

# CITY OF STEINBACH

Tuesday,  
December 3, 2024

COUNCIL MEETING  
7:30 p.m.

## MISSION STATEMENT

*“Steinbach is a clean, safe and vibrant community that values tradition and prosperity.  
Our mission is to continue to preserve the quality of life Steinbach is known  
for while effectively managing its growth and resources.”*

# City of Steinbach Strategic Priorities 2022-2026

- City Relationships
- Enhanced Safety
- Infrastructure Renewal and Expansion
- Recreation and Cultural Facility Renewals

# CITY OF STEINBACH

Tuesday, December 3, 2024  
Regular Council Meeting 7:30 p.m.

## AGENDA

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1. Call to Order
2. Opening - Councillor Bill Hiebert
3. Adopt Agenda
4. Minutes of November 19, 2024 Regular Council Meeting pg. 1
5. Business arising from Minutes
6. Public Hearing 7:35 p.m.
7. Delegation 7:45 p.m.
8. Reports & Recommendations of City Manager
  - A. Proposed Amendments
    - Re: Official Community Plan & Zoning By-Law (resolution) pg. 4
    - B. Southeast Event Centre Operating Agreement (information to follow)
9. Administration
  - A. Accounts Payable back
  - B. Financial Statements (ending October 31, 2024) back
  - C. 2025 City of Steinbach Emergency Plan
    - Re: Amendments pg. 13
  - D. Subdivision 4451-2024-9020
    - Re: 111 & 115 PTH 12 North (resolution) pg. 14
  - E. Municipal Board Order (resolution)
    - Re: Assessment Appeal - Ste. Anne Co-operative Oil Ltd. pg. 49
  - F. 2025 Regular Council Meetings pg. 54
  - G. By-Law 2258
    - Re: Animal Control By-Law (1<sup>st</sup> reading) pg. 55
  - H. Grant Application
    - Re: FCM Green Municipal Fund (resolution) pg. 83

10. Council Question Period
11. Correspondence & Petitions
  - A. Seine Rat Roseau Watershed District  
Re: Minutes of October 15, 2024, November 4, 2024,  
and November 7, 2024 pg. 90
  - B. Manitoba Justice  
Re: Urban Police Grant pg. 100
12. Other Business
13. Adjournment

CITY OF STEINBACH  
Regular Council Meeting  
November 19, 2024

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, November 19, 2024, at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jake Hiebert, Michael Zwaagstra, Damian Penner, Bill Hiebert, Susan Penner & Jac Siemens. Also present: City Manager, Troy Warkentin, Manager and City Clerk, Amanda Dubois.

3. Councillor M. Zwaagstra opened the meeting.

R24-219 4. Councillor B. Hiebert, Councillor S. Penner RESOLVED that the agenda be adopted.

-Un. Carried-

R24-220 5. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the minutes of the November 5, 2024, Organizational Council Meeting be approved.

-Un. Carried-

R24-221 6. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the minutes of the November 5, 2024, Regular Council Meeting be approved.

-Un. Carried-

7. Council meeting recessed and Public Hearing was called to order at 7:35 p.m., by Mayor Earl Funk. Public Hearing was to consider Conditional Use CU-2024-06.

Conditional Use CU-2024-06

Owner/Applicant: 10027732 Manitoba Inc.

Civic Address: 59 Market Boulevard

Legal: Lot C, Plan 68630

Purpose of Conditional Use CU-2024-06: To allow a daycare centre to be located on the subject property. As per Zoning By-Law 2100, a daycare centre is a conditional use in the "C-MX" Commercial Mixed-Use Zone.

7.1 Troy Warkentin, City Manager, introduced Conditional Use CU-2024-06, and reported that notices pursuant to The Planning Act had been completed.

7.2 Keith Unger, 122 Granite Park Boulevard, was present at the hearing and took the opportunity to explain that Garth Reimer identified the need for a daycare facility in the area and envisioned the project.

7.3 There being no further discussion Council meeting re-opened at 7:38 p.m.

R24-222 8. Councillor S. Penner, Councillor D. Penner RESOLVED that the City of Steinbach approve Conditional Use CU-2024-06.

-Un. Carried-

9. Troy Warkentin, City Manager presented a report on Shu-Pak Equipment Inc., Notice of Bankruptcy:

9.1 The City issued a tender request for the purchase of a residential garbage truck in 2022. At the September 20, 2022 council meeting, City council approved the tender and awarded the purchase contract to Shu-Pak Equipment Inc. for the amount of \$339,000 plus applicable taxes.

9.2 In 2014 and 2018, the city purchased similar equipment from Shu-Pajk with no issue. September 27, 2022 the City issued a deposit which enabled the City to qualify for a municipal customer discount.

9.3 This past summer, the City received a notice of bankruptcy from the appointed receivers. Until the matter is resolved, this amount will be reflected in the City's financial statements as an allowance for doubtful accounts.

9.4 A revised plan of equipment renewal and replacement for the solid waste department is being developed.

9.5 Mr. Warkentin was prepared to answer questions of council.

10. Troy Warkentin, City Manager presented the following correction in relation to the Park Road West Forcemain Engineering tender award:

10.1 At the November 5, 2024 regular council meeting, Council passed a resolution to award the Engineering Services tender for the Lift Station Upgrades and Force Main Twinning project to Associated Engineering for the corrected amount of \$529,789.89 (plus applicable taxes).

10.2 Mr. Warkentin confirmed that the tender award amount in error and should be awarded to Associated Engineering for the revised amount of \$463,201.00 (plus applicable taxes).

10.3 Mr. Warkentin was prepared to answer questions of council.

R24-223 11. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach award the Engineering Services for the Lift Station Upgrades and Force Main Twinning project to Associated Engineering in the amount of \$463,201.00 (plus applicable taxes).

-Un. Carried-

R24-224 12. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the following accounts be approved for payment:

Accounts Payable (November 13, 2024)	\$	11,933,893.92
Bi-Weekly Pay Period No. 23 (November 5, 2024)	\$	307,329.02
Monthly Pay Period No. 11 (November 7, 2024)	\$	55,047.32

-Un. Carried-

R24-225 13. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the City of Steinbach accept the following business licences. (list attached)

-Un. Carried-

R24-226 14. Councillor S. Penner, Councillor M. Zwaagstra RESOLVED that the building permits as issued during the month of October 2024 be accepted. (list attached)

-Un. Carried-

15. Councillor M. Zwaagstra declared a conflict of interest and left council chambers at 7:51 p.m.

R24-227 16. Councillor J. Siemens, Councillor J. Hiebert RESOLVED that the City of Steinbach give third reading to rezoning By-Law 2250, subject to the execution of a Development Agreement.

-Un. Carried-

17. Councillor M. Zwaagstra returned to council chambers at 7:55 p.m.

18. Mayor Funk re-appointed Troy Warkentin to be a representative of the Steinbach Community Development Corporation.

R24-228 19. Councillor S. Penner, Councillor J. Siemens RESOLVED that the mayor's appointment be ratified.

R24-229 20. Councillor M. Zwaagstra, Councillor B. Hiebert RESOLVED that pursuant to Section 326 of The Municipal Act, the supplementary realty taxes, as presented be added to the 2024 assessment roll in the amount of \$713,614.82. (list attached)

-Un. Carried-

R24-230 21. Councillor J. Siemens, Councillor D. Penner RESOLVED that pursuant to Section 326 of The Municipal Act, the supplementary realty taxes, as presented be cancelled from the 2024 assessment roll in the amount of -\$58,062.27. (list attached)

-Un. Carried-

22. Correspondence and a funding request in the amount of \$10,000.00 from Serving Seniors Inc. for the 2025 Manitoba 55+ Games Committee were acknowledged.  
Received as information.

23. Correspondence from STARS were acknowledged.  
Received as information.

24. Correspondence and a grant request from Safe Families Canada were acknowledged.  
Received as information.

25. Correspondence and a urgent financial request from Adult & Teen Challenge of Central Canada were acknowledged.  
Received as information.

26. Correspondence from Public Safety Canada advising the City that the deployment of body worn cameras on RCMP will commence were acknowledged.  
Received as information.

27. Councillor D. Penner, Councillor S. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:01 p.m.

\*ad

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Mayor

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City Manager

**Memo**

**December 3, 2024**

**To: Steinbach City Council**

**From: Troy Warkentin, City Manager**

**Re: Official Community Plan and Zoning By-Law Proposed Changes**

Pursuant to Council's direction and approval of funding in 2023, administration has been working with its consultants to review and update both the City's Official Community Plan under By-Law 2099 and Zoning By-Law 2100. A regular review and update of the Official Community Plan is required every five years.

Both documents are in a draft stage with further public engagement and formal approval steps anticipated to begin in January 2025. Administration anticipates that public hearings for these documents would be held in March 2025.

A report is attached which highlights the more significant changes to both the OCP and Zoning By-Law. Administration requests that Council accept the general recommendations as provided in this report and provide direction for the City to proceed with the next phase of the review and approval process for these land use policy documents.



## **Official Community Plan & Zoning By-Law Proposed Changes** **City Planner Report December 3, 2024**

### Background

The Planning Act requires all municipalities and urban centres to review their land use policies every five years to ensure that the policies that are in place are an accurate representation as to how we see the community growing and developing. The current Official Community Plan (By-Law 2099) and Zoning By-Law (2100) were adopted in 2018. Since spring of 2023 administration has been working with consultants to update, revise and make changes to the city's land use documents. Each document has been drafted and reviewed by administration and council as well as informally by the provincial planning office. Administration is at the point where public engagement will be scheduled to allow review and comments by the public prior to going to council for first reading. The intent of the report is to outline the major changes being proposed for both the Official Community Plan and Zoning By-Law.

The recommendation is for council to approve the proposed changes to allow the public consultation to proceed.

### Official Community Plan (OCP)

The OCP provides the long-term vision and goals as to how we as administration and council want to see the city develop over the next 25-30 years. The policies that are put in place are to ensure that Steinbach is developing and growing in sync with that vision.

### OCP Format

Section 1: *Introduction*-provides introductory information on the OCP and its context  
Section 2: *Plan Structure and Interpretation*-describes the rules and interpretation and overall structure of the OCP.  
Section 3: *Planning Vision and Principles*-provides the overarching vision and planning principles that guides the policies within the OCP.  
Section 4: *General Policies*- includes policies that apply to all areas of Steinbach.  
Section 5: *Land Use Designations*- includes the policies related to specific land use designations.  
Section 6: *Implementation*- provides information on implementing the OCP.  
Section 7: *Maps* illustrate the land use designations within the City.

### Changes to OCP

#### Planning Vision and Principles

The current OCP has a vision statement that encompasses two lines, whereas the new document expands on the vision and sets out planning principles for the city:

- Planning for Economic Development
- Planning for Growth
- Planning for Housing
- Planning for Active Transportation and Recreation
- Planning for Environment
- Planning for Downtown
- Planning for Collaboration
- Planning for Community

### *General Policies*

#### 4.1 Land Development

- Expanded sections to include policies on affordable housing (4.1.17, 4.1.18)
- Included policies on energy efficiency and utilizing green energy where possible (4.1.2.13)
- The city should adopt tools and programs to maximize the creation and retention of a wide range of housing, and the retention and creation of rental units (4.1.2.17)

#### 4.2 Transportation

- Included policies on encouraging electric vehicle charging stations, future consideration/studies on the feasibility of public transportation (4.2.2.13)
- Increasing active transportation networks and ensuring new developments create active transportation connections (4.2.2.18, 4.2.2.19)

#### 4.3 Municipal Services and Utilities

- Expanded sections to ensure that buildings connected to municipal water systems shall not be serviced by private wells (4.3.2.2)
- Infrastructure in developing areas shall be designed to withstand extreme weather events (4.3.2.10)
- When reviewing development proposals, the City shall consider proximity to the City's waste management facility (landfill) and associated impacts on proposed development, particularly the residential uses (4.3.2.16)

#### 4.4 Groundwater, Drainage, Hazard Lands, and Environment

Expanded policies to include policies on:

- that any new development must control its runoff so that its contribution to the City's land drainage system is not greater than its pre-development condition (4.4.2.2)
- Surface runoff from developed properties shall be managed in accordance with the latest City of Steinbach storm water management guidelines and policies, including By-Law 1674 and regarding sump pumps (4.4.2.3)
- The City will establish a maximum 45.72 metre (150 ft) buffer adjacent to water bodies including drains (e.g. Keating Drain and Maning Canal) and the natural creek system (4.4.2.6)

## *Land Use Designations*

Simplified section and includes new policies:

### 5.1 Residential Policy Areas & 5.2 Commercial Policy Areas

- New residential development, including both subdivisions and designation of additional Residential Policy Areas shall be contiguous with existing development (5.1.2.2)
- Infill housing on vacant lots in the Residential Policy Area shall be prioritized (5.1.2.3)

### 5.2 Commercial Policy Areas

Simplified section including policies:

- Commercial uses shall be appropriately located as per the following:
  - General commercial areas that provide for the merchandising of goods and services of a general nature should be located along major streets and key intersections (5.2.2.1)
  - Highway commercial sites, shall primarily be located adjacent to PTH 12 and PTH 52, providing convenience to the traveling public
- Business attraction and retention will be encouraged through policies and zoning (5.2.2.5)
- The City shall support the creation of an appropriate range of lot sizes to accommodate a wide range of commercial uses (5.2.2.6)

### 5.3 Central Business District and Transitional District Policy Areas

Simplified section includes policies on:

- Residential uses being permitted as part of mixed-use residential and commercial structures. (5.3.2.1)
- The City shall promote activity in the CBD through:
  - Recognizing the importance of larger outdoor spaces for social purposes. Support the provision of 'people watching' and spontaneous meeting spaces.
  - Promoting and conducting street festivals, parades, and other special events (5.3.2.5)
- New or infill development in the Transitional District Policy Area should consider the physical character of existing development. (5.3.2.11)
- Increased the area of the CBD to include the entire event centre area
- Reduced the area of the CBD and the Transitional District Pod where it does not make sense

### 5.4 Industrial Policy Areas

Modified policies including:

- 5.4.2.1 New industry, or significant expansion of existing industries, shall be evaluated prior to development approval to ensure that there is adequate capacity

within the City's water and wastewater systems. The development proponent is responsible for provision of any additional capacity that is required, subject to approval by the City. (5.4.2.1)

- Developments with heavy industrial uses shall be located near Roads and Transportation Association of Canada (RTAC) roads. Industrial uses shall be buffered from residential, recreational, and natural areas through fencing, landscape buffering, or other suitable materials (5.4.2.6)

## 5.6 Parks and Open Space Policy Areas

Simplified section including policies on:

- Park design shall ensure universal accessibility for all ages and abilities (5.6.2.6)
- Public spaces and amenities shall be designed to withstand extreme weather events and minimize heat exposure (5.6.2.7)
- Parks may be designed to accommodate year-round activity (5.6.2.8)
- The City encourages communities and schools to establish community gardens to generate a culture of local and healthy food (5.6.2.9)

## Zoning By-Law

The Zoning By-Law addresses the more immediate needs of planning and development. It is the guide that dictates how the city is built within the immediate five year window.

### Zoning By-Law Format

Part A: *Administration*-Provides introductory information including direction for administration and interpretation of the by-law.

Part B: *Zoning Districts*-Describes zoning classifications, including any overlay zoning districts, and context for the Use and Dimensional Standards Table at the end of the document.

Part C: *Development Standards*-Provides general standards that apply to all development, as well as use-specific development standards.

Part D: *Zoning Maps*-illustrates where zoning districts apply in the City.

Part E: *Definitions*-includes definitions for words used throughout the by-law.

### Changes to the Zoning By-Law

#### Part A: Administration (pages 2-13)

- Complete reorganization of the bylaw
- Elimination of overlap and redundant policies, number of pages has been reduced from 155 to 106 pages
- Removed permit requirement for decks anchored to a structure equal to or less than 2 feet above (2.7.g)
- Added note for lot line definitions that Designated Officer shall determine lot lines for irregular shaped lots

## Part B: Zoning Districts

### Central Business District (6.2)

- Required parking may be reduced by 1/3 for all uses in the Central Business District (CBD) (6.2)
- Design review considerations have been added:
  - Buildings should be oriented towards the street with entryways facing and connecting directly to the sidewalk
  - Architectural details, differentiated materials, and glazing on the ground floors of buildings are encouraged. Blank, at-grade street wall conditions exceeding 19.7 feet (6m) in length should not be permitted on any street-facing building façade.
- New uses proposed in buildings that existed prior to the adoption of this by-law are exempt from parking requirements, except that the amount of accessory parking that existed prior to establishment of the new use shall not be reduced, except where renovation exceeds 50 percent of the structures assessed value, it is no longer exempt from parking requirements (6.2.11.c)
- Removed the requirement for street edge landscaping (7.6.8)
- Permitted mixed use dwellings as-of-right in the CBD, still requiring commercial on the main floor.

### Transitional POD District (6.3)

- Permitted offices and personal services as-of-right
- Permitted restaurants and clinics as-of-right in existing buildings (previously required a conditional use)
- Required conditional use approval for drinking establishments (previously permitted)
- Added design review consideration: buildings should be oriented towards the street with entryways facing and connecting directly to the sidewalk
- Required parking may be reduced by 1/3 for all commercial uses (currently applies only to commercial uses within a multi-story mixed use building)
- Permitted multi-unit residential as stand-alone use (previously required commercial on the ground floor)

## Part C: Development Standards

### General Development Standards

#### Parking (7.12)

- Replaced requirements that were based on hard to measure metrics (e.g. number of chairs)
- Increased parking requirements for high school and warehouses
- Allowed electric vehicle charging stations to be counted as parking spaces, that a maximum of two stations per lot can be counted towards parking requirements.
- Required all multi-family buildings, including those that can be subdivided to be hard surfaced

#### Setback Standards (7.18)

- Introduced the option for the Designated Officer to require an arborist’s assessment to determine the potential impact of construction to give credit for the preservation of existing trees (7.5.5)
- Added clarification that no accessory buildings or their projections can be closer than 2 feet from any property line (7.13.2)
- Permitted projections (Table 7-7) added that window wells are permitted into side yard setback up to 2 feet and introduced a maximum length of 8 feet for cantilevers to a maximum of 16 square feet

#### Use Specific Development Standards (Table 10-1)

- Addition of new classifications:
  - Data processing centre (bitcoin mining) -Conditional Use in M1, M2, M-MX
  - Industrial multiplex-Conditional Use in M1, M2, M-MX
  - Solar energy generating systems-Permitted Use in all zones attached to principal building
  - Detached secondary suites-Conditional Use in DR1, DR2, RR-S, RR
  - Emergency residential shelter-Conditional Use in R-MX, C1, C2, C3, C4, C-MX, EI

#### Dimensional Standards (Table 10-2)

- Changed side yard setback for a corner lot in the ‘RSU’ Residential Single Use Zone to 8 feet
- Added note requiring two-unit dwellings on corner lots to have a minimum site width of 70 feet

#### Dimensional Standards for Accessory Buildings (Table 10-3)

- Amended Maximum Floor Area in the DR1 and DR 2 zone to a maximum square footage of 1000 square feet

#### Part D: Zoning Maps

Made the following map changes:

- Steinbach Arts Council from 'O' Open Space to 'E/I' Educational/Institutional
- Event Centre from Transitional POD to CBD POD and from C1 to C2
- K.R. Barkman Park: removed from CBD POD
- Cleaned up existing lots that are split zoned
- Ensure that all mapping changes reflect all re-zoning applications
- Reduced the CBD and Transitional POD on the east and south side of Main Street

#### Part E: Definitions

- Removed definitions for terms that are not used
- Eliminated contradictory definitions
- Combined uses to eliminate overlap including the following:
  - Park and dog park
  - Auto repair, services, sales and rental & auto parts and supplies, sales
  - Greenhouse, plant or tree nursery=landscape/garden contractor & landscape or garden supplies
  - Recreation service, indoor & Recreation service, outdoor=Community/recreation centre, sports or entertainment arena/stadium, outdoor; Amusement enterprise, outdoor; and Amusement enterprise, indoor
  - Revise definition of social services facility and add new definition of emergency residential shelter and supervised consumption site

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

RESOLVED that City of Steinbach Council accept the recommendations as provided by administration respecting the proposed amendments to the City of Steinbach Official Community Plan and Zoning By-Law.

Be It Further RESOLVED that City Council authorize administration to prepare an amended Official Community Plan and Zoning By-law for further review, consideration, and adoption.



Amendments to the City of Steinbach Emergency Plan for 2025

<b>DATE</b> (DD-MM-YYYY)	<b>Concerning Section(s)</b> List section & changes made
01-12-2024	<p><b>Action Guidelines</b></p> <p>Section 1 – Remove reference to WebEOC.</p>
11-18-2024	<p><b>Emergency Plan</b></p> <p>Section 2 – Updated contact information                      Section 4 - Updated contact information                      Section 5 - Updated contact information                      Section 6 - Updated contact information                      Section 8 - Updated contact information</p>
11-18-2024	<p><b>Hazard Analysis</b></p> <p>Section 8 – Update population counts &amp; maps</p>

Moved By \_\_\_\_\_

Seconded By \_\_\_\_\_

RESOLVED THAT THE City of Steinbach approve the following 2025 Emergency Plan Amendments as presented.

# Subdivision File # 4451-2024-9020

## Administration

**RFD #:** 2024001049 **Last Updated:** 11/14/2024 12:56:17 PM  
**Created:** 10/24/2024 10:36:21 AM **Status:** Pending  
**Author:** Justina Gell

	Council Meeting Date	Resolution #	Moved By	Seconded By
<b>First Reading:</b>	Nov 19, 2024			

### Council Decision:

### Subject:

## Summary

### Purpose

The purpose of subdivision 4451-2024-9020 is to conduct a boundary realignment between 111 PTH 12 North and 115 PTH 12 North.

### Recommendation

Recommendation is for council to approve subdivision 4451-2024-9020 subject to a development agreement.

## Reports

### City Manager Report

The application for subdivision under file 4451-2024-9020 seeks Council approval for a boundary realignment involving an existing developed parcel of land (111 PTH 12N) and a generally vacant parcel of land (115 PTH 12N). Both properties are under common ownership by Clearview Consumers Coop Ltd.

The vacant parcel of land is currently accessed from PTH 12N at a signalized intersection via a shared approach at the joint property line. The proposed subdivision would relocate the shared property line further to the north and this would affect the direct access the the vacant parcel. This could be addressed through either a shared access arrangement or the development of a direct access to PTH 12N at the time of future development. This and other matters would be identified through a development agreement.

Administration recommends Council approval of subdivision 4451-2024-9020 subject to the execution of a development agreement.

City Planner Report

Subdivision 4451-2024-9020

*Location:*

111 PTH 12 North & 115 PTH 12 North

*Current Designation & Zoning:*

The properties are currently designated 'C' Commercial Policy Area in the Official Community Plan. The present zoning is 'C3' Commercial Corridor in the City of Steinbach Zoning By-Law 2100.

*Current Zoning Requirements*

*'C3' Commercial Corridor*

The Commercial Corridor district is intended primarily for uses that provide commercial goods and services to residents of the broad community and beyond; in areas that are dependent on automobile access and exposed to heavy automobile traffic, but not including regional shopping malls or regional shopping areas. These commercial uses are subject to frequent view by the public and visitors to Steinbach, and should provide an attractive appearance with landscaping, sufficient parking, and controlled traffic movement. C3 districts are generally located on arterial streets and/or at arterial/arterial intersections.

Site area-10, 000 sq feet

Site width-100 feet

Front yard-25 feet

Rear yard-25feet

Side yard (regular)-15 feet

Side yard (corner)-25 feet

Comments/Recommendation

The purpose of SD 4451-2024-9020 is to realign the property boundaries between the two properties, 111 and 115 PTH 12 North. The owner is the same for both properties, and the intent of the application is to take approximately 11, 760 square feet from 115 PTH 12 North to increase the size of 111 PTH 12 North. As 115 PTH 12 North is approximately 1.86 acres in size, the reduction will have little to no impact on the property or for future development potential. Both properties currently share an access onto PTH 12 North, this boundary realignment will have no impact on that access.

It is recommended that council approve SD 4451-2024-9020.

City Engineer Report

MEMO

November 27, 2024

To: Subdivision File No. 4451-2024-9020

From: Aaron Rach – City Engineer

Re: Subdivision Comments – 111 & 115 PTH 12N

Property Access

The boundary realignment would change the access serving these two properties so that it would only front 111 PTH 12N. A cross access agreement may be required since the Province likely would not approve a new access to the highway for 115 PTH 12N, but this could be addressed when the site is developed.

Water Servicing

111 PTH 12N is currently serviced with a 100mm PVC water service. 115 PTH 12N is not currently serviced. The Developer would be responsible for all costs associated with any alterations to existing or new water services.

Sewer Servicing

111 PTH 12N is currently serviced with a 150mm PVC sewer service. 115 PTH 12N is not currently serviced. The Developer(s) would be responsible for all costs associated with any alterations to existing or new sewer services.

Land Drainage

111 PTH 12N has an existing lot grading plan. 115 PTH 12N does not have a lot grading plan. The boundary realignment will not affect any drainage features shown on the 111 PTH 12N lot grading plan. The Developer(s) would be responsible to ensure that drainage, in the immediate area of these lots, functions properly.

Garbage Pickup

111 PTH 12N would receive regular commercial garbage collection.

I have no other comments or concerns at this time.

# Appendix

## **Implications of Recommendation**

- Subdivision Summary
- SAM
- Drawings/Sketches
- Status of Title

## **Correspondence**

- Community Planning
- BellMTS
- Environment and Climate Change
- Manitoba Hydro
- Manitoba Transportation & Infrastructure, Highway Division
- Rogers
- Teranet Manitoba

# SUBDIVISION SUMMARY

For Information Purposes Only

SUBDIVISION INFORMATION			
<b>File No.:</b>	4451-24-9020	<b>Municipality:</b>	City of Steinbach
<b>Applicant:</b>	Bluestem Development (Allison Dreydger)	<b>Reg. Owner:</b>	Clearview Consumers Co-op Ltd.
<b>Proposed Subdivision:</b>	Pt. of Legal Subdivision 13 in 2-7-6E Parcel A Plan 49417 WLTO in W ½ 2-7-6E Lot 1 Plan 39409 WLTO in NW ¼ 2-7-6E		
<b>Roll No.: 2185</b>	<b>CT: 2952783/1</b>		
<b>Roll No.: 2310</b>	<b>CT: 3099538/1, 3099930/1</b>		

<http://collaboration.mbgov.ca/sites/crp/SiteAssets/Forms>

## Proposal to:

Conduct a boundary realignment between the existing titles (CT's 3099538/1, 3099930 and 2952783/1). The intent of the realignment is to put the propane tank on the same property as the co-op gas/convenience store.

## Official Community Plan (OCP):

The subject property is located within a designated **Commercial Policy Area** pursuant to the *City of Steinbach Official Community Plan By-law No. 2099*. Relevant policies are contained within Section 2.2 of the OCP which reads, in part, as follows:

### 2.2 COMMERCIAL POLICIES

#### GENERAL COMMERCIAL

*Intent: To provide for the merchandizing of goods and services of a general nature outside of the CBD.*

2.2.3 *General commercial areas should be located along major streets and at nodes as a transition between the CBD and highway commercial areas.*

#### HIGHWAY COMMERCIAL

*Intent: To provide for highway commercial areas primarily focused on convenience to the traveling public or regional transportation.*

2.2.4 *Highway commercial sites should be located adjacent to arterial streets and highways, primarily on the outer limits of urban development. Highway commercial areas should be developed in a manner that balances safe, convenient access and the maintenance of traffic flows along the arterial streets and highways.*

## Zoning By-law:

The proposed subdivision is located within an **"C3" Commercial Corridor** pursuant to the *City of Steinbach Zoning By-law No. 2100*. The C3 zoning classification has a site area requirement of minimum 10,000 sq. ft. combined with 100 feet site width. Fuel sales are a permitted use.

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Variance Required
Proposed Lot 1	C3	Site Area: 10,000 sq. ft. Site Width: 100 feet	48,351.6 sq. ft. (1.11 acres)	177.25 feet	None
Proposed Lot 2			67,953.6 sq. ft. (1.56 acres)	263 feet	None

**Further Information:**

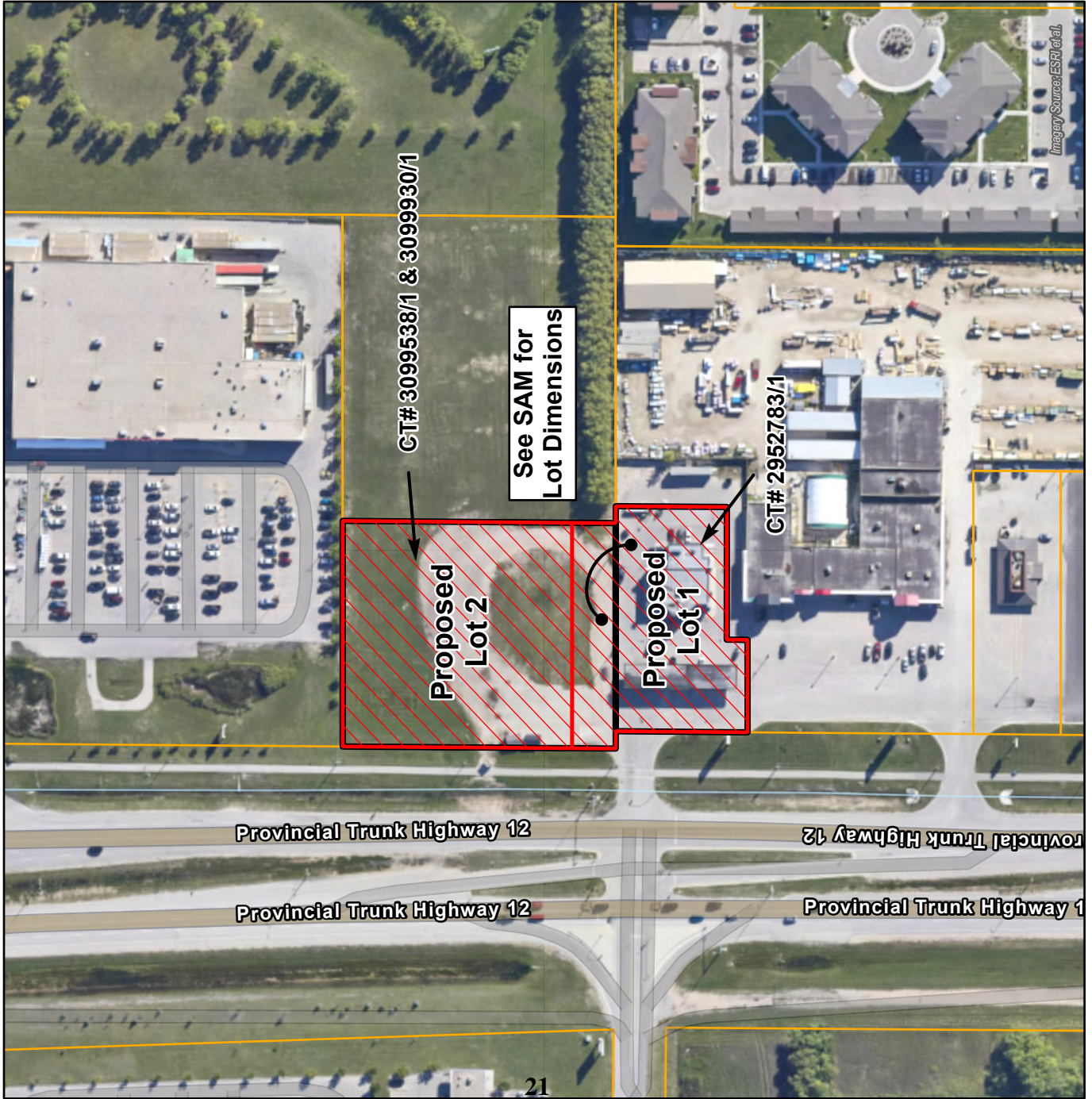
- Subject properties are located at 111 & 115 PTH 12 in the north end of Steinbach.
- Proposed lot 1 contains the Co-op Gas Bar & Convenience store, and propane tank.
- Proposed lot 2 contains several sheds and a turnaround driveway.
- The lots are serviced by municipal sewer and piped water, no new servicing is proposed.
- No new private drainage works are proposed.
- Both lots are accessed via existing access onto PTH 12 located on proposed lot 1. No new access is proposed.
- Surrounding land uses are commercial (C3) and commercial mixed use (C-MX).








# Proposed Subdivision- City of Steinbach

Pt. of 2-7-6E



**Legend**

-  Assessment Parcels
-  Title Boundary
-  Proposed Subdivision

**File Number:** 4451-24-9020

Date: August 19, 2024

**Applicant:**

Bluestem Development (Allison Dreidger)

**Notes:**

Current Title Area:  
 - CT No.: 2952783/1, Roll No.: 2185  
 - CT No.: 3099538/1; 3099930/1, Roll No.: 2310  
 - Total Area: 116,305.2 sq. ft. (2.67 acres)

Proposed Subdivision:

- Proposed Lot 1: 48,351.6 sq. ft. (1.11 acres)
- Proposed Lot 2: 67,953.6 sq. ft. (1.56 acres)

Development Plan:  
 Commercial Policy Area

Zoning By-law:  
 "C3" Commercial Corridor

Proposal to conduct a boundary realignment between the existing titles to put the propone tank on the same property as the gas/convenience store.

X

Approving Authority

Date

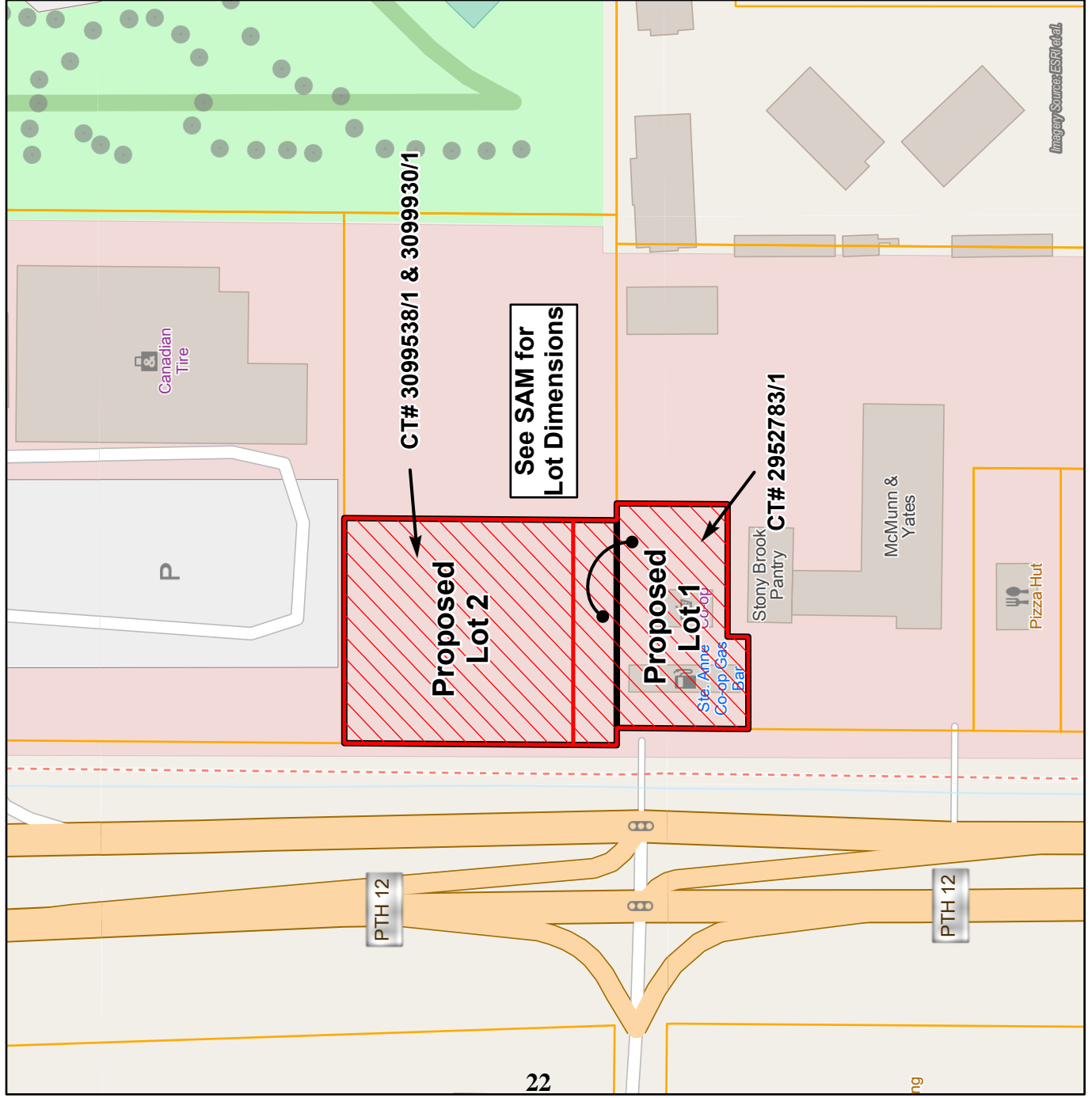


Map Not to Scale

For Discussion Purposes Only

# Proposed Subdivision- City of Steinbach

Pt. of 2-7-6E



## Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

**File Number:** 4451-24-9020  
 Date: August 19, 2024

**Applicant:** Bluestem Development (Allison Dreidger)

**Notes:**

Current Title Area:  
 - CT No.: 2952783/1, Roll No.: 2185  
 - CT No.: 3099538/1; 3099930/1, Roll No.: 2310  
 - Total Area: 116,305.2 sq. ft. (2.67 acres)

Proposed Subdivision:  
 - Proposed Lot 1: 48,351.6 sq. ft. (1.11 acres)  
 - Proposed Lot 2: 67,953.6 sq. ft. (1.56 acres)

Development Plan:  
 Commercial Policy Area

Zoning By-law:  
 "C3" Commercial Corridor

Proposal to conduct a boundary realignment between the existing titles to put the propone tank on the same property as the gas/convenience store.

X \_\_\_\_\_  
 Approving Authority Date



## STATUS OF TITLE

Title Number **3099930/1**  
Title Status **Accepted**  
Client File **2024.369**



### 1. REGISTERED OWNERS, TENANCY AND LAND DESCRIPTION

CLEARVIEW CONSUMERS CO-OP LTD.

IS REGISTERED OWNER SUBJECT TO SUCH ENTRIES RECORDED HEREON IN THE FOLLOWING DESCRIBED LAND:

THE SLY 313 FEET OF THE WLY 234 FEET OF LEGAL SUBDIVISION 13 OF SECTION 2-7-6 EPM  
EXC: ROAD PLANS 13663 AND 14908 WLTO

The land in this title is, unless the contrary is expressly declared, deemed to be subject to the reservations and restrictions set out in section 58 of *The Real Property Act*.

### 2. ACTIVE INSTRUMENTS

Instrument Type: **Caveat**  
Registration Number: **253275/1**  
Instrument Status: **Accepted**

Registration Date: 1978-06-23  
From/By: MAN HYDRO ELECTRIC BOARD  
To:

Amount:  
Notes: AFF: PART  
Description: AFFECTS PART

### 3. ADDRESSES FOR SERVICE

CLEARVIEW CONSUMERS CO-OP LTD.  
365 PTH 12 North  
Steinbach MB  
R5G 1V1

### 4. TITLE NOTES

No title notes

### 5. LAND TITLES DISTRICT

Winnipeg

<b>6. DUPLICATE TITLE INFORMATION</b>
Duplicate not produced
<b>7. FROM TITLE NUMBERS</b>
3091113/1          All
<b>8. REAL PROPERTY APPLICATION / CROWN GRANT NUMBERS</b>
No real property application or grant information
<b>9. ORIGINATING INSTRUMENTS</b>
Instrument Type: <b>Request To Issue Title</b>
Registration Number: <b>5249706/1</b>
Registration Date:          2020-12-30
From/By:                    Clearview Consumers Co-Op Ltd.
To:
Amount:
<b>10. LAND INDEX</b>
NW 2-7-6E SLY 313' OF WLY 234' LS 13 EX ROAD PLS 13663 & 14908

CERTIFIED TRUE EXTRACT PRODUCED FROM THE LAND TITLES DATA STORAGE SYSTEM OF TITLE NUMBER 3099930/1

## STATUS OF TITLE

Title Number **3099538/1**  
Title Status **Accepted**  
Client File **2024.369**



### 1. REGISTERED OWNERS, TENANCY AND LAND DESCRIPTION

CLEARVIEW CONSUMERS CO-OP LTD.

IS REGISTERED OWNER SUBJECT TO SUCH ENTRIES RECORDED HEREON IN THE FOLLOWING DESCRIBED LAND:

THE ELY 100 FEET OF THE WLY 334 FEET OF THE SLY 313 FEET OF LEGAL SUBDIVISION 13 OF SECTION 2-7-6 EPM

The land in this title is, unless the contrary is expressly declared, deemed to be subject to the reservations and restrictions set out in section 58 of *The Real Property Act*.

### 2. ACTIVE INSTRUMENTS

Instrument Type: **Caveat**  
Registration Number: **253275/1**  
Instrument Status: **Accepted**

Registration Date: 1978-06-23  
From/By: MAN HYDRO ELECTRIC BOARD  
To:

Amount:  
Notes: No notes  
Description: AFFECTS PART

### 3. ADDRESSES FOR SERVICE

CLEARVIEW CONSUMERS CO-OP LTD.  
365 PTH 12 North  
Steinbach MB  
R5G 1V1

### 4. TITLE NOTES

No title notes

### 5. LAND TITLES DISTRICT

Winnipeg

<b>6. DUPLICATE TITLE INFORMATION</b>
Duplicate not produced
<b>7. FROM TITLE NUMBERS</b>
3096196/1          All
<b>8. REAL PROPERTY APPLICATION / CROWN GRANT NUMBERS</b>
No real property application or grant information
<b>9. ORIGINATING INSTRUMENTS</b>
Instrument Type: <b>Request To Issue Title</b>
Registration Number: <b>5248834/1</b>
Registration Date:         2020-12-23
From/By:                    Clearview Consumers Co-Op Ltd.
To:
Amount:
<b>10. LAND INDEX</b>
NW 2-7-6E E 100 FT OF W 334 FT OF S 313 FT OF LS 13

CERTIFIED TRUE EXTRACT PRODUCED FROM THE LAND TITLES DATA STORAGE SYSTEM OF TITLE NUMBER 3099538/1

## STATUS OF TITLE

Title Number **2952783/1**  
Title Status **Accepted**  
Client File **2024.369**



### 1. REGISTERED OWNERS, TENANCY AND LAND DESCRIPTION

CLEARVIEW CONSUMERS CO-OP LTD.

IS REGISTERED OWNER SUBJECT TO SUCH ENTRIES RECORDED HEREON  
IN THE FOLLOWING DESCRIBED LAND:

FIRSTLY: PARCEL "A" PLAN 49417 WLTO  
EXC ALL MINES AND MINERALS AND OTHER MATTERS  
AS SET FORTH IN THE CROWN LANDS ACT  
IN W 1/2 2-7-6 EPM

SECONDLY: LOT 1 PLAN 39409 WLTO  
IN NW 1/4 2-7-6 EPM

The land in this title is, unless the contrary is expressly declared, deemed to be subject to the reservations and restrictions set out in section 58 of *The Real Property Act*.

### 2. ACTIVE INSTRUMENTS

Instrument Type: **Caveat**  
Registration Number: **1125270/1**  
Instrument Status: **Accepted**

Registration Date: 1989-02-21  
From/By: MANITOBA HYDRO-ELECTRIC BOARD & TELEPHONE SYSTEM  
To:

Amount:  
Notes: WTN LTS PLAN 23202-2NDLY  
Description: No description

Instrument Type: **Caveat**  
Registration Number: **1526834/1**  
Instrument Status: **Accepted**

Registration Date: 1992-03-31  
From/By: MANITOBA HYDRO-ELECTRIC BOARD,MANITOBA TELEPHONE  
To:

Amount:  
Notes: WTN LTS PLAN 28116-2NDLY  
Description: R/W EASEMENT

---

Instrument Type: **Easement**  
Registration Number: **1748480/1**  
Instrument Status: **Accepted**

Registration Date: 1993-12-13  
From/By: E.D. VENTURES LTD.  
To:

Amount:  
Notes: AFF 2NDLY  
Description: No description

---

Instrument Type: **Easement**  
Registration Number: **3502702/1**  
Instrument Status: **Accepted**

Registration Date: 2007-08-24  
From/By: PRAIRIE PACIFIC INV. INC. AND STE. ANNE COOP. OIL LTD.  
To: STE. ANNE COOPERATIVE OIL LIMITED

Amount:  
Notes: AFF 2NDLY  
Description: S.76 EASEMENT AGREEMENT/ DECLARATION



Instrument Type:	<b>Caveat</b>
Registration Number:	<b>3998371/1</b>
Instrument Status:	<b>Accepted</b>
Registration Date:	2010-10-26
From/By:	THE MANITOBA HYDRO-ELECTRIC BOARD
To:	J. QUINN MENEAS AS AGENT
Amount:	
Notes:	AFF FIRSTLY
Description:	EASEMENT
<b>3. ADDRESSES FOR SERVICE</b>	
CLEARVIEW CONSUMERS CO-OP LTD. 365 PTH 12 NORTH STEINBACH MB R5G 1V1	
<b>4. TITLE NOTES</b>	
No title notes	
<b>5. LAND TITLES DISTRICT</b>	
Winnipeg	
<b>6. DUPLICATE TITLE INFORMATION</b>	
Duplicate not produced	
<b>7. FROM TITLE NUMBERS</b>	
2417460/1      All	
<b>8. REAL PROPERTY APPLICATION / CROWN GRANT NUMBERS</b>	
No real property application or grant information	
<b>9. ORIGINATING INSTRUMENTS</b>	
Instrument Type:	<b>Request To Issue Title</b>
Registration Number:	<b>4956959/1</b>
Registration Date:	2018-05-15
From/By:	CLEARVIEW CONSUMERS CO-OP LTD.
To:	
Amount:	

**10. LAND INDEX**

Lot 1 Plan 39409

Lot A Plan 49417  
EXC C.L.A.

CERTIFIED TRUE EXTRACT PRODUCED FROM THE LAND TITLES DATA STORAGE  
SYSTEM OF TITLE NUMBER 2952783/1

**Municipal and Northern Relations**

Community Planning  
 240 - 323 Main Street  
 Steinbach MB R5G 1Z2  
 T 204-346-6240 F 204-346-7305  
 steinbachcrp@gov.mb.ca

## Report to Council

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<b>Date:</b>	October 23, 2024	<b>File:</b>	4451-24-9020
<b>Applicant:</b>	Bluestem Development Attn: Allison Driedger	<b>Registered Owner:</b>	Clearview Consumers Co-op Ltd.
<b>Municipality:</b>	City of Steinbach	<b>Proposed Subdivision:</b>	Pt. of Legal Subdivision 13 in 2-7-6E Parcel A Plan 49417 WLTO in W ½ 2-7-6E Lot 1 Plan 39409 WLTO in NW ¼ 2-7-6E

**INTENT OF SUBDIVISION:**

The applicant, Bluestem Development (c/o: Allison Dreidger) on behalf of the registered owner Clearview Consumers Co-op Ltd., propose to conduct a boundary realignment between three existing titles (CT’s 3099538/1, 3099930 and 2952783/1). The subject land is part of legal subdivision 13 in 2-7-6E, Parcel A Plan 49417 WLTO in the west half of 2-7-6E and Lot 1 Plan 39409 WLTO in northwest 2-7-6E. The title area is located at 111 & 115 PTH 12 in the north end of Steinbach.

Proposed lot 1 contains a Co-op Gas Bar & Convenience store and propane tank. Proposed lot 2 contains several sheds and a turnaround driveway. The lots are serviced by municipal sewer and piped water, no new servicing is proposed. No new private drainage works are proposed. Both lots are accessed via existing shared access on lot 1 onto PTH 12, no new access is proposed. The surrounding land uses are commercial (C3) and commercial mixed use (C-MX).

Please see the attached Subdivision Application Map prepared by a surveyor as well as the proposed subdivision site map.

**OFFICIAL COMMUNITY PLAN (OCP):**

The subject property is located within a designated **Commercial Policy Area** pursuant to the *City of Steinbach Official Community Plan By-law No. 2099*. Relevant policies are contained within Section 2.2 of the OCP which reads, in part, as follows:

**2.2 COMMERCIAL POLICIES**  
**GENERAL COMMERCIAL**

*Intent: To provide for the merchandizing of goods and services of a general nature outside of the CBD.*

**2.2.3** *General commercial areas should be located along major streets and at nodes as a transition between the CBD and highway commercial areas.*

**HIGHWAY COMMERCIAL**

Intent: To provide for highway commercial areas primarily focused on convenience to the traveling public or regional transportation.

2.2.4 Highway commercial sites should be located adjacent to arterial streets and highways, primarily on the outer limits of urban development. Highway commercial areas should be developed in a manner that balances safe, convenient access and the maintenance of traffic flows along the arterial streets and highways.

**ZONING BY-LAW:**

The proposed subdivision is located within a “C3” Commercial Corridor Zone pursuant to the City of Steinbach Zoning By-law No. 2100. The C3 zoning classification has a site area requirement of minimum 10,000 sq. ft. combined with 100 feet site width. Fuel sales are a permitted use.

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Variance Required
Proposed Lot 1	C3	Site Area: 10,000 sq. ft. Site Width: 100 feet	48,351.6 sq. ft. (1.11 acres)	177.25 feet	None
Proposed Lot 2			67,953.6 sq. ft. (1.56 acres)	263 feet	None

**COMMENTING DEPARTMENTS/AGENCIES:**

There were no concerns raised by the various government agencies during the circulation process. The following comments, however, were provided:

**Teranet Manitoba** requires a Plan of Subdivision.

**Agencies with no concerns:** Manitoba Environment and Climate Change, Environmental Compliance and Enforcement Branch; Manitoba Environment and Climate Change, Drainage and Water Rights Licensing Branch; Manitoba Transportation and Infrastructure, Highway Planning and Design Branch; Rogers Communications Canada Inc.; BellMTS; Manitoba Hydro and Centra Gas; Environment and Climate Change, Contaminated Sites, Hazardous Waste, Petroleum Storage Programs.

**No response, as of yet:** Manitoba Sport Culture and Heritage, Historic Resources Branch

*Please review all attached correspondence for additional details.*

**ANALYSIS**

The proposed boundary realignment conforms to the policies and overall intent of the City of Steinbach Official Community Plan. In accordance with section 2.2 of the OCP, the gas bar is appropriately located along a major street at the outer edge of the developed area. The intent of the subdivision is to put the petroleum storage on the same site as the gas bar & convenience store. Access to both proposed lots will be via existing shared driveway (located on lot 1) onto PTH 12. No concerns were raised by MTI Highways Planning and Design during circulation. Provided a declaration of right of way is obtained for use of the shared access on proposed lot 1, Community Planning has no concerns with the subdivision as proposed.

**RECOMMENDATION**

Provided Council is satisfied that the proposed development conforms to the policies and intent of the Development Plan, this office recommends approval of the subdivision as proposed.

Should Council wish to approve this application to subdivide, the Community Planning Branch recommends the following conditions of approval:

- 1) That a Declaration of Right of Way be obtained for use of the shared driveway on proposed lot 1 that will provide access to proposed lot 2; and
- 2) That variance orders be obtained as necessary to ensure compliance with the zoning by-law.

Please note that approval of the subdivision application will be subject to provincial department and agency requirements.

When Council has dealt with this matter, please send a copy of Council's resolution to this office either approving the proposed subdivision with or without conditions or rejecting it. If Council rejects the subdivision application, written reasons must be provided. If approval is given, please note in your response to Community Planning Branch whether or not all outstanding property taxes on the land proposed for subdivision have been paid.

Thank you for your prompt attention to this subdivision application. Please be advised that as per **Subsection 125(4.1)** of *The Planning Act*, council has **90 days** to make a decision on this application. If you have questions regarding this report of the subdivision application, please contact the undersigned.

Sincerely,

*A. McKinnon*

Anna McKinnon  
Community Planner

Cc: Bluestem Development Attn: Allison Driedger

Bell MTS, a division of Bell  
Canada  
PO Box 6666  
3-191 Pioneer Avenue



Date: 6 September 2024

Community and Regional Planning Services  
240-323 Main St.  
Steinbach, MB R5G 1Z2

**File No.: 4451-24-9020**

Attention: **Natasha Bouchard**

**Re: Proposal to Subdivide  
Pt. NW-02-07-06-E  
Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.  
City of Steinbach  
Registered Owner: Clearview Consumers Co-op Ltd.**

---

BellMTS has no new easement requirements with respect to your application numbered **4451-24-9020**

Any removal or relocation of BellMTS existing facilities as a result of the proposed subdivision will be at the expense of the developer and/or customer.

Developer responsibilities (BellMTS Pre-Service Charges, BellMTS Buried Crossings, etc.) can be made available by calling the BellMTS Network Engineering Control Centre at 204-941-4369 or 1-866-756-7642.

To determine if telephone facilities are available in your development and if construction charges will apply please call the BellMTS ANCO Office at 204-941-4217 or 1-888-570-5394.

Any existing BellMTS services, easement agreements and or caveats affecting the lands to be subdivided will be brought forward on the new plan of subdivision unless otherwise specified.

Should you require further information please contact BellMTS Access Engineering at the numbers listed below.

Regards,

**Grace Bushi**

BellMTS  
Access Provisioning  
Tel: 204-958-1959  
Email: [Grace.Bushi@bellmts.ca](mailto:Grace.Bushi@bellmts.ca)

cc. Manitoba Hydro  
cc. BellMTS

## Bouchard, Natasha

---

**From:** Bengner, Andrew  
**Sent:** August 27, 2024 2:02 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*  
**Attachments:** Subdivision Development Proposals Guide.pdf

Good Afternoon,

This subdivision development proposal is located within a designated urban area, as defined in Section 5.1 (b) of Water Rights Regulation 126/87. In consideration of this point, the Drainage and Water Rights Licensing Branch does not require a License to Construct Water Control Works for this subdivision development proposal and there are no concerns. *Please refer to Section 2: Exemptions, in the attached guide for more information.*

Any inquiries regarding these requirements may be made via email at: [drainage@gov.mb.ca](mailto:drainage@gov.mb.ca), or by telephone: 1-800-214-6497.

Andrew Bengner  
Water Resource Officer  
Manitoba Environment and Climate Change  
431-349-0355  
[www.manitoba.ca/drainage](http://www.manitoba.ca/drainage)

---

**From:** +STE1000 - Steinbach CRP <[SteinbachCRP@gov.mb.ca](mailto:SteinbachCRP@gov.mb.ca)>  
**Sent:** Monday, August 19, 2024 11:22 AM  
**To:** Rospad, Warren <[Warren.Rospad@gov.mb.ca](mailto:Warren.Rospad@gov.mb.ca)>; [neteng.control@bellmts.ca](mailto:neteng.control@bellmts.ca); +WPG569 - Drainage and Water Rights Licencing <[drainage@gov.mb.ca](mailto:drainage@gov.mb.ca)>; +WPG569 - EnvCEEastern <[EnvCEEastern@gov.mb.ca](mailto:EnvCEEastern@gov.mb.ca)>; +WPG574 - HRB Archaeology <[HRB.archaeology@gov.mb.ca](mailto:HRB.archaeology@gov.mb.ca)>; 'SubdivisionCirculars@hydro.mb.ca' <[SubdivisionCirculars@hydro.mb.ca](mailto:SubdivisionCirculars@hydro.mb.ca)>; [ProjectManagerManitoba@rci.rogers.com](mailto:ProjectManagerManitoba@rci.rogers.com); Teranet Manitoba - Surveys Planning <[mb.surveysplanning@teranet.ca](mailto:mb.surveysplanning@teranet.ca)>; +WPG969 - Roadside Development <[RoadsideDevelopment@gov.mb.ca](mailto:RoadsideDevelopment@gov.mb.ca)>  
**Cc:** Wong, Rayson <[Rayson.Wong@gov.mb.ca](mailto:Rayson.Wong@gov.mb.ca)>; McKinnon, Anna <[Anna.McKinnon@gov.mb.ca](mailto:Anna.McKinnon@gov.mb.ca)>  
**Subject:** Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

**File No.:** 4451-24-9020

**Re: Proposal to Subdivide**  
**Pt. NW-02-07-06-E**  
**Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.**  
**City of Steinbach**  
**Registered Owner: Clearview Consumers Co-op Ltd.**

**Comments Due: September 8, 2024**

Good morning,

## Section 2: Exemptions

The types of subdivisions listed in this Section do not require a Technical Drainage Plan, or an Engineered Drainage Plan licensed by the Drainage and Water Rights Licensing Branch, provided the qualifying criteria are met.

### Lot Consolidations and Realignment of Property Boundaries

#### Criteria:

- No new lots are created.

### Subdivisions Creating One New Lot

#### Criteria:

- The subdivision of land only creates one new lot, such as separating a yard-site from a larger agricultural parcel, or dividing a residential property into two separate parcels.

### Subdivisions Involving Larger Lot Sizes

#### Criteria:

- Lot sizes are 40 acres (16.2 hectares) in size or larger.

### Urban Areas

#### Criteria:

- Located within a Designated Urban Area, as per Section 5.1 (b) of Water Rights Regulation 126/87, and;
- The proposed water control works will not outlet onto areas outside of the designated urban area, such as an adjacent municipality, and;
- The water control works will not drain or alter Class 3, 4 or 5 wetlands (see [Section 5](#)).

### Definitions

#### Designated Urban Areas:

A *Designated Urban Area* is a settlement or town defined under Section 5.1 (b) of Water Rights Regulation 126/87, where the licensing of water control works is not required by the Drainage and Water Rights Licensing Branch, provided the water control works:

- Do not outlet onto areas outside of the urban area, such as an adjacent municipality, or;
- Do not drain or alter Class 3, 4 or 5 wetlands (see [Section 5](#)).



## Additional information

Water control works required as a result of lot consolidation, moving property boundaries, etc. will require authorization under The Water Rights Act.

*For additional information, or to obtain authorization to construct water control works, please follow the link below:*

[Environment, Climate and Parks | Province of Manitoba \(gov.mb.ca\)](https://www.gov.mb.ca/environment/climate_parks/)

## **Bouchard, Natasha**

---

**From:** Bueckert, Curt  
**Sent:** August 30, 2024 3:49 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

- Environment & Climate Change, Environmental Compliance and Enforcement branch has reviewed the information provided for the above noted proposal and has no concerns at this time.

Curt Bueckert, B.A.Sc.  
Environment Officer  
Emergency Response Team  
Environment & Climate Change  
Environmental Compliance & Enforcement  
Government of Manitoba  
Unit B 284 Reimer Ave. Steinbach MB R5G 0R5  
204-371-0889  
[Curt.Bueckert@gov.mb.ca](mailto:Curt.Bueckert@gov.mb.ca)  
[www.manitoba.ca](http://www.manitoba.ca)

**If you are reporting an environmental accident or emergency, or the release of a pollutant or contaminant to the environment, please contact our 24-hour Environmental Emergency Response Line toll free at 1-855-944-4888.**

***Si vous préférez recevoir votre correspondance en français, veuillez nous en faire part par courrier, par courriel ou par téléphone.***

---

## Bouchard, Natasha

---

**From:** Rospad, Warren  
**Sent:** August 26, 2024 2:08 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

Hello,

The Contaminated Sites Program with Environment and Climate has no issues with the Subdivision.

Regards,

### Warren Rospad

Manager, Contaminated Sites, Hazardous Waste,  
Petroleum Storage Programs  
Environment and Climate Change  
Box 36, 14 Fultz Blvd.  
Winnipeg, MB R3Y 0L6  
P: (204) 330-2685  
E: [warren.rospad@gov.mb.ca](mailto:warren.rospad@gov.mb.ca)

---

**From:** +STE1000 - Steinbach CRP <SteinbachCRP@gov.mb.ca>  
**Sent:** Monday, August 19, 2024 11:22 AM  
**To:** Rospad, Warren <Warren.Rospad@gov.mb.ca>; neteng.control@bellmts.ca; +WPG569 - Drainage and Water Rights Licencing <drainage@gov.mb.ca>; +WPG569 - EnvCEEastern <EnvCEEastern@gov.mb.ca>; +WPG574 - HRB Archaeology <HRB.archaeology@gov.mb.ca>; 'SubdivisionCirculars@hydro.mb.ca' <SubdivisionCirculars@hydro.mb.ca>; ProjectManagerManitoba@rci.rogers.com; Teranet Manitoba - Surveys Planning <mb.surveysplanning@teranet.ca>; +WPG969 - Roadside Development <RoadsideDevelopment@gov.mb.ca>  
**Cc:** Wong, Rayson <Rayson.Wong@gov.mb.ca>; McKinnon, Anna <Anna.McKinnon@gov.mb.ca>  
**Subject:** Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

**File No.: 4451-24-9020**

**Re: Proposal to Subdivide**  
**Pt. NW-02-07-06-E**  
**Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.**  
**City of Steinbach**  
**Registered Owner: Clearview Consumers Co-op Ltd.**

**Comments Due: September 8, 2024**

Good morning,

Please find attached a Subdivision Application for the above noted proposal to subdivide for your review and comments.

This office may proceed without your comments if they are not received **within twenty (20) days**. This time period **may be extended upon your written request**.

Please distinguish clearly in your comments between departmental recommendations and legislative or regulatory requirements. If reference is made to Provincial Land Use Policies or development plan policies, it should be in detail.

## Bouchard, Natasha

---

**From:** Bengner, Andrew  
**Sent:** August 27, 2024 2:02 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*  
**Attachments:** Subdivision Development Proposals Guide.pdf

Good Afternoon,

This subdivision development proposal is located within a designated urban area, as defined in Section 5.1 (b) of Water Rights Regulation 126/87. In consideration of this point, the Drainage and Water Rights Licensing Branch does not require a License to Construct Water Control Works for this subdivision development proposal and there are no concerns. *Please refer to Section 2: Exemptions, in the attached guide for more information.*

Any inquiries regarding these requirements may be made via email at: [drainage@gov.mb.ca](mailto:drainage@gov.mb.ca), or by telephone: 1-800-214-6497.

Andrew Bengner  
Water Resource Officer  
Manitoba Environment and Climate Change  
431-349-0355  
[www.manitoba.ca/drainage](http://www.manitoba.ca/drainage)

---

**From:** +STE1000 - Steinbach CRP <[SteinbachCRP@gov.mb.ca](mailto:SteinbachCRP@gov.mb.ca)>  
**Sent:** Monday, August 19, 2024 11:22 AM  
**To:** Rospad, Warren <[Warren.Rospad@gov.mb.ca](mailto:Warren.Rospad@gov.mb.ca)>; [neteng.control@bellmts.ca](mailto:neteng.control@bellmts.ca); +WPG569 - Drainage and Water Rights Licencing <[drainage@gov.mb.ca](mailto:drainage@gov.mb.ca)>; +WPG569 - EnvCEEastern <[EnvCEEastern@gov.mb.ca](mailto:EnvCEEastern@gov.mb.ca)>; +WPG574 - HRB Archaeology <[HRB.archaeology@gov.mb.ca](mailto:HRB.archaeology@gov.mb.ca)>; 'SubdivisionCirculars@hydro.mb.ca' <[SubdivisionCirculars@hydro.mb.ca](mailto:SubdivisionCirculars@hydro.mb.ca)>; [ProjectManagerManitoba@rci.rogers.com](mailto:ProjectManagerManitoba@rci.rogers.com); Teranet Manitoba - Surveys Planning <[mb.surveysplanning@teranet.ca](mailto:mb.surveysplanning@teranet.ca)>; +WPG969 - Roadside Development <[RoadsideDevelopment@gov.mb.ca](mailto:RoadsideDevelopment@gov.mb.ca)>  
**Cc:** Wong, Rayson <[Rayson.Wong@gov.mb.ca](mailto:Rayson.Wong@gov.mb.ca)>; McKinnon, Anna <[Anna.McKinnon@gov.mb.ca](mailto:Anna.McKinnon@gov.mb.ca)>  
**Subject:** Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

**File No.: 4451-24-9020**

**Re: Proposal to Subdivide**  
**Pt. NW-02-07-06-E**  
**Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.**  
**City of Steinbach**  
**Registered Owner: Clearview Consumers Co-op Ltd.**

**Comments Due: September 8, 2024**

Good morning,

## Section 2: Exemptions

The types of subdivisions listed in this Section do not require a Technical Drainage Plan, or an Engineered Drainage Plan licensed by the Drainage and Water Rights Licensing Branch, provided the qualifying criteria are met.

### Lot Consolidations and Realignment of Property Boundaries

#### Criteria:

- No new lots are created.

### Subdivisions Creating One New Lot

#### Criteria:

- The subdivision of land only creates one new lot, such as separating a yard-site from a larger agricultural parcel, or dividing a residential property into two separate parcels.

### Subdivisions Involving Larger Lot Sizes

#### Criteria:

- Lot sizes are 40 acres (16.2 hectares) in size or larger.

### Urban Areas

#### Criteria:

- Located within a Designated Urban Area, as per Section 5.1 (b) of Water Rights Regulation 126/87, and;
- The proposed water control works will not outlet onto areas outside of the designated urban area, such as an adjacent municipality, and;
- The water control works will not drain or alter Class 3, 4 or 5 wetlands (see [Section 5](#)).

### Definitions

#### Designated Urban Areas:

A *Designated Urban Area* is a settlement or town defined under Section 5.1 (b) of Water Rights Regulation 126/87, where the licensing of water control works is not required by the Drainage and Water Rights Licensing Branch, provided the water control works:

- Do not outlet onto areas outside of the urban area, such as an adjacent municipality, or;
- Do not drain or alter Class 3, 4 or 5 wetlands (see [Section 5](#)).

## Additional information

Water control works required as a result of lot consolidation, moving property boundaries, etc. will require authorization under The Water Rights Act.

*For additional information, or to obtain authorization to construct water control works, please follow the link below:*

[Environment, Climate and Parks | Province of Manitoba \(gov.mb.ca\)](https://www.gov.mb.ca/environment/climate_parks/)

## **Bouchard, Natasha**

---

**From:** Bueckert, Curt  
**Sent:** August 30, 2024 3:49 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

- Environment & Climate Change, Environmental Compliance and Enforcement branch has reviewed the information provided for the above noted proposal and has no concerns at this time.

Curt Bueckert, B.A.Sc.  
Environment Officer  
Emergency Response Team  
Environment & Climate Change  
Environmental Compliance & Enforcement  
Government of Manitoba  
Unit B 284 Reimer Ave. Steinbach MB R5G 0R5  
204-371-0889  
[Curt.Bueckert@gov.mb.ca](mailto:Curt.Bueckert@gov.mb.ca)  
[www.manitoba.ca](http://www.manitoba.ca)

**If you are reporting an environmental accident or emergency, or the release of a pollutant or contaminant to the environment, please contact our 24-hour Environmental Emergency Response Line toll free at 1-855-944-4888.**

***Si vous préférez recevoir votre correspondance en français, veuillez nous en faire part par courrier, par courriel ou par téléphone.***

---

## Bouchard, Natasha

---

**From:** Rospad, Warren  
**Sent:** August 26, 2024 2:08 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

Hello,

The Contaminated Sites Program with Environment and Climate has no issues with the Subdivision.

Regards,

### Warren Rospad

Manager, Contaminated Sites, Hazardous Waste,  
Petroleum Storage Programs  
Environment and Climate Change  
Box 36, 14 Fultz Blvd.  
Winnipeg, MB R3Y 0L6  
P: (204) 330-2685  
E: [warren.rospad@gov.mb.ca](mailto:warren.rospad@gov.mb.ca)

---

**From:** +STE1000 - Steinbach CRP <SteinbachCRP@gov.mb.ca>  
**Sent:** Monday, August 19, 2024 11:22 AM  
**To:** Rospad, Warren <Warren.Rospad@gov.mb.ca>; neteng.control@bellmts.ca; +WPG569 - Drainage and Water Rights Licencing <drainage@gov.mb.ca>; +WPG569 - EnvCEEastern <EnvCEEastern@gov.mb.ca>; +WPG574 - HRB Archaeology <HRB.archaeology@gov.mb.ca>; 'SubdivisionCirculars@hydro.mb.ca' <SubdivisionCirculars@hydro.mb.ca>; ProjectManagerManitoba@rci.rogers.com; Teranet Manitoba - Surveys Planning <mb.surveysplanning@teranet.ca>; +WPG969 - Roadside Development <RoadsideDevelopment@gov.mb.ca>  
**Cc:** Wong, Rayson <Rayson.Wong@gov.mb.ca>; McKinnon, Anna <Anna.McKinnon@gov.mb.ca>  
**Subject:** Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

**File No.: 4451-24-9020**

### Re: Proposal to Subdivide

**Pt. NW-02-07-06-E**  
**Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.**  
**City of Steinbach**  
**Registered Owner: Clearview Consumers Co-op Ltd.**

**Comments Due: September 8, 2024**

Good morning,

Please find attached a Subdivision Application for the above noted proposal to subdivide for your review and comments.

This office may proceed without your comments if they are not received **within twenty (20) days**. This time period **may be extended upon your written request**.

Please distinguish clearly in your comments between departmental recommendations and legislative or regulatory requirements. If reference is made to Provincial Land Use Policies or development plan policies, it should be in detail.



## Bouchard, Natasha

---

**From:** SM-Subdivision Circulars <SubdivisionCirculars@hydro.mb.ca>  
**Sent:** September 6, 2024 9:39 AM  
**To:** +STE1000 - Steinbach CRP  
**Cc:** PROPERTY ACQUISITION; neteng.control@bellmts.ca  
**Subject:** 4451-24-9020 - Bluestem Development (Allison - E-mail to Planning - Hydro File 2024-1953)

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The Manitoba Hydro-Electric Board – Centra Gas Manitoba Inc.

RE: Application **4451-24-9020**

Please be advised of the following Manitoba Hydro/Centra Gas conditions on file **4451-24-9020**:

1. **No easements required**— Manitoba Hydro and Centra Gas Manitoba Inc. have no easement requirements
2. If this application is revised at any time, it will be necessary for Manitoba Hydro/Centra Gas to review the file to determine if our easement requirements remain the same.
3. Any removal or relocation of Manitoba Hydro and/or Centra Gas Manitoba Inc. existing facilities as a result of the proposed subdivision will be at the expense of the developer and/or customer.
4. Should you require further electrical or gas services please fill out the online form on the [Manitoba Hydro](#) website.

Any inquiries can be sent to [HCSC@hydro.mb.ca](mailto:HCSC@hydro.mb.ca).

Thank you,

Subdivision Coordination Team, Property Department

Manitoba Hydro

12<sup>th</sup> Floor - 360 Portage Ave

Winnipeg MB

R3C 0G8 Canada

[hydro.mb.ca](http://hydro.mb.ca)



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## **Bouchard, Natasha**

---

**From:** +WPG969 - Roadside Development  
**Sent:** September 19, 2024 3:53 PM  
**To:** +STE1000 - Steinbach CRP  
**Cc:** McKinnon, Anna  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

Hi Anna

We have reviewed subdivision file 24-9020 and have no concerns.

Thank You

### **Jeff DiNella**

*Senior Development Review Technologist  
Manitoba Transportation and Infrastructure  
Highway Design*

**Cell: (204) 430-7176**

1420-215 Garry Street  
Winnipeg, MB R3C 3P3



## Bouchard, Natasha

---

**From:** Project Manager - Manitoba <ProjectManagerManitoba@rci.rogers.com>  
**Sent:** August 27, 2024 7:26 AM  
**To:** +STE1000 - Steinbach CRP  
**Cc:** SubdivisionCirculars@hydro.mb.ca  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

**CAUTION: This email originated from an External Sender. Please do not click links or open attachments unless you recognize the source.**

ATTENTION: ce courriel provient d'un expéditeur externe. Ne cliquez sur aucun lien et n'ouvrez pas de pièce jointe, excepté si vous connaissez l'expéditeur.

Hello,

Rogers does not have any concerns or easement requirements on this file

**Project Coordinator, NW ON, MB & SK**

[e ProjectManagerManitoba@rci.rogers.com](mailto:ProjectManagerManitoba@rci.rogers.com)



**This email has changed to [ProjectManagerManitoba@rci.rogers.com](mailto:ProjectManagerManitoba@rci.rogers.com) - please update your records accordingly.**

---

**From:** +STE1000 - Steinbach CRP <SteinbachCRP@gov.mb.ca>

**Sent:** Monday, August 19, 2024 10:22 AM

**To:** Rospad, Warren <Warren.Rospad@gov.mb.ca>; neteng.control@bellmts.ca; +WPG569 - Drainage and Water Rights Licencing <drainage@gov.mb.ca>; +WPG569 - EnvCEEastern <EnvCEEastern@gov.mb.ca>; +WPG574 - HRB Archaeology <HRB.archaeology@gov.mb.ca>; 'SubdivisionCirculars@hydro.mb.ca' <SubdivisionCirculars@hydro.mb.ca>; Project Manager - Manitoba <ProjectManagerManitoba@rci.rogers.com>; Teranet Manitoba - Surveys Planning <mb.surveysplanning@teranet.ca>; +WPG969 - Roadside Development <RoadsideDevelopment@gov.mb.ca>

**Cc:** Wong, Rayson <Rayson.Wong@gov.mb.ca>; McKinnon, Anna <Anna.McKinnon@gov.mb.ca>

**Subject:** Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

**File No.:** 4451-24-9020

**Re: Proposal to Subdivide**

**Pt. NW-02-07-06-E**

**Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.**

**City of Steinbach**

**Registered Owner: Clearview Consumers Co-op Ltd.**

**Comments Due: September 8, 2024**

Good morning,

Please find attached a Subdivision Application for the above noted proposal to subdivide for your review and comments. This office may proceed without your comments if they are not received **within twenty (20) days**. This time period **may be extended upon your written request**.

Please distinguish clearly in your comments between departmental recommendations and legislative or regulatory requirements. If reference is made to Provincial Land Use Policies or development plan policies, it should be in detail.

Send email replies to: [steinbachcrp@gov.mb.ca](mailto:steinbachcrp@gov.mb.ca)

Regards,

*Natasha Bouchard*

Subdivision Clerk, Community Planning Branch

Manitoba Municipal and Northern Relations

[Natasha.bouchard@gov.mb.ca](mailto:Natasha.bouchard@gov.mb.ca) / Tel: 204-346-6240

240-323 Main Street, Steinbach, MB R5G 1Z2

## Bouchard, Natasha

---

**From:** Teranet Manitoba - Surveys Planning <mb.surveysplanning@teranet.ca>  
**Sent:** August 19, 2024 1:29 PM  
**To:** +STE1000 - Steinbach CRP  
**Subject:** RE: Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

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ATTENTION: ce courriel provient d'un expéditeur externe. Ne cliquez sur aucun lien et n'ouvrez pas de pièce jointe, excepté si vous connaissez l'expéditeur.

Good Afternoon,  
Land Titles requirements are as follows:  
A Plan of Subdivision as proposed is required.  
Thank you,


**Darren Hlady/Surveys** | Survey Examiner | Teranet Manitoba  
500-200 Graham Ave, Winnipeg, MB R3C 4L5  
Mailing Address: PO Box 70 Winnipeg Main, Winnipeg, MB R3C 2G1  
Office: 1.844.737.5684 ext 1790



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---

**From:** +STE1000 - Steinbach CRP <SteinbachCRP@gov.mb.ca>  
**Sent:** Monday, August 19, 2024 11:22 AM  
**To:** Rospad, Warren <Warren.Rospad@gov.mb.ca>; neteng.control@bellmts.ca; +WPG569 - Drainage and Water Rights Licencing <drainage@gov.mb.ca>; +WPG569 - EnvCEEastern <EnvCEEastern@gov.mb.ca>; +WPG574 - HRB Archaeology <HRB.archaeology@gov.mb.ca>; 'SubdivisionCirculars@hydro.mb.ca' <SubdivisionCirculars@hydro.mb.ca>; ProjectManagerManitoba@rci.rogers.com; Teranet Manitoba - Surveys Planning <mb.surveysplanning@teranet.ca>; +WPG969 - Roadside Development <RoadsideDevelopment@gov.mb.ca>  
**Cc:** Wong, Rayson <Rayson.Wong@gov.mb.ca>; McKinnon, Anna <Anna.McKinnon@gov.mb.ca>  
**Subject:** Subdivision File 4451-24-9020 - Circulation Package \*NEW\*

 **EXTERNAL EMAIL:** Email was sent from outside the organization. Please exercise caution BEFORE engaging with links or attachments contained in this email.

**File No.:** 4451-24-9020  
**Re: Proposal to Subdivide**  
Pt. NW-02-07-06-E  
Lot 1 Plan 39409, Parcel A Plan 49417 & NW 1/4 2-7-6 E.P.M.  
City of Steinbach  
Registered Owner: Clearview Consumers Co-op Ltd.

**Comments Due: September 8, 2024**

**2016 Realty Tax Adjustment  
Municipal Board Order A-24-245**

Jur No.	Roll Number	Name	Amount
451	0002185.000	Clearview Consumers Co-op Ltd	\$ (950.22)
		<b>Total</b>	<b>\$ (950.22)</b>
Recommendation is to accept Municipal Board Order A-24-245.			
Kara Mantie			
Manager, Tax & Revenue			

---

**The Municipal Board**

1144 – 363 Broadway  
Winnipeg MB R3C 3N9  
Phone: 204-945-2941  
Fax: 204-948-2235  
[www.gov.mb.ca/mr/municipal\\_board](http://www.gov.mb.ca/mr/municipal_board)

October 18, 2024

City Manager  
City of Steinbach  
225 Reimer Avenue  
Steinbach, MB R5G 2J1

Dear City Manager:

**RE: ASSESSMENT APPEAL - STE ANNE CO-OPERATIVE OIL LTD.  
ROLL NO(S). 4510002185 (111 PTH 12 NORTH)  
CITY OF STEINBACH  
FILE NO(S). 15A2-0041**

---

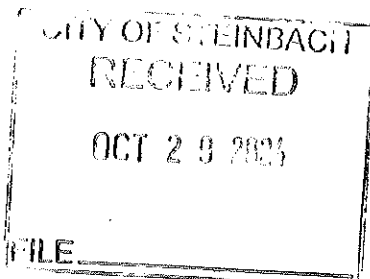
We enclose for your information a copy of Municipal Board Order Number A-24-245.

Yours truly,



Erin Wills  
Secretary/Chief Administrative Officer

EW/ip/enclosure



THE MUNICIPAL BOARD OF MANITOBA  
**DECISION AND ORDER**

**DECISION DATE:** October 18, 2024

Order No. A-24-245  
File No. 15A2-0041

**MATTER:** Assessment Appeal  
*The Municipal Assessment Act, Section 60(1.1)*

**BETWEEN:**

Ste Anne Co-operative Oil Ltd.

Appellant

- and -

Provincial Municipal Assessor

Respondent

**ROLL NO:** 4510002185.000

**ADDRESS:** 111 PTH 12 North

**MUNICIPALITY:** City of Steinbach

**ASSESSMENT YEAR:** 2016

**PANEL:** Diane M Stasiuk, Vice Chair  
Tom Raine, Member

This is an appeal by the Owner from an Order of the Board of Revision of the City of Steinbach determining the 2016 assessed value of property located at 111 PTH 12 North. The property is assessed as follows:

<u>Land</u>	<u>Building</u>	<u>Total</u>
\$450,600	\$907,700	\$1,358,300

*The Municipal Assessment Act* provides that the assessed value of a property shall be the amount for which the property might reasonably be expected to realize if sold, in the open market, as of the legislated reference date by a willing seller to a willing buyer.

The reference date is April 1, 2014.

As a result of a Board-directed Appeal Management Pre-hearing held on February 8, 2021, and Case Management Conferences held on May 27, 2021, July 5, 2021, October 27, 2021, December 3, 2021, January 13, 2022, May 27, 2022, September 29, 2023, January 30, 2024 and March 5, 2024, the parties resolved the appeal. A simplified "Certificate of Agreement" (attached as Appendix "A" - 1 page), signed by the parties, has been filed with the Board indicating that, based on their determination of the subject property's market value as at the reference date, they have agreed to a revised assessment as follows:

<u>Land</u>	<u>Building</u>	<u>Total</u>
\$450,600	\$869,900	\$1,320,500

As per Section 60(1.1) of *The Municipal Assessment Act*, the Board has decided to change the assessment, as agreed by the parties, without hearing an appeal.

The Chief Administrative Officer of the City of Steinbach was given notice of the recommended change on March 6, 2024.

**THEREFORE, THE BOARD DIRECTS:**

- 1) That the 2016 Realty Assessment for Roll No. 4510002185 in the City of Steinbach be revised to change the assessment by **DECREASING** the assessed value as follows:

<u>Land</u>	<u>Building</u>	<u>Total</u>
\$450,600	\$869,900	\$1,320,500

- 2) That the filing fee be refunded to the Appellant.

FOR THE MUNICIPAL BOARD

October 18, 2024  
Date

  
Diane M Stasiuk, Vice Chair

  
Erin Wills, Secretary





Form 4

Municipal Board File #: 15A2-0041

**CERTIFICATE OF AGREEMENT**

**Appellant:**

Name: Ste Anne Co-operative Oil Ltd. (Agent - Altus Group)  
 Mailing Address: 365 PTH 12 N, Steinbach, Manitoba, R5G 1V1  
 Phone #: (204) 272-2614 Fax #: (204) 272-1499 email: marcelo.navarro@altusgroup.com  
 (Optional)

**Property under Appeal:**

Owner: Ste Anne Co-operative Oil Ltd. Roll #: 2185.000  
 Address or Legal Description: 111 PTH 12N, Steinbach  
 Municipality: City of Steinbach  
 Total Assessed Value: 1,358,300 Classification: Other  
 (Land: 450,600 Building: 907,700) Supplementary Assessment: \_\_\_\_\_  
 Business Assessment: \_\_\_\_\_ Effective date(s): \_\_\_\_\_

(As ordered by the Board of Revision)

**Recommended Assessment:**

The undersigned jointly recommend the change of assessment in regard to this property for the assessment year(s) specified to be as indicated.

Classification	Liability Status	Amount of Assessed Value		
		Land	Building	Total
Other	Taxable	450,600	869,900	1,320,500

Assessment year(s): 2016

**Explanation of Change:**

Value agreed upon during case management.

We, the undersigned, agree to the change in assessment recommended above and consent to an Order of The Municipal Board changing the assessment accordingly.

May 28, 2024

Date

MAY 30/2024

Date

Marcelo Navarro

Appellant (print)

RENE CONFORME

Respondent (print)

[Signature]

Appellant (Sign)

[Signature]

Respondent (Sign)

If the Provincial Municipal Assessor is a party to the Appeal, the Chief Administrative Officer of the Municipality was given notice of the recommended change on 6-Mar-2024.

**CITY OF STEINBACH  
REGULAR COUNCIL  
MEETINGS - 2025**

1st and 3rd Tuesday  
of each month - 7:30 p.m.

Tuesday, January 7, 2025  
Tuesday, January 21, 2025

Tuesday, February 4, 2025  
Tuesday, February 18, 2025

Tuesday, March 4, 2025  
Tuesday, March 18, 2025

Tuesday, April 1, 2025  
Tuesday, April 15, 2025

Tuesday, May 6, 2025  
Tuesday, May 20, 2025

Tuesday, June 3, 2025  
Tuesday, June 17, 2025

Wednesday, July 2, 2025  
Tuesday, July 15, 2025

Tuesday, August 5, 2025  
Tuesday, August 19, 2025

Tuesday, September 2, 2025  
Tuesday, September 16, 2025

Tuesday, October 7, 2025  
Tuesday, October 21, 2025

Tuesday, November 4, 2025  
Tuesday, November 18, 2025

Tuesday, December 2, 2025  
Tuesday, December 16, 2025

---

# Animal Control By-Law 2258

## Administration

By-law First Reading

RFD #: 20240035

Created: 11/27/2024

Author: Adam Thiessen

Last Updated: 11/27/2024

Status: Pending

Council Meeting Date: Not Set

Resolution #:

Resolution 1st:

Resolution 2nd:

## Summary

Subject: Animal Control By-Law 2258

Purpose:

The purpose of this by-law update is to:

- Improve ability of Animal Control Officers to enforce the by-law with new provisions that allow them to seize animals when they are repeatedly found to be in contravention of by-law provisions.
- Simplify the City by-law structure by combining the pit bull by-law with the animal control by-law.
- Clarify that removal of wildlife from private property is the sole responsibility of the property owner.
- Improve administration of fees for dog license and impound by moving them from the by-law to the City fee schedule. Also recommending that dog license fees be increased.
- reduce nuisance issues that arise from unattended dogs that are left outdoors.
- Improve enforcement of dog park rules by adding provisions to the by-law.
- require owners of suspected pit bulls to obtain a veterinarians opinion as to the breed rather than relying on schedules of information in the by-law.

Recommendation:

Recommendation is to approve first reading of By-Law 2258, the Steinbach Animal Control By-Law.

City Manager Comments:

Animal Control by-law 1892 was passed in 2010 and the pit bull by-law dates back to 1991. This update was initially spurred on by requests from the City's Animal Control service provider to improve their ability to address repeat offences by adding more options for seizure of animals. Since Administration was opening the by-law up for review, a number of other updates were added to the draft for consideration of Council. These suggested draft changes are intended to reduce ongoing repeated by-law contraventions and to generally reduce nuisance dog issues for residents going forward.

## Background

---

**Key Issues:**

- Some pet owners repeatedly refuse to comply with provisions of the City by-law causing undue nuisance and hardship on their neighbors.
- City has created a dog park since the current by-law was created.
- Responsibility for removing wildlife from private property was unclear in the previous by-law.

**Desired Outcome(s):**

- Fewer instances of long-term repeat offences that cause a nuisance for residents.
- Streamlined administration of fees
- Simplification of the City By-Law structure
- Improved compliance with rules posted at the dog park
- Improved administration of pit bull by-law provisions

**Response Options:**

## **Implications of Recommendation**

Copy Of: - See Appendix 1 for Attachments

---

# Appendix 1

## Copy Of Implications of Recommendation

- Draft Animal Control BL no. 2258
- Animal Control BL no. 1892
- AC by-law summary of changes doc



# **ANIMAL CONTROL BY-LAW NO. 2258**

**A by-law of the City of Steinbach to establish regulations for the control of dogs, cats and other animals.**

**Dec 3, 2024 – First Reading  
Dec ??, 2024 – Second and Third Reading**

WHEREAS The Animal Liability Act, authorizes the Council of any municipality to pass by-laws to prohibit and regulate the running at large or trespassing of animals and providing for impounding them and other regulations in respect thereof.

AND WHEREAS Section 232(1) of The Municipal Act, states that, “a Council may pass by-laws for municipal purposes respecting the following matters:

- (a) the safety, health, protection and well-being of people, and the safety and protection of property;
- (b) wild and domestic animals and activities in relation to them ...”

AND WHEREAS Section 232(2) of The Municipal Act, states that “Without limiting the generality of subsection (1), a Council may in a by-law passed under this Division

(e) subject to the regulations, provide for a system of licences, permits or approvals, including any or all of the following:

- (i) establishing fees, and terms for payment of fees, for inspections, licences, permits and approvals, including fees related to recovering the costs of regulation.”

NOW THEREFORE the Council of the City of Steinbach, in public meeting duly assembled, enacts as follows:

## **PART 1: INTERPRETATION**

### **1. NAME OF BY-LAW**

The name of this by-law, for citation, is the “Animal Control By-Law”.

### **2. DEFINITIONS**

In this by-law:

- 2.1. “aggressive dog”** means a dog with a demonstrated propensity, tendency, history, or disposition to attack without provocation other domestic animals or human beings, or a dog which has bitten another domestic animal or human being without provocation.
- 2.2. “animal control officer”** means the Animal Control Officer of the City or such other person appointed or hired under contract by the City to enforce and carry out its provisions, and includes any assistant to the Animal Control Officer.
- 2.3. “cat”** means an animal of the feline species regardless of age or sex.
- 2.4. “City”** means the City of Steinbach.
- 2.5. “dog”** means an animal of the canine species regardless of age or sex.
- 2.6. “household pet”** means a domesticated animal or bird normally kept in a dwelling and kept for pleasure rather than utility.
- 2.7. “impound”** means to take into custody, confine, and hold.
- 2.8. “keep”** means to own, possess, or harbour a dog, cat, or other animal.
- 2.9. “multi- unit residential structure”** means a structure that contains three or more separate dwelling units as defined under the City Zoning By-Law.

**2.10. “off leash area”** means an area that has been designated by the City Manager or a City Manager Designate as an area in which dogs are not required to be restrained by leashes.

**2.11. “other animal”** means any animal except a domestic dog or domestic cat.

**2.12. “owner”**, in respect of an animal, means a person, including a corporation that:

- has been identified on the animal’s license as the owner of the animal;
- has legal title to the animal;
- has possession or custody of the animal, whether temporarily or permanently; or
- allows the animal to remain on their premises.

**2.13. “police officer”** means a peace officer or constable employed by the City of Steinbach or an agency hired under contract by the City of Steinbach to provide law enforcement services.

**2.14. “pound”** means any premises where dogs and cats are confined in accordance with the provisions of the Act or this By-law.

**2.15. “run at large”**, with reference to a dog, cat or any other animal, means being elsewhere than on the property of the person who keeps the dog, cat or other animal, or of a person who has care, custody or control of the dog, cat or other animal, and not being under the immediate charge and control of a responsible person.

**2.16. “wildlife”** means any wild animal including rodents, rabbits, racoons, skunks, birds or squirrels and other wildlife as defined in The Wildlife Act.

### **3. Schedules**

The schedules attached to this by-law form part of this by-law.

### **4. Severability**

A decision by a court that any part of this by-law is illegal, void, or unenforceable severs that part from this by-law and is not to affect the balance of this By-law.

## **PART:2 GENERAL PROVISIONS**

### **5. Maximum number of household pets**

Respecting the number of household pets permitted per household, a person may keep:

- 5.1.** a maximum of four household pets in a one-unit or two-unit residential structure with no more than three of those being dogs or cats.
- 5.2.** a maximum of three household pets in a multi-unit residential structure with no more than two of those being dogs or cats;
- 5.3.** the maximums prescribed in subsections (a) and (b) above do not include litters of dogs or cats under the age of **six** months.

### **6. Clean-up of Excrement (dogs and cats)**

- 6.1.** If a dog or cat defecates on any property within the City other than on property owned or occupied by the person who owns or is in possession or control of the dog, or cat, the person who owns or is in possession or control of the dog, or cat, shall remove such feces immediately and in a sanitary manner.



- 6.2.** Any person who owns or is in possession or control of a dog, or cat, and occupies property in the City shall;
- remove all dog, or cat feces from said property on a daily basis and shall dispose of the feces in a sanitary manner;

**7. Control of a dog, cat or other animal/ No running at large**

No dog, cat or other animal is permitted to run at large in the City of Steinbach. A person who keeps a dog, cat or other animal, may not permit or allow the dog, cat or other animal to be elsewhere than on their property unless it is under the immediate charge and control of a responsible person.

**8. Seizing dogs, cats, or household pets under this By-law**

**8.1.** The Animal Control Officer, a peace officer, or a police officer may seize and impound an animal that is or is found to be kept in a manner that contravenes the provisions contained in this by-law and:

- where no action to remedy any contravention(s) is taken within 14 days of an owner or keeper of an animal being notified of by-law contravention(s); or,
- where three or more penalty fines have been issued for the same contravention regarding that animal.

**8.1.1** Penalty fines or any other written communications issued by the City to an owner or keeper of an animal that outline a contravention of this by-law that has occurred are acceptable forms of notification of a by-law contravention.

**8.2.** Where an animal is determined by an Animal Control Officer to be an aggressive dog, a prohibited dog, or a prohibited animal that is a threat to public safety and where the animal cannot be securely confined on private property by its keeper or owner, an Animal Control Officer, a peace officer, or a police officer may immediately seize and impound the animal.

**8.3.** Where a dog, cat or household pet is found to be running at large, an Animal Control Officer, a peace officer, or a police officer may immediately seize and impound the dog, cat or household pet.

**8.4.** Removal of wildlife from private property is the sole responsibility of the property owner. The City or its agents shall not trap, seize or impound wildlife unless it is causing a nuisance on City owned property.

**9. Impounding dogs, cats or other animals**

Promptly upon receiving a dog, cat or household pet under section 8, the Animal Control Officer must impound the dog, cat or household pet at the pound, except that, if the Animal Control Officer believes the dog, cat or household pet is in need of medical care, the Animal Control Officer may take the dog, cat or household pet to, or leave the dog, cat or household pet with, a veterinarian.

**9.1. Detaining impounded dogs, cats, or other animals:** The Animal Control Officer may detain for:

- 72 hours, a dog, cat or other animal impounded under section 9; and
- 21 days, a dog, cat or other animal that has bitten or that is alleged to have bitten a human being.

**9.2. Destroying impounded dogs, cats, or other animals for humane reasons:** Despite section 9.1, if the Animal Control Officer believes that an impounded dog, cat or other animal is suffering from injury, disease, sickness, or other cause from which it is unlikely to survive or recover, and that destroying the dog, cat or other animal would be

humane, the Animal Control Officer may destroy the dog, cat or other animal immediately **without delay**.

- 9.3. Caring for impounded dogs, cats, or other animals:** The Animal Control Officer may provide maintenance and care for impounded dogs, cats or other animals including the provision of food, water, shelter, veterinary care and medication that they consider necessary.
- 9.4. Disposing of impounded dogs, cats, or other animals:** After 72 hours of impoundment, the Animal Control Officer may rehome, sell by auction or private sale, or destroy an impounded dog, cat or other animal if no owner or keeper of the impounded animal makes a legitimate claim for the animal and that animal is not prohibited by this By-Law.
- 9.5. Reclaiming impounded dogs, cats, or household pets:** At any time before disposal of a dog, cat or household pet under section 9.4, the owner of the dog, cat or household pet may apply to the Animal Control Officer to reclaim the dog, cat or household pet, and, when applying, must:
- give the Animal Control Officer proof of ownership by such person of the dog, cat or household pet;
  - pay all outstanding charges and fees under this By-law that apply to such dog, cat or household pet; and
  - pay all outstanding fines or penalties imposed on such person for contraventions of this by-law.
- 9.6. Fees and Charges for impoundment:** A person who owns or keeps a dog, cat or other animal which the Animal Control Officer has impounded under this By-law must pay on demand and before release of the dog, cat or other animal, with respect to that dog, cat or other animal:
- the impound fee set out in the **City Fee Schedule posted on the City Website**;
  - the daily charge for maintaining the dog, cat or other animal set out in the **City Fee Schedule posted on the City Website**; and
  - the costs for veterinary care and medication that may have been incurred by the Animal Control Officer.
- 9.7. No removing impounded animals:** A person must not remove, or attempt to remove, from the pound an impounded dog, cat or other animal except as allowed under this By-law.

## **10. Giving basic care to animals**

A person who keeps or owns a dog, cat or household pet, must provide the animal with food, water, shelter, exercise and an environment that sufficiently maintains the animal in good health.

## **PART 3: DOGS**

### **11. Dog Licenses**

A person may not keep a dog within the City that is older than **six** months unless such person has acquired a license for the dog from the City.

- 11.1. Paying for license:** A person who applies for a license to keep a dog must, when applying, pay the City the fee specified in **the City fee schedule which is posted on the City website**. If paying the reduced fee for an altered dog, a person must produce a certificate from a veterinarian to verify such alteration.

- 11.2. Waiving license fee:** If the Animal Control Officer is satisfied that a dog has been specially trained to guide or assist a person who is disabled, and if such a person applies for a license to keep the dog, no dog license fee is payable.
- 11.3. Wearing dog tag:** A person who keeps a dog must ensure that the dog wears a collar to which is attached a tag furnished by the City **when the dog is not on the owner's property.**
- 11.4. No removing of dog tag:** Except with the authority of the person who keeps the dog, a person must not remove the tag required by section 11.3 from a dog's collar or from elsewhere on the dog's body.

## **12. Leashing dogs, Keeping dogs outdoors**

- 12.1.** A person who keeps a dog must not permit or allow the dog to be on a street or other public place unless the dog is under the immediate charge and control of a responsible person by means of a leash that is not more than 2.5 m long or **within a fenced area designated as an off leash area by the City.**
- 12.2.** A person who keeps a dog must not permit or allow a dog to be leashed or tethered in such a manner that the dog can be within 3 meters (10 feet) of a sidewalk or street.
- 12.3.** A person who keeps a dog must not permit or allow a dog to be leashed or tethered in the front yard of any residential property.
- 12.4.** **A person who keeps a dog must ensure that it is being actively supervised at all times by a responsible person who is capable of controlling the dog when it is outdoors on the owner's property or on the property of another person who has consented to the presence of the dog.**

## **13. Aggressive dogs**

- 13.1.** **The City Manager, a City Manager Designate or an Animal Control Officer may designate a dog as an Aggressive Dog at their discretion.**
- 13.2. Muzzling aggressive dogs:** In addition to complying with section 12, a person who keeps an aggressive dog must not permit or allow the dog to be on a street or other public place or on any other property that such person does not own or control unless such person has muzzled the dog to prevent it from biting another animal or a person, except when the dog is participating in an event sanctioned by the Canadian Kennel Club.
- 13.3. Securing aggressive dogs on private property:** A person who keeps an aggressive dog must, at all times while the dog is on property owned or controlled by such person, securely confine the dog, either indoors or in an enclosed pen or other structure capable of preventing the entry of young children and adequately constructed to prevent the dog from escaping or from biting another animal or human being.

## **14. Confining dogs in heat**

A person who keeps a female dog must confine and house the dog during the period it is in heat.

## **15. Confining dogs with communicable diseases**

A person who keeps a dog, and who knows or suspects that the dog has a communicable disease, must:

- 15.1. isolate the dog, during the period such person knows or suspects that the dog has a communicable disease, in a manner that will prevent further spread of the disease and in a manner prescribed at law;
- 15.2. seek the assistance of a veterinarian; and
- 15.3. follow the orders of such veterinarian, the Animal Control Officer, and any government officials who have authority to issue such orders.

#### **16. Barking or howling**

A person who owns or occupies premises must not permit or allow the sound of a barking or howling dog that a person, not on the same premises, can easily hear and that disturbs or tends to disturb unreasonably the quiet, peace, rest, enjoyment, comfort or convenience of such person.

#### **17. Damage caused by dog(s)**

17.1. A person who keeps a dog, or a person who has care, custody or control of a dog, may not permit or allow the dog to upset or break into a refuse container on a street or other public place.

17.2. A person who keeps a dog must ensure that the dog does not damage public or private property belonging to someone other than the owner.

#### **18. Dog parks designated as off-leash areas**

When a dog is in an off-leash area, the owner of a dog must:

- a) be present and have the dog within view at all times;
- b) ensure that the dog is not in heat and that it does not act in a dangerous or aggressive manner towards humans or other dogs;
- c) ensure that the dog has current rabies vaccinations prior to entry of the park;
- d) remove the dog from the off-leash area immediately if the dog is in heat or acts in a dangerous or aggressive manner towards humans or other dogs;
- e) ensure that the dog comes when called;
- f) have a leash available to restrain the dog if needed;
- g) remedy any harm caused by the dog, including filling in holes dug by the dog; and
- h) immediately remove and properly dispose of any excrement left by the dog.

#### **19. Prohibited dog breeds**

19.1. Subject to this section, no person may bring into the City of Steinbach or being its owner, allow to be in the City of Steinbach, a dog which has the appearance and physical characteristics predominantly conforming to the standards of the Canadian Kennel Club or the United Kennel Club for any of the following breeds:

- Pit Bull Terrier;
- American Pit Bull Terrier;
- Staffordshire Bull Terrier;
- American Staffordshire Terrier.

19.2. The owner of a dog is entitled to obtain a written opinion from an approved veterinarian actively practicing at a clinic located within the City of Steinbach as to whether a dog meets the criteria established in section 19.1. Veterinarians engaged for the purpose of determining breeds must be approved by an Animal Control Officer appointed by the City of Steinbach, the City Manager, or a City Manager Designate. Where the veterinarian concludes that a dog does not meet the criteria established under section 19.1, such a statement is conclusive proof that the dog is not prohibited under section 19.1 and no prosecution or enforcement action under section 19.1 may be undertaken with respect to the dog.

- 19.3. Notwithstanding section 19.1, the City Manager or City Manager Designate is authorized to issue a special permit authorizing a dog prohibited by that subsection to be in the City of Steinbach for a temporary period of time and may impose any conditions on the permit he or she considers sufficient to protect individuals and animals from any harm caused by the dog.

## **PART 4: CATS**

### **20. Spay or Neuter of a Cat**

The owner or keeper of a cat over six months of age, shall ensure that such cat has been spayed or neutered, as applicable.

### **21. Cat Identification**

The owner of a cat must ensure that any cat(s) that they keep bear sufficient identification to enable any person finding the cat to contact the owner.

## **PART 5: REGULATION OF OTHER ANIMALS**

### **22. Prohibition against keeping certain animals**

- 22.1. **Prohibited Domestic Animals:** A person must not keep in the City, temporarily or permanently, any horses, donkeys, cattle, swine, sheep, goats, ducks, geese, turkeys, chickens, roosters, pheasants, quail, or other fowl except as permitted by the City Zoning By-Law on lands where Agricultural Uses are permitted.
- 22.2. **Prohibited exotic or wild animals:** A person may not keep in the City, temporarily or permanently, any animal listed in Schedule B to this By-law.
- 22.3. **Exceptions to prohibitions:** The prohibitions set out in sections 22.1 and 22.2 do not apply to:
- a veterinary hospital under the control of a veterinarian registered as a member of the Manitoba Veterinary Medical Association;
  - premises operated by an institution of education for research, study, or teaching purposes;
  - premises operated by the RCMP; and
  - the pound.

## **PART 6: DISPOSITION SERVICES**

### **Removing carcasses**

If the Animal Control Officer learns that the carcass of an animal is lying on a street or other public place, the Animal Control Officer may remove the carcass.

## **PART 7: PENALTIES AND ENFORCEMENT**

### **23. No interfering with Animal Control Officer**

A person must not interfere with, resist, withhold information regarding animals that are or have been in contravention of the by-law or otherwise obstruct the Animal Control Officer, or other person authorized under this By-law, in the performance of his or her duties.

### **24. Penalties**

- 24.1. Subject to the Administrative Penalty By-Law, or a by-law implemented under the authority of the Provincial Offences Act, any person who contravenes or disobeys, or refuses or neglects to obey any provision(s) of this by-law is guilty of an offence and is liable to the fines listed in Schedule "A".

**24.2.** Where a corporation commits an offense against this by-law, each person who is authorized, or consented to, connived at, or knowingly permitted or acquiesced in, the doing of the act that constitutes offence, is likewise guilty of the offense and liable to the penalty for which provision is made in section 24.1.

**24.3.** Where the contravention, refusal, neglect, omission, or failure, continues for more than one day, the guilty person is liable to a separate offense for each day it continues.

**24.4.** The costs (including legal fees related to the enforcement) of an action or measure taken by the City under this by-law are an amount owing to the City by the person who contravened the by-law, The Municipal Act, The Planning Act, or any other Act the City is authorized to enforce.

**24.5.** In addition to all other rights of collection which the City may have at law, such amounts may be collected by the City in the same manner as a tax may be collected or enforced under The Municipal Act.

## **25. Inspection**

**25.1.** An Animal Control Officer or City Manager Designate may enter land/property, buildings or structures at any reasonable time to carry out an inspection, enforcement or action, or request that anything be produced to assist in the inspection, remedy, enforcement or action taken.

**25.2.** An Animal Control Officer or City Manager Designate must display or produce upon request identification showing that they are authorized to make the entry.

**25.3.** An Animal Control Officer or City Manager Designate may take written notes of any violations that may exist, and may take photographic evidence, which will be kept on file.

**25.4.** An Animal Control Officer or City Manager Designate may conduct any further inspections necessary to determine whether the actions or measures set out in a Notice of Contravention or an Order to Remedy a Contravention have been taken to remedy the contravention or situation, or to prevent a reoccurrence of the contravention.

**25.5.** It shall be an Animal Control Officer or City Manager Designates opinion and discretion whether a Notice of Contravention or Order to Remedy a Contravention have been complied with.

## **PART 8: REPEAL AND ENACTMENT**

The following by-laws are hereby repealed:

- Animal Control By-Law No. 1892 (2010)
- Pit Bull regulation By-Law No. 1307 (1991)

**DONE AND PASSED** in Council duly assembled this ??th day of December, 2024.

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Mayor

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City Manager

**SCHEDULE "A" PENALTY FINES**

<b>Animal Control By-Law No. 2258</b>			
<b>Provision</b>	<b>Contravention</b>	<b>Administrative Penalty (\$)</b>	<b>Early Payment Discount (\$)</b>
s. 5	Exceed restriction on maximum number of dogs, cats or other animals	100	50
s. 6	Fail to remove cat or dog excrement	100	50
s. 7	Fail to prevent animal from running at large	200	100
s. 11	No dog license, or no dog license on dog	100	50
s. 12	Fail to keep dog on required leash	100	50
s. 13	Fail to ensure aggressive or dangerous dog remains on owner's property unless muzzled and restrained	400	200
s. 14	Fail to confine dog in heat	100	50
s. 16	Fail to prevent dog from barking, howling or unduly disturbing others	100	50
s.18	Fail to comply with off-leash area provisions	200	100
s. 19, 22	Keep or harbour a prohibited breed of dog or other prohibited animal in Steinbach	100	50
s. 20	Fail to spay or neuter a cat	200	100
	All other by-law contraventions as set out in Animal Control By-Law No. 2258 and any future amendments or successive by-laws.	100	50

## SCHEDULE "B" PROHIBITED ANIMALS:

1. All dogs, other than domesticated dogs (*Canis Familiaris*), including, but not limited to, wolf, fox, coyote, hyaena, dingo, jackal, raccoon dog, bush dog, and any hybrid offspring of a wild dog and domesticated dog.
2. All cats other than domesticated cats (*Felus catus*), including, but not limited to, lion, tiger, leopard, ocelot, jaguar, puma, panther, mountain lion, cheetah, wild cat, cougar, bobcat, lynx, serval, and any hybrid offspring of a wild cat and domesticated cat.
3. All bears, including polar, grizzly, brown and black bear.
4. Crocodilians including alligators and crocodiles
5. Reptiles and snakes classified as venomous, whether or not they have venom glands.
6. All snakes of the families Pythonidae and Boidae.
7. Green anaconda (*Eunectes murinus*), yellow anaconda (*Eunectes notaeus*), reticulated python (*python reticulates*), African rock python (*python sebae*), Burmese python (*python molurus bivittatus*), Indian python (*python molurus molurus*), or amethyst python (*morelia amethystina*)
8. Any snake or species or subspecies of a snake that can reach an adult length greater than three meters, whether the particular snake exceeds that length or not.
9. Any lizard of a species or subspecies of a lizard that can reach an adult length greater than two meters, whether the particular lizard exceeds that length or not.
10. All venomous or poisonous animals.
11. Any animal defined as wildlife in The Wildlife Act



CITY OF STEINBACH  
By-Law No. 1892

BEING A BY-LAW of the City of Steinbach, for establishing regulations  
for the Control of Dogs, Cats and other Animals.

WHEREAS The Animal Liability Act, authorizes the Council of any municipality to pass by-laws to prohibit and regulate the running at large or trespassing of animals and providing for impounding them and other regulations in respect thereof.

AND WHEREAS Section 232(1) of The Municipal Act, states that, “a Council may pass by-laws for municipal purposes respecting the following matters:

- (a) the safety, health, protection and well-being of people, and the safety and protection of property;
- (b) wild and domestic animals and activities in relation to them ...”

AND WHEREAS Section 233(2) of The Municipal Act, states that “Without limiting the generality of subsection (1), a Council may in a by-law passed under this Division

- (e) subject to the regulations, provide for a system of licences, permits or approvals, including any or all of the following:
  - (i) establishing fees, and terms for payment of fees, for inspections, licences, permits and approvals, including fees related to recovering the costs of regulation.”

NOW THEREFORE the Council of the City of Steinbach, in public meeting duly assembled, enacts as follows:

**SECTION 1**  
**INTERPRETATION**

**Name of By-law**

1.1 The name of this by-law, for citation, is the “Animal Control By-Law”.

**Definitions**

1.2 In this by-law:

- (a) “aggressive dog” means a dog with a known propensity, tendency, or disposition to attack without provocation other domestic animals or human beings, or a dog which has bitten another domestic animal or human being without provocation;
- (b) “animal control officer” means the Animal Control Officer for the City or such other person appointed or hired by contract by the City to enforce and carry out its provisions, and includes any assistant to the Animal Control Officer;
- (c) “cat” means an animal of the feline species regardless of age or sex;
- (d) “city” means the City of Steinbach;
- (e) “dog” means an animal of the canine species regardless of age or sex;
- (f) “domestic cat” means an animal of the feline species regardless of age or sex that resides in residence for humans without a cage;
- (g) “euthanasia” means the methods described in American Veterinary Medical Association (AVMA) Guidelines on Euthanasia 2007 or an updated version;
- (h) “household pet” means a domesticated animal or bird normally kept in a dwelling and kept for pleasure rather than utility;
- (i) “impound” means to take into custody, confine, and hold;
- (j) “keep” means to own, possess, or harbour a dog, cat, or other animal;
- (x) “kitten” means a member of the feline species which is less than six months old;
- (l) “other animal” means any animal except a dog or domestic cat;
- (m) “puppy” means a member of the canine species which is less than six months old;

- (n) “police officer” means a peace officer or constable employed by the City of Steinbach or by contract with the RCMP;
- (o) “pound” means the location where the Animal Control Officer takes into custody, confines and holds animals;
- (p) “run at large”, with reference to a dog, cat or any other animal, means being elsewhere than on the property of the person who keeps the dog, cat or other animal, or of a person who has care, custody or control of the dog, cat or other animal, and not being under the immediate charge and control of a responsible person.

**Schedules**

1.3 The schedules attached to this by-law form part of this by-law.

**Severability**

1.4 A decision by a court that any part of this by-law is illegal, void, or unenforceable severs that part from this By-law, and is not to affect the balance of this By-law.

**SECTION 2**

**GENERAL - HOUSEHOLD PETS**

**Maximum number of household pets**

2.1 Subject to the maximums per species outlined in this by-law, respecting the number of animals permitted per household, a person may keep:

- (a) a maximum of four household pets in a one-family or two-family dwelling.
- (b) a maximum of three household pets in a multi-family dwelling.
- (c) the maximums prescribed in subsections (a) and (b) above do not include litters of puppies or kittens.

**SECTION 3**

**DOG LICENSES**

**No keeping of dog without license**

3.1 A person must not keep a dog within the City that is older than three months unless such person has acquired a license for the dog from the City.

**Applying for license**

3.2 A person who keeps a dog must apply to the City for a license when the person acquires the dog.

**Paying for license**

3.3 A person who applies for a license to keep a dog must, when applying, pay the City the fee specified in Schedule “A” to this By-law and if paying the reduced fee for an altered dog, produce a certificate from a veterinarian to verify such alteration.

**Waiving license fee**

3.4 If the Animal Control Officer is satisfied that a dog has been specially trained to guide or assist a person who is disabled, and if such a person applies for a license to keep the dog, no fee is payable under section 3.3.

**Wearing dog tag**

3.5 A person who keeps a dog must ensure that the dog at all times wears a collar to which is attached a tag furnished by the City.

**No removing of dog tag**

3.6 Except with the authority of the person who keeps the dog, a person must not remove the tag required by section 3.5 from a dog’s collar or from elsewhere on the dog’s body.

## **SECTION 4**

### **CONTROL OF DOGS**

#### **Controlling a dog / No running at large**

4.1 A person who keeps a dog, or a person who has care, custody or control of a dog, must not permit or allow the dog to be elsewhere than on his or her property unless it is under the immediate charge and control of a responsible person. A person who keeps a dog must not permit or allow the dog to run at large.

#### **Leashing dogs**

4.2 A person who keeps a dog must not permit or allow the dog to be on a street or other public place unless the dog is under the immediate charge and control of a responsible person by means of a leash that is not more than 2.5 m long or another City by-law allows the dog to be off-leash under certain circumstances.

#### **Muzzling aggressive dogs**

4.3 In addition to complying with section 4.2, a person who keeps an aggressive dog must not permit or allow the dog to be on a street or other public place or on any other property that such person does not own or control unless such person has muzzled the dog to prevent it from biting another animal or a person, except when the dog is participating in an event sanctioned by the Canadian Kennel Club.

#### **Securing aggressive dogs on private property**

4.4 A person who keeps an aggressive dog must, at all times while the dog is on property owned or controlled by such person, securely confine the dog, either indoors or in an enclosed pen or other structure capable of preventing the entry of young children and adequately constructed to prevent the dog from escaping or from biting another animal or human being.

#### **Limiting number of dogs**

4.5 Except for a person licensed under the City's License By-law as a kennel keeper, any person in a one-family or two-family dwelling, must not keep more than three dogs at any time, and any person in a multiple-family dwelling must not keep more than two dogs at any time.

#### **Confining dogs in heat**

4.6 A person who keeps a female dog must confine and house the dog during the period it is in heat.

#### **Confining dogs with communicable diseases**

4.7 A person who keeps a dog, and who knows or suspects that the dog has a communicable disease, must:

1. isolate the dog, during the period such person knows or suspects that the dog has a communicable disease, in a manner that will prevent further spread of the disease and in a manner prescribed at law;
2. seek the assistance of a veterinarian; and
3. follow the orders of such veterinarian, the Animal Control Officer, and any government officials who have authority to issue such orders.

#### **Clean-up of Excrement**

4.8 (a) If a dog defecates on any property within the City other than the property of the person who owns or is in possession or control of the dog, the person who owns or is in possession or control of the dog, shall remove such feces immediately and in a sanitary manner.

(b) Any person who owns or is in possession or control of a dog, and occupies property in the City, shall remove any and all dog feces from the said property on a daily basis and shall dispose of the feces in a sanitary manner.

#### **Securing dogs in vehicles**

4.9 A person who keeps a dog, or a person who has care, custody or control of a dog, must not keep the dog in a vehicle unless such person secures the dog in a manner that prevents the dog from falling or being thrown out of the vehicle.

### **Barking or howling**

4.10 A person who owns or occupies premises must not permit or allow the sound of a barking or howling dog that a person, not on the same premises, can easily hear and that disturbs or tends to disturb unreasonably the quiet, peace, rest, enjoyment, comfort or convenience of such person.

### **Upsetting or breaking into refuse container**

4.11 A person who keeps a dog, or a person who has care, custody or control of a dog, must not permit or allow the dog to upset or break into a refuse container on a street or other public place.

## **SECTION 5 KEEPING OF DOGS**

### **Giving basic care to dogs**

5.1 A person who keeps a dog, or a person who has care, custody or control of a dog, must give the dog food, water, shelter, and exercise sufficient to maintain the dog in good health.

### **Tethering dogs**

5.2 A person who keeps a dog, or a person who has care, custody or control of a dog, must not tie or fasten a dog to a fixed object by using a choke collar or choke chain or by tying a rope, chain, or cord directly around the dog's neck. Any chain, leash, or similar device for animal constraint shall be designed to prevent choking or injury to the dog, and the tethering device shall be at least 4 meters in length and placed on a swivel or chain run. The tether mentioned in this section shall not permit the dog to be within 3 meters of a sidewalk or street, and shall not be allowed in any front yard.

### **Enclosing dogs**

5.3 A person who keeps a dog, or a person who has care, custody or control of a dog, must not confine the dog in an enclosure unless the air ventilation, temperature, and size of the enclosure are sufficient to maintain the dog in good health.

## **SECTION 6 IMPOUNDMENT OF DOGS**

### **Seizing dogs under this By-law**

6.1 The Animal Control Officer or a police officer may seize a dog:

- (a) in respect of whom the person who keeps a dog does not have a license;
- (b) in respect of whom payment of the license fee referred to in section 3.3 is in arrears;
- (c) who is not wearing the dog tag referred to in section 3.5;
- (d) who is on a street or other public place unlawfully including running at large;

or

- (e) who has bitten or who is alleged to have bitten a human being.

### **Delivering dogs without tags**

6.2 If:

- (a) the Animal Control Officer believes that a dog is not wearing the collar and tag required under section 3.5;
- (b) the Animal Control Officer requests the person who keeps the dog, the person who has care, custody and control of the dog, or a person who occupies the property where the dog is situate to produce evidence satisfactory to the Animal Control Officer that the dog has a license; and
- (c) the person referred to in clause (b) fails to produce such evidence;

the Animal Control Officer may request delivery of the dog to the Animal Control Officer or to the pound, and, immediately upon receipt of that request, the person referred to in clause (b) must deliver the dog to the Animal Control Officer or the pound.

### **Impounding dogs**

6.3 Promptly upon receiving a dog under section 6.1 or 6.2, the Animal Control Officer must impound the dog at the pound, except that, if the Animal Control Officer believes the dog is in need of medical care, the Animal Control Officer may take the dog to, or leave the dog with, a veterinarian.

### **Detaining impounded dogs**

6.4 The Animal Control Officer may detain for:

- (a) 72 hours, a dog impounded under section 6.3; and
- (b) 21 days, a dog who has bitten or who is alleged to have bitten a human being; after the date and time of impoundment.

### **Destroying dogs for humane reasons**

6.5 Despite section 6.4, if the Animal Control Officer believes that an impounded dog is suffering from injury, disease, sickness, or other cause which it is unlikely to survive or from which it is unlikely to recover, and that destroying the dog would be humane, the Animal Control Officer may destroy the dog immediately.

### **Caring for dogs**

6.6 The Animal Control Officer, as he or she considers necessary and humane, may maintain and care for impounded dogs including the provision of food, water, and shelter, and may arrange for veterinary care and medication.

### **Disposing of dogs**

6.7 After expiry of the 72 hours referred to in section 6.4, the Animal Control Officer may destroy, or sell by auction or private sale, an impounded dog.

### **Reclaiming dogs**

6.8 At any time before destruction or sale of a dog under section 6.7, the person who keeps the dog may apply to the Animal Control Officer to reclaim the dog, and, when applying, must:

- (a) give the Animal Control Officer proof of ownership by such person of the dog;
- (b) pay all outstanding charges and fees under this By-law that apply to such dog; and
- (c) pay all outstanding fines or penalties imposed on such person for breach of this by-law.

## **SECTION 7**

### **KEEPING OF CATS**

#### **Giving basic care to cats**

7.1 A person who keeps a cat, or a person who has care, custody or control of a cat, must give the cat food, water, shelter, and an environment sufficient to maintain the cat in good health.

#### **Enclosing cats**

7.2 A person who keeps a cat, or a person who has care, custody or control of a cat, must not confine the cat in an enclosure unless the air ventilation, temperature, and size of the enclosure are sufficient to maintain the cat in good health.

#### **Cat Identification**

7.3 A person must ensure that a cat bear sufficient identification to enable any person finding the cat to contact the owner.

#### **Clean-up of Excrement**

7.4 (a) If a cat defecates on any property within the City other than the property of the person who owns or is in possession or control of the cat, the person who owns or is in possession or control of the cat, shall remove such feces immediately and in a sanitary manner.

(b) Any person who owns or is in possession or control of a cat, and occupies property in the City, shall remove any and all cat feces from the said property on a daily basis and shall dispose of the feces in a sanitary manner.

#### **Spay or Neuter of a Cat**

7.5 Any person who owns a cat over six months of age, shall ensure that such cat has been spayed or neutered, as applicable.

#### **Controlling a cat / No running at large**

7.6 A person who keeps a cat, or a person who has care, custody or control of a cat, must not permit or allow the cat to be elsewhere than on his or her property unless it is under the immediate charge and control of a responsible person. Any cat is not permitted to run at large.

#### **Limiting number of cats**

7.7 Except for a person licensed under the City's License By-law as a kennel keeper, any person in a one-family or two-family dwelling, must not keep more than three cats at any time, and any person in a multiple-family dwelling must not keep more than two cats at any time.

### **SECTION 8**

#### **REGULATION OF OTHER ANIMALS**

##### **Controlling other animals**

8.1 A person who keeps an other animal, or a person who has care, custody or control of an other animal, must not permit or allow the other animal to be elsewhere than on his or her property unless it is under the immediate charge and control of a responsible person.

##### **Prohibition against keeping certain domestic animals**

8.2 A person must not keep in the City, temporarily or permanently, any horses, donkeys, cattle, swine, sheep, goats, ducks, geese, turkeys, roosters, pheasants, quail, or other fowl, except that this prohibition does not apply to areas of the City in which the City's Zoning By-law allows the keeping of such animals, to licensed pet shops or pet care facilities or kennels, and except as permitted by section 8.4.

##### **Prohibition against keeping certain exotic or wild animals**

8.3 A person must not keep in the City, temporarily or permanently, any animal listed in Schedule B to this By-law, except as permitted by section 8.4.

##### **Exceptions to prohibitions**

8.4 The prohibitions set out in sections 8.2 and 8.3 do not apply to:

- (a) the Steinbach Humane Society
- (b) a veterinary hospital under the control of a veterinarian registered as a member of the Manitoba Veterinary Medical Association;
- (c) premises operated by an institution of education for research, study, or teaching purposes;
- (d) premises operated by the RCMP; and
- (e) the pound.

##### **Prohibition against keeping excessive numbers of certain animals**

8.5 A person must not keep in any area, temporarily or permanently, at any one time, more than:

- (a) four, in aggregate, hamsters, guinea pigs, tame mice, chinchillas, rabbits, and other small animals and reptiles including snakes, not referred to in Schedule B; or
- (b) eight, in aggregate, registered homing pigeons, canaries, budgerigars, parrots, parakeets, and exotic birds of all species, except that a person who has successfully obtained a Conditional Use from the City to keep an aviary in Agricultural Zoning may have a greater number of such birds in or about the premises designated in the Conditional Use.

### **Housing for animals**

8.6 In addition to the other requirements of this By-law, the owner of any animal, bird, or reptile must provide for its housing in a suitable manner, and must maintain such housing in a clean and wholesome state appropriate for the particular animal, bird, or reptile.

### **Seizing other animals under this By-law**

8.7 The Animal Control Officer or a police officer may seize an other animal that is elsewhere than on property referred to in section 8.1, and that is not under the immediate charge and control of a responsible person or where an other animal is being kept by a person in contravention of this by-law.

### **Impounding other animals**

8.8 Promptly upon receiving an other animal under section 8.7 or 8.8, the Animal Control Officer may impound the other animal at the pound.

### **Detaining impounded other animals**

8.9 The Animal Control Officer may detain an other animal impounded under section 8.8 for 48 hours.

### **Caring for other animals**

8.10 The Animal Control Officer, as he or she considers necessary and humane, may maintain and care for impounded other animals including the provision of food, water, and shelter, and may arrange for veterinary care and medication.

### **Destroying other animals for humane reasons**

8.11 Despite section 6.11, if the Animal Control Officer believes that an impounded other animal is suffering from injury, disease, sickness, or other cause which it is unlikely to survive or from which it is unlikely to recover, and that destroying the other animal would be humane, the Animal Control Officer may destroy the other animal immediately.

### **Disposing of other animals**

8.12 After expiry of the 48 hour period referred to in section 8.9, the Animal Control Officer may destroy, or sell by auction or private sale, an impounded other animal.

### **Reclaiming other animals**

8.13 At any time before destruction or sale of an other animal under section 8.12, the person who keeps the other animal may apply to the Animal Control Officer to reclaim the other animal and, when applying, must:

- (a) give the Animal Control Officer proof of ownership by such person of the other animal;
- (b) pay all outstanding charges and fees under this By-law that apply to such other animal; and
- (c) pay all outstanding fines or penalties imposed on such person for breach of this by-law.

## **SECTION 9**

### **DISPOSITION SERVICES**

#### **Removing carcasses**

9.1 If the Animal Control Officer learns that the carcass of an animal is lying on a street or other public place, the Animal Control Officer may remove the carcass.

## **SECTION 10**

### **EUTHANASIA**

#### **Destroying of an animal**

10.1 Any reference to the destroying of an animal will follow the American Veterinary Medical Association (AVMA) Guidelines on Euthanasia. The principle for a humane

method of killing an animal is a rapid unconsciousness and death, with the least possible pain and distress accompanying the procedure. The most appropriate method of euthanasia may vary depending on the circumstances and the animal species. Euthanasia is not desirable as a sole means of population control, but is a necessary requirement for unwanted companion animals. Optimal methods of euthanasia will be used. Shooting an animal is considered a humane way to destroy an animal as it produces immediate unconsciousness prior to death. Shooting may be the most practical and logical method of euthanasia of wild or free ranging animals. Gunshot will not be used for routine euthanasia of animals in animal control situations.

## **SECTION 11**

### **CHARGES AND FEES**

#### **Charging for impoundment**

11.1 A person who keeps a dog or other animal which the Animal Control Officer has impounded under this By-law must pay to the City on demand and before release of the dog or other animal, with respect to that dog or other animal:

- (a) the impound fee set out in Schedule A;
- (b) the daily charge for maintaining the dog or other animal set out in Schedule A; and
- (c) the costs for veterinary care and medication that may have been incurred by the Animal Control Officer.

## **SECTION 12**

### **OFFENCES AND PENALTIES AND ENFORCEMENT**

#### **No removing impounded animals**

12.1 A person must not remove, or attempt to remove, from the pound an impounded dog or other animal except as allowed under this By-law.

#### **No interfering with Animal Control Officer**

12.2 A person must not interfere with, resist, or otherwise obstruct the Animal Control Officer, or other person authorized under this By-law, in the performance of his or her duties.

#### **Offences under By-law**

12.3 A person who:

- (a) violates any provision of this By-law, or does any act or thing which violates any provision of this By-law, or allows any other person to do any act or thing which violates any provision of this By-law;
- (b) neglects to do or refrains from doing anything required to be done by any provision of this By-law; or
- (c) allows any other person to fail to comply with an order, direction, or notice given under any provision of this By-law;

is guilty of an offence against this By-law, and liable to the penalties imposed under this Section.

#### **Fine for offence**

12.4 Every person who commits an offence against this By-law is punishable on conviction by a fine of not less than \$100.00 and not more than \$2,000.00 for each offence.

#### **Fine for continuing offence**

12.5 Every person who commits an offence of a continuing nature against this By-law is liable to a fine not exceeding \$50.00 for each day such offence continues.



**SECTION 13**  
**REPEAL AND ENACTMENT**

**Repeal**

13.1 This by-law repeals By-Law No. 1213.

**Force and effect**

13.2 This by-law is to come into force and take effect on the date of its enactment.

ENACTED by City of Steinbach Council this 20th day of April, 2010.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

Read a first time this 6th day of April, 2010.  
Read a second time this 6th day of April, 2010.  
Read a third time this 20th day of April, 2010.

**SCHEDULE "A" TO BY-LAW 1892**

**FEES AND CHARGES**

**Part 1 – One time lifetime License Fee**

Unaltered male or female dog	\$ 25.00
Altered male or female dog	\$ 10.00
Replacement tag	\$ 5.00
Transfer Fee	\$ 10.00

**Part 2 – Impound Fees**

Impound of licensed dog	\$ 25.00
Impound of unlicensed dog	\$ 50.00
Impound of licensed aggressive dog	\$ 75.00
Impound of unlicensed aggressive dog	\$ 100.00
Impound of fowl, other bird, rabbit or rodent	\$ 5.00
Impound of reptile or other animal	\$ 50.00

**Part 3 – Maintenance Charges**

Maintenance of dog	\$ 5.00 per day
Maintenance of aggressive dog	\$ 10.00 per day
Maintenance of fowl, other bird, rabbit or rodent	\$ 5.00 per day
Maintenance of reptile or other animal	\$ 10.00 per day

## SCHEDULE "B" TO BY-LAW 1892

### PROHIBITED ANIMALS

1. Canids including coyotes, foxes, jackals, and wolves but excluding domestic dogs
2. Hyenas
3. Crocodylians including alligators and crocodiles
4. Ursids including bears
5. Felids including lions and tigers but excluding domestic cats
6. Reptiles and snakes classified as venomous, whether or not they have venom glands.

All snakes of the families Pythonidae and Boidae.

7. Green anaconda (*Eunectes murinus*), yellow anaconda (*Eunectes notaeus*), reticulated python (*python reticulatus*), African rock python (*python sebae*), Burmese python (*python molurus bivittatus*), Indian python (*python molurus molurus*), or amethyst python (*morelia amethystina*)

## **2024 Animal Control By-Law Update: Summary & Rationale for Draft Changes**

All draft changes to Animal Control By-Law 1892 are highlighted yellow in the attached draft. A summary of changes including rationale is provided here below:

### **1. General cleanup of language and formatting**

The old by-law included several similar provisions for dogs, cats and other animals separately. Where possible these have been combined into the General Provisions section to be more concise. Overall, even though a number of provisions have been added, the new by-law draft is slightly shorter than the current by-law.

### **2. Updates to Provisions regarding Seizing dogs, cats or household pets.**

- Section 8.1, 8.2:

The current by-law allows seizure under the following circumstances:

- No dog license
- Dog license is expired or dog is not wearing City dog tags
- Dog has bitten or is alleged to have bitten a human being
- Dog or Cat is running at large

The draft by-law adds provisions to allow Animal Control officers to seize animals:

- For any by-law contravention that isn't remedied within 14 days of giving notice
- For situations where 3 or more tickets have been issued for the same offence
- That are a threat to public safety (eg. pit bulls, prohibited animals or aggressive dogs that are not properly confined)

### **3. Added clarification regarding wildlife:**

- Section 2.20 & 8.4: Define what is meant by wildlife and clarifies that removal of wildlife is the responsibility of each individual property owner.

### **4. Fees moved to the City Fee Schedule**

- Section 9.6 & 11.1

Dog license and impound fees are currently listed in the existing Animal Control by-law. The draft by-law removes the fees from the by-law and refers to the City Fee Schedule that Council reviews annually instead. This allows Council and Administration to update fees easier and more regularly as needed.

Dog License Fee Comparisson:

Steinbach:	lifetime license	\$25 unaltered	\$10 altered
Winkler:	lifetime license	\$35 unaltered	\$35 altered
Brandon:	Annual license	\$57.50 unaltered	\$21 altered
Portage:	Annual license	\$60 unaltered	\$25 altered
Winnipeg:	Annual license	\$64-129 unaltered	\$15-41 altered
Selkirk:	Annual license	Free	Free

Dog license fees do not cover the cost of providing animal control services although most animal control costs are associated with the stray cat population. Administration recommends that the license fees remain on a lifetime basis and that rates be increased to \$60 for an unaltered dog and \$25 for an altered dog to help offset some Animal Control costs associated with dog owners.

**5. Maximum age of Dog before license requirement**

- Section 11.1

The current by-law requires Dogs older than 3 months to have a dog license. Upon review of other municipalities in MB, Winnipeg, Brandon and PLP all have this set at 6 months and Winkler and Selkirk have it set at 4 months. Recommending that this be changed to 6 months for Steinbach.

**6. New provisions regarding keeping dogs outdoors**

-Section 12.4

The intent is to reduce issues that arise from residents leaving dogs out in the yard during the day while they are away. The new by-law draft requires dog owners to have a responsible person who is capable of controlling the dog present on their property when their dog is outdoors.

-Section 17.2

This addition requires that whoever is looking after a dog must not allow the dog to damage public or private property belonging to someone other than the owner.

**7. New provisions for rules in dog parks**

- Section 2.13: Definition for an “off leash area” added to the draft by-law to reflect the existing dog park in LA Barkman park and any others that may be created in the future.

- Section 18: Added rules that are posted on signage at the dog park to the by-law to improve enforceability and clarity regarding what is expected.

## **8. Provisions for identification of a pit bull**

Pet owners who are asked to remove their dog from the City because it appears to be a pit bull will often argue that their dog is not a pit bull. Pit bull by-law # 1307 currently relies on information in the schedules to determine whether a dog is a pit bull or not. The draft by-law requires the pet owner to obtain a veterinarian's opinion as to the breed of the dog instead. This improves objectivity and reduces liability for the City and Animal Control Officers.

## **9. Removal of Euthanasia and animal welfare provisions**

-BL 1892 Section 1.2(g), 10.1

The current by-law includes information regarding euthanasia. While these provisions are informative, they are so specific that they can become outdated. The City does follow humane practices in its Animal Control activities as required by the Manitoba Animal Care Act.

-BL 1892 Section 4.9, 5.2, 5.3

These sections of the current by-law deal with securing dogs in vehicles, tethering dogs (specific info about types of leashes) and enclosing dogs. The provisions contained in these sections are addressed by the Manitoba Animal Care Act and enforced by provincial Animal Control Officers.

Section 10 of the draft by-law addresses general humane care of Animals that is expected of pet owners in Steinbach and it reasonably addresses the intent of the sections that have been removed.

## **10. Increase to penalty fines**

Fines for contraventions that have a higher risk to public safety or that are associated with higher animal control costs have been increased in this draft.

Fines for the following contraventions are increased from \$50 if paid in 7 days and \$100 thereafter to be \$100 if paid in 7 days and \$200 thereafter:

s. 7	Fail to prevent animal from running at large	200	100
s.18	Fail to comply with off-leash area provisions	200	100
s. 20	Fail to spay or neuter a cat	200	100

The fine for failure to ensure a dangerous or aggressive dog remains contained on private property or muzzled when off private property is increased from \$100 if paid in 7 days and \$200 thereafter to \$200 if paid in 7 days and \$400 thereafter.

Moved : \_\_\_\_\_

Seconded: \_\_\_\_\_

WHEREAS the Federation of Canadian Municipalities (FCM) Green Municipal Fund program provides financial support to municipalities to enhance the quality of life for people in Canada by accelerating a transformation to resilient, net-zero communities.

AND WHEREAS the City of Steinbach seeks to identify and assess climate risks to enhance community resilience and sustainability of the City of Steinbach and develop a climate adaptation plan.

THEREFORE BE IT RESOLVED that the City of Steinbach apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative to assist in the creation of a climate risk assessment and climate adaptation plan.



GREEN  
MUNICIPAL  
FUND

FONDS  
MUNICIPAL  
VERT

A program of



Home ▶ Funding opportunities ▶ **Climate-Ready Plans and Processes**

# Climate-Ready Plans and Processes

Helping municipalities develop comprehensive climate adaptation strategies



**CLIMATE  
ADAPTATION**

| Climate-ready plans  
and processes

| Plans

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[Read the application guide](#)

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# Funding Snapshot

**MAXIMUM AWARD:**

- Up to a maximum of \$140,000 (based on the lead applicant's population size)

**OPEN TO:**

The following organizations are eligible for GMF funding:

- Canadian municipal governments (e.g., towns, cities, regions, districts and local boards)
- Municipal partners, which include:
  - ▶ Municipally owned corporations
  - ▶ Regional, provincial or territorial organizations delivering municipal services
  - ▶ Non-governmental organizations
  - ▶ Not-for-profit organizations
  - ▶ Research institutes (e.g., universities)
  - ▶ Indigenous communities

For-profit entities are not eligible partners.

**EXPECTED OUTPUT:**

Development of climate adaptation plans, climate-focused asset management strategies, community-wide climate risk assessments, and capacity-building initiatives.

**APPLICATION DEADLINE:**

The deadline to submit a full application for this funding is December 10, 2024.

We recommend that you submit your application as soon as it is complete, so GMF can review it and flag any issues for your attention before the application window has closed. Only applications that are complete when the application window closes will be considered for this round of funding.

Funding decisions will prioritize projects from applicants who have not yet received funding from Climate-Ready Plans and Processes.

Please note that each lead applicant is eligible for one project award.

\* Each of the following applicants and projects receives a stackable incentive that is additional to the grant covering 60% of eligible costs. Projects may qualify for grant funding of up to 100% of eligible project.

Incentives include:

- +20% for applicants that are Indigenous communities, or Northern communities, or remote communities, or municipalities with populations below a defined small population threshold (<10,000); or
- +10% for municipalities with populations between 10,001 and 50,000; or
- +5% for municipalities with populations between 50,001 and 100,000
- +15% for meaningfully addressing Reconciliation, anti-racism, equity and inclusion

- +5% for applications that include collaboration between two or more municipal governments, or local governments applying in partnership with an Indigenous community.

## What we fund

We fund projects that enhance long-term climate resilience in communities equitably and inclusively, at any stage of their climate journey—whether they are starting out or need help advancing their plans. This funding is intended to support communities adapt for the impacts of climate change, by developing climate risk assessments and climate adaptation plans, which are critical for safeguarding infrastructure, protecting essential services, and ensuring the well-being of all residents.

Developing a climate risk assessment helps identify community-specific vulnerabilities, such as flooding, extreme weather events, or urban heat islands, and allows municipalities to plan effectively and resiliently for these risks. A well-defined climate adaptation plan builds on this by outlining targeted actions to reduce the impacts of climate challenges, protect infrastructure like water management systems and energy grids, and enhance public health. Implementing these plans provides your community with a clear roadmap for addressing climate change and ensuring that all residents—especially those who are equity-deserving benefit from a more resilient, sustainable future.

Your community can receive funding to develop plans that assess climate risks, integrate adaptation into existing municipal plans and processes, and engage with communities to ensure widespread climate resilience. Your plans should address multiple climate hazards and aim to

create a path toward stronger, more adaptable communities.

Climate-Ready Plans and Processes also funds complementary training and capacity-building opportunities to ensure your municipal staff have the skills and knowledge to implement effective climate adaptation measures.

With this funding, your municipality can develop a comprehensive, equitable climate adaptation plan. It empowers local governments to implement equity-informed, low-carbon, and nature-positive initiatives through the creation of climate risk assessments, adaptation plans, and the integration of climate adaptation into existing municipal plans.

## 1 Why Develop a Climate Risk Assessment +

## 2 Why Develop a Climate Adaptation Plan -

A climate adaptation plan takes the climate risk assessment a step further by outlining specific actions that municipalities can take to address the identified risks. These plans help municipalities:

- **Prioritize climate adaptation** measures across various sectors within the municipality
- **Integrate resilience-building strategies** into existing municipal plans, such as asset management and land-use planning.
- **Enhance community resilience** by implementing solutions that reduce the long-term risks of climate-related hazards.

# What your project needs to achieve

To qualify for funding, proposed activities must support your community in implementing measures that reduce impacts from climate-related events and hazards. Your plan should:

- Identify vulnerabilities and risks from multiple climate hazards such as extreme weather events, flooding, heatwaves, and changes in precipitation patterns.
- Integrate with existing municipal plans, such as asset management plans, to ensure cohesive and sustainable climate adaptation efforts.
- Promote equity and inclusivity strategies that ensure equitable climate adaptation, particularly for marginalized and equity-deserving communities.
- Enhance community resilience and result in tangible outcomes that improve the community's ability to withstand and recover from climate impacts.
- Achieve measurable outcomes tied to your project's objectives, including how it will reduce climate risks and benefit your community.

Eligible projects must also:

- Incorporate new or updated phases to an existing climate plan or integrate results from a new climate risk assessment. (Note: Retroactive funding is not available)
- Be capable of completion within two years from the date of grant approval

## Project examples

**Seine Rat Roseau Watershed District**

154 Friesen Avenue, Steinbach, MB, R5G 0T5

Telephone: (204) 326-1030

[www.srrwd.ca](http://www.srrwd.ca)

**Minutes**

October 15, 2024

**BOARD MEMBERS PRESENT:**

Jake Hiebert, Chair SD-7 and Chair of Board  
Brian Grier, Chair SD 3&4  
Ed Penner, Chair SD-6 & Vice-Chair of Board  
Les Schewe, Provincial Appointee

Neil Claringbould, Chair SD-2  
Harold Janzen, Chair SD-5  
Natashia Lapeire, Chair SD-9

**REGRETS:** Ken Prociw, Chair SD-8

Stan Toews, Vice-Chair SD-7

**GUESTS:** Kelsey Benson, Provincial Watershed Planner  
Julius Odei and Carson Andrusyk, UofM

**STAFF:**

Joey Pankiw, Manager  
Chris Randall, Project Supervisor  
Béatrice Mukahirwa, Financial Administrator

Dani Gosselin, ALUS/PAC Coordinator  
Virginia Janzen, ReGen Coordinator

**I. CALL TO ORDER at 9:00 a.m.**

**II. APPROVAL OF AGENDA**

**194-2024: Les Schewe – Natashia Lapeire**

BE IT RESOLVED THAT the Agenda be approved with the addition of Item D – Rain Garden for RM of Ritchot.

**CARRIED**

**III. APPROVAL OF MINUTES**

a. Regular Meeting Minutes for September 16, 2024.

**195-2024: Ed Penner – Brian Grier**

BE IT RESOLVED THAT the Regular Meeting Minutes of September 16, 2024 be approved as circulated.

**CARRIED**

**IV. CHAIR REPORT**

- Attended a meeting at Vassar with RM of Piney Council of the Whole
- Attended a Red River Basin South Chapter meeting in Morris

**V. MANITOBA ASSOCIATION OF WATERSHEDS REPORT, Jake Hiebert**

- MAW Conference is in Brandon on December 2<sup>nd</sup> – 4<sup>th</sup>
- MAW is expecting a big announcement in December for AAFC (PWCP)
- MAW is working on their policy and presented it at the October meeting for first reading
- For 2025-2026 Saskatchewan will be running their own PWCP program

## VI. SUB-DISTRICT & PAC/LGC REPORTS

### SD 2

- Still working on Community pastures project – met with provincial watershed staff to go over information to try to move forward with this project
- Waiting on approval of the application for the FCM grant for Sundown to be approved

### SD 3 & 4

- Work should be starting at the Maple Leaf water retention project at the end of October (located along RD 18N in the RM of Stuartburn)
- Update on the Grainger Water Retention project – trying to get the hydro easement reduced along the edge of the property
- Continue to work on a water retention project on RM of Hanover land in further investigation continues on this project

### 196-2024: Brian Grier – Ed Penner

BE IT RESOLVED THAT the Board approve hiring Marc Maynard Backhoe Services to a maximum of \$7,500 to clean the ditch along Tony Wiens property for maintenance for the De Salaberry Water Retention project.

**CARRIED**

### SD 5

- have a number of ALUS projects in the queue for next year's budget
- have some original ALUS projects that will be renewing next year and will need to start discussions on how these will be funded in the future

### SD 6

- a shelterbelt project will be coming soon in the Sarto/Pansy area
- fencing and waterer is completed at Darrin Warkentin water retention; this weekend the berm will be smoothed out and seeded

### SD 7

- working on water retention projects with the Brandt's
- site visit being arranged for site north of Steinbach that will happen later this week

### SD 8

- site visit was conducted for ALUS project north of St. Adolphe along the Red River for next year

**SD 9**

- Nolan Vermette project is still in progress and searching for contractors at this time

**ALUS**

**197-2024: Ed Penner – Harold Janzen**

BE IT RESOLVED THAT the Board approve the following PWCP Nitrogen Management applications for the use of Inhibitors as funding becomes available for Jeffrey Kostyniuk located in SD 2 for 180 acres with total funding of \$544.82; Keith Winnicky located in SD 2 for 225 acres with total funding of \$640.32; Donald Winnicky located in SD 2 for 225 acres with total funding of \$640.32 and Colt Winnicky located in SD 2 for 225 acres for total funding of \$640.32.

**CARRIED**

**198-2024: Ed Penner – Brian Grier**

BE IT RESOLVED THAT THE BOARD approve the following PWCP Cover Crop applications as funding becomes available: Tim Nickel located in SD 2 for 34 acres for total funding of \$1,190 and Reutter Dairy located in SD 3/4 for 285 acres for total funding of \$9,975.00.

**CARRIED**

**199-2024: Ed Penner – Natasha Lapeire**

BE IT RESOLVED THAT the Board approves the Growing Roots in Cohort #3 as funding becomes available for Fehrview Land and Cattle (Wes Fehr) located in SD 6 for the 2024-2025 Funding year for 90 acres of full season cover crop mixture with total funding of \$9,000.00

**CARRIED**

**200-2024: Ed Penner – Neil Claringbould**

BE IT RESOLVED THAT THE BOARD approve the PWCP Rotational Grazing project as funding becomes available for Jeff Kostyniuk located in SD 2 for total funding of \$1,281.14.

**CARRIED**

**201-2024: Ed Penner – Brian Grier**

BE IT RESOLVED THAT THE BOARD approve the PWCP Rotational Grazing projects as funding becomes available for Arley Barkman located in SD 8 for total funding of \$5,500.00.

**CARRIED**

**202-2024 – Ed Penner – Les Schewe**

BE IT RESOLVED THAT the Board approve the increase of the funding cap for participants for the PWCP Nitrogen Management projects from \$10,000 to the new cap of \$20,000 beginning for the 2024-2025 funding year.

**CARRIED**



**203-2024 – Brian Grier – Harold Janzen**

BE IT RESOLVED THAT the Board excuse the absence of Ken Prociw and Stan Toews from the Board meeting today

**CARRIED**

**VII. MANAGER'S REPORT**

- Staff attended the ALUS Prairie Conference in Leduc, AB
- Attended Community of the Whole at the R.M. of Piney and discussed the Sundown Ridge project
- LOI for Grow has been submitted
- The Water Retention project at Laredo will be kept in place for the remaining years with the new owners of the property

**VIII. FINANCE REPORT**

a. Expenses for approval

**204-2024: Ed Penner – Brian Grier**

BE IT RESOLVED THAT THE BOARD approve the monthly financial expenses as presented by the Finance Committee for a total of \$113,462.52 whereas, cheques 10080 to 10106 are approved for \$83,879.65; payroll for \$20,993.71; direct deposits for \$3,414.00; and pre-authorized withdrawals for \$5,175.16.

**CARRIED**

b. Provincial Report

**205-2024: Ed Penner – Harold Janzen**

BE IT RESOLVED THAT THE BOARD approves the Provincial Report for September as presented.

**CARRIED**

c. Upgrade for Backup and Price Increase for Monthly Monitoring

**206-2024: Brian Grier – Natasha Lapeire**

BE IT RESOLVED THAT THE BOARD approves upgrading the Datto backup for the server for cost of \$1,625 plus taxes and approves the increase in the monthly support service for the amount of \$385.00 plus taxes.

**CARRIED**

**XI. MANITOBA WATERSHED PLANNER REPORT**

- Q2 financial reports are due October 15<sup>th</sup>
- A district's code of conduct for members and employees should include clarity on what is considered a conflict of interest and how to address a potential conflict of interest
- Manitoba government is taking action to protect Lake Winnipeg and there is a report to read with more information

**X. NEW BUSINESS/CORRESPONDENCE**

a. Red River Basin Gala – November 14th

**207-2024: Ed Penner – Natasha Lapeire**

BE IT RESOLVED THAT THE BOARD approves supporting the Red River Basin Commission South Chapter Gala by purchasing a table for \$595.00 for the event on Thursday, November 14<sup>th</sup>, 2024

**CARRIED**

b. Designates for MAW Board Meeting at MAW Conference

**Consensus** – SRRWD Board is in agreement Ed Penner, Harold Janzen, and Jake Hiebert will represent Seine Rat Roseau Watershed District for the AGM

c. Well Sealing Application

**208-2024: Natasha Lapeire – Neil Claringbould**

BE IT RESOLVED THAT THE BOARD approves the well sealing application for Elseline Fenton located in the R.M. of La Broquerie in SD 7 for the amount of \$1000 plus taxes.

**CARRIED**

d. Rain Garden for RM of Ritchot

**209-2024: Natasha Lapeire – Ed Penner**

BE IT RESOLVED THAT THE BOARD approves the Rain Garden for RM of Ritchot municipal office located in St. Adolphe in Sub District 6 for cost up to \$5000 with a 50-50 cost share.

**CARRIED**

**Jake Hiebert exits the meeting at 10:15 a.m.**

**Vice-Chair Ed Penner takes over Chairing the meeting**

**XI. OLD BUSINESS**

a. Planning Session/Survey

- Strategy Session on December 16<sup>th</sup> at 9 a.m. and Board meeting on December 17<sup>th</sup>

**210-2024: Les Schewe – Brian Grier**

BE IT RESOLVED THAT THE BOARD approves planning the Strategy Session for Monday, December 16<sup>th</sup> at 9 a.m. with location to be determined for SRRWD Board and staff (SRRWD Board meeting will be the next day at December 17<sup>th</sup> at 9 a.m.)

**CARRIED**

**XII. POLICY COMMITTEE**

- Have received comments from some board members and waiting for couple more to review the document; Policy Committee will meet again to review the comments and prepare the document for first reading

**XIII. PERSONNEL COMMITTEE**

**XIV. RENOVATIONS COMMITTEE**

- Building is painted and looks great; shed roof has been tinned and new window has been installed
- Mural will be done next spring
- Next year looking at redoing the front walkway/ramp

**XV. NEXT BOARD MEETING**

November 19th, 2024

**XVI. ADJOURNMENT**

**211-2024: Natasha Lapeire – Brian Grier**

BE IT RESOLVED THAT the BOARD adjourn at 10:40 a.m.

**CARRIED**

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Jake Hiebert, SRRWD CHAIR OF THE BOARD

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Joey Pankiw, MANAGER

**Seine Rat Roseau Watershed District**  
154 Friesen Avenue, Steinbach, MB, R5G 0T5  
Telephone: (204) 326-1030  
[www.srrwd.ca](http://www.srrwd.ca)

**Electronic Meeting – MINUTES**

November 4, 2024

**BOARD MEMBERS PRESENT:**

Jake Hiebert, Chair SD-7 and Chair of Board  
Ed Penner, Chair SD-6 and Vice-Chair of Board  
Stan Toews, Vice-Chair SD-7  
Natashia Lapeire, Chair SD-9  
Les Schewe, Provincial Appointee

Neil Claringbould, Chair SD-2  
Brian Grier, Chair SD-3&4  
Ken Prociw, Chair SD-8  
Harold Janzen, Chair SD-5

**STAFF: Joey Pankiw, Chris Randall**

**212-2024: Brian Grier – Ed Penner**

BE IT RESOLVED THAT THE BOARD approves hiring Unger Excavating Inc. to complete the work at the Nolan Vermette water retention project in SD 9 with cost of \$60,000 plus taxes with the work to be completed this fall.

**In Favour:** Brian Grier, Ed Penner, Natashia Lapeire, Ken Prociw, Harold Janzen, Les Schewe, Stan Toews, Jake Hiebert, Neil Claringbould

**Opposed:** None

**CARRIED**

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ED PENNER, CHAIR OF THE BOARD

---

JOEY PANKIW, MANAGER

**Seine Rat Roseau Watershed District**

154 Friesen Avenue, Steinbach, MB, R5G 0T5

Telephone: (204) 326-1030

[www.srrwd.ca](http://www.srrwd.ca)

**Electronic Meeting – MINUTES**

November 4, 2024

**BOARD MEMBERS PRESENT:**

Ed Penner, Chair SD-6 and Chair of Board  
Natashia Lapeire, Chair SD-9 and Vice-Chair of Board  
Harold Janzen, Chair SD-5  
Jake Hiebert, Chair SD-7  
Les Schewe, Provincial Appointee

Neil Claringbould, Chair SD-2  
Brian Grier, Chair SD-3&4  
Noël Brémaud, Vice-Chair SD-6  
Ken Prociw, Chair SD-8

**STAFF: Joey Pankiw, Béatrice Mukahirwa**

**213-2024: Natashia Lapeire – Neil Claringbould**

BE IT RESOLVED THAT THE BOARD approves the cancellation of cheque # 10091 in the amount of \$1,695.75 which had been issued to Brad Suderman on October 3, 2024 which Brad has not yet received in the mail and a new cheque of #10134 will be issued and sent to Brad Suderman this week for the exact same amount of \$1,695.75.

**In Favour:** Natashia Lapeire, Neil Claringbould, Ed Penner, Brian Grier, Les Schewe, Ken Prociw, Harold Janzen, Noël Brémaud

**Opposed:** None

**CARRIED**

**214-2024: Natashia Lapeire – Neil Claringbould**

BE IT RESOLVED THAT THE BOARD approves the well sealing application for Jared Remple located at 221 Center Street in Mitchell in SD 7 for the total amount of \$2000.00.

**In Favour:** Natashia Lapeire, Neil Claringbould, Ed Penner, Brian Grier, Les Schewe, Ken Prociw, Harold Janzen

**Opposed:** None

**CARRIED**

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**ED PENNER, CHAIR OF THE BOARD**

---

**JOEY PANKIW, MANAGER**

**Seine Rat Roseau Watershed District**  
154 Friesen Avenue, Steinbach, MB, R5G 0T5  
Telephone: (204) 326-1030  
[www.srrwd.ca](http://www.srrwd.ca)

**Electronic Meeting – MINUTES**

November 7, 2024

**BOARD MEMBERS PRESENT:**

Ed Penner, Chair SD-6 and Chair of Board  
Natashia Lapeire, Chair SD-9 and Vice-Chair of Board  
Harold Janzen, Chair SD-5  
Jake Hiebert, Chair SD-7  
Les Schewe, Provincial Appointee

Neil Claringbould, Chair SD-2  
Brian Grier, Chair SD-3&4  
Noël Brémaud, Vice-Chair SD-6  
Ken Prociw, Chair SD-8

**STAFF: Joey Pankiw, Chris Randall**

**215-2024: Les Schewe – Ken Prociw**

BE IT RESOLVED THAT THE BOARD approves the request from the R.M. of Stuartburn to partner with the municipality for the 2024 Manitoba Growth, Renewal and Opportunities for Municipalities grant to help with the construction of fjord crossings on seven (7) municipal roads with a cost of \$5000 (that amount in the value of geocell honeycomb material).

**In Favour:** Les Schewe, Ken Prociw, Natashia Lapeire, Ed Penner, Brian Grier, Noël Brémaud, Harold Janzen, Neil Claringbould

**Opposed:** None

**CARRIED**

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ED PENNER, CHAIR OF THE BOARD

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JOEY PANKIW, MANAGER



**Justice**

Public Safety Division  
1801 – 155 Carlton Street, Winnipeg, Manitoba, Canada R3C 3H8  
T 204-945-6990 F 204-948-4949

November 19, 2024

Troy Warkentin  
Chief Administrative Officer  
City of Steinbach  
225 Reimer Avenue  
Steinbach MB R5G 2J1  
[twarkentin@steinbach.ca](mailto:twarkentin@steinbach.ca)

Dear Troy Warkentin:

I am pleased to provide you with additional details on provincial funding to support public safety in the City of Steinbach in our 2024/25 fiscal year.

Manitoba Justice will provide the City of Steinbach with \$2,562,436 of Urban Police Grant (UPG) funding in the 2024/25 fiscal year. As part of Budget 2024 and the Manitoba government's commitment to ensure that municipalities have adequate funding for law enforcement, this amount reflects the first budgeted increase in UPG funding since 2017.

Manitoba Justice looks forward to a continued commitment to working together with our municipal partners towards establishing strategic public safety objectives, initiatives, and outcomes. Should you have any questions, please contact Jeff Wiggett, Director of Municipal Policing, at 431-336-4562 or [Jeff.Wiggett@gov.mb.ca](mailto:Jeff.Wiggett@gov.mb.ca).

Sincerely

Andrew Minor  
A/Executive Director  
Policing Services and Public Safety



ROYAL BANK  
 REPORT NO.: 0106-00000 7597770000  
 RUN DATE: 2024 NOV 19  
 RUN TIME: 10:59:21

CITY OF STEINBACH 759777-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1003383

FILE CREATION NUMBER: 0347

FILE CREATION DATE: 2024 NOV 19

DUE DATE VALUE DATE SELECT DATE  
 2024 NOV 22 2024 NOV 22 2024 NOV 21

VALID TRANS FOR 759777  
 REJECTED TRANS FOR 759777  
 T-ERROR TRANS FOR 759777

GRAND TOTAL FOR 759777

NUMBER OF PAYMENTS TOTAL AMOUNT  
 177 213,674.35CR  
 177 213,674.35CR  
 0 0.00CR  
 0 0.00CR  
 177 213,674.35CR

PAGE: 1  
 BUSINESS DATE: 2024 NOV 19

**Total: \$296,150.70**

**CRA REMITTANCES**  
**Biweekly Payperiod #\_24\_**

Business # RP0001 (rate type B) FT Employees	CPP EE \$9,827.79	CPP ER \$9,827.79	TOTAL \$19,655.58
	EI EE \$2,410.31	EI ER \$2,836.90	\$5,247.21
	FED TAX EE \$26,181.79	PROV TAX EE \$18,971.88	\$45,153.67
<b>RP0001 TOTAL</b>	<b>\$70,056.46</b>		

Business # RP0002 (rate type A) PT Employees	CPP EE \$2,316.83	CPP ER \$2,316.83	TOTAL \$4,633.66
	EI EE \$935.52	EI ER \$1,309.74	\$2,245.26
	FED TAX EE \$3,149.86	PROV TAX EE \$2,391.11	\$5,540.97
<b>RP0002 TOTAL</b>	<b>\$12,419.89</b>		

<b>TOTAL REMITTANCES: \$82,476.35</b>
---------------------------------------

<b>CPP TOTALS</b>		
	EE	\$12,144.62
	ER	\$12,144.62
<b>TOTAL CPP</b>		<b>\$24,289.24</b>
<b>EI TOTALS</b>		
	EE	\$3,345.83
	ER	\$4,146.64
<b>TOTAL EI</b>		<b>\$7,492.47</b>
FEDERAL TAX		\$29,331.65
PROVINCIAL TAX		\$21,362.99
<b>TOTAL TAX</b>		<b>\$50,694.64</b>



Supplier : 0001 To STMP000215

Batch : 11

Cheque Dates : Nov 14, 2024 To Nov 27, 2024

Bank : 4 To 4

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
1427 1148601-3	1ST CHOICE CONVENIENCE EOC TABLETOP EXCERCISE-NOV 7/24	1105	07-Nov-2024	07-Nov-2024	245.28	245.28	0.00
<b>Supplier Totals :</b>					245.28	245.28	0.00
0086 31232	A & H GLASS SERVICE LTD SUPPLY TEMPERED GLASS-SEC PISTONS	1100	19-Nov-2024	19-Nov-2024	1,113.28	1,113.28	0.00
<b>Supplier Totals :</b>					1,113.28	1,113.28	0.00
4325 881	ABOVE & BEYOND ELECTRIC INC REPAIR LIGHT FIXTURE,REPAIR EMERGENCY LIGHT,REPAIR BASEMENT LIGHT FIXTURE	1088	31-Oct-2024	31-Oct-2024	851.22	851.22	0.00
<b>Supplier Totals :</b>					851.22	851.22	0.00
1539 253597B	ACE AUTO ELECTRIC #926 CUSTOM REBUILD STARTER	1086	31-Oct-2024	31-Oct-2024	518.35	518.35	0.00
<b>Supplier Totals :</b>					518.35	518.35	0.00
0605 2976-100910	ALLTEMP AUTO ELECTRIC CSB BATTERY	1105	15-Nov-2024	15-Nov-2024	408.80	408.80	0.00
<b>Supplier Totals :</b>					408.80	408.80	0.00
0105 3311544770	ALS CANADA LIMITED AQ WATER TEST WP2425830 NOV 8/24	1085	09-Nov-2024	09-Nov-2024	203.70	203.70	0.00
3311546179	AQ WATER TEST WP2425628 NOV 6/24	1085	14-Nov-2024	14-Nov-2024	216.30	216.30	0.00
3311546840	WW WATER TEST WP2425760 NOV 7/24	1099	15-Nov-2024	15-Nov-2024	1,022.70	1,022.70	0.00
<b>Supplier Totals :</b>					1,442.70	1,442.70	0.00
3393 5956315	ALTEC INDUSTRIES LTD T-106 PERFORM ANNUAL INSPECTION	1101	08-Nov-2024	08-Nov-2024	6,677.80	6,677.80	0.00
<b>Supplier Totals :</b>					6,677.80	6,677.80	0.00
5337 464178	ASSOCIATED ENGINEERING (SASK.) LTD LIFT STATION #2 UPGRADES TO OCTOBER 4 2024	1091	28-Oct-2024	28-Oct-2024	180.60	180.60	0.00
<b>Supplier Totals :</b>					180.60	180.60	0.00
1458 AMM18084	ASSOCIATION OF MANITOBA MUNICIPALITIES PAPER-5 BOXES	1103	14-Nov-2024	14-Nov-2024	411.99	411.99	0.00
<b>Supplier Totals :</b>					411.99	411.99	0.00
5525 60TW8790	AUTO PARTS CENTRAL CABLE TIES,BRAKE CLEAN	1104	18-Nov-2024	18-Nov-2024	76.84	76.84	0.00
<b>Supplier Totals :</b>					76.84	76.84	0.00
0277	B A ROBINSON CO LTD						



Supplier : 0001 To STMP000215  
Batch : 11

Cheque Dates : Nov 14, 2024 To Nov 27, 2024  
Bank : 4 To 4

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
S109471855.001	THERMOSTATS	1100	19-Nov-2024	19-Nov-2024	160.87	160.87	0.00
<b>Supplier Totals :</b>					160.87	160.87	0.00
5689 11323617	BARKMAN'S CARTAGE LTD BLACK MULCH-40 YARDS-SEC	1100	04-Nov-2024	04-Nov-2024	2,016.00	2,016.00	0.00
<b>Supplier Totals :</b>					2,016.00	2,016.00	0.00
2527 X015285659241107	BELL CANADA MICROSOFT 365 BUSINESS STANDARD SUBSCRIPTION OCT 26-NOV 25/24	1078	07-Nov-2024	07-Nov-2024	1,967.56	1,967.56	0.00
<b>Supplier Totals :</b>					1,967.56	1,967.56	0.00
3794 EXP 11/12/24 EXP 11/14/24	BERGEN CODY EMPLOYEE CLOTHING PURCHASE-CODY B EMPLOYEE BOOT PURCHASE-CODY B	1078	12-Nov-2024	12-Nov-2024	126.87	126.87	0.00
<b>Supplier Totals :</b>					301.87	301.87	0.00
5691 COS-2024-152	BIRD CONSTRUCTION COMPANY DEPOSIT RELEASE-COS-2024-152 - 100 LIFE SCIENCES PARKWAY	1113	22-Nov-2024	22-Nov-2024	12,000.00	12,000.00	0.00
<b>Supplier Totals :</b>					12,000.00	12,000.00	0.00
3351 53713	BISON ROCK AND ASPHALT PRODUCTS ASPHALT-3.78 TONNES	1086	07-Nov-2024	07-Nov-2024	483.82	483.82	0.00
<b>Supplier Totals :</b>					483.82	483.82	0.00
0741 14523 14542 14546	BLATZ LANDSCAPING INC RUBBER TRACK MACHINE-96/98 WINSTON DIG SWALE-MURANO POND RUBBER TRACK MACHINE-110 ALDERWOOD CRES	1107	11-Oct-2024	11-Oct-2024	525.00	525.00	0.00
<b>Supplier Totals :</b>					1,026.38	1,026.38	0.00
5192 OCTOBER 2024	BRANDT HARV COPP VEHICLE EXPENSES-SEPTEMBER & OCTOBER 2024	1092	28-Oct-2024	28-Oct-2024	70.00	70.00	0.00
<b>Supplier Totals :</b>					70.00	70.00	0.00
1892 4318838	BRANDT TRACTOR LTD FRONT END LOAD TRAINING-BROOKE W,SEAN S,VIKTOR G	1089	23-Oct-2024	23-Oct-2024	1,443.13	1,443.13	0.00
<b>Supplier Totals :</b>					1,443.13	1,443.13	0.00
1732 46895208	BRENNTAG CANADA INC AQ-SODIUM HYPO-3,HYDROCHLORIC ACID-6	1100	14-Nov-2024	14-Nov-2024	797.62	797.62	0.00



Supplier : 0001 To STMP000215  
 Batch : 11

Cheque Dates : Nov 14, 2024 To Nov 27, 2024  
 Bank : 4 To 4

Supplier Code	Supplier Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
46895219	WW CHLORINE-6	1099	14-Nov-2024	14-Nov-2024	4,826.07	4,826.07	0.00
46895947	AQ RETURNED SODIUM HYPO-1, HYDROCHLORIC ACID-7	1100	15-Nov-2024	15-Nov-2024	-126.00	-126.00	0.00
46895956	WW RETURNED CHLORINE-7	1099	15-Nov-2024	15-Nov-2024	-2,940.00	-2,940.00	0.00
46895957	WW RETURNED SODIUM HYPO-1	1099	15-Nov-2024	15-Nov-2024	-15.75	-15.75	0.00
<b>Supplier Totals :</b>					<b>2,541.94</b>	<b>2,541.94</b>	<b>0.00</b>
4756	BRICK JOSEPH MAURICE						
EXP 11/21/24	EMPLOYEE CLOTHING PURCHASE-JOE B	1115	21-Nov-2024	21-Nov-2024	67.18	67.18	0.00
<b>Supplier Totals :</b>					<b>67.18</b>	<b>67.18</b>	<b>0.00</b>
0316	BRISTAL HAULING						
39563	RECYCLING SERVICE-OCTOBER 2024	1104	31-Oct-2024	31-Oct-2024	51,903.58	51,903.58	0.00
<b>Supplier Totals :</b>					<b>51,903.58</b>	<b>51,903.58</b>	<b>0.00</b>
5320	CANADIAN CORPS OF COMMISSIONAIRES-MANITOBA						
7819	BY LAW OFFICER, SUPERVISOR, PAR KING & MILEAGE OCT 27-NOV 9/24	1078	10-Nov-2024	10-Nov-2024	3,523.74	3,523.74	0.00
<b>Supplier Totals :</b>					<b>3,523.74</b>	<b>3,523.74</b>	<b>0.00</b>
0248	CANADIAN RED CROSS SOCIETY						
CRC-831286	BABYSITTER COURSE MANUAL-13	1090	07-Nov-2024	07-Nov-2024	139.65	139.65	0.00
<b>Supplier Totals :</b>					<b>139.65</b>	<b>139.65</b>	<b>0.00</b>
0076	CANADIAN TIRE REAL ESTATE LIMITED						
1101241757	TAPE	1085	01-Nov-2024	01-Nov-2024	15.66	15.66	0.00
1106244800	CO DETECTOR, BATTERIES, BOLT S, Q-TIPS	1085	06-Nov-2024	06-Nov-2024	100.61	100.61	0.00
1108244739	DIESEL CAN, AIR FRESHENER	1086	08-Nov-2024	08-Nov-2024	43.65	43.65	0.00
1113241204	HEX KEY SET	1086	13-Nov-2024	13-Nov-2024	22.39	22.39	0.00
1120244612	T-142 RADIO	1101	20-Nov-2024	20-Nov-2024	169.39	169.39	0.00
119243632	ZIPLOC BAGS	1108	19-Nov-2024	19-Nov-2024	10.62	10.62	0.00
<b>Supplier Totals :</b>					<b>362.32</b>	<b>362.32</b>	<b>0.00</b>
5221	CASTLE PEST CONTROL						
23262	PEST CONTROL-NOVEMBER 14 2024	1104	14-Nov-2024	14-Nov-2024	42.00	42.00	0.00
<b>Supplier Totals :</b>					<b>42.00</b>	<b>42.00</b>	<b>0.00</b>
1404	CDW CANADA INC						
AB57F8N	COMPUTER REPLACEMENT 2024	1108	16-Nov-2024	16-Nov-2024	5,136.58	5,136.58	0.00
<b>Supplier Totals :</b>					<b>5,136.58</b>	<b>5,136.58</b>	<b>0.00</b>
4231	COOK MADISON						
EXP 11/14/24	EMPLOYEE CLOTHING PURCHASE-MADISON C	1116	14-Nov-2024	14-Nov-2024	109.74	109.74	0.00



Supplier : 0001 To STMP000215  
Batch : 11

Cheque Dates : Nov 14, 2024 To Nov 27, 2024  
Bank : 4 To 4

Supplier Code Invoice No.	Supplier Name Description	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
EXP 11/18/24	EMPLOYEE FITNESS PURCHASE-MADISON C	1116	18-Nov-2024	18-Nov-2024	200.00	200.00	0.00
<b>Supplier Totals :</b>					309.74	309.74	0.00
3678	CORPELL'S WATER						
6036472	LF WATER-6	1056	31-Oct-2024	31-Oct-2024	5.45	5.45	0.00
6045990	LF WATER-6	1104	14-Nov-2024	14-Nov-2024	45.45	45.45	0.00
<b>Supplier Totals :</b>					50.90	50.90	0.00
2331	COUNTRY MEAT & SAUSAGE						
11042024	FD DRILL NOV 5/24	1105	04-Nov-2024	04-Nov-2024	183.00	183.00	0.00
<b>Supplier Totals :</b>					183.00	183.00	0.00
0603	CREATIVE PRINT ALL LTD						
84056	DECAL-2024 OPERATION RED NOSE DATES	1105	05-Nov-2024	05-Nov-2024	208.89	208.89	0.00
<b>Supplier Totals :</b>					208.89	208.89	0.00
2640	CRM SYSTEMS						
INV0013190	COMPLETED CHANGES REQUESTED	1108	16-Nov-2024	16-Nov-2024	826.88	826.88	0.00
<b>Supplier Totals :</b>					826.88	826.88	0.00
1948	DB PERKS & ASSOCIATES LTD						
IN106136	VINYL COVERED CABLE	1100	15-Nov-2024	15-Nov-2024	115.98	115.98	0.00
<b>Supplier Totals :</b>					115.98	115.98	0.00
0071	DIAMOND READY MIX CONCRETE LTD						
199360	LF-CAT DOZER RENTAL	1104	06-Nov-2024	06-Nov-2024	5,670.00	5,670.00	0.00
<b>Supplier Totals :</b>					5,670.00	5,670.00	0.00
PT00001001	DOAN HIEN VAN						
PTREF NOV1824	Refund on PT Account 451 - 0106600.000	1094	18-Nov-2024	18-Nov-2024	2,993.12	2,993.12	0.00
<b>Supplier Totals :</b>					2,993.12	2,993.12	0.00
4399	DOERKSEN MYRON JAMES						
EXP 11/08/24	EMPLOYEE BOOT PURCHASE-MYRON D	1083	08-Nov-2024	08-Nov-2024	211.67	211.67	0.00
<b>Supplier Totals :</b>					211.67	211.67	0.00
2692	DUBOIS AMANDA						
EXP 11/18/24	STUDY SESSION NOV 15-16/24-WINNIPEG	1110	19-Nov-2024	19-Nov-2024	137.20	137.20	0.00
<b>Supplier Totals :</b>					137.20	137.20	0.00
4344	DURON EQUIPMENT INC						
R01598	SEC EXCAVATOR RENTAL OCTOBER 28 TO NOVEMBER 1 2024	1085	04-Nov-2024	04-Nov-2024	3,360.00	3,360.00	0.00
R01608	EXCAVATOR RENTAL NOV 7/24-SEC	1100	18-Nov-2024	18-Nov-2024	1,323.00	1,323.00	0.00



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Invoice No.	Description	Batch	Invoice Date	Due Date			
<b>Supplier Totals :</b>					4,683.00	4,683.00	0.00
0058	E G PENNER BUILDING CENTRES LTD						
2016950	SANDING SPONGE,METAL SAND HANDY PACK,FLUSH LEVER	1100	04-Nov-2024	04-Nov-2024	16.92	16.92	0.00
2018644	KEY SINGLE SIDED,KEYED KNOB	1087	06-Nov-2024	06-Nov-2024	104.43	104.43	0.00
2018647	ABRASIVE SANDPAPER	1087	06-Nov-2024	06-Nov-2024	23.73	23.73	0.00
2020261	STAINLESS STEEL KEYED KNOB	1087	08-Nov-2024	08-Nov-2024	42.70	42.70	0.00
2020311	ZINC SCREW EYELETS	1085	08-Nov-2024	08-Nov-2024	5.92	5.92	0.00
2021889	MICRO PRO SIENNA	1086	12-Nov-2024	12-Nov-2024	234.49	234.49	0.00
2021964	FLAT HEAD SCREWS,WOOD SCREWS,ZINC SCREWS	1087	12-Nov-2024	12-Nov-2024	100.87	100.87	0.00
2024241	DRILL SCREWS	1104	15-Nov-2024	15-Nov-2024	24.73	24.73	0.00
2025534	PAINT	1102	18-Nov-2024	18-Nov-2024	59.35	59.35	0.00
2028027	XENON BULB	1100	20-Nov-2024	20-Nov-2024	13.14	13.14	0.00
<b>Supplier Totals :</b>					626.28	626.28	0.00
3136	ELITE REDI-MIX LTD						
39135	STAB FILL 4.25 CUBIC METRES	1051	17-Oct-2024	17-Oct-2024	902.03	902.03	0.00
39176	CONCRETE-43 METRES-FD	1057	18-Oct-2024	18-Oct-2024	13,340.33	13,340.33	0.00
<b>Supplier Totals :</b>					14,242.36	14,242.36	0.00
5687	EPP BLAINE						
COS-2024-65	DEPOSIT RELEASE-COS-2024-65 - 17 AVONDALE CRES	1110	18-Nov-2024	18-Nov-2024	500.00	500.00	0.00
<b>Supplier Totals :</b>					500.00	500.00	0.00
5690	ERMC SOUTHERN SUB-COMMITTEE						
12	2024 ERMCM MEMBERSHIP	1108	20-Nov-2024	20-Nov-2024	250.00	250.00	0.00
<b>Supplier Totals :</b>					250.00	250.00	0.00
3824	FABCO PLASTICS						
60043411-00	FLANGES,REDUCING BUSHING	1085	30-Oct-2024	30-Oct-2024	314.43	314.43	0.00
<b>Supplier Totals :</b>					314.43	314.43	0.00
0003	FAIRWAY FORD SALES LTD						
101881	T-163 ENGINE OIL & FILTER CHANGE	1092	09-Oct-2024	09-Oct-2024	81.15	81.15	0.00
102588	T-161 ENGINE OIL & FILTER CHANGE	1085	29-Oct-2024	29-Oct-2024	81.15	81.15	0.00
<b>Supplier Totals :</b>					162.30	162.30	0.00
0822	FEDERATED CO-OPERATIVES LTD.						
308412	F611 FUEL 228.1L	1111	31-Oct-2024	31-Oct-2024	299.30	299.30	0.00
308413	F713 FUEL 70.9L	1111	31-Oct-2024	31-Oct-2024	105.51	105.51	0.00
308414	WASH-T115	1110	31-Oct-2024	31-Oct-2024	16.79	16.79	0.00
<b>Supplier Totals :</b>					421.60	421.60	0.00
3816	FLOWPOINT ENVIRONMENTAL SYSTEMS						
SU10262	SOFTWARE MAINTENANCE	1084	07-Nov-2024	07-Nov-2024	1,226.40	1,226.40	0.00



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SU10263	AGREEMENT SEPTAGE-2024/25 SOFTWARE MAINTENANCE AGREEMENT WATER-2024/25	1084	07-Nov-2024	07-Nov-2024	1,226.40	1,226.40	0.00
<b>Supplier Totals :</b>					2,452.80	2,452.80	0.00
2191 EXP 11/18/24	FRIESEN JERRY JAMES EMPLOYEE CLOTHING PURCHASE-JERRY F	1114	19-Nov-2024	19-Nov-2024	270.99	270.99	0.00
<b>Supplier Totals :</b>					270.99	270.99	0.00
2137 OCTOBER 2024	FRIESEN TRAVIS COPP VEHICLE EXPENSES-OCTOBER 2024	1092	08-Nov-2024	08-Nov-2024	28.00	28.00	0.00
<b>Supplier Totals :</b>					28.00	28.00	0.00
2170 11065	FRIESEN DRILLERS LTD PTH 12 AND LOEWEN BLVD DEWATERING-TEAR DOWN	1107	28-Oct-2024	28-Oct-2024	21,000.00	21,000.00	0.00
<b>Supplier Totals :</b>					21,000.00	21,000.00	0.00
0079 18196	FRIESEN HAULING INC LEVEL SNOW DUMP	1101	31-Oct-2024	31-Oct-2024	18,514.44	18,514.44	0.00
<b>Supplier Totals :</b>					18,514.44	18,514.44	0.00
3236 EXP 11/22/24	GAUDET LACEY EMPLOYEE CLOTHING PURCHASE-LACEY G	1110	25-Nov-2024	25-Nov-2024	100.40	100.40	0.00
<b>Supplier Totals :</b>					100.40	100.40	0.00
5692 COS-2024-14	GIESBRECHT TIMOTHY ROBERT DEPOSIT RELEASE-COS-2024-14	1110	22-Nov-2024	22-Nov-2024	500.00	500.00	0.00
<b>Supplier Totals :</b>					500.00	500.00	0.00
PT00001000 PTREF NOV1424	GIESBRECHT AGATHA Refund on PT Account 451 - 0202520.000	1077	14-Nov-2024	14-Nov-2024	720.67	720.67	0.00
<b>Supplier Totals :</b>					720.67	720.67	0.00
PT00001002 PTREF NOV2124	GOLDMARK DEVELOPMENTS INC Refund on PT Account 451 - 0426000.000	1109	21-Nov-2024	21-Nov-2024	426.84	426.84	0.00
<b>Supplier Totals :</b>					426.84	426.84	0.00
4154 I329951 I330041	GOURMET COFFEE SPECIALISTS LTD CH-TEA,COFFEE,CREAMER AQ-COFFEE,CHOCOLATE BARS,CANDY,CHIPS	1108 1106	20-Nov-2024 20-Nov-2024	20-Nov-2024 20-Nov-2024	212.46 650.89	212.46 650.89	0.00 0.00
<b>Supplier Totals :</b>					863.35	863.35	0.00
5311 91127925	GRAHAM CONSTRUCTION & ENGINEERING LP PROGRESS ESTIMATE #23 WORK COMPLETED TO	1112	18-Nov-2024	18-Nov-2024	3,577,466.16	3,577,466.16	0.00





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OCTOBER 31 2024							
<b>Supplier Totals :</b>					3,577,466.16	3,577,466.16	0.00
4139	H. MANALO CONSULTING LTD						
HMCL24-771	2024 CAPITAL WORKS HANOVER ST AND PENNER ST	1107	19-Nov-2024	19-Nov-2024	10,653.83	10,653.83	0.00
<b>Supplier Totals :</b>					10,653.83	10,653.83	0.00
4778	HAMSTER NOVEXCO INC						
92930497	PENS,POST-ITS,CLIPS,LOOSE LEAF,BINDERS,HIGHLIGHTERS, NOTEBOOKS,TAPE	1110	14-Nov-2024	14-Nov-2024	259.22	259.22	0.00
92958944	STAMP	1110	21-Nov-2024	21-Nov-2024	52.29	52.29	0.00
92965511	PROFESSIONAL DATE STAMP	1110	22-Nov-2024	22-Nov-2024	159.03	159.03	0.00
<b>Supplier Totals :</b>					470.54	470.54	0.00
0338	HANOVER DOOR SYSTEMS (1996) INC						
130180	MISC RUBBER STRIPS	1099	30-Oct-2024	30-Oct-2024	22.40	22.40	0.00
<b>Supplier Totals :</b>					22.40	22.40	0.00
0176	HANOVER GRINDING						
94522	#1991 ICE KNIVES SHARPENED	1085	12-Nov-2024	12-Nov-2024	220.64	220.64	0.00
94570	BLADE SHARPENING	1100	14-Nov-2024	14-Nov-2024	81.48	81.48	0.00
<b>Supplier Totals :</b>					302.12	302.12	0.00
5575	HARDWOODS SPECIALITY PRODUCTS LP						
11729768-001	HARD MAPLE-SEC	1100	30-Oct-2024	30-Oct-2024	455.96	455.96	0.00
<b>Supplier Totals :</b>					455.96	455.96	0.00
4033	HARMS CODY ANTHONY						
EXP 11/19/24	EMPLOYEE CLOTHING PURCHASE-CODY H	1114	19-Nov-2024	19-Nov-2024	342.60	342.60	0.00
<b>Supplier Totals :</b>					342.60	342.60	0.00
4248	HENTON DARREN						
EXP 11/11/24	EMPLOYEE CLOTHING/BOOT PURCHASE-DARREN H	1083	12-Nov-2024	12-Nov-2024	419.96	419.96	0.00
<b>Supplier Totals :</b>					419.96	419.96	0.00
0721	HEPPNER MIKE						
EXP 11/22/24	EMPLOYEE FITNESS PURCHASE-MIKE H	1117	22-Nov-2024	22-Nov-2024	112.00	112.00	0.00
<b>Supplier Totals :</b>					112.00	112.00	0.00
4763	HIEBERT KRYSTAL						
EXP 11/13/24	EMPLOYEE CLOTHING PURCHASE-KRYSTAL H	1115	13-Nov-2024	13-Nov-2024	77.55	77.55	0.00
<b>Supplier Totals :</b>					77.55	77.55	0.00
4390	HIEBERT JACOB HAROLD						



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EXP 11/18/24	STUDY SESSION NOV 15-17/24-WINNIPEG	1110	18-Nov-2024	18-Nov-2024	131.60	131.60	0.00
<b>Supplier Totals :</b>					131.60	131.60	0.00
4763	HIEBERT KRYSTAL						
EXP 11/21/24	EMPLOYEE FITNESS PURCHASE-KRYSTAL H	1115	21-Nov-2024	21-Nov-2024	200.00	200.00	0.00
<b>Supplier Totals :</b>					200.00	200.00	0.00
4200	HYDRO AG MANITOBA INC						
95996	BLACK PIPE TEE	1099	01-Nov-2024	01-Nov-2024	21.22	21.22	0.00
96415	T-93 HYDRAULIC HOSE,CRIMP FITTINGS	1089	07-Nov-2024	07-Nov-2024	95.07	95.07	0.00
<b>Supplier Totals :</b>					116.29	116.29	0.00
0697	I.C.E. MARKETING & CONSULTING LTD.						
168714	WATER BOTTLE HOLDERS	1085	06-Nov-2024	06-Nov-2024	130.98	130.98	0.00
<b>Supplier Totals :</b>					130.98	130.98	0.00
0159	IDC COMMUNICATIONS GROUP						
CORP2IN4598	T-166 REPLACED ANTENNA	1104	06-Nov-2024	06-Nov-2024	294.88	294.88	0.00
<b>Supplier Totals :</b>					294.88	294.88	0.00
2681	INTEGRITY VENTURES INC						
1P33106	HEX SCREWS,LOCK NUTS	1101	15-Nov-2024	15-Nov-2024	44.62	44.62	0.00
<b>Supplier Totals :</b>					44.62	44.62	0.00
5526	IRON HAND DIESEL REPAIR						
232	#2013 CHANGE OIL AND SERVICE	1089	31-Oct-2024	31-Oct-2024	2,406.04	2,406.04	0.00
244	#755 CHECK & REPAIR TRACK BINDING NOISE	1089	30-Oct-2024	30-Oct-2024	16,474.94	16,474.94	0.00
251	#2013 SERVICE CALL	1089	29-Oct-2024	29-Oct-2024	588.45	588.45	0.00
257	#2013 SERVICE CALL,CHECK OIL LEAK	1089	06-Nov-2024	06-Nov-2024	700.93	700.93	0.00
<b>Supplier Totals :</b>					20,170.36	20,170.36	0.00
2933	JEFFRIES NURSERIES LTD						
SI-10746	SHRUBS-SEC	1100	05-Nov-2024	05-Nov-2024	2,305.59	2,305.59	0.00
<b>Supplier Totals :</b>					2,305.59	2,305.59	0.00
0481	JOE JOHNSON EQUIPMENT INC						
P39138	#1977 JOYSTICK	1086	12-Nov-2024	12-Nov-2024	1,633.30	1,633.30	0.00
<b>Supplier Totals :</b>					1,633.30	1,633.30	0.00
3767	KEVIN'S CONCRETE PUMPING LTD						
50592	SEC SLINGER RENTAL	1085	01-Nov-2024	01-Nov-2024	1,307.25	1,307.25	0.00
<b>Supplier Totals :</b>					1,307.25	1,307.25	0.00
0166	KEYSTONE AGRI-MOTIVE (2005) INC.						
19867D	#2013 OIL,HI-TEMP SILICONE,NIPPLES,TAP,ELB OW,COUPLER,HEAD PLUG	1089	05-Nov-2024	05-Nov-2024	164.36	164.36	0.00



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Invoice No.	Description	Batch	Invoice Date	Due Date			
1988D	#2013 RETURNED NIPPLES,ELBOWS,COUPLER ,HEAD PLUG	1089	05-Nov-2024	05-Nov-2024	-20.82	-20.82	0.00
20146D	HARDWARE	1085	06-Nov-2024	06-Nov-2024	10.82	10.82	0.00
20400D	CUT WHEEL	1084	07-Nov-2024	07-Nov-2024	36.59	36.59	0.00
21044D	ADAPTOR,STAINLESS NUTS	1086	12-Nov-2024	12-Nov-2024	11.66	11.66	0.00
21470D	T-105 HEX CAP SCREWS,LOCK NUTS,FLAT WASHERS	1101	15-Nov-2024	15-Nov-2024	27.82	27.82	0.00
21883D	OIL RAGS,DISPOSABLE GLOVES,BATTERY CLAMP	1101	19-Nov-2024	19-Nov-2024	59.55	59.55	0.00
<b>Supplier Totals :</b>					289.98	289.98	0.00
5601	KILLEY RICHARD						
JULY 2024	COPP VEHICLE EXPENSES-JULY 2024	1092	13-Aug-2024	13-Aug-2024	24.50	24.50	0.00
OCTOBER 2024	COPP VEHICLE EXPENSES-OCTOBER 2024	1092	04-Nov-2024	04-Nov-2024	14.00	14.00	0.00
<b>Supplier Totals :</b>					38.50	38.50	0.00
0014	KINDALE INDUSTRIES						
KI18080	STAKES-2 BUNDLES	1086	15-Oct-2024	15-Oct-2024	119.84	119.84	0.00
<b>Supplier Totals :</b>					119.84	119.84	0.00
3361	KLASSEN RON						
AWARD 2024	RETIREMENT AWARD-12 YRS	1111	22-Nov-2024	22-Nov-2024	360.00	360.00	0.00
<b>Supplier Totals :</b>					360.00	360.00	0.00
2592	LOEWEN HENDERSON BANMAN LEGAULT LLP						
5397	MATTER 24-0001-TL- MISC 2024 ACRES DRIVE	1092	31-Oct-2024	31-Oct-2024	392.00	392.00	0.00
5801	MILLWORK DRIVE SUBDIVISION-4234-157-TR	1108	12-Nov-2024	12-Nov-2024	4,606.03	4,606.03	0.00
<b>Supplier Totals :</b>					4,998.03	4,998.03	0.00
5031	LOWRY MFG & SALES LTD						
W301872ARI	NITRILE GLOVES,SPRAY BOTTLE,HAND SOAP,HAND SANITIZER	1088	12-Nov-2024	12-Nov-2024	1,146.83	1,146.83	0.00
<b>Supplier Totals :</b>					1,146.83	1,146.83	0.00
4298	M & L SUPPLY FIRE & SAFETY						
24191	CARB CYL & VALVE CGA	1084	12-Nov-2024	12-Nov-2024	3,377.39	3,377.39	0.00
<b>Supplier Totals :</b>					3,377.39	3,377.39	0.00
4372	MANITOBA ASSOCIATION OF MUNICIPAL EMERGENCY						
11/21/24-ANDEE H	TRAINING MODULE 2-HAZARD & RISK ASSESSMENT	1093	15-Nov-2024	15-Nov-2024	200.00	200.00	0.00
<b>Supplier Totals :</b>					200.00	200.00	0.00
2342	MANTIE KARA						
EXP 11/18/24	EMPLOYEE CLOTHING PURCHASE-KARA	1110	18-Nov-2024	18-Nov-2024	89.58	89.58	0.00
<b>Supplier Totals :</b>					89.58	89.58	0.00



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0024	MAPLE LEAF CONSTRUCTION LTD.						
46990	ASPHALT PATCHING-VARIOUS LOCATIONS	1086	31-Oct-2024	31-Oct-2024	15,907.50	15,907.50	0.00
<b>Supplier Totals :</b>					15,907.50	15,907.50	0.00
0468	MARTENS RUDY						
EXP 11/12/24	EMPLOYEE CLOTHING/BOOT PURCHASE-RUDY M	1117	13-Nov-2024	13-Nov-2024	323.89	323.89	0.00
<b>Supplier Totals :</b>					323.89	323.89	0.00
4406	MARTIN & LEVESQUE INC						
2287497	EMPLOYEE CLOTHING-KELVIN T	1105	05-Nov-2024	05-Nov-2024	197.08	197.08	0.00
<b>Supplier Totals :</b>					197.08	197.08	0.00
0255	MARTIN DIESEL SERVICE LTD						
207163	MUDFLAP	1101	05-Nov-2024	05-Nov-2024	76.92	76.92	0.00
207204	T-136 REPAIR OIL LEAKS,COMPLETE SERVICE,REPLACE ABS SENSOR	1089	07-Nov-2024	07-Nov-2024	3,200.05	3,200.05	0.00
207280	T-142 REPAIRS REQUIRED TO COMPLETE SAFETY	1089	12-Nov-2024	12-Nov-2024	1,982.61	1,982.61	0.00
207335	T-142 COMPUTER HOOK UP	1104	15-Nov-2024	15-Nov-2024	89.46	89.46	0.00
207391	#1977 OIL FILTER,FUEL/WATER SEPERATOR,AIR FILTERS	1101	19-Nov-2024	19-Nov-2024	304.23	304.23	0.00
<b>Supplier Totals :</b>					5,653.27	5,653.27	0.00
0217	MENNONITE HERITAGE VILLAGE (CANADA) INC						
2024 GRANT	2024 GRANT	1078	13-Nov-2024	13-Nov-2024	52,500.00	52,500.00	0.00
<b>Supplier Totals :</b>					52,500.00	52,500.00	0.00
4588	MORRIS CRYSTAL						
COS-2024-216	DEPOSIT RELEASE-COS-2024-216	1110	22-Nov-2024	22-Nov-2024	500.00	500.00	0.00
<b>Supplier Totals :</b>					500.00	500.00	0.00
4396	MOTHER EARTH RECYCLING INC						
24-10981	RECYCLING M AATTRSS FEE-195 UNITS	1089	04-Nov-2024	04-Nov-2024	3,685.50	3,685.50	0.00
<b>Supplier Totals :</b>					3,685.50	3,685.50	0.00
4468	NELSON GRANITE LIMITED						
93989	PLAQUE-VASE ENDS/FULL DATES-KEITH G AND ERNA TAYLOR	1100	18-Nov-2024	18-Nov-2024	618.45	618.45	0.00
94082	PLAQUE-VASE ENDS/FULL DATES-PETER B AND LOTTIE R GUENTHER	1100	18-Nov-2024	18-Nov-2024	618.45	618.45	0.00
<b>Supplier Totals :</b>					1,236.90	1,236.90	0.00
2928	NIAKWA PIZZA						
359943	RECRUIT TRAINING-OCT 5/24	1105	05-Oct-2024	05-Oct-2024	136.19	136.19	0.00



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Supplier Code	Supplier Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
<b>Supplier Totals :</b>					136.19	136.19	0.00
4239	NOLL EDUARD						
2024	2024 COPP HONORARIUM	1110	14-Nov-2024	14-Nov-2024	1,200.00	1,200.00	0.00
JULY 2024	COPP VEHICLE EXPENSES-JULY 2024	1092	12-Aug-2024	12-Aug-2024	15.75	15.75	0.00
<b>Supplier Totals :</b>					1,215.75	1,215.75	0.00
5680	ONPOINT						
1009572	SIGNS-ACM (MAP)	1105	07-Nov-2024	07-Nov-2024	537.60	537.60	0.00
<b>Supplier Totals :</b>					537.60	537.60	0.00
5654	PATHAMMAVONG ETHAN						
EXP 11/07/24	EMPLOYEE CLOTHING PURCHASE-ETHAN P	1083	07-Nov-2024	07-Nov-2024	75.00	75.00	0.00
EXP 11/07/24A	CONFINED SPACE TRAINING OCT23/24-WPG, FIRST AID TRAINING NOV 6/24-WPG	1083	07-Nov-2024	07-Nov-2024	129.36	129.36	0.00
<b>Supplier Totals :</b>					204.36	204.36	0.00
3630	PDS CANADA CORP.						
PS-INV103533	VISTA TIME-OCTOBER 2024	1092	01-Nov-2024	01-Nov-2024	766.02	766.02	0.00
<b>Supplier Totals :</b>					766.02	766.02	0.00
1874	PENNER MICHAEL DAVID						
AWARD 2024	RETIREMENT AWARD-23 YRS	1111	22-Nov-2024	22-Nov-2024	690.00	690.00	0.00
<b>Supplier Totals :</b>					690.00	690.00	0.00
3266	PENNER MICKEY-RAY GORDON						
AWARD 2024	RETIREMENT AWARD-15 YRS	1111	22-Nov-2024	22-Nov-2024	450.00	450.00	0.00
<b>Supplier Totals :</b>					450.00	450.00	0.00
3284	PENNER PAUL						
EXP 11/12/24	EMPLOYEE CLOTHING PURCHASE-PAUL P	1078	13-Nov-2024	13-Nov-2024	218.34	218.34	0.00
<b>Supplier Totals :</b>					218.34	218.34	0.00
1889	PENNER MARVIN						
EXP 11/19/24	EMPLOYEE BOOT & FITNESS PURCHASE-MARVIN P	1117	19-Nov-2024	20-Nov-2024	198.26	198.26	0.00
<b>Supplier Totals :</b>					198.26	198.26	0.00
2799	PENNER SUSAN						
EXP 11/19/24	STUDY SESSION NOV 15-16/24-WINNIPEG	1110	19-Nov-2024	19-Nov-2024	131.60	131.60	0.00
<b>Supplier Totals :</b>					131.60	131.60	0.00
1911	PENNER DOORS & HARDWARE LTD						
332081	FLANGES,SHELF,ROBE HOOKS-SEC PISTONS	1100	31-Oct-2024	31-Oct-2024	528.64	528.64	0.00
332082	PARTITIONS-SEC PISTONS	1100	31-Oct-2024	31-Oct-2024	3,092.04	3,092.04	0.00



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Supplier Code	Supplier Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
<b>Supplier Totals :</b>					3,620.68	3,620.68	0.00
0593	PENNER FARM SERVICES						
SVC035664	SERVICE CALL TO MOTOR OVERLOADING BREAKER	1100	08-Nov-2024	08-Nov-2024	150.98	150.98	0.00
<b>Supplier Totals :</b>					150.98	150.98	0.00
0313	PENNER TRAILERS (2005) INC						
23334S	T-137 SOLENOID 12V SQUARE BASE	1085	07-Nov-2024	07-Nov-2024	61.55	61.55	0.00
23341S	T-137 HYDRAULIC PUMP	1085	07-Nov-2024	07-Nov-2024	599.20	599.20	0.00
23399S	T-166 HITCH PIN,RECEIVER MOUNT	1089	12-Nov-2024	12-Nov-2024	159.77	159.77	0.00
23477S	#940 BRACKETS,GROMMETS	1101	15-Nov-2024	15-Nov-2024	86.77	86.77	0.00
<b>Supplier Totals :</b>					907.29	907.29	0.00
2402	PISTON RING						
343761	CORENA S4-2	1099	18-Nov-2024	18-Nov-2024	838.61	838.61	0.00
<b>Supplier Totals :</b>					838.61	838.61	0.00
0020	PITNEY BOWES						
11/13/24	SHIPPING-ALS	1083	13-Nov-2024	13-Nov-2024	27.85	27.85	0.00
<b>Supplier Totals :</b>					27.85	27.85	0.00
5282	PJ'S ELECTRIC INC						
6270	RECONNECT POWER TO WELL PUMPS	1107	12-Nov-2024	12-Nov-2024	239.68	239.68	0.00
<b>Supplier Totals :</b>					239.68	239.68	0.00
3887	PLETT JAKE						
OCTOBER 2024	COPP VEHICLE EXPENSES-OCTOBER 2024	1092	04-Nov-2024	04-Nov-2024	17.50	17.50	0.00
<b>Supplier Totals :</b>					17.50	17.50	0.00
2569	PRAIRIE PROPANE LTD						
74421	#1991 33LB FILLS-4	1085	28-Oct-2024	28-Oct-2024	147.00	147.00	0.00
74471	#1991 33LB FILLS-4	1085	04-Nov-2024	04-Nov-2024	147.00	147.00	0.00
74521	#1991 33LB FILLS-4	1085	12-Nov-2024	12-Nov-2024	147.00	147.00	0.00
<b>Supplier Totals :</b>					441.00	441.00	0.00
0041	PRINOTH LTD						
2405011456	#1944 ADJUST HYDRAULIC TRACK	1086	06-Nov-2024	06-Nov-2024	1,472.04	1,472.04	0.00
<b>Supplier Totals :</b>					1,472.04	1,472.04	0.00
1018	PROVENCHER APPLIANCE LTD						
2982	REMOVAL OF APPLIANCES CONTAINING CFC'S-47	1104	07-Nov-2024	07-Nov-2024	740.25	740.25	0.00
<b>Supplier Totals :</b>					740.25	740.25	0.00
0053	PUROLATOR INC.						
505076700	FREIGHT-FABCO PLASTICS	1085	02-Nov-2024	02-Nov-2024	48.94	48.94	0.00
525050464	FREIGHT-ALS	1099	16-Nov-2024	16-Nov-2024	78.79	78.79	0.00



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Supplier Code	Supplier Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
<b>Supplier Totals :</b>					127.73	127.73	0.00
0002	QUINTEX SERVICES LTD.						
2047596	AQ MATS NOV 12/24	1090	12-Nov-2024	12-Nov-2024	61.15	61.15	0.00
2048760	PW MATS NOV 14/24,COVERALL CLEANING-3	1101	14-Nov-2024	14-Nov-2024	78.63	78.63	0.00
2049513	LF MATS NOV 18/24	1104	18-Nov-2024	18-Nov-2024	70.77	70.77	0.00
2050487	CH MATS NOV 19/24	1108	19-Nov-2024	19-Nov-2024	53.78	53.78	0.00
<b>Supplier Totals :</b>					264.33	264.33	0.00
5685	REMPEL PATRICK WAYNE						
EXP 11/07/24	EMPLOYEE CLOTHING PURCHASE-PATRICK R	1081	07-Nov-2024	07-Nov-2024	162.38	162.38	0.00
<b>Supplier Totals :</b>					162.38	162.38	0.00
0231	RENE'S SEPTIC SERVICES						
24-1472	PUMP TANK-AIRPORT	1086	12-Nov-2024	12-Nov-2024	152.25	152.25	0.00
24-1489	PUMP TANK-LANDFILL MAIN SHOP,OFFICE & SCALE SHACK	1104	12-Nov-2024	12-Nov-2024	567.00	567.00	0.00
<b>Supplier Totals :</b>					719.25	719.25	0.00
2918	ROGERS WIRELESS INC						
2907411675	ROGERS MOBILITY ACCT#7-8499-4998	1118	17-Nov-2024	17-Nov-2024	3,285.41	3,285.41	0.00
<b>Supplier Totals :</b>					3,285.41	3,285.41	0.00
4838	ROHL ENTERPRISES LTD						
23-02	DEPOSIT RELEASE-23-02 - PARK RD W/MCDONALD'S	1080	13-Nov-2024	13-Nov-2024	1,800.00	1,800.00	0.00
23-05	DEPOSIT RELEASE-23-05 - 71 CHRYSLER GATE	1080	13-Nov-2024	13-Nov-2024	1,800.00	1,800.00	0.00
23-30	DEPOSIT RELEASE-23-30 - 107 PTH 12 N	1080	13-Nov-2024	13-Nov-2024	900.00	900.00	0.00
24-06	DEPOSIT RELEASE-24-06 - PARK RD W/LANGILL WAY	1080	13-Nov-2024	13-Nov-2024	500.00	500.00	0.00
24-34	DEPOSIT RELEASE-24-34 - PTH 52 W & LUND RD	1080	13-Nov-2024	13-Nov-2024	1,200.00	1,200.00	0.00
<b>Supplier Totals :</b>					6,200.00	6,200.00	0.00
0988	ROUKEMA PAUL						
EXP 11/19/24	EMPLOYEE CLOTHING PURCHASE-PAUL R	1110	19-Nov-2024	19-Nov-2024	85.10	85.10	0.00
<b>Supplier Totals :</b>					85.10	85.10	0.00
0062	ROYAL BANK-VISA						
11/15/24 0123	MIKE - VISA	1127	15-Nov-2024	15-Nov-2024	3,898.28	3,898.28	0.00
11/15/24 0729	PAUL R - VISA	1119	15-Nov-2024	15-Nov-2024	672.81	672.81	0.00
11/15/24 0750	JERRY - VISA	1123	15-Nov-2024	15-Nov-2024	152.30	152.30	0.00
11/15/24 1905	LISA - VISA	1119	15-Nov-2024	15-Nov-2024	8,424.38	8,424.38	0.00
11/15/24 2680	ELDON - VISA	1124	15-Nov-2024	15-Nov-2024	262.81	262.81	0.00
11/15/24 2780	RUSS - VISA	1126	15-Nov-2024	15-Nov-2024	3,436.35	3,436.35	0.00
11/15/24 3618	AMANDA - VISA	1119	15-Nov-2024	15-Nov-2024	1,127.05	1,127.05	0.00
11/15/24 3800	JANE - VISA	1125	15-Nov-2024	15-Nov-2024	1,613.86	1,613.86	0.00
11/15/24 4939	JASON - VISA	1121	15-Nov-2024	15-Nov-2024	12.63	12.63	0.00
11/15/24 5058	KEL - VISA	1120	15-Nov-2024	15-Nov-2024	664.93	664.93	0.00



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Invoice No.	Description	Batch	Invoice Date	Due Date			
11/15/24 5717	EDWIN - VISA	1126	15-Nov-2024	15-Nov-2024	4,165.17	4,165.17	0.00
11/15/24 7548	ADAM - VISA	1119	15-Nov-2024	15-Nov-2024	828.50	828.50	0.00
11/15/24 7810	FRED - VISA	1121	15-Nov-2024	15-Nov-2024	3,069.87	3,069.87	0.00
11/15/24 9405	ANDY - VISA	1127	15-Nov-2024	15-Nov-2024	1,131.05	1,131.05	0.00
11/15/24 9762	PAUL P - VISA	1121	15-Nov-2024	15-Nov-2024	421.32	421.32	0.00
11/15/24 9794	TROY - VISA	1119	15-Nov-2024	15-Nov-2024	321.70	321.70	0.00
<b>Supplier Totals :</b>					30,203.01	30,203.01	0.00
0291	RT SIGNS						
3051	WALL GRAPHIC DECAL	1105	06-Nov-2024	06-Nov-2024	470.40	470.40	0.00
<b>Supplier Totals :</b>					470.40	470.40	0.00
2006	S & S SECURITY SYSTEMS INC						
15010	SERVICE CALL TO ISSUES WITH ACCESS CONTROL AFTER POWER FAILURE	1105	01-Nov-2024	01-Nov-2024	348.13	348.13	0.00
15018	SYNC CONTROLLERS WITH SOFTWARE AFTER POWER FAILURE	1105	05-Nov-2024	05-Nov-2024	95.20	95.20	0.00
<b>Supplier Totals :</b>					443.33	443.33	0.00
1801	SHAW CABLE						
11/24 38 0187 9703	NOV/24 CITY HALL INTERNET	1078	09-Nov-2024	09-Nov-2024	216.05	216.05	0.00
11/24 38 0399 9004	NOV/24 ARENA INTERNET	1082	12-Nov-2024	12-Nov-2024	134.35	134.35	0.00
11/24 38 0431 8497	NOV/24 LIFT#2 INTERNET	1083	09-Nov-2024	09-Nov-2024	72.80	72.80	0.00
<b>Supplier Totals :</b>					423.20	423.20	0.00
4082	SHIELDS KELLY						
EXP 11/15/24	FIRE DRILL NOV 5/24	1093	15-Nov-2024	15-Nov-2024	26.65	26.65	0.00
<b>Supplier Totals :</b>					26.65	26.65	0.00
0239	SIEMENS WALDO JACOB						
EXP 11/19/24	STUDY SESSION NOV 15-17/24-WINNIPEG,ERMC MEETING NOV 18/24-RM OF TACHE	1110	19-Nov-2024	19-Nov-2024	224.82	224.82	0.00
<b>Supplier Totals :</b>					224.82	224.82	0.00
0183	SIGNEX MFG INC						
27164	CEILING MOUNT LOGO-SEC PISTONS	1100	14-Nov-2024	14-Nov-2024	24,121.44	24,121.44	0.00
<b>Supplier Totals :</b>					24,121.44	24,121.44	0.00
3210	SINCERUS (PARK HILL) GP LTD						
COS-2024-119	DEPOSIT RELEASE-COS-2024-119 - 49-55 ROSEBROOK TRAIL	1079	08-Nov-2024	08-Nov-2024	2,500.00	2,500.00	0.00
<b>Supplier Totals :</b>					2,500.00	2,500.00	0.00
5634	SOUTH EAST ENVIRO TESTING						
IN174	WW-WATER TEST-1	1084	07-Nov-2024	07-Nov-2024	26.25	26.25	0.00
IN175	WW LAGOON SAMPLES-6	1084	08-Nov-2024	08-Nov-2024	220.50	220.50	0.00
IN182	WW WATER TESTS-8	1084	13-Nov-2024	13-Nov-2024	210.00	210.00	0.00
IN188	WW WATER TESTS-3	1099	15-Nov-2024	15-Nov-2024	78.75	78.75	0.00
IN189	WW WATER TEST-1	1099	16-Nov-2024	16-Nov-2024	26.25	26.25	0.00





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IN194	WW WATER TESTS-8	1099	20-Nov-2024	20-Nov-2024	210.00	210.00	0.00
<b>Supplier Totals :</b>					771.75	771.75	0.00
0094	SPACE AGE TIRE						
296471646	T-142 TIRE REPAIR	1089	08-Nov-2024	08-Nov-2024	114.61	114.61	0.00
<b>Supplier Totals :</b>					114.61	114.61	0.00
2531	STEINBACH FIRE PROTECTION INC.						
21574	T-104 ANNUAL FIRE EXTINGUISHER INSPECTION	1085	08-Nov-2024	08-Nov-2024	6.72	6.72	0.00
21615	OPS-ANNUAL FIRE ALARM PANEL TEST	1102	10-Sep-2024	10-Sep-2024	313.60	313.60	0.00
<b>Supplier Totals :</b>					320.32	320.32	0.00
0081	STEINBACH PRECISION ENTERPRISES (1973) LTD						
36956	REPAIR TO OUTDOOR DIVING BOARD	1100	18-Nov-2024	18-Nov-2024	559.26	559.26	0.00
<b>Supplier Totals :</b>					559.26	559.26	0.00
4026	STOESZ TYSON						
EXP 11/08/24	EMPLOYEE CLOTHING PURCHASE-TYSON S	1082	12-Nov-2024	12-Nov-2024	95.16	95.16	0.00
<b>Supplier Totals :</b>					95.16	95.16	0.00
2549	STX CONCRETE INC						
396	PREP,POUR & FINISH PAD	1105	30-Oct-2024	30-Oct-2024	5,250.00	5,250.00	0.00
<b>Supplier Totals :</b>					5,250.00	5,250.00	0.00
5159	T S BERGMAN INC						
2828	CATCH BASIN CLEANOUT-9	1099	14-Nov-2024	14-Nov-2024	2,504.25	2,504.25	0.00
2831	CATCH BAIN CLEAN OUT-8.5	1099	18-Nov-2024	18-Nov-2024	2,365.13	2,365.13	0.00
<b>Supplier Totals :</b>					4,869.38	4,869.38	0.00
3293	THE LUMBER ZONE						
AA4183	PREMIUM BROWN DECKING	1089	06-Nov-2024	06-Nov-2024	52.61	52.61	0.00
AA4507	HIGHLINE PREMIUM SPRUCE	1085	12-Nov-2024	12-Nov-2024	17.87	17.87	0.00
<b>Supplier Totals :</b>					70.48	70.48	0.00
3592	THE RENTAL HOUSE						
1-2318482	INDOOR SCISSOR LIFT RENTAL	1085	06-Nov-2024	06-Nov-2024	226.30	226.30	0.00
1-2318757	INSULATED BLANKET	1085	08-Nov-2024	08-Nov-2024	638.40	638.40	0.00
1-2319258	AIR COMPRESSOR RENTAL	1104	18-Nov-2024	18-Nov-2024	147.71	147.71	0.00
1-2400442	RETURNED INSULATED BLANKET	1100	15-Nov-2024	15-Nov-2024	-106.40	-106.40	0.00
<b>Supplier Totals :</b>					906.01	906.01	0.00
0127	TOROMONT CAT						
PS611671012	#926 GASKET	1053	26-Oct-2024	26-Oct-2024	6.52	6.52	0.00
PS611672425	#1993 SEAL	1086	06-Nov-2024	06-Nov-2024	17.02	17.02	0.00
PS611672426	#930 SEAL	1086	06-Nov-2024	06-Nov-2024	10.65	10.65	0.00
PS611672427	#930 HANDLE	1086	06-Nov-2024	06-Nov-2024	334.70	334.70	0.00
PS611672808	#1993 KIT LOCK	1086	08-Nov-2024	08-Nov-2024	190.81	190.81	0.00



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<b>Supplier Totals :</b>					559.70	559.70	0.00
5315	TRANS-CARE RESCUE LTD						
AI-SO-2365	RELIEF VALVE,AIR BAGS,CONTROL KIT	1105	04-Nov-2024	04-Nov-2024	13,556.90	13,556.90	0.00
<b>Supplier Totals :</b>					13,556.90	13,556.90	0.00
0201	UAP/NAPA AUTO PARTS						
423-935473	T-104 TRANSMISSION FILTER	1100	18-Nov-2024	18-Nov-2024	48.63	48.63	0.00
<b>Supplier Totals :</b>					48.63	48.63	0.00
2913	UDT INTERIORS INC						
5497	PISTONS LOCKER ROOM-SEC	1100	15-Nov-2024	15-Nov-2024	26,250.00	26,250.00	0.00
<b>Supplier Totals :</b>					26,250.00	26,250.00	0.00
5533	URBAN SYSTEMS LTD						
238594	ACTIVE TRANSPORTATION PLAN TO OCTOBER 31 2024	1092	12-Nov-2024	12-Nov-2024	2,295.06	2,295.06	0.00
<b>Supplier Totals :</b>					2,295.06	2,295.06	0.00
5686	URBAN YARD INC						
3368	SEC BRICKWORK	1085	07-Nov-2024	07-Nov-2024	15,937.99	15,937.99	0.00
<b>Supplier Totals :</b>					15,937.99	15,937.99	0.00
2398	WESTCON EQUIPMENT & RENTALS LTD						
P40130	BRAKES,FILTERS,OIL	1101	07-Nov-2024	07-Nov-2024	2,174.23	2,174.23	0.00
P40131	BRAKE RETURNED,OIL	1101	07-Nov-2024	07-Nov-2024	2,073.91	2,073.91	0.00
<b>Supplier Totals :</b>					4,248.14	4,248.14	0.00
5688	WIEBE ALAN JOHN						
COS-2024-187	DEPOSIT RELEASE-COS-2024-187 - 21 CARIBOU BAY	1110	18-Nov-2024	18-Nov-2024	500.00	500.00	0.00
<b>Supplier Totals :</b>					500.00	500.00	0.00
1577	WSP CANADA GROUP LIMITED						
20171295	330 LOEWEN BLVD-MATERIAL TESTING TO SEPT 27/24	1107	25-Oct-2024	25-Oct-2024	3,427.24	3,427.24	0.00
20172744	LOEWEN BLVD & PTH 12 INTERSECTION RECONSTRUCTION TO SEPT 27/24	1107	29-Oct-2024	29-Oct-2024	190,472.13	190,472.13	0.00
20175470	STEINBACH ANNUAL TRAFFIC COUNTING 2024 TO NOV 1/24	1091	06-Nov-2024	06-Nov-2024	6,056.40	6,056.40	0.00
20177165	NUTRIENT MONITORING PROGRAM TO NOV 1/24	1084	08-Nov-2024	08-Nov-2024	4,410.00	4,410.00	0.00
20178360	LAND APPLICATION 2021 TO NOV 1/24	1084	12-Nov-2024	12-Nov-2024	1,050.00	1,050.00	0.00
<b>Supplier Totals :</b>					205,415.77	205,415.77	0.00
0440	ZWAAGSTRA MICHAEL CHRISTOPHER						
EXP 11/19/24	STUDY SESSION NOV 15-17/24-WINNIPEG	1110	19-Nov-2024	19-Nov-2024	152.60	152.60	0.00

**CITY OF STEINBACH**  
**Council/Board Report-Smry (Computer)**



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**Batch :** \II

**Cheque Dates :** Nov 14, 2024 To Nov 27, 2024  
**Bank :** 4 To 4

Supplier Code	Supplier Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description						
<b>Supplier Totals :</b>					152.60	152.60	0.00
<b>Computer Paid Total :</b>					<b>4,243,363.41</b>	<b>4,243,363.41</b>	<b>0.00</b>

**CITY OF STEINBACH**  
**Council/Board Report-Summary (EFT)**



Supplier : 0001 To STMP000215  
 Batch : All

EFT Date : 14-11-2024 To 27-Nov-2024  
 Bank : 4 To 4

Supplier Code	Supplier Name			Invoice	Paid	Discount	
Invoice No.	Description	Batch	Invoice Date	Due Date	Amount	Amount	Amount
0336	MINISTER OF FINANCE MANITOBA TAXATION						
H&E TAX 11/24	PAYROLL TAX P/R #11,23,24	1110	25-Nov-2024	25-Nov-2024	14,854.27	14,854.27	0.00
<b>Supplier Totals :</b>					14,854.27	14,854.27	0.00
0164	RECEIVER GENERAL FOR CANADA						
PR#11/24 MONTI	PR#11 MONTHLY REMITTANCE 10813 0014 RP0002	1064	15-Nov-2024	15-Nov-2024	18,676.90	18,676.90	0.00
PR#23/24 RP000	PR#23 REMITTANCE 10813 0014 RP0001	1064	08-Nov-2024	08-Nov-2024	72,646.17	72,646.17	0.00
PR#23/24 RP000	PR#23 REMITTANCE 10813 0014 RP0002	1064	08-Nov-2024	08-Nov-2024	14,371.10	14,371.10	0.00
<b>Supplier Totals :</b>					105,694.17	105,694.17	0.00
<b>EFT Paid Total :</b>					<b>120,548.44</b>	<b>120,548.44</b>	<b>0.00</b>

**Total Unpaid for Approval : 0.00**  
**Total Discount : 0.00**  
**Total Manually Paid for Approval : 0.00**  
**Total Computer Paid for Approval : 4,243,363.41**  
**Total EFT Paid for Approval : 120,548.44**  
**Grand Total ITEMS for Approval : 4,363,911.85**

# GENERAL OPERATING FUND BALANCE BALANCE SHEET



For Period Ending 31-Oct-2024

## GENERAL OPERATING FUND

### ASSETS

#### CASH

CASH ON HAND	2,500.00
CASH ON DEPOSIT	16,570,350.19
INVESTMENTS	0.00

#### RECEIVABLES & TAX ASