTILE NON WOVEN FABRIC	1013	10-Oct-2024	10-Oct-2024	4,717.44	4,717.44	0.00
1998546	FILIAMENT,ELECTRICAL TAPE	1014	10-Oct-2024	10-Oct-2024	18.67	18.67	0.00
1999063	LIGHT BULBS	1013	11-Oct-2024	11-Oct-2024	367.22	367.22	0.00
1999069	PRIMER,ROLLERS	1014	11-Oct-2024	11-Oct-2024	22.66	22.66	0.00
2000050	UTILITY KNIFE	1013	15-Oct-2024	15-Oct-2024	10.36	10.36	0.00
2000788	SEALING COMPOUND,SEALANT,STRA P	1013	15-Oct-2024	15-Oct-2024	39.97	39.97	0.00
2001895	PRESSURE GAUGE,COUPLING,BUSHING ,NIPPLE	1013	16-Oct-2024	16-Oct-2024	95.21	95.21	0.00
2002038	AMP FOR EMERGENCY BATTERY PACK	1013	16-Oct-2024	16-Oct-2024	33.25	33.25	0.00
2004012	EYE BOLT,WASHER	1013	18-Oct-2024	18-Oct-2024	55.19	55.19	0.00
2004045	RAIN CAP	1008	18-Oct-2024	18-Oct-2024	29.50	29.50	0.00
2004050	LIGHT BULBS	1008	18-Oct-2024	18-Oct-2024	26.01	26.01	0.00
2004072	ADHESIVE,ADAPTER,P-TRAP ,SCREWS	1013	18-Oct-2024	18-Oct-2024	36.53	36.53	0.00
2004237	PAINT BRUSH PACK	1013	18-Oct-2024	18-Oct-2024	11.26	11.26	0.00
2006319	ADAPTER	1014	22-Oct-2024	22-Oct-2024	1.26	1.26	0.00
2007079	PLYWOOD,SCREWS	1010	23-Oct-2024	23-Oct-2024	257.95	257.95	0.00
2007177	KEY	1008	23-Oct-2024	23-Oct-2024	16.80	16.80	0.00
2007249	FINISHING NAILS,SCREWS	1013	23-Oct-2024	23-Oct-2024	25.45	25.45	0.00
2007387	WASHERS,NUTS,BOLTS	1013	23-Oct-2024	23-Oct-2024	123.86	123.86	0.00
2007526	GROOVELOCK PLIER	1014	23-Oct-2024	23-Oct-2024	41.65	41.65	0.00
2008310	KNOB	1008	24-Oct-2024	24-Oct-2024	42.70	42.70	0.00
2008339	SPRAY PAINT	1013	24-Oct-2024	24-Oct-2024	45.33	45.33	0.00
Supplier Totals :					10,640.15	10,640.15	0.00
0017	EDA ENVIRONMENTAL LTD						
51846	TRILOBE BLOWER	1014	16-Oct-2024	16-Oct-2024	33,040.00	33,040.00	0.00
Supplier Totals :					33,040.00	33,040.00	0.00
3136	ELITE REDI-MIX LTD						
38766	BENTONITE-8 CUBIC METERS	973	19-Sep-2024	19-Sep-2024	3,041.92	3,041.92	0.00
38907	CONCRETE-1.5 CUBIC METRE	1013	30-Sep-2024	30-Sep-2024	624.96	624.96	0.00
Supplier Totals :					3,666.88	3,666.88	0.00
0412	ENNS LEONARD ROY						
OCTOBER 22 2024	BOARD OF REVISION OCTOBER 22 2024	994	21-Oct-2024	21-Oct-2024	250.00	250.00	0.00



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Supplier Code	Supplier Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Supplier Totals :					250.00	250.00	0.00
2704	ENNS BROTHERS						
X14444	#2003 FILLER CAP	973	07-Oct-2024	07-Oct-2024	56.10	56.10	0.00
Supplier Totals :					56.10	56.10	0.00
5661	FAIRWAY AUTO BODY						
100912	T-166 MPI CLAIM # 73066114 FRONT DOOR GLASS REPAIR	977	11-Oct-2024	11-Oct-2024	787.82	787.82	0.00
Supplier Totals :					787.82	787.82	0.00
1535	FAST BROTHERS (1978) LTD						
38086	CRUSHED A-BASE-54.98 TONNES	1010	18-Sep-2024	18-Sep-2024	819.76	819.76	0.00
38205	4" DOWN CRUSHED CONCRETE-262.82 TONNES	1011	17-Sep-2024	17-Sep-2024	10,247.36	10,247.36	0.00
Supplier Totals :					11,067.12	11,067.12	0.00
0822	FEDERATED CO-OPERATIVES LTD.						
300127	F611 FUEL 165.6L	963	27-Sep-2024	27-Sep-2024	218.61	218.61	0.00
300128	F713 FUEL 155.7L	963	27-Sep-2024	27-Sep-2024	232.26	232.26	0.00
Supplier Totals :					450.87	450.87	0.00
5675	FEHR MALLORY						
COS-2023-294	DEPOSIT RELEASE-COS-2023-294 - RENOVATION	1016	28-Oct-2024	28-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
0244	FLUSHQUIP						
10670	HYDRANT SPANNER WRENCH,MANHOLE COVER HOOK	1014	22-Oct-2024	22-Oct-2024	655.20	655.20	0.00
Supplier Totals :					655.20	655.20	0.00
5662	FRESH ELECTRIC						
10069	SUPPLY & INSTALL 2" CONDUIT	1009	08-Oct-2024	08-Oct-2024	7,720.79	7,720.79	0.00
10070	SUPPLY & INSTALL 2" CONDUIT TO NEW BACKBOARD	1009	10-Oct-2024	10-Oct-2024	2,195.40	2,195.40	0.00
10071	SUPPLY & INSTALL NEW 2" CONDUIT	1009	10-Oct-2024	10-Oct-2024	2,736.99	2,736.99	0.00
Supplier Totals :					12,653.18	12,653.18	0.00
4751	FRIESEN MELISSA						
EXP 10/09/24	EMPLOYEE FITNESS PURCHASE-MELISSA F	962	09-Oct-2024	09-Oct-2024	56.00	56.00	0.00
Supplier Totals :					56.00	56.00	0.00
2404	FROESE ANDY						
EXP 10/17/24	EMPLOYEE CLOTHING PURCHASE-ANDY F	1023	17-Oct-2024	17-Oct-2024	84.65	84.65	0.00



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Supplier Totals :					84.65	84.65	0.00
STMP000215	FUNK DAN						
UBREFOCT1824	Refund on account 001-03500280-001.	993	18-Oct-2024	18-Oct-2024	478.32	478.32	0.00
Supplier Totals :					478.32	478.32	0.00
1477	G & E HOMES (STEINBACH) INC						
COS-2023-286	DEPOSIT RELEASE-COS-2023-286 - 93/95 WINSTON PL	989	17-Oct-2024	17-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-44	DEPOSIT RELEASE-COS-2024-44 - 96/98 WINSTON PL	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
Supplier Totals :					5,000.00	5,000.00	0.00
3281	GERBRAND SOD SUPPLY						
3822	GRASS-1100	1013	21-Oct-2024	21-Oct-2024	394.24	394.24	0.00
Supplier Totals :					394.24	394.24	0.00
5667	GILLIS QUARRIES						
3203	RUBBED TILE,HONE TILE	1008	18-Oct-2024	18-Oct-2024	15,363.75	15,363.75	0.00
Supplier Totals :					15,363.75	15,363.75	0.00
4154	GOURMET COFFEE SPECIALISTS LTD						
I1313650	CH-COFFEE,CREAMER	981	09-Oct-2024	09-Oct-2024	114.19	114.19	0.00
I312976	PW-COFFEE,COFFEE POWDER,CHOCOLATE BARS,CHIPS	975	09-Oct-2024	09-Oct-2024	859.17	859.17	0.00
I313592	AQ-CHIPS,COOKIES,CANDY	979	09-Oct-2024	09-Oct-2024	252.36	252.36	0.00
I313653	FD COFFEE	978	09-Oct-2024	09-Oct-2024	110.32	110.32	0.00
I318364	CH-COFFEE,TEA,SUGAR	1006	23-Oct-2024	23-Oct-2024	131.06	131.06	0.00
I318570	AQ-COFFEE,CANDY	1012	23-Oct-2024	23-Oct-2024	254.67	254.67	0.00
Supplier Totals :					1,721.77	1,721.77	0.00
5311	GRAHAM CONSTRUCTION & ENGINEERING LP						
91127014	PROGRESS ESTIMATE #22 WORK COMPLETED TO SEPTEMBER 30 2024	1018	21-Oct-2024	21-Oct-2024	3,569,069.61	3,569,069.61	0.00
Supplier Totals :					3,569,069.61	3,569,069.61	0.00
4778	HAMSTER NOVEXCO INC						
92732318	STAPLE REMOVER,SHARPIE,PENS	962	03-Oct-2024	03-Oct-2024	19.73	19.73	0.00
92732319	NOTEBOOKS,NOTE PADS,SHARPIE,STAPLES,PE NCILS,PENS	962	03-Oct-2024	03-Oct-2024	130.80	130.80	0.00
92800570	NOTEBOOKS,PENS,PENCILS ,WITE OUT	1018	17-Oct-2024	17-Oct-2024	157.67	157.67	0.00
92805649	WALL CALENDAR	1018	18-Oct-2024	18-Oct-2024	17.79	17.79	0.00
Supplier Totals :					325.99	325.99	0.00
0176	HANOVER GRINDING						
94028	#1991-ICE KNIVES SHARPENED	1013	03-Oct-2024	03-Oct-2024	78.40	78.40	0.00



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Supplier Totals :					78.40	78.40	0.00
5575 11644670-001	HARDWOODS SPECIALITY PRODUCTS LP MAPLE WOOD	1008	01-Oct-2024	01-Oct-2024	1,891.30	1,891.30	0.00
Supplier Totals :					1,891.30	1,891.30	0.00
5160 COS-2024-104	HATSCHBACH OSVALDO DEPOSIT RELEASE-COS-2024-104	988	17-Oct-2024	17-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
0721 EXP 10/07/24	HEPPNER MIKE EMPLOYEE CLOTHING PURCHASE-MIKE H	964	07-Oct-2024	07-Oct-2024	71.90	71.90	0.00
EXP 10/10/24	BLOWER BUSHING,MAGNETS	983	11-Oct-2024	11-Oct-2024	162.07	162.07	0.00
Supplier Totals :					233.97	233.97	0.00
4147 16501 16567	HERITAGE STEELWORKS PLATE POT HANGER BRACKETS,TUBES	1013	01-Oct-2024	01-Oct-2024	72.80	72.80	0.00
		1013	15-Oct-2024	15-Oct-2024	2,963.86	2,963.86	0.00
Supplier Totals :					3,036.66	3,036.66	0.00
3434 EXP 10/21/24	HIEBERT ANDEE DISASTER MANAGEMENT CONFERENCE OCT 16-17/24-WINNIPEG	1017	21-Oct-2024	21-Oct-2024	137.20	137.20	0.00
Supplier Totals :					137.20	137.20	0.00
5310 EXP 10/22/24	HILDEBRAND TREVOR EMPLOYEE CLOTHING PURCHASE-TREVOR H	1020	22-Oct-2024	22-Oct-2024	83.98	83.98	0.00
Supplier Totals :					83.98	83.98	0.00
2311 COS-2023-281	HILLSIDE CONSTRUCTION INC DEPOSIT RELEASE-COS-2023-281 - 169 WYNDHAM ESTATE DR	989	18-Oct-2024	18-Oct-2024	2,400.00	2,400.00	0.00
Supplier Totals :					2,400.00	2,400.00	0.00
4200 94789	HYDRO AG MANITOBA INC #1930,#1988-CRIMP FITTINGS,PRESSURE HOSE	1010	17-Oct-2024	17-Oct-2024	118.01	118.01	0.00
Supplier Totals :					118.01	118.01	0.00
5526 230	IRON HAND DIESEL REPAIR #2013-INSTALL NEW FUEL INJECTOR	1011	15-Oct-2024	15-Oct-2024	3,535.83	3,535.83	0.00
Supplier Totals :					3,535.83	3,535.83	0.00
3417 95025	JANI-KING OF MANITOBA DISINFECTANT CLEANER	1008	07-Oct-2024	07-Oct-2024	947.79	947.79	0.00



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Supplier Totals :					947.79	947.79	0.00
1967	JANZEN'S PAINT & DECORATING						
SI0397220	SANSIN SDF NATURAL CEDAR, TOP COAT	1008	06-Sep-2024	06-Sep-2024	354.78	354.78	0.00
Supplier Totals :					354.78	354.78	0.00
2933	JEFFRIES NURSERIES LTD						
SI-10553	SEC-ASSORTED TREES	1013	09-Oct-2024	09-Oct-2024	5,073.05	5,073.05	0.00
SI-8632-2	2024 TREES	1013	02-Sep-2024	02-Sep-2024	1,169.69	1,169.69	0.00
Supplier Totals :					6,242.74	6,242.74	0.00
0481	JOE JOHNSON EQUIPMENT INC						
P38808	ROLLER BEARING	974	02-Oct-2024	02-Oct-2024	367.16	367.16	0.00
X14192	#1931 HYGARD	974	04-Oct-2024	04-Oct-2024	105.31	105.31	0.00
Supplier Totals :					472.47	472.47	0.00
4646	JOHN DEERE FINANCIAL INC						
10/24 100-0277111	2 x 2022 JD GATOR RENTAL OCTOBER 2024	903	11-Oct-2024	11-Oct-2024	1,903.33	1,903.33	0.00
Supplier Totals :					1,903.33	1,903.33	0.00
4783	KEHLER CINDY						
EXP 10/18/24	EMPLOYEE CLOTHING PURCHASE-CINDY K	1021	18-Oct-2024	18-Oct-2024	119.83	119.83	0.00
Supplier Totals :					119.83	119.83	0.00
0156	KEHLER JACK						
OCTOBER 22 2024	BOARD OF REVISION OCTOBER 22 2024	994	21-Oct-2024	21-Oct-2024	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
3767	KEVIN'S CONCRETE PUMPING LTD						
SI50238	POUR CONCRETE SLAB	1007	17-Oct-2024	17-Oct-2024	847.88	847.88	0.00
Supplier Totals :					847.88	847.88	0.00
0166	KEYSTONE AGRI-MOTIVE (2005) INC.						
15670D	BEARING	973	02-Oct-2024	02-Oct-2024	32.79	32.79	0.00
15884D	BLACK NITRILE GLOVES, OIL RAGS	974	03-Oct-2024	03-Oct-2024	37.30	37.30	0.00
16234D	#2013-PLUG ADAPTER	1011	07-Oct-2024	07-Oct-2024	0.97	0.97	0.00
16614D	WELDING WIRE, DYNA TRAY	973	09-Oct-2024	09-Oct-2024	72.62	72.62	0.00
16784D	V-BELT, CLEANER, COMPRESION SPRING	1013	10-Oct-2024	10-Oct-2024	158.02	158.02	0.00
16931D	T169-VARIOUS TOOLS, BROOM	1014	11-Oct-2024	11-Oct-2024	1,241.19	1,241.19	0.00
17586D	GLOVES	1013	17-Oct-2024	17-Oct-2024	180.44	180.44	0.00
17780D	HEX CAPS, SCREW, NUTS	1010	18-Oct-2024	18-Oct-2024	29.62	29.62	0.00
17979D	EMERY CLOTH, BEARING	1013	21-Oct-2024	21-Oct-2024	69.08	69.08	0.00
18030D	BLIND RIVET	1010	21-Oct-2024	21-Oct-2024	16.27	16.27	0.00
18127D	HARDWARE	1014	22-Oct-2024	22-Oct-2024	10.82	10.82	0.00
18207D	SCRAPER, NYLOCS, HARDWARE	1010	22-Oct-2024	22-Oct-2024	44.45	44.45	0.00
18323D	HARDWARE, CARRIAGE BOLT	1010	23-Oct-2024	23-Oct-2024	12.63	12.63	0.00
18435D	WRENCH	1014	24-Oct-2024	24-Oct-2024	442.21	442.21	0.00



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	SET,SCRAPER,PRYBAR SET,HEX NUT DRIVER,CHISEL,FILE						
Supplier Totals :					2,348.41	2,348.41	0.00
0090	KEYSTONE SURVEYS M.L.S. INC.						
9049	SUBDIVISION APPLICATION ACRES DRIVE	981	03-Oct-2024	03-Oct-2024	1,480.00	1,480.00	0.00
Supplier Totals :					1,480.00	1,480.00	0.00
STMP000213	LARNER ROBERT JAMES						
UBREFOCT0924	Refund on account 001-01000940-005.	958	09-Oct-2024	09-Oct-2024	95.95	95.95	0.00
Supplier Totals :					95.95	95.95	0.00
3314	LERIAL ENTERPRISE INC.						
1138	CUSTOM WOOD GRINDING	1011	18-Sep-2024	18-Sep-2024	33,600.00	33,600.00	0.00
Supplier Totals :					33,600.00	33,600.00	0.00
0506	LEVITT-SAFETY						
1990178-00	FIT TEST-2	1008	10-Oct-2024	10-Oct-2024	190.40	190.40	0.00
Supplier Totals :					190.40	190.40	0.00
0267	LEWIS INSTRUMENTS LTD						
INVW028603	MAGNETIC LOCATOR	1014	11-Oct-2024	11-Oct-2024	1,736.00	1,736.00	0.00
Supplier Totals :					1,736.00	1,736.00	0.00
4807	LINDE CANADA INC						
45723626	P&R-STARGOLD C17 ARG-CO2	1013	12-Oct-2024	12-Oct-2024	262.36	262.36	0.00
Supplier Totals :					262.36	262.36	0.00
4393	LOEWEN DAVID MARK						
EXP 10/23/24	EMPLOYEE CLOTHING PURCHASE-DAVID L	1023	23-Oct-2024	23-Oct-2024	55.97	55.97	0.00
Supplier Totals :					55.97	55.97	0.00
0072	LOEWEN BODY SHOP LTD						
34661	T160 MPI CLAIM	1010	15-Oct-2024	15-Oct-2024	301.46	301.46	0.00
35794	#71947772-01 GST ONLY T115-REPAIR STONE CHIP	1006	11-Oct-2024	11-Oct-2024	89.60	89.60	0.00
Supplier Totals :					391.06	391.06	0.00
2592	LOEWEN HENDERSON BANMAN LEGAULT LLP						
5277	DEVELOPMENT AGREEMENT ON 205 MCKENZIE AVE BY-LAW 2217	1006	22-Oct-2024	22-Oct-2024	860.33	860.33	0.00
Supplier Totals :					860.33	860.33	0.00
4298	M & L SUPPLY FIRE & SAFETY						
23953	FREIGHT ON FACE SEAL	1007	19-Sep-2024	19-Sep-2024	34.34	34.34	0.00
Supplier Totals :					34.34	34.34	0.00



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Invoice No.	Description	Batch	Invoice Date	Due Date			
0469	M.M.A.A. C/O EXECUTIVE DIRECTOR						
20274	2024 MMA CONFERENCE,AGM & DISTRICT MEETINGS-KARA	1006	29-Aug-2024	29-Aug-2024	175.00	175.00	0.00
Supplier Totals :					175.00	175.00	0.00
0266	MACMOR INDUSTRIES LTD.						
1662856	GAUZE BANDAGE,GAUZE PADS,FABRIC BANDAID,GLOVE LINERS,FLAGGING TAPE,PUSH BROOM	976	07-Oct-2024	07-Oct-2024	266.24	266.24	0.00
1663367	STEEL TOE BOOTS,HAT,GLOVES	1015	09-Oct-2024	09-Oct-2024	285.66	285.66	0.00
1664987	SPREADER BAR PACK	1013	21-Oct-2024	21-Oct-2024	70.31	70.31	0.00
Supplier Totals :					622.21	622.21	0.00
0022	MANITOBA HYDRO NATURAL GAS						
09/24 6019756	320 FIRST ST-PARKING LOT-HYDRO	962	24-Sep-2024	24-Sep-2024	27.48	27.48	0.00
Supplier Totals :					27.48	27.48	0.00
0021	MANITOBA HYDRO NATURAL GAS						
09/24 6047269	ARTS CENTRE-GAS	967	24-Sep-2024	24-Sep-2024	15.68	15.68	0.00
09/24 6052817	RESERVOIR-GAS	968	23-Sep-2024	23-Sep-2024	37.20	37.20	0.00
09/24 6139473	ARENA-GAS	967	20-Sep-2024	20-Sep-2024	1,613.53	1,613.53	0.00
09/24 6141659	TREATMENT PLANT-GAS	968	29-Sep-2024	29-Sep-2024	271.13	271.13	0.00
09/24 6143509	CITY HALL-GAS	962	24-Sep-2024	24-Sep-2024	544.08	544.08	0.00
09/24 6150898	FIRE HALL-GAS	963	29-Sep-2024	29-Sep-2024	157.15	157.15	0.00
09/24 6179725	WELL#3-GAS	968	29-Sep-2024	29-Sep-2024	33.97	33.97	0.00
09/24 6205707	JAKE EPP LIBRARY-GAS	967	23-Sep-2024	23-Sep-2024	22.14	22.14	0.00
09/24 6236821	LIFT#2-GAS	968	16-Sep-2024	16-Sep-2024	141.27	141.27	0.00
09/24 6247190	PUMPHOUSE/WELL#1-GAS	968	29-Sep-2024	29-Sep-2024	77.02	77.02	0.00
09/24 6302920	AQUATIC CENTRE-GAS	967	17-Sep-2024	17-Sep-2024	3,029.63	3,029.63	0.00
Supplier Totals :					5,942.80	5,942.80	0.00
0022	MANITOBA HYDRO NATURAL GAS						
09/24 6467812	CITY HALL-HYDRO	962	24-Sep-2024	24-Sep-2024	2,893.10	2,893.10	0.00
09/24 6471187	ARTS CENTRE-HYDRO	967	24-Sep-2024	24-Sep-2024	622.38	622.38	0.00
09/24 6473236	SUNRISE BAY-HYDRO	965	29-Sep-2024	29-Sep-2024	34.91	34.91	0.00
09/24 6474972	STREET LIGHTING-HYDRO	965	30-Sep-2024	30-Sep-2024	32,252.69	32,252.69	0.00
09/24 6475461	ARENA-HYDRO	967	20-Sep-2024	20-Sep-2024	2,032.01	2,032.01	0.00
09/24 6481577	AD PENNER PARK-CANTEEN BLDG-HYDRO	967	17-Sep-2024	17-Sep-2024	112.46	112.46	0.00
09/24 6483304	AIRPORT-HYDRO	965	17-Sep-2024	17-Sep-2024	34.17	34.17	0.00
09/24 6485293	LIFT#2-HYDRO	968	16-Sep-2024	16-Sep-2024	353.25	353.25	0.00
09/24 6487996	LANDFILL-HYDRO	966	25-Sep-2024	25-Sep-2024	548.14	548.14	0.00
09/24 6490275	LAGOON BLOWER BLDG-HYDRO	968	16-Sep-2024	16-Sep-2024	5,750.54	5,750.54	0.00
09/24 6490348	LIFT#4-HYDRO	968	06-Sep-2024	06-Sep-2024	63.59	63.59	0.00
09/24 6495231	AIRPORT LOUNGE-HYDRO	965	17-Sep-2024	17-Sep-2024	39.17	39.17	0.00
09/24 6495767	COMPACTOR BLDG-HYDRO	966	25-Sep-2024	25-Sep-2024	44.26	44.26	0.00
09/24 6495804	WELCOME TO STEINBACH SIGN-HYDRO	965	27-Sep-2024	27-Sep-2024	54.05	54.05	0.00
09/24 6500682	FIRE HALL-HYDRO	963	29-Sep-2024	29-Sep-2024	1,219.32	1,219.32	0.00
09/24 6500731	PUMPHOUSE/WELL#1-HYDR O	968	29-Sep-2024	29-Sep-2024	2,478.73	2,478.73	0.00
09/24 6501868	TREATMENT PLANT-HYDRO	968	29-Sep-2024	29-Sep-2024	237.45	237.45	0.00
09/24 6504107	MAIN STREET ORNAMENTAL-HYDRO	965	24-Sep-2024	24-Sep-2024	84.84	84.84	0.00



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09/24 6505655	PARK LIGHTS-AUTUMNWOOD DR-HYDRO	967	18-Sep-2024	18-Sep-2024	13.24	13.24	0.00
09/24 6505656	PARK LIGHTS-ELMDALE ST-HYDRO	967	19-Sep-2024	19-Sep-2024	13.24	13.24	0.00
09/24 6505663	PARK LIGHTS-MCKENZIE AVE-HYDRO	967	25-Sep-2024	25-Sep-2024	13.24	13.24	0.00
09/24 6506323	LIFT#1-HYDRO	968	17-Sep-2024	17-Sep-2024	2,722.20	2,722.20	0.00
09/24 6506453	ELMDALE STREET-HYDRO	965	23-Sep-2024	23-Sep-2024	158.04	158.04	0.00
09/24 6507118	LIFT#3-HYDRO	968	27-Sep-2024	27-Sep-2024	138.23	138.23	0.00
09/24 6507321	MAIN STREET-HYDRO	965	23-Sep-2024	23-Sep-2024	99.61	99.61	0.00
09/24 6507392	OPERATIONS BUILDING-HYDRO	964	16-Sep-2024	16-Sep-2024	1,586.08	1,586.08	0.00
09/24 6507645	MAIN STREET ORNAMENTAL-HYDRO	965	29-Sep-2024	29-Sep-2024	133.92	133.92	0.00
09/24 6507698	LIBRARY-HYDRO	967	23-Sep-2024	23-Sep-2024	1,750.31	1,750.31	0.00
09/24 6508285	MILLWORK SHOP#2-HYDRO	968	16-Sep-2024	16-Sep-2024	298.06	298.06	0.00
09/24 6508408	RESERVOIR-HYDRO	968	23-Sep-2024	23-Sep-2024	3,507.02	3,507.02	0.00
09/24 6508785	STREET LIGHT-500 FIRST ST-HYDRO	965	18-Sep-2024	18-Sep-2024	13.24	13.24	0.00
09/24 6509714	LIFT#5-HYDRO	968	17-Sep-2024	17-Sep-2024	95.52	95.52	0.00
09/24 6509724	AQUATIC CENTRE-HYDRO	967	17-Sep-2024	17-Sep-2024	8,899.38	8,899.38	0.00
09/24 6667218	INTERSECTION-BARKMAN & PTH 52-HYDRO	965	30-Sep-2024	30-Sep-2024	52.44	52.44	0.00
09/24 6702828	LPS BLDG-HYDRO	968	27-Sep-2024	27-Sep-2024	39.17	39.17	0.00
09/24 6703567	SEWAGE TRANSFER STATION-HYDRO	968	16-Sep-2024	16-Sep-2024	22.16	22.16	0.00
09/24 6707884	DEERFIELD WALKWAY-HYDRO	965	27-Sep-2024	27-Sep-2024	125.96	125.96	0.00
09/24 6728408	OUTDOOR SKATING RINK-HYDRO	967	23-Sep-2024	23-Sep-2024	23.23	23.23	0.00
Supplier Totals :					68,559.35	68,559.35	0.00
0021	MANITOBA HYDRO NATURAL GAS						
09/24 6731262	CURLING RINK-GAS	967	20-Sep-2024	20-Sep-2024	69.02	69.02	0.00
Supplier Totals :					69.02	69.02	0.00
0022	MANITOBA HYDRO NATURAL GAS						
09/24 6734357	CURLING RINK-HYDRO	967	23-Sep-2024	23-Sep-2024	7,632.64	7,632.64	0.00
09/24 6743957	SOCCER PARK-HYDRO	967	16-Sep-2024	16-Sep-2024	247.00	247.00	0.00
09/24 6749112	PHOSPHORUS STORAGE BLDG-HYDRO	968	06-Sep-2024	06-Sep-2024	32.68	32.68	0.00
09/24 6759197	LPS BLDG#2-HYDRO	968	17-Sep-2024	17-Sep-2024	33.65	33.65	0.00
09/24 6761860	LIFT STATION#6-HYDRO	968	26-Sep-2024	26-Sep-2024	46.28	46.28	0.00
09/24 6765957	PUMPING STATION#3-HYDRO	968	17-Sep-2024	17-Sep-2024	2,815.14	2,815.14	0.00
09/24 6783436	COMPACTOR SHOP-HYDRO	966	25-Sep-2024	25-Sep-2024	758.57	758.57	0.00
09/24 6785706	BULK WATER STATION-HYDRO	968	16-Sep-2024	16-Sep-2024	28.54	28.54	0.00
09/24 6792888	AD PENNER PARK-BALL DIAMOND-HYDRO	967	17-Sep-2024	17-Sep-2024	-15.87	-15.87	0.00
09/24 6809103	OUTDOOR RINK-HYDRO	967	20-Sep-2024	20-Sep-2024	47.67	47.67	0.00
09/24 6810425	LIFT#7-HYDRO	968	26-Sep-2024	26-Sep-2024	259.92	259.92	0.00
Supplier Totals :					11,886.22	11,886.22	0.00
STMP000214	MANTIE KENNETH WILLIAM						
UBREFOCT1824	Refund on account 001-02103526-004.	992	18-Oct-2024	18-Oct-2024	15.22	15.22	0.00
Supplier Totals :					15.22	15.22	0.00
0024	MAPLE LEAF CONSTRUCTION LTD.						
46360	ASPHALT-5 TONNES	974	08-Oct-2024	08-Oct-2024	587.67	587.67	0.00



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46390	ASPHALT-3 TONNES	974	09-Oct-2024	09-Oct-2024	352.60	352.60	0.00
PROG EST#3 09/2	PROGRESS ESTIMAGE #3 WORK COMPLETED TO SEPTEMBER 27 2024	989	09-Oct-2024	09-Oct-2024	439,252.91	439,252.91	0.00
PROG EST#4 09/3	PROGRESS ESTIMATE #4 WORK COMPLETED TO SEPTEMBER 30 2024	989	08-Oct-2024	08-Oct-2024	304,858.67	304,858.67	0.00
Supplier Totals :					745,051.85	745,051.85	0.00
0255	MARTIN DIESEL SERVICE LTD						
206607	#1930-HYDRAULIC FILTER	1010	08-Oct-2024	08-Oct-2024	71.74	71.74	0.00
206660	T93-REPAIR BLADE/PACKER	1011	10-Oct-2024	10-Oct-2024	586.30	586.30	0.00
206669	F311-REPAIRS REQUIRED TO COMPLETE SAFETY,CHANGE OIL & FILTERS,SERVICE AIR DRYER	1007	11-Oct-2024	11-Oct-2024	1,381.77	1,381.77	0.00
206688	F414-REPAIRS REQUIRED TO COMPLETE SAFETY,CHANGE OIL & FILTERS,SERVICE AIR DRYER,ALTERNATOR	1007	11-Oct-2024	11-Oct-2024	9,256.89	9,256.89	0.00
206792	T83-INSPECT A/C,TRANSMISSION SERVICE	1010	19-Oct-2024	19-Oct-2024	811.41	811.41	0.00
206795	T104-REPAIRS REQUIRED TO COMPLETE SAFETY	1013	19-Oct-2024	19-Oct-2024	3,348.16	3,348.16	0.00
206832	T105-REMOVE & REPLACE HANGER BEARING	1010	21-Oct-2024	21-Oct-2024	345.41	345.41	0.00
206838	T82-REMOVE & REPLACE BRAKE CHAMBER	1011	21-Oct-2024	21-Oct-2024	628.81	628.81	0.00
Supplier Totals :					16,430.49	16,430.49	0.00
5659	MCDUGAL DOUGLAS						
EXP 10/01/24	MASK FIT TEST-WINNIPEG	967	07-Oct-2024	07-Oct-2024	68.60	68.60	0.00
Supplier Totals :					68.60	68.60	0.00
3662	MEP BROTHERS						
3014944	COVERALLS	1014	10-Oct-2024	10-Oct-2024	195.69	195.69	0.00
Supplier Totals :					195.69	195.69	0.00
0165	MINISTER OF FINANCE						
10/15/24	APPROVAL FEE-SEC SUBDIVISION FILE#4451-2022-8660	988	15-Oct-2024	15-Oct-2024	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
0546	MINISTER OF FINANCE THE MUNICIPAL BOARD						
24B3-0001	FILING FEE BY-LAW 2241 FILE NO 24B3-0001	1006	11-Oct-2024	11-Oct-2024	50.00	50.00	0.00
Supplier Totals :					50.00	50.00	0.00
4396	MOTHER EARTH RECYCLING INC						
24-10825	RECYCLING MATTRESS FEE-172 UNITS	1011	15-Oct-2024	15-Oct-2024	3,250.80	3,250.80	0.00
Supplier Totals :					3,250.80	3,250.80	0.00
0035	MTS INC C/O BELL CANADA BGIS O&M SOLUTIONS						
X01476660724100	CITY HALL	962	04-Oct-2024	04-Oct-2024	1,652.05	1,652.05	0.00



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X01476818524100	ADMIN FAX/ALARM	962	04-Oct-2024	04-Oct-2024	46.83	46.83	0.00
X01476822424100	ARENA	967	04-Oct-2024	04-Oct-2024	46.74	46.74	0.00
X01476822924100	OPERATIONS BLDG-RECEPTION	964	04-Oct-2024	04-Oct-2024	537.09	537.09	0.00
X01476826824100	FIRE HALL	963	04-Oct-2024	04-Oct-2024	418.44	418.44	0.00
X01476827424100	MILLWORK DR SHOP-FAX	964	04-Oct-2024	04-Oct-2024	46.74	46.74	0.00
X01476829224100	AQUATIC ALARM/MAINTENANCE	967	04-Oct-2024	04-Oct-2024	46.74	46.74	0.00
X01476853324100	AQUATIC CENTRE-RECEPTION	967	04-Oct-2024	04-Oct-2024	608.54	608.54	0.00
X01476861924100	FIRE 911 PAGING SYSTEM	963	04-Oct-2024	04-Oct-2024	65.33	65.33	0.00
X01476901424100	LANDFILL	966	04-Oct-2024	04-Oct-2024	436.32	436.32	0.00
Supplier Totals :					3,904.82	3,904.82	0.00
4468	NELSON GRANITE LIMITED						
101596	PLAQUE-VASE ENDS/FULL DATES-BARNEY K & CLAUDIA PENNER	1013	24-Sep-2024	24-Sep-2024	662.55	662.55	0.00
Supplier Totals :					662.55	662.55	0.00
STMP000212	NEUDORF JACOB						
UBREFOCT0824	Refund on account 001-01100230-000.	954	08-Oct-2024	08-Oct-2024	59.78	59.78	0.00
Supplier Totals :					59.78	59.78	0.00
2928	NIAKWA PIZZA						
360537	FD DRILL OCT 15/24	1007	15-Oct-2024	15-Oct-2024	430.81	430.81	0.00
Supplier Totals :					430.81	430.81	0.00
3042	NOVAK MICHELLE						
EXP 10/09/24	PDS CONFERENCE 2025,EMPLOYEE FITNESS PURCHASE-MICHELLE N	988	09-Oct-2024	09-Oct-2024	1,921.27	1,921.27	0.00
Supplier Totals :					1,921.27	1,921.27	0.00
4757	NSC MINERALS						
SXP32028	WINTER SALT-27.08 TONNES	1010	08-Oct-2024	08-Oct-2024	4,928.62	4,928.62	0.00
SXP321961	WINTER SALT-110.63 TONNES	974	07-Oct-2024	07-Oct-2024	20,134.88	20,134.88	0.00
Supplier Totals :					25,063.50	25,063.50	0.00
5673	PACIFIC GEOMATICS LIMITED						
24-1175	MAXAR SATELLITE IMAGERY-174	1006	10-Oct-2024	10-Oct-2024	6,999.24	6,999.24	0.00
Supplier Totals :					6,999.24	6,999.24	0.00
5654	PATHAMMAVONG ETHAN						
EXP 10/21/24	TWINRIX VACCINE	1023	22-Oct-2024	22-Oct-2024	96.34	96.34	0.00
Supplier Totals :					96.34	96.34	0.00
3630	PDS CANADA CORP.						
PS-INV103523	VISTA TIME-SEPTEMBER 2024	981	08-Oct-2024	08-Oct-2024	794.39	794.39	0.00
Supplier Totals :					794.39	794.39	0.00



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5584	PEAVEY INDUSTRIES L.P						
2065796	FENCING	977	04-Oct-2024	04-Oct-2024	391.99	391.99	0.00
2067533	T110-SHOVEL	1011	17-Oct-2024	17-Oct-2024	24.18	24.18	0.00
Supplier Totals :					416.17	416.17	0.00
1311	PENN-CO CONSTRUCTION CANADA (2003) LTD						
PROG EST#8 10/1	PROGRESS ESTIMATE #8 WORK COMPLETED TO OCTOBER 16 2024	1019	16-Oct-2024	16-Oct-2024	172,458.75	172,458.75	0.00
Supplier Totals :					172,458.75	172,458.75	0.00
1889	PENNER MARVIN						
EXP 10/07/24	EMPLOYEE FITNESS PURCHASE-MARVIN P	968	08-Oct-2024	08-Oct-2024	83.96	83.96	0.00
EXP 10/24/24	EMPLOYEE FITNESS PURCHASE-MARVIN P	1023	25-Oct-2024	25-Oct-2024	60.53	60.53	0.00
Supplier Totals :					144.49	144.49	0.00
0593	PENNER FARM SERVICES						
INV6199993	PVC PLANK	972	09-Oct-2024	09-Oct-2024	130.18	130.18	0.00
Supplier Totals :					130.18	130.18	0.00
2038	PFP SALES & SERVICE INC						
37445-02	CARTRIDGE FILTER	1013	08-Oct-2024	08-Oct-2024	82.58	82.58	0.00
Supplier Totals :					82.58	82.58	0.00
2402	PISTON RING						
330832	BEARINGS,SINGLE STRIKER,FUSE HOLDER,OIL SEAL,BUTT CONNECTORS,	973	02-Oct-2024	02-Oct-2024	292.00	292.00	0.00
330879	T-100 AXLE REPAIR BEARING ASSEMBLY	973	02-Oct-2024	02-Oct-2024	106.31	106.31	0.00
330880	T-100 AXLE REPAIR BEARING ASSEMBLY	973	02-Oct-2024	02-Oct-2024	106.31	106.31	0.00
332071	T-100 AXLE OIL,DIFFERENTIAL ADDITIVE	973	07-Oct-2024	07-Oct-2024	113.85	113.85	0.00
332120	T-100 GASKET MAKER	973	07-Oct-2024	07-Oct-2024	62.78	62.78	0.00
335787	#976-BULB	1010	21-Oct-2024	21-Oct-2024	39.18	39.18	0.00
642915	T100-RETURN AXLE REPAIR BEARING ASSEMBLY-2	1013	24-Oct-2024	24-Oct-2024	-212.62	-212.62	0.00
Supplier Totals :					507.81	507.81	0.00
0020	PITNEY BOWES						
10/13/24	SHIPPING-ALS	991	13-Oct-2024	13-Oct-2024	13.90	13.90	0.00
Supplier Totals :					13.90	13.90	0.00
0979	POLYWEST LTD						
1019356	BRACKET	973	08-Oct-2024	08-Oct-2024	645.12	645.12	0.00
Supplier Totals :					645.12	645.12	0.00
3760	PRAIRIE HVAC						
146628	REPAIR BRINE LEAKS IN FLOOR	1013	08-Oct-2024	08-Oct-2024	3,544.80	3,544.80	0.00
146629	SUPPLY & INSTALL THERMOPLUS DEHUMIDIFIER	1013	08-Oct-2024	08-Oct-2024	53,103.19	53,103.19	0.00



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Supplier Totals :					56,647.99	56,647.99	0.00
2569	PRAIRIE PROPANE LTD						
74189	#1991 33LB FILLS-5	1013	23-Sep-2024	23-Sep-2024	183.75	183.75	0.00
74277	#1991 33LB FILLS-4	1013	07-Oct-2024	07-Oct-2024	147.00	147.00	0.00
74323	#1991 33LB FILLS-4	1013	15-Oct-2024	15-Oct-2024	147.00	147.00	0.00
Supplier Totals :					477.75	477.75	0.00
0106	PRAIRIE WEST						
1063365	HIGH FOAM VEHICLE WASH	1007	17-Oct-2024	17-Oct-2024	624.69	624.69	0.00
Supplier Totals :					624.69	624.69	0.00
1179	PRIES MICHAEL						
EXP 10/11/24	EMPLOYEE CLOTHING PURCHASE-MIKE P	1022	21-Oct-2024	21-Oct-2024	40.29	40.29	0.00
Supplier Totals :					40.29	40.29	0.00
3945	PROJEC TECH						
PT24-17026	PREVENTATIVE MAINTENANCE TO SCREEN#1 SEPT 19/24	1008	23-Oct-2024	23-Oct-2024	1,721.46	1,721.46	0.00
Supplier Totals :					1,721.46	1,721.46	0.00
1018	PROVENCHER APPLIANCE LTD						
2851	REMOVAL OF APPLIANCES CONTAINING CFC'S-42	1011	25-Sep-2024	25-Sep-2024	661.50	661.50	0.00
2941	REMOVAL OF APPLIANCES CONTAINING CFC'S-52	1011	23-Oct-2024	23-Oct-2024	819.00	819.00	0.00
Supplier Totals :					1,480.50	1,480.50	0.00
0053	PUROLATOR INC.						
535049260	FREIGHT-WJF INSTRUMENTATION	1014	12-Oct-2024	12-Oct-2024	57.94	57.94	0.00
555070361	FREIGHT-BUREAU VERITAS	1007	19-Oct-2024	19-Oct-2024	62.35	62.35	0.00
Supplier Totals :					120.29	120.29	0.00
0002	QUINTEX SERVICES LTD.						
2030431	AQ MATS OCT 1/24	979	01-Oct-2024	01-Oct-2024	61.15	61.15	0.00
2031633	PW MATS OCT 3/24,COVERALL CLEANING-6	974	03-Oct-2024	03-Oct-2024	92.22	92.22	0.00
2032339	FD MATS OCT 7/24,SHIRT & CARGO PANT-3	978	07-Oct-2024	07-Oct-2024	67.04	67.04	0.00
2032340	LF MATS OCT 7/24,COVERALL CLEANING-1	977	07-Oct-2024	07-Oct-2024	74.93	74.93	0.00
2036113	AQ MATS OCT 15/24	1012	15-Oct-2024	15-Oct-2024	61.15	61.15	0.00
2037263	PW MATS OCT 17/24,COVERALL CLEANING-2	1010	17-Oct-2024	17-Oct-2024	74.11	74.11	0.00
2037998	LF MATS OCT 21/24	1011	21-Oct-2024	21-Oct-2024	70.77	70.77	0.00
2038970	CH MATS OCT 22/24	1006	22-Oct-2024	22-Oct-2024	53.78	53.78	0.00
Supplier Totals :					555.15	555.15	0.00
0231	RENE'S SEPTIC SERVICES						
24-1304	PUMP TANK-LANDFILL MAIN SHOP,OFFICE	977	01-Oct-2024	01-Oct-2024	283.50	283.50	0.00
24-1308	CLEAN PITS-FIRE HALL	978	03-Oct-2024	03-Oct-2024	262.50	262.50	0.00



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Supplier Code	Supplier Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
24-1325	PUMP TANK-AIRPORT	1010	15-Oct-2024	15-Oct-2024	152.25	152.25	0.00
Supplier Totals :					698.25	698.25	0.00
5514	RICHELIEU HARDWARE LTD						
NS28616	CABINET PULLS	1008	02-Oct-2024	02-Oct-2024	53.43	53.43	0.00
Supplier Totals :					53.43	53.43	0.00
4526	RIEDEL DREW						
EXP 10/23/24	EMPLOYEE CLOTHING/BOOT PURCHASE-DREW R	1023	23-Oct-2024	23-Oct-2024	395.31	395.31	0.00
Supplier Totals :					395.31	395.31	0.00
2918	ROGERS WIRELESS INC						
2882824329	ROGERS MOBILITY ACCT#7-8499-4998	1024	17-Oct-2024	17-Oct-2024	1,756.58	1,756.58	0.00
Supplier Totals :					1,756.58	1,756.58	0.00
4489	ROSS HEARING						
946	HEARTING TESTS-25	1008	03-Oct-2024	03-Oct-2024	675.00	675.00	0.00
Supplier Totals :					675.00	675.00	0.00
0062	ROYAL BANK-VISA						
10/10/24 0123	MIKE - VISA	983	10-Oct-2024	10-Oct-2024	11,945.74	11,945.74	0.00
10/15/24 0729	PAUL R - VISA	997	15-Oct-2024	15-Oct-2024	1,078.52	1,078.52	0.00
10/15/24 1905	LISA - VISA	997	15-Oct-2024	15-Oct-2024	3,168.52	3,168.52	0.00
10/15/24 2680	ELDON - VISA	1002	15-Oct-2024	15-Oct-2024	799.44	799.44	0.00
10/15/24 2780	RUSS - VISA	1004	15-Oct-2024	15-Oct-2024	1,505.95	1,505.95	0.00
10/15/24 3618	AMANDA - VISA	997	15-Oct-2024	15-Oct-2024	587.50	587.50	0.00
10/15/24 3800	JANE - VISA	1003	15-Oct-2024	15-Oct-2024	773.72	773.72	0.00
10/15/24 5058	KEL - VISA	998	15-Oct-2024	15-Oct-2024	1,688.18	1,688.18	0.00
10/15/24 5717	EDWIN - VISA	1004	15-Oct-2024	15-Oct-2024	1,444.02	1,444.02	0.00
10/15/24 7348	RANDY - VISA	1001	15-Oct-2024	15-Oct-2024	1,461.76	1,461.76	0.00
10/15/24 7548	ADAM - VISA	997	15-Oct-2024	15-Oct-2024	696.65	696.65	0.00
10/15/24 7810	FRED - VISA	999	15-Oct-2024	15-Oct-2024	374.18	374.18	0.00
10/15/24 9368	BRIAN - VISA	997	15-Oct-2024	15-Oct-2024	116.07	116.07	0.00
10/15/24 9405	ANDY - VISA	1005	15-Oct-2024	15-Oct-2024	198.52	198.52	0.00
10/15/24 9762	PAUL P - VISA	999	15-Oct-2024	15-Oct-2024	780.90	780.90	0.00
10/15/24 9794	TROY - VISA	997	15-Oct-2024	15-Oct-2024	229.84	229.84	0.00
Supplier Totals :					26,849.51	26,849.51	0.00
3319	ROYAL MECHANICAL SOLUTIONS						
8610-1	CHECK DECTRON UNIT	1013	23-Sep-2024	23-Sep-2024	339.36	339.36	0.00
8625-1	SUPPLY & INSTALL PCO5 BOARD FOR DECTRON	1013	27-Sep-2024	27-Sep-2024	6,825.00	6,825.00	0.00
Supplier Totals :					7,164.36	7,164.36	0.00
0291	RT SIGNS						
3009	DEPTH GAUGE NUMBERED & INSTALLED	1014	15-Oct-2024	15-Oct-2024	324.80	324.80	0.00
Supplier Totals :					324.80	324.80	0.00
4032	RURAL ANIMAL MANAGEMENT SERVICES						
1810	ANIMAL CONTROL SERVICES SEPTEMBER 2024	988	30-Sep-2024	30-Sep-2024	6,415.50	6,415.50	0.00



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Supplier Totals :					6,415.50	6,415.50	0.00
2006	S & S SECURITY SYSTEMS INC						
14966	SET UP CAMERA SOFTWARE ON NEW PC	977	03-Oct-2024	03-Oct-2024	95.20	95.20	0.00
14967	REPLACE DEFECTIVE READER ON EAST DOOR	972	03-Oct-2024	03-Oct-2024	470.40	470.40	0.00
Supplier Totals :					565.60	565.60	0.00
5674	SAHI PRABHJOT KAUR						
PC14104	DEPOSIT RELEASE-PC14104	1016	25-Oct-2024	25-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
5671	SANDHU HARJOT KAUR						
COS-2024-251	DEPOSIT RELEASE-COS-2024-251	1016	21-Oct-2024	21-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
5665	SCHOENENKORB MAIK						
COS-2024-222	DEPOSIT RELEASE-COS-2024-222	988	17-Oct-2024	17-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
1544	SENKIW ELECTRIC						
3019	FD-REMOVED BASEBOARD HEATER,MOVED FAN SWITCH,INSTALL LIGHTS	1007	17-Oct-2024	17-Oct-2024	404.62	404.62	0.00
3020	REPLACE OUTSIDE LIGHT	1008	17-Oct-2024	17-Oct-2024	137.76	137.76	0.00
Supplier Totals :					542.38	542.38	0.00
1801	SHAW CABLE						
10/24 38 0187 970	OCT/24 CITY HALL INTERNET	988	09-Oct-2024	09-Oct-2024	216.05	216.05	0.00
10/24 38 0399 900	OCT/24 ARENA INTERNET	990	12-Oct-2024	12-Oct-2024	134.35	134.35	0.00
10/24 38 0431 849	OCT/24 LIFT#2 INTERNET	991	09-Oct-2024	09-Oct-2024	72.80	72.80	0.00
10/24 38 0577 036	OCT/24 FIRE HALL INTERNET	1017	24-Oct-2024	24-Oct-2024	151.20	151.20	0.00
Supplier Totals :					574.40	574.40	0.00
0841	SOLOMON BUDALA ENTERPRISES INC						
16998	WASHING MACHINE	979	24-Sep-2024	24-Sep-2024	1,875.99	1,875.99	0.00
Supplier Totals :					1,875.99	1,875.99	0.00
1098	SOMMERFELD MENNONITE CHURCH OF MANITOBA						
2024 DEPOTS	2024 COMMUNITY COMPOST DEPOTS-517 HOURS	1021	23-Oct-2024	23-Oct-2024	8,272.00	8,272.00	0.00
Supplier Totals :					8,272.00	8,272.00	0.00
5634	SOUTH EAST ENVIRO TESTING						
IN123	WW WATER TEST-8	972	02-Oct-2024	02-Oct-2024	210.00	210.00	0.00
IN131	WW WATER TEST-8	1014	11-Oct-2024	11-Oct-2024	210.00	210.00	0.00
IN134	WW WATER TEST-1	1014	12-Oct-2024	12-Oct-2024	26.25	26.25	0.00
IN136	WW WATER TEST-10	1014	16-Oct-2024	16-Oct-2024	262.50	262.50	0.00
IN148	WW WATER TEST-11	1014	23-Oct-2024	23-Oct-2024	288.75	288.75	0.00



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Supplier Totals :					997.50	997.50	0.00
2335	SOUTH EASTMAN ROTARY CLUB						
24-CITYOFSTEIN	2024 DARE SPONSORSHIP	1006	12-Oct-2024	12-Oct-2024	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
0094	SPACE AGE TIRE						
296467881	T-134 TIRE REPAIR	974	03-Oct-2024	03-Oct-2024	40.32	40.32	0.00
296468616	#1969-UTILITY FLAT REPAIR	1013	10-Oct-2024	10-Oct-2024	40.32	40.32	0.00
296469178	F611-TIRE REPAIR	1007	17-Oct-2024	17-Oct-2024	40.32	40.32	0.00
296469184	T136-TIRE REPAIR	1011	17-Oct-2024	17-Oct-2024	77.92	77.92	0.00
296469278	#1969-TIRE REPAIR	1013	18-Oct-2024	18-Oct-2024	55.10	55.10	0.00
Supplier Totals :					253.98	253.98	0.00
5672	SPACEAGE SYNTHETICS LTD						
22335	DEPOSIT ON ICE COVER FLOOR BOARDS-520	1022	09-Oct-2024	09-Oct-2024	13,403.04	13,403.04	0.00
Supplier Totals :					13,403.04	13,403.04	0.00
1349	STEINBACH COMMUNITY FOUNDATION INC						
10/07/24	DONATION IN MEMORY OF ROMIE WIEBE'S FATHER IN LAW	981	07-Oct-2024	07-Oct-2024	150.00	150.00	0.00
Supplier Totals :					150.00	150.00	0.00
2531	STEINBACH FIRE PROTECTION INC.						
20981	ANNUAL FIRE EXTINGUISHER INSPECTION-OUTDOOR RINK	973	07-Oct-2024	07-Oct-2024	77.28	77.28	0.00
21226	CURLING CLUB-ANNUAL FIRE ALARM PANEL TEST,INSPECTION OF SPRINKLERS,FIRE EXTINGUISHER,EMERGENCY LIGHTS	1008	24-Sep-2024	24-Sep-2024	2,294.55	2,294.55	0.00
21228	TG SMITH-ANNUAL FIRE ALARM PANEL TEST,FIRE EXTINGUISHER INSPECTIONS,EMERGENCY LIGHTING	1013	24-Sep-2024	24-Sep-2024	1,176.79	1,176.79	0.00
21314	RECHARGE FIRE EXTINGUISHER,HYDRO-TEST CYLINDER	1007	17-Oct-2024	17-Oct-2024	201.55	201.55	0.00
21327	T-169 NEW FIRE EXTINGUISHER WITH BRACKET	972	08-Oct-2024	08-Oct-2024	72.75	72.75	0.00
Supplier Totals :					3,822.92	3,822.92	0.00
0430	STEINBACH FIREFIGHTERS ASSOC.						
DUES OCT 2024	FIREFIGHTERS ASSOCIATION DUES P/R#10, FIRE CHIEF P/R#21	988	15-Oct-2024	15-Oct-2024	1,200.00	1,200.00	0.00
Supplier Totals :					1,200.00	1,200.00	0.00
1053	STEINBACH FLOOR FASHIONS						
FC007195	GYM FLOOR PROTECTOR-50% BILLING	1013	11-Oct-2024	11-Oct-2024	19,343.84	19,343.84	0.00



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Supplier Totals :					19,343.84	19,343.84	0.00
0081	STEINBACH PRECISION ENTERPRISES (1973) LTD						
36711	T136-REBUILD BUMPER	1011	11-Sep-2024	11-Sep-2024	491.05	491.05	0.00
Supplier Totals :					491.05	491.05	0.00
0177	STEINBACH TOWING LTD						
2656	T136-TOW TO MARTIN DIESEL	1011	23-Sep-2024	23-Sep-2024	327.60	327.60	0.00
2882	#1985-LOAD & TOW LAGOON TO MAINTENANCE SHOP	1014	11-Oct-2024	11-Oct-2024	131.25	131.25	0.00
Supplier Totals :					458.85	458.85	0.00
3607	STEINBACH UNITED CHURCH						
2024 DEPOTS	2024 COMMUNITY COMPOST DEPOTS-264 HOURS	1021	23-Oct-2024	23-Oct-2024	4,224.00	4,224.00	0.00
Supplier Totals :					4,224.00	4,224.00	0.00
5457	STERK CHLOE						
EXP 10/09/24	EMPLOYEE CLOTHING & FITNESS PURCHASE-CHLOE S	962	09-Oct-2024	09-Oct-2024	172.67	172.67	0.00
Supplier Totals :					172.67	172.67	0.00
5465	STOESZ SHANNON						
EXP 10/04/24	EMPLOYEE CLOTHING PURCHASE-SHANNON S	962	07-Oct-2024	07-Oct-2024	130.78	130.78	0.00
EXP 10/09/24	EMPLOYEE CLOTHING PURCHASE-SHANNON S	962	09-Oct-2024	09-Oct-2024	97.92	97.92	0.00
Supplier Totals :					228.70	228.70	0.00
5159	T S BERGMAN INC						
2779	FIRE HYDRANT REPAIR,CURB STOP REPAIRS	1014	10-Oct-2024	10-Oct-2024	1,530.38	1,530.38	0.00
2781	LOCATE WATER MAIN-MILLWORK DR	1014	15-Oct-2024	15-Oct-2024	1,530.38	1,530.38	0.00
Supplier Totals :					3,060.76	3,060.76	0.00
5437	TAILLEFER DANIEL						
EXP 10/15/24	EMPLOYEE FITNESS PURCHASE-DANIEL T	990	15-Oct-2024	15-Oct-2024	200.00	200.00	0.00
EXP 10/18/24	ERP MEETING OCT 17/24-ST ADOLPHE	1022	21-Oct-2024	21-Oct-2024	46.94	46.94	0.00
Supplier Totals :					246.94	246.94	0.00
5348	TERANET MANITOBA LP						
PMT 10/18/24 #516	ACCT#5167 FIRM#32292-PREPAYMENT LAND TITLES	988	18-Oct-2024	18-Oct-2024	250.00	250.00	0.00
Supplier Totals :					250.00	250.00	0.00
4266	THE CARILLON						
32986	2025 BUSINESS & TELEPHONE DIRECTORY	962	09-Oct-2024	09-Oct-2024	491.40	491.40	0.00



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Invoice No.	Description						
Supplier Totals :					491.40	491.40	0.00
0203	THE LIFESAVING SOCIETY MB BRANCH INC.						
5906	LIFESAVING FIRST AID AWARD GUIDE-5	1012	24-Oct-2024	24-Oct-2024	136.50	136.50	0.00
5907	NATIONAL LIFE GUARD AWARD GUIDE,LIFEGUARDING IN ACTION,BRONZE MEDALLION WORKBOOK,MANUALS,CRE STS,SEAL	1012	24-Oct-2024	24-Oct-2024	2,596.30	2,596.30	0.00
Supplier Totals :					2,732.80	2,732.80	0.00
3293	THE LUMBER ZONE						
AA1802	FOAM SEALANT	973	07-Oct-2024	07-Oct-2024	13.51	13.51	0.00
Supplier Totals :					13.51	13.51	0.00
3592	THE RENTAL HOUSE						
1-2313521	AIR COMPRESSOR,AIR HOSE RENTAL	1013	17-Oct-2024	17-Oct-2024	367.94	367.94	0.00
1-2315951	HEDGE TRIMMER,AIR COMPRESSOR RENTAL	1013	04-Oct-2024	04-Oct-2024	326.77	326.77	0.00
1-2317109	MOTO MIX 4L	1010	16-Oct-2024	16-Oct-2024	48.15	48.15	0.00
1-2317186	LIFT TRAILER RENTAL	1013	17-Oct-2024	17-Oct-2024	289.30	289.30	0.00
Supplier Totals :					1,032.16	1,032.16	0.00
0107	THE WORKERS COMPENSATION BOARD (WCB) OF MANITOBA						
10/30/24 0196857	OCTOBER 30 2024 INSTALLMENT	988	07-Oct-2024	07-Oct-2024	13,201.08	13,201.08	0.00
Supplier Totals :					13,201.08	13,201.08	0.00
3993	THIESSEN ADAM						
EXP 10/24/24	TDS EVENT OCT 15/24-WPG,EMPLOYEE FITNESS PURCHASE-ADAM T	1016	25-Oct-2024	25-Oct-2024	241.16	241.16	0.00
Supplier Totals :					241.16	241.16	0.00
1033	THOMPSON DORFMAN SWEATMAN LLP						
742165	GENERAL MATTERS 15508 0038357 RJMA	1006	08-Oct-2024	08-Oct-2024	1,607.20	1,607.20	0.00
Supplier Totals :					1,607.20	1,607.20	0.00
0409	THREE WAY BUILDERS LTD						
COS-2024-105	DEPOSIT RELEASE-COS-2024-105 - 3/5 ESSEX DR	1019	21-Oct-2024	21-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-106	DEPOSIT RELEASE-COS-2024-106 - 50/52 ESSEX DR	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-107	DEPOSIT RELEASE-COS-2024-107 - 115/117 SESAME ST	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-53	DEPOSIT RELEASE-COS-2024-53 - 100 SESAME ST	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-54	DEPOSIT RELEASE-COS-2024-54 - 104 SESAME ST	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00



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COS-2024-55	DEPOSIT RELEASE-COS-2024-55 - 108 SESAME ST	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-56	DEPOSIT RELEASE-COS-2024-56 - 54/56 ESSEX DR	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-57	DEPOSIT RELEASE-COS-2024-57 - 58/60 ESSEX DR	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-75	DEPOSIT RELEASE-COS-2024-75 - 35 ESSEX DR	1019	24-Oct-2024	24-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-76	DEPOSIT RELEASE-COS-2024-76 - 31 ESSEX DR	1019	24-Oct-2024	24-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-77	DEPOSIT RELEASE-COS-2024-77 - 23 ESSEX DR	1019	24-Oct-2024	24-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-78	DEPOSIT RELEASE-COS-2024-78 - 15 ESSEX DR	1019	21-Oct-2024	21-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-79	DEPOSIT RELEASE-COS-2024-79 - 7 ESSEX DR	1019	21-Oct-2024	21-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-82	DEPOSIT RELEASE-COS-2024-82 - 27 ESSEX DR	1019	24-Oct-2024	24-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-87	DEPOSIT RELEASE-COS-2024-87 - 11 ESSEX DR	1019	21-Oct-2024	21-Oct-2024	2,500.00	2,500.00	0.00
COS-2024-88	DEPOSIT RELEASE-COS-2024-88 - 19 ESSEX DR	1019	24-Oct-2024	24-Oct-2024	2,500.00	2,500.00	0.00
Supplier Totals :					40,000.00	40,000.00	0.00
0350	TK ELEVATOR (CANADA) LIMITED						
2633184	SERVICE CALL-SHUT DOWN,REPLACE PARTS	1008	11-Oct-2024	11-Oct-2024	1,914.38	1,914.38	0.00
Supplier Totals :					1,914.38	1,914.38	0.00
1749	TOEWS KELVIN FREDERICK						
EXP 10/21/24	DISASTER MANAGEMENT CONFERENCE OCT 16-17/24-WINNIPEG,REGISTR ATION-ANDEE HIEBERT	1016	22-Oct-2024	22-Oct-2024	637.20	637.20	0.00
Supplier Totals :					637.20	637.20	0.00
0201	UAP/NAPA AUTO PARTS						
423-931547	T-SHIRT WIPERS	1013	17-Oct-2024	17-Oct-2024	138.84	138.84	0.00
423-932089	#1941-BATTERY	1013	22-Oct-2024	22-Oct-2024	205.79	205.79	0.00
423-932530	#1941-BATTERY CORE DEPOSIT	1013	24-Oct-2024	24-Oct-2024	-22.40	-22.40	0.00
423-932533	T104-GAS LINE ANTIFREEZE,WASHER FLUID	1013	24-Oct-2024	24-Oct-2024	85.76	85.76	0.00
Supplier Totals :					407.99	407.99	0.00
5533	URBAN SYSTEMS LTD						
237728	ACTIVE TRANSPORTATION PLAN TO SEPTEMBER 30 2024	1006	18-Oct-2024	18-Oct-2024	4,382.62	4,382.62	0.00
Supplier Totals :					4,382.62	4,382.62	0.00
5496	URBAN TACTICAL LTD						



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INV31787018	TRIFORM NOTEBOOK-3	1006	21-Oct-2024	21-Oct-2024	33.43	33.43	0.00
Supplier Totals :					33.43	33.43	0.00
0621	VANTAGE WOODWORK INC						
7537	PISTONS DRESSING ROOM-SUPPLY MILLWORK	1013	23-Oct-2024	23-Oct-2024	123,200.00	123,200.00	0.00
Supplier Totals :					123,200.00	123,200.00	0.00
4833	VILLAFANE JAY-AR						
COS-2024-132	DEPOSIT RELEASE-COS-2024-132	988	17-Oct-2024	17-Oct-2024	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
5668	WALL GORDON						
COS-2024-74	DEPOSIT RELEASE-COS-2024-74 - 176 WYNDHAM ESTATE DR	989	18-Oct-2024	18-Oct-2024	2,500.00	2,500.00	0.00
Supplier Totals :					2,500.00	2,500.00	0.00
2398	WESTCON EQUIPMENT & RENTALS LTD						
P39857	#940,976-BOLT	1010	17-Oct-2024	17-Oct-2024	169.34	169.34	0.00
P39884	#976-GAS SPRING	1010	21-Oct-2024	21-Oct-2024	365.06	365.06	0.00
P39900	#940-COOLANT	1010	22-Oct-2024	22-Oct-2024	106.32	106.32	0.00
P39906	#976-SEAL KIT	1010	22-Oct-2024	22-Oct-2024	117.13	117.13	0.00
P39948	#940-COOLANT	1010	24-Oct-2024	24-Oct-2024	159.46	159.46	0.00
Supplier Totals :					917.31	917.31	0.00
5660	WESTMAN COURIER						
168436	FREIGHT-WOLSELEY	972	30-Sep-2024	30-Sep-2024	42.53	42.53	0.00
Supplier Totals :					42.53	42.53	0.00
5628	WIEBE BROOKE						
EXP 10/08/24	EMPLOYEE BOOT PURCHASE-BROOKE W	966	08-Oct-2024	08-Oct-2024	72.90	72.90	0.00
Supplier Totals :					72.90	72.90	0.00
1660	WIELER MATTHEW THOMAS						
OCTOBER 22 2024	BOARD OF REVISION OCTOBER 22 2024	994	21-Oct-2024	21-Oct-2024	300.00	300.00	0.00
Supplier Totals :					300.00	300.00	0.00
PT00000994	WIENS JAMES HENRY						
PTREF OCT0724	Refund on PT Account 451 - 0023800.000	952	07-Oct-2024	07-Oct-2024	1,317.47	1,317.47	0.00
Supplier Totals :					1,317.47	1,317.47	0.00
2675	WJF INSTRUMENTATION (1990) LTD						
29184	SWANSENSOR PH	972	30-Sep-2024	30-Sep-2024	519.75	519.75	0.00
Supplier Totals :					519.75	519.75	0.00
0125	WOLSELEY WATERWORKS GROUP						
9403747	PUMPER NOZZLE GASKET	972	09-Oct-2024	09-Oct-2024	26.12	26.12	0.00
9407741	ANGLE DUAL CHECK VALVE	1014	10-Oct-2024	10-Oct-2024	9,186.24	9,186.24	0.00



Supplier : 0001 To STMP000215
Batch : Ⅱ

Cheque Dates : Oct 10, 2024 To Oct 30, 2024
Bank : 4 To 4

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
9407742	-120 DUAL CHECK VALVE-60,PINS-50	1014	10-Oct-2024	10-Oct-2024	3,032.96	3,032.96	0.00
Supplier Totals :					12,245.32	12,245.32	0.00
0533 185222	WS MACHINING & FABRICATION INC BLAST & POWDER COAT HOCKEY NETS	973	07-Oct-2024	07-Oct-2024	1,045.25	1,045.25	0.00
Supplier Totals :					1,045.25	1,045.25	0.00
1577 20163965	WSP CANADA GROUP LIMITED STEINBACH ANNUAL TRAFFIC COUNTING 2024 TO SEPT 27/24	980	04-Oct-2024	04-Oct-2024	4,158.00	4,158.00	0.00
20164335	BIOSOLIDS 2024 TO SEPTEMBER 27 2024	972	07-Oct-2024	07-Oct-2024	11,082.33	11,082.33	0.00
Supplier Totals :					15,240.33	15,240.33	0.00
5402 1477	XPHC LTD SUPPLY & INSTALL HOT WATER TANK	1008	09-Oct-2024	09-Oct-2024	2,178.40	2,178.40	0.00
1500	REPAIR OPERATION BOILER ROOM LEAK	1008	22-Oct-2024	22-Oct-2024	5,927.61	5,927.61	0.00
Supplier Totals :					8,106.01	8,106.01	0.00
Computer Paid Total :					5,431,607.32	5,431,607.32	0.00



Supplier : 0001 To STMP000215
Batch : All

EFT Date : 10-10-2024 **To** 30-Oct-2024
Bank : 4 To 4

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
0336	MINISTER OF FINANCE MANITOBA TAXATION						
H&E TAX 10/24	PAYROLL TAX P/R #10,21,22	1027	28-Oct-2024	28-Oct-2024	15,637.33	15,637.33	0.00
Supplier Totals :					15,637.33	15,637.33	0.00
0293	MINISTER OF FINANCE RETAIL SALES TAX						
JUL-SEPT 2024	RETAIL SALES TAX JUL-SEPT 2024	984	30-Sep-2024	30-Sep-2024	17,227.64	17,227.64	0.00
Supplier Totals :					17,227.64	17,227.64	0.00
0164	RECEIVER GENERAL FOR CANADA						
PR#10/24 MONTI	PR#10 MONTHLY REMITTANCE 10813 0014 RP0002	961	15-Oct-2024	15-Oct-2024	19,584.64	19,584.64	0.00
PR#21/24 RP000	PR#21 REMITTANCE 10813 0014 RP0001	961	11-Oct-2024	11-Oct-2024	73,438.12	73,438.12	0.00
PR#21/24 RP000	PR#21 REMITTANCE 10813 0014 RP0002	961	11-Oct-2024	11-Oct-2024	15,314.05	15,314.05	0.00
Supplier Totals :					108,336.81	108,336.81	0.00
EFT Paid Total :					141,201.78	141,201.78	0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	5,431,607.32
Total EFT Paid for Approval :	141,201.78
Grand Total ITEMS for Approval :	5,572,809.10

CITY OF STEINBACH
GENERAL OPERATING FUND BALANCE
BALANCE SHEET



For Period Ending 30-Sep-2024

GENERAL OPERATING FUND

ASSETS

CASH

CASH ON HAND	2,500.00
CASH ON DEPOSIT	27,529,351.25
INVESTMENTS	0.00

RECEIVABLES & TAX ASSETS

CURRENT TAXES ON ROLL	5,386,294.57
ARREARS TAXES ON ROLL	1,282,487.93
TAX SALE CERTIFICATES	0.00
FEDERAL A/R	666,423.68
PROVINCIAL A/R	313,144.68
OPERATING A/R	246,436.07
CLEARING ACCOUNTS	(1,561.26)
PREPAID EXPENSE	128,454.70

INVENTORIES

INVENTORIES	0.00
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LONG TERM INVESTMENTS

CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	218,197.30

OTHER ASSETS

LAND	0.00
INFRASTRUCTURE	0.00
BUILDINGS / FACILITIES	0.00
EQUIPMENT	0.00
ASSETS UNDER CONSTRUCTION	0.00

Total ASSETS	35,771,728.92
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LIABILITIES & EQUITY

TEMPORARY BORROWINGS

LINE OF CREDIT	0.00
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CURRENT LIABILITIES

EDUCATION ACCOUNTS PAYABLE	(11,325,525.20)
INTERFUND ACCOUNTS	25,861,611.43
OPERATING ACCOUNTS PAYABLE	(291,783.29)
EMPLOYEE DEDUCTIONS PAYABLE	(5,641.52)
OTHER ACCOUNTS PAYABLE	(9,099,705.99)
RECREATION ACCTS PAYABLE	(227,355.59)

LONG TERM LIABILITIES

DEBENTURES PAYABLE	(515,951.82)
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OTHER LIABILITIES

PERPETUAL CARE DEPOSITS	0.00
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ALLOWANCE FOR TAX ASSETS

ALLOWANCE FOR TAX ASSETS	0.00
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CAPITAL SURPLUS

CLEARING ACCOUNTS	0.00
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NOMINAL SURPLUS

ACCUMULATED SURPLUS	(44,828,222.32)
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YTD OPERATING (SURPLUS)DEFICIT

ACCUMULATED SURPLUS	4,660,845.38
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Total LIABILITIES & EQUITY	(35,771,728.92)
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Total GENERAL OPERATING FUND	0.00
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**GENERAL OPERATING REVENUE & EXP
EXP. SUMMARY**



For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
GENERAL OPERATING FUND			
REVENUE			
TAX LEVY	(37,618,516.00)	(37,609,998.57)	(8,517.43)
GRANTS IN LIEU OF TAXES	(539,403.00)	(547,917.69)	8,514.69
OTHER REVENUE	(14,213,686.00)	(8,093,155.74)	(6,120,530.26)
Total REVENUE	(52,371,605.00)	(46,251,072.00)	(6,120,533.00)
EXPENDITURES			
GENERAL GOVERNMENT SERVICES	4,516,969.00	3,154,336.06	1,362,632.94
PROTECTIVE SERVICES	5,800,482.00	4,082,428.13	1,718,053.87
TRANSPORTATION SERVICES	3,402,507.00	2,241,886.66	1,160,620.34
ENVIRONMENT HEALTH SERVICES	3,171,094.00	2,083,321.82	1,087,772.18
PUBLIC HEALTH & WELFARE SERVICES	179,310.00	120,863.09	58,446.91
ENVIRONMENTAL DEVELOPMENT SERVICES	557,960.00	401,839.27	156,120.73
ECONOMIC DEVELOPMENT SERVICES	15,000.00	15,000.00	0.00
RECREATION & CULTURAL SERVICES	4,835,522.00	3,899,620.25	935,901.75
FISCAL SERVICES	29,811,770.00	34,831,631.30	(5,019,861.30)
ALLOWANCE FOR TAX ASSETS	80,991.00	80,990.80	0.20
Total EXPENDITURES	52,371,605.00	50,911,917.38	1,459,687.62
Total GENERAL OPERATING FUND	0.00	4,660,845.38	(4,660,845.38)
Total Surplus (-)/Deficit	0.00	4,660,845.38	(4,660,845.38)

CITY OF STEINBACH
GENERAL OP. BUDGETED & ACTUAL R
REVENUE



For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
GENERAL OPERATING FUND			
OTHER REVENUE			
TAXES ADDED			
SUPPLEMENTARY TAXES	(675,000.00)	0.00	(675,000.00)
LICENCES			
LICENCES	(33,588.00)	(29,305.00)	(4,283.00)
PERMITS			
PERMITS	(577,795.00)	(524,544.87)	(53,250.13)
FINES			
FINES	(97,000.00)	(83,274.55)	(13,725.45)
SALES OF SERVICE			
SERVICES - GENERAL GOVERNMENT	(13,500.00)	(13,963.00)	463.00
SERVICES - FIRE DEPARTMENT	(46,415.00)	(42,291.96)	(4,123.04)
SERVICES - BUILDING INSPECTION	(85,000.00)	(71,222.75)	(13,777.25)
SERVICES - SAFETY	(5,588.00)	(3,889.80)	(1,698.20)
SERVICES - EMERGENCY OPERATIONS	0.00	0.00	0.00
ENGINEERING SERVICES	(1,545.00)	(2,089.29)	544.29
TRANSPORTATION SERVICES	(26,523.00)	(19,875.20)	(6,647.80)
PARKING SERVICES	(8,699.00)	(8,206.20)	(492.80)
HANDI-TRANSIT SERVICES	0.00	0.00	0.00
SOLID WASTE - LOCAL	(1,856,950.00)	(1,084,666.11)	(772,283.89)
SOLID WASTE - REGIONAL	(1,375,212.00)	(1,047,653.44)	(327,558.56)
SOLID WASTE - RECYCLING	(435,484.00)	(267,267.48)	(168,216.52)
SERVICES - HEALTH & WELFARE	(244,000.00)	(184,294.17)	(59,705.83)
SERVICES-ENVIRONMENTAL DEV.	(600,000.00)	(431,445.53)	(168,554.47)
SERVICES - BEAUTIFICATION	(27,500.00)	(27,180.00)	(320.00)
RECREATION REVENUE	(22,700.00)	(24,217.10)	1,517.10
AQUATIC CENTRE REVENUE	(1,227,000.00)	(1,079,628.80)	(147,371.20)
SOCCER PARK	(13,000.00)	(1,850.00)	(11,150.00)
TG SMITH CENTER	(201,000.00)	(114,967.57)	(86,032.43)
PARKS SERVICES	(26,200.00)	(37,812.75)	11,612.75
SALES OF GOODS			
SALES OF GOODS	0.00	(3,820.77)	3,820.77
RENTALS			
RENTALS	(463,846.00)	(346,574.69)	(117,271.31)
RETURNS FROM INVESTMENTS			
INTEREST REVENUE	(250,000.00)	(591,247.52)	341,247.52
TAX AND REDEMPTION PENALTIES			
TAX PENALTIES	(202,000.00)	(159,149.96)	(42,850.04)
MISCELLANEOUS REVENUE			
OTHER REVENUE	(79,657.00)	(207,544.22)	127,887.22
PROVINCIAL MUNICIPAL TAX SHARING			
PROVINCIAL GENERAL ASSISTANCE GRANT	(4,600,000.00)	(1,582,494.01)	(3,017,505.99)
CONDITIONAL GRANTS			
FEDERAL CONDITIONAL GRANTS	(890,584.00)	0.00	(890,584.00)
PROVINCIAL CONDITIONAL GRANTS	(57,400.00)	(99,642.00)	42,242.00
UNCONDITIONAL GRANTS			
PROVINCIAL UNCONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM GENERAL RESERVE			
TRANSFER FROM RESERVE	(70,500.00)	0.00	(70,500.00)
OTHER			
GENERAL DONATIONS	0.00	(3,037.00)	3,037.00
OTHER REVENUE	0.00	0.00	0.00
SPECIAL EVENTS	0.00	0.00	0.00
GAIN/LOSS - SALE OF ASSETS	0.00	0.00	0.00
Total OTHER REVENUE	(14,213,686.00)	(8,093,155.74)	(6,120,530.26)

GENERAL OP. BUDGETED & ACTUAL REVENUE



For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
GENERAL OPERATING FUND			
Total GENERAL OPERATING FUND	(14,213,686.00)	(8,093,155.74)	(6,120,530.26)

CITY OF STEINBACH
GENERAL OP.BUDGETED & ACTUAL EX
EXPENDITURE



For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
GENERAL OPERATING FUND			
GENERAL GOVERNMENT SERVICES			
LEGISLATIVE	312,007.00	214,232.34	97,774.66
GENERAL ADMINISTRATIVE	2,978,307.00	1,840,664.72	1,137,642.28
OTHER GENERAL GOVERNMENT	1,226,655.00	1,099,439.00	127,216.00
Total GENERAL GOVERNMENT SERVICES	4,516,969.00	3,154,336.06	1,362,632.94
PROTECTIVE SERVICES			
POLICE	3,806,868.00	2,668,113.36	1,138,754.64
FIRE	1,247,948.00	873,792.00	374,156.00
EMERGENCY MEASURES	31,367.00	14,061.42	17,305.58
OTHER PROTECTION	714,299.00	526,461.35	187,837.65
Total PROTECTIVE SERVICES	5,800,482.00	4,082,428.13	1,718,053.87
TRANSPORTATION SERVICES			
ROAD TRANSPORTATION	3,354,878.00	2,199,645.06	1,155,232.94
OTHER TRANSPORTATION - AIRPORT	47,629.00	42,241.60	5,387.40
OTHER TRANSPORTATION - HANDI-VAN	0.00	0.00	0.00
Total TRANSPORTATION SERVICES	3,402,507.00	2,241,886.66	1,160,620.34
ENVIRONMENTAL HEALTH SERVICES			
GARBAGE & WASTE COLLECTION	3,171,094.00	2,083,321.82	1,087,772.18
Total ENVIRONMENTAL HEALTH SERVICES	3,171,094.00	2,083,321.82	1,087,772.18
PUBLIC HEALTH & WELFARE SERVICES			
PUBLIC HEALTH	159,310.00	120,863.09	38,446.91
SOCIAL WELFARE	20,000.00	0.00	20,000.00
Total PUBLIC HEALTH & WELFARE SERVICES	179,310.00	120,863.09	58,446.91
ENVIRONMENTAL DEVELOPMENT SERVICES			
PLANNING & ZONING	161,600.00	121,570.33	40,029.67
COMMUNITY DEVELOPMENT	396,360.00	280,268.94	116,091.06
Total ENVIRONMENTAL DEVELOPMENT SERVICES	557,960.00	401,839.27	156,120.73
ECONOMIC DEVELOPMENT SERVICES			
NATURAL RESOURCES	15,000.00	15,000.00	0.00
REGIONAL DEVELOPMENT	0.00	0.00	0.00
OTHER ECONOMIC DEVELOPMENT	0.00	0.00	0.00
Total ECONOMIC DEVELOPMENT SERVICES	15,000.00	15,000.00	0.00
RECREATION & CULTURAL SERVICES			
RECREATION ADMINISTRATION	326,540.00	257,467.54	69,072.46
AQUATIC CENTRE	2,244,520.00	1,750,494.80	494,025.20
SOCCER PARK	44,200.00	18,892.76	25,307.24
SKATING RINKS & ARENAS	536,130.00	626,712.45	(90,582.45)
CURLING RINK	116,516.00	79,669.70	36,846.30
PARKS & PLAYGROUNDS	1,466,075.00	1,106,602.93	359,472.07
JAKE EPP LIBRARY	67,441.00	36,154.28	31,286.72
MUNICIPAL ARCHIVES	0.00	0.00	0.00
CULTURAL ARTS CENTRE	34,100.00	22,859.78	11,240.22
Total RECREATION & CULTURAL SERVICES	4,835,522.00	3,898,854.24	936,667.76
FISCAL SERVICES			
EDUCATION	18,366,615.00	18,366,615.00	0.00

GENERAL OP.BUDGETED & ACTUAL EX
EXPENDITURE

For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
GENERAL OPERATING FUND			
GENERAL RESERVE TRANSFER	0.00	0.00	0.00
MACHINERY RESERVE TRANSFER	0.00	0.00	0.00
LAND & BUILDING RESERVE TRANSFER	1,000,000.00	0.00	1,000,000.00
CAPITAL DEVELOPMENT RESERVE TRANSFER	600,000.00	0.00	600,000.00
UTILITY REPLACEMENT RESERVE TRANSFER	0.00	0.00	0.00
RECREATION RESERVE TRANSFER	1,541,353.00	1,541,352.87	0.13
ARENA RESERVE TRANSFER	0.00	0.00	0.00
ENVIRONMENTAL RESERVE TRANSFER	1,343,472.00	0.00	1,343,472.00
POOL RESERVE TRANSFER	0.00	0.00	0.00
PERPETUAL CARE RESERVE TRANSFER	49,200.00	0.00	49,200.00
EXPENDITURE RESERVE TRANSFER	5,000.00	6,106.05	(1,106.05)
LAND DEDICATION RESERVE TRANSFER	0.00	0.00	0.00
GAS TAX RESERVE TRANSFER	890,584.00	0.00	890,584.00
HANDI TRANSIT RESERVE TRANSFER	0.00	0.00	0.00
CONTRIBUTION TO CAPITAL - PROJECTS	4,069,000.00	12,559,752.17	(8,490,752.17)
CONTRIBUTION TO UTILITY	1,206,540.00	1,206,540.38	(0.38)
DEBENTURE DEBT CHARGES	516,006.00	516,006.10	(0.10)
SHORT-TERM FINANCING	224,000.00	632,587.39	(408,587.39)
OTHER DEBT CHARGES	0.00	2,671.34	(2,671.34)
Total FISCAL SERVICES	29,811,770.00	34,831,631.30	(5,019,861.30)
ALLOWANCE FOR TAX ASSETS			
ALLOWANCE FOR TAX ASSETS	80,991.00	80,990.80	0.20
Total ALLOWANCE FOR TAX ASSETS	80,991.00	80,990.80	0.20
Total GENERAL OPERATING FUND	52,371,605.00	50,911,151.37	1,460,453.63

CITY OF STEINBACH
LEGISLATIVE EXPENDITURES



GL5410

Date : Oct 15, 2024

Page : 7

Time : 10:28 am

For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
GENERAL OPERATING FUND			
MAYOR	80,400.00	55,617.97	24,782.03
COUNCIL - MICHAEL ZWAAGSTRA	37,723.00	27,600.76	10,122.24
COUNCIL - SUSAN PENNER	34,427.00	19,017.77	15,409.23
COUNCIL - JAC SIEMENS	34,427.00	26,699.03	7,727.97
COUNCIL - DAMIAN PENNER	34,427.00	24,115.40	10,311.60
COUNCIL - JAKE HIEBERT	34,427.00	27,071.67	7,355.33
COUNCIL - BILL HIEBERT	34,427.00	28,065.33	6,361.67
COUNCIL - GENERAL	21,749.00	6,044.41	15,704.59
Total GENERAL OPERATING FUND	312,007.00	214,232.34	97,774.66

CITY OF STEINBACH
CAPITAL FUND BALANCE SHEET



For Period Ending 30-Sep-2024

GENERAL CAPITAL FUND

GENERAL CAPITAL FUND ASSETS

ASSET UNDER CONSTRUCTION

03-1-53500-681 AUC - NO DEBT ISSUE	1,283,242.89
03-1-53500-781 AUC - DEBT ISSUED	28,932,461.64

Total ASSET UNDER CONSTRUCTION 30,215,704.53

LAND

03-1-53100-647 LAND	8,573,976.00
03-1-53100-680 LI - LAND	189,692.00
03-1-53100-690 ACCUM. AMORT.- LI LAND	(189,692.00)

Total LAND 8,573,976.00

INFRASTRUCTURE

03-1-53200-684 INFRASTRUCTURE	167,102,333.10
03-1-53200-690 ACCUM. AMORT. - INFRASTRUCTURE	(69,660,856.97)

Total INFRASTRUCTURE 97,441,476.13

BUILDINGS

03-1-53300-649 BUILDINGS & FACILITIES	39,507,271.85
03-1-53300-680 LI - BLDG/FACILITY	8,035,234.37
03-1-53300-689 ACCUM. AMORT.- LI BLDG	(3,087,870.51)
03-1-53300-690 ACCUM. AMORT.-BUILDING	(16,545,808.91)

Total BUILDINGS 27,908,826.80

EQUIPMENT

03-1-53400-646 EQUIPMENT	15,859,123.29
03-1-53400-690 ACCUM. AMORT.- EQUIPMENT	(9,045,248.65)

Total EQUIPMENT 6,813,874.64

Total GENERAL CAPITAL FUND ASSETS 170,953,858.10

GENERAL CAP. FUND LIABILITIES & EQUITY

INTERFUND ACCOUNTS

03-2-24300-301 GENERAL OPERATING FUND	(48,951,956.62)
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Total INTERFUND ACCOUNTS (48,951,956.62)

ACCRUALS

03-2-24600-600 LANDFILL CLOSURE	(8,671,549.88)
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Total ACCRUALS (8,671,549.88)

DEBENTURES PAYABLE

03-2-24800-510 DEBENTURE PAYABLE	0.03
03-2-24800-512 DEBENTURE - KROEKER AVE	(315,032.02)
03-2-24800-515 DEBENTURE - ELMDALE ST	(147,781.06)
03-2-24800-516 DEBENTURE - MCKENZIE AVE	0.00
03-2-24800-517 DEBENTURE - FIRE RESCUE TRU	(168,892.65)
03-2-24800-518 DEBENTURE - CLEARSPRING GRI	(84,065.02)
03-2-24800-530 DEBENTURE PAYABLE	0.00

Total DEBENTURES PAYABLE (715,770.72)

ACCUMULATED SURPLUS

03-2-90000-820 CAPITAL SURPLUS	(71,249,628.09)
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CAPITAL FUND BALANCE SHEET



For Period Ending 30-Sep-2024

GENERAL CAPITAL FUND

Total ACCUMULATED SURPLUS	(71,249,628.09)
ACCUMULATED SURPLUS	
03-2-90000-830 SURPLUS - CAPITAL ACCOUNT	(41,043,668.96)
03-2-90000-832 SURPLUS - DEBENTURE REDEMP	(552,726.76)
03-2-90000-834 SURPLUS - LANDFILL LIABILITY	231,442.93
Total ACCUMULATED SURPLUS	(41,364,952.79)
Total GENERAL CAP. FUND LIABILITIES &	(170,953,858.10)
Total GENERAL CAPITAL FUND	0.00

**GENERAL RESERVES BALANCE SHEET
SHEET**



For Period Ending 30-Sep-2024

**RESERVE
FUNDS**

GENERAL RESERVE B/L 1646

GENERAL RESERVE FUND 05 B/L 1646

GENERAL RESERVE FUND ASSETS

CASH ON DEPOSIT	579,392.73
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	509,406.10

Total GENERAL RESERVE FUND ASSETS	1,088,798.83
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GENERAL RESERVE LIABILITIES & EQUITY

ACCUMULATED SURPLUS	(1,088,798.83)
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Total GENERAL RESERVE LIABILITIES & EQ	(1,088,798.83)
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Total GENERAL RESERVE FUND 05 B/L 1646	0.00
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Total GENERAL RESERVE B/L 1646	0.00
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**GENERAL RESERVES BALANCE SHEET
SHEET**



For Period Ending 30-Sep-2024

**RESERVE
FUNDS**

RECREATION RESERVE B/L 1651

RECREATION RESERVE FUND B/L 1651

RECREATION RESERVE ASSETS

CASH ON DEPOSIT	0.00
OTHER A/R	15,088.07
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	5,800,843.24
INTERFUND ACCOUNTS	2,985,094.85

Total RECREATION RESERVE ASSETS	8,801,026.16
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RECREATION RESERVE LIABILITIES & EQUIT

ACCUMULATED SURPLUS	(8,801,026.16)
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Total RECREATION RESERVE LIABILITIES &	(8,801,026.16)
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Total RECREATION RESERVE FUND B/L 1651	0.00
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Total RECREATION RESERVE B/L 1651	0.00
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GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

EQUIPMENT RESERVE B/L 1647

EQUIPMENT RESERVE FUND B/L 1647

EQUIPMENT RESERVE ASSETS

CASH ON DEPOSIT	0.00
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	477,341.06

Total EQUIPMENT RESERVE ASSETS 477,341.06

EQUIPMENT RESERVE LIABILITIES & EQUITY

ACCUMULATED SURPLUS	(477,341.06)
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Total EQUIPMENT RESERVE LIABILITIES & (477,341.06)

Total EQUIPMENT RESERVE FUND B/L 1647 0.00

Total EQUIPMENT RESERVE B/L 1647 0.00

**GENERAL RESERVES BALANCE SHEET
SHEET**



For Period Ending 30-Sep-2024

**RESERVE
FUNDS**

LAND/BLDG RESERVE B/L 1648

LAND & BUILDING RESERVE FUND B/L 1648

LAND & BUILDING RESERVE FUND ASSETS

CASH ON DEPOSIT	0.00
OTHER A/R	9,508.60
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	829,106.24
INTERFUND ACCOUNTS	9,688,699.86

Total LAND & BUILDING RESERVE FUND ASS	10,527,314.70
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LAND/BLDG RESERVE LIABILITIES & EQUITY

ACCUMULATED SURPLUS	(10,527,314.70)
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Total LAND/BLDG RESERVE LIABILITIES &	(10,527,314.70)
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Total LAND & BUILDING RESERVE FUND B/L	0.00
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Total LAND/BLDG RESERVE B/L 1648	0.00
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**GENERAL RESERVES BALANCE SHEET
SHEET**

For Period Ending 30-Sep-2024



**RESERVE
FUNDS**

CAPITAL RESERVE B/L 1652

CAPITAL DEVELOPMENT RESERVE FUND B/L16

CAPITAL DEVELOPMENT RESERVE FUND ASSET

CASH ON DEPOSIT	534,384.61
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	4,062,331.29
INTERFUND ACCOUNTS	3,058,184.92

Total CAPITAL DEVELOPMENT RESERVE FUND 7,654,900.82

CAPITAL RESERVE LIABILITIES & EQUITY

ACCUMULATED SURPLUS (7,654,900.82)

Total CAPITAL RESERVE LIABILITIES & EQ (7,654,900.82)

Total CAPITAL DEVELOPMENT RESERVE FUND 0.00

Total CAPITAL RESERVE B/L 1652 0.00

GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

ARENA RESERVE B/L 1254

ARENA RESERVE FUND B/L 1254

ARENA RESERVE FUND ASSETS

CASH ON DEPOSIT	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	0.00

Total ARENA RESERVE FUND ASSETS 0.00

ARENA RESERVE FUND LIABILITIES & EQUIT

ACCUMULATED SURPLUS	0.00
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Total ARENA RESERVE FUND LIABILITIES & 0.00

Total ARENA RESERVE FUND B/L 1254 0.00

Total ARENA RESERVE B/L 1254 0.00

CITY OF STEINBACH
GENERAL RESERVES BALANCE SHEET
SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

ENVIRONMENTAL RESERVE B/L
1650

ENVIRONMENTAL RESERVE FUND B/L 1650
ENVIRONMENTAL RESERVE FUND ASSETS

CASH ON DEPOSIT	55,107.11
OTHER A/R	2,738.11
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	3,521,105.50
INTERFUND ACCOUNTS	2,062,205.95

Total ENVIRONMENTAL RESERVE FUND ASSET 5,641,156.67

ENVIRONMENT RESERVE LIABILITIES & EQUI
ACCUMULATED SURPLUS

(5,641,156.67)

Total ENVIRONMENT RESERVE LIABILITIES (5,641,156.67)

Total ENVIRONMENTAL RESERVE FUND B/L 1 0.00

Total ENVIRONMENTAL RESERVE B/L 1650 0.00

GENERAL RESERVES BALANCE SHEET SHEET

For Period Ending 30-Sep-2024



RESERVE FUNDS

POOL RESERVE B/L 1577

POOL RESERVE FUND B/L 1577

POOL RESERVE FUND ASSETS

CASH ON DEPOSIT	0.00
OTHER A/R	2,738.10
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	793,181.22
INTERFUND ACCOUNTS	177,549.14

Total POOL RESERVE FUND ASSETS 973,468.46

POOL RESERVE FUND LIABILITIES & EQUITY

ACCUMULATED SURPLUS	(973,468.46)
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Total POOL RESERVE FUND LIABILITIES & EQUITY (973,468.46)

Total POOL RESERVE FUND B/L 1577 0.00

Total POOL RESERVE B/L 1577 0.00

GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

PERPETUAL CARE RESER. B/L 1653

PERPETUAL CARE RESERVE FUND B/L 1653

PERPETUAL CARE RESERVE FUND ASSETS

CASH ON DEPOSIT	473,420.36
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	446,477.55

Total PERPETUAL CARE RESERVE FUND ASSE	919,897.91
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PERPETUAL CARE RESERVE LIAB. & EQUITY

ACCUMULATED SURPLUS	(919,897.91)
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Total PERPETUAL CARE RESERVE LIAB. & E	(919,897.91)
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Total PERPETUAL CARE RESERVE FUND B/L	0.00
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Total PERPETUAL CARE RESER. B/L 1653	0.00
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CITY OF STEINBACH
GENERAL RESERVES BALANCE SHEET
SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

EXPENDITURE RESERVE B/L 1654

EXPENDITURE RESERVE FUND B/L 1654

EXPENDITURE RESERVE FUND ASSETS

CASH ON DEPOSIT	163,383.56
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	603,265.64
INTERFUND ACCOUNTS	1,692,153.90

Total EXPENDITURE RESERVE FUND ASSETS 2,458,803.10

EXPENDITURE RESERVE LIABILITIES & EQUI

ACCUMULATED SURPLUS	(2,458,803.10)
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Total EXPENDITURE RESERVE LIABILITIES (2,458,803.10)

Total EXPENDITURE RESERVE FUND B/L 165 0.00

Total EXPENDITURE RESERVE B/L 1654 0.00

CITY OF STEINBACH
GENERAL RESERVES BALANCE SHEET
SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

LAND DEDICATION RESERVE B/L
1739

LAND DEDICATION RESERVE FUND B/L 1739
LAND DEDICATION RESERVE FUND ASSETS

CASH ON DEPOSIT	264,186.63
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	113,503.51

Total LAND DEDICATION RESERVE FUND ASS 377,690.14

LAND DED RES FUND LIABILITIES & EQUITY
ACCUMULATED SURPLUS

(377,690.14)

Total LAND DED RES FUND LIABILITIES & (377,690.14)

Total LAND DEDICATION RESERVE FUND B/L 0.00

Total LAND DEDICATION RESERVE B/L 1739 0.00

**GENERAL RESERVES BALANCE SHEET
SHEET**



For Period Ending 30-Sep-2024

**RESERVE
FUNDS**

GAS TAX RESERVE B/L 1833

GAS TAX RESERVE FUND B/L 1833

GAS TAX RESERVE FUND ASSETS

CASH ON DEPOSIT	0.00
OTHER A/R	31,949.16
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	3,731,737.89
INTERFUND ACCOUNTS	1,085,111.89

Total GAS TAX RESERVE FUND ASSETS 4,848,798.94

GAS TAX RESERVE FUND LIAB & EQUITY

ACCUMULATED SURPLUS	(4,848,798.94)
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Total GAS TAX RESERVE FUND LIAB & EQUI (4,848,798.94)

Total GAS TAX RESERVE FUND B/L 1833 0.00

Total GAS TAX RESERVE B/L 1833 0.00

GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

HANDI TRANSIT RESERVE B/L 1834

HANDI TRANSIT RESERVE FUND B/L 1834

HANDI TRANSIT RESERVE ASSETS

CASH ON DEPOSIT	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	0.00

Total HANDI TRANSIT RESERVE ASSETS 0.00

HANDI TRANSIT RESERVE LIAB & EQUITY

ACCUMULATED SURPLUS	0.00
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Total HANDI TRANSIT RESERVE LIAB & EQU 0.00

Total HANDI TRANSIT RESERVE FUND B/L 1 0.00

Total HANDI TRANSIT RESERVE B/L 1834 0.00

CITY OF STEINBACH
UTILITY OPERATING FUND BALANCE SHEET



For Period Ending 30-Sep-2024

UTILITY OPERATING FUND

ASSETS

CASH

CASH ON DEPOSIT	0.00
Total CASH	0.00

RECEIVABLES

OPERATING A/R	153,658.08
CLEARING ACCOUNTS	0.00
PREPAID EXPENSE	34,165.86
Total RECEIVABLES	187,823.94

INVESTMENTS

CITY OF STEINBACH DEBENTURES	0.00
Total INVESTMENTS	0.00

INVENTORIES

INVENTORIES	0.00
Total INVENTORIES	0.00

OTHER ASSETS

LAND	0.00
INFRASTRUCTURE	0.00
BUILDINGS / FACILITIES	0.00
EQUIPMENT	0.00
ASSETS UNDER CONSTRUCTION	0.00
Total OTHER ASSETS	0.00

Total ASSETS

187,823.94

LIABILITIES & EQUITY

TEMPORARY BORROWINGS

DUE TO/FROM OTHER FUNDS	382,848.32
Total TEMPORARY BORROWINGS	382,848.32

PAYABLES

OPERATING ACCOUNTS PAYABLE	0.00
OTHER ACCOUNTS PAYABLE	(134,790.63)
Total PAYABLES	(134,790.63)

LONG TERM LIABILITIES

DEBENTURES PAYABLE	(1,205,567.63)
Total LONG TERM LIABILITIES	(1,205,567.63)

CAPITAL SURPLUS

CLEARING ACCOUNTS	0.00
Total CAPITAL SURPLUS	0.00

NOMINAL SURPLUS

ACCUMULATED SURPLUS	(1,286,669.69)
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UTILITY OPERATING FUND BALANCE SHEET

For Period Ending 30-Sep-2024



UTILITY OPERATING FUND

Total NOMINAL SURPLUS	(1,286,669.69)
YTD OPERATING (SURPLUS)DEFICIT	
ACCUMULATED SURPLUS	2,056,355.69
Total YTD OPERATING (SURPLUS)DEFICIT	2,056,355.69
Total LIABILITIES & EQUITY	(187,823.94)
Total UTILITY OPERATING FUND	0.00

CITY OF STEINBACH
UTILITY OPERATING INCOME STATEMENT
STATEMENT



For Period Ending 30-Sep-2024

	BUDGETED	ACTUAL	VARIANCE
UTILITY OPERATING FUND			
REVENUE			
CONSUMER SALES - ADMIN FEES	(441,275.00)	(225,392.84)	(215,882.16)
CONSUMER SALES - WATER	(2,095,000.00)	(983,118.81)	(1,111,881.19)
CONSUMER SALES - SEWER	(1,713,000.00)	(774,615.17)	(938,384.83)
DISCOUNTS, REFUNDS, & CANCELLATIONS	0.00	213.81	(213.81)
PENALTIES	(12,000.00)	(9,752.61)	(2,247.39)
HYDRANT RENTALS	(111,600.00)	(86,667.00)	(24,933.00)
INSTALLATION SERVICE	(90,000.00)	(95,915.00)	5,915.00
CONNECTION REVENUE	0.00	0.00	0.00
FEDERAL & PROVINCIAL GRANTS	0.00	0.00	0.00
OTHER REVENUE	(27,722.00)	(53,561.61)	25,839.61
CONTRIBUTION FROM REVENUE FUND	(1,206,540.00)	(1,206,540.38)	0.38
TRANSFER FROM UTILITY RESERVE	0.00	0.00	0.00
TRANSFER FROM ACCUMULATED SURPLUS	0.00	0.00	0.00
Total REVENUE	(5,697,137.00)	(3,435,349.61)	(2,261,787.39)
EXPENDITURES			
WATER SUPPLY	2,468,792.00	1,810,927.83	657,864.17
SEWAGE COLLECTION & DISPOSAL	1,437,805.00	949,885.08	487,919.92
CONTRIBUTION TO CAPITAL	320,000.00	1,326,352.01	(1,006,352.01)
TRANSFERS TO RESERVES	264,000.00	198,000.00	66,000.00
DEBENTURE DEBT CHARGES	1,206,540.00	1,206,540.38	(0.38)
OTHER DEBT CHARGES	0.00	0.00	0.00
SURPLUS APPROPRIATIONS	0.00	0.00	0.00
Total EXPENDITURES	5,697,137.00	5,491,705.30	205,431.70
Total UTILITY OPERATING FUND	0.00	2,056,355.69	(2,056,355.69)
Total Surplus (-)/Deficit	0.00	2,056,355.69	(2,056,355.69)

CITY OF STEINBACH
CAPITAL FUND BALANCE SHEET



For Period Ending 30-Sep-2024

UTILITY CAPITAL FUND

UTILITY CAPITAL FUND ASSETS
ASSETS UNDER CONSTRUCTION

AUC - NO DEBT ISSUED	117,988.25
AUC - DEBT ISSUE	599,250.23
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Total ASSETS UNDER CONSTRUCTION	717,238.48

LAND

LAND	864,002.06
LI - LAND	5,013,543.00
ACCUM. AMORT. - LI LAND	(3,883,667.52)
<hr/>	
Total LAND	1,993,877.54

INFRASTRUCTURE

INFRASTRUCTURE	92,609,379.46
ACCUM. AMORT. - INFRASTRUCTURE	(33,800,144.28)
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Total INFRASTRUCTURE	58,809,235.18

BUILDINGS

BUILDINGS & FACILITIES	37,292,279.00
ACCUM. AMORT. - BUILDINGS & FACILITIES	(11,483,693.43)
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Total BUILDINGS	25,808,585.57

EQUIPMENT

EQUIPMENT	1,639,081.24
ACCUM. AMORT. - EQUIPMENT	(1,285,185.40)
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Total EQUIPMENT	353,895.84

Total UTILITY CAPITAL FUND ASSETS	87,682,832.61
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UTILITY CAP. FUND LIABILITIES & EQUITY

INTERFUND ACCOUNTS

GENERAL OPERATING FUND	0.00
UTILITY OPERATING FUND	(1,716,772.93)
CAPITAL WORKS PROJECTS FUND	0.00
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Total INTERFUND ACCOUNTS	(1,716,772.93)

DEBENTURES PAYABLE

DEBENTURE PAYABLE	(0.03)
DEBENTURE - KROEKER AVE SEWER	(184,109.62)
DEBENTURE - KROEKER AVE WATER	(225,022.87)
DEBENTURE - SUPP WATER SUPPLY	0.00
DEBENTURE - BRANDT ST WATER	(460,714.38)
DEBENTURE - BRANDT ST SEWER	(307,142.92)
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Total DEBENTURES PAYABLE	(1,176,989.82)

ACCUMULATED SURPLUS

CAPITAL SURPLUS	(75,298,925.58)
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Total ACCUMULATED SURPLUS	(75,298,925.58)

ACCUMULATED SURPLUS

SURPLUS - UTILITY CAPITAL	(7,900,539.25)
SURPLUS - DEBENTURE REDEMPTION	(1,589,605.03)

CITY OF STEINBACH
CAPITAL FUND BALANCE SHEET



For Period Ending 30-Sep-2024

UTILITY CAPITAL FUND

Total ACCUMULATED SURPLUS	(9,490,144.28)
Total UTILITY CAP. FUND LIABILITIES &	(87,682,832.61)
Total UTILITY CAPITAL FUND	0.00

GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 30-Sep-2024

RESERVE FUNDS

UTILITY RESERVE B/L 1649

UTILITY RESERVE FUND B/L 1649

UTILITY RESERVE FUND ASSETS

CASH ON DEPOSIT	1,091,224.43
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	2,128,541.07

Total UTILITY RESERVE FUND ASSETS	3,219,765.50
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UTILITY RESERVE LIABILITIES & EQUITY

ACCUMULATED SURPLUS	(3,219,765.50)
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Total UTILITY RESERVE LIABILITIES & EQ	(3,219,765.50)
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Total UTILITY RESERVE FUND B/L 1649	0.00
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Total UTILITY RESERVE B/L 1649	0.00
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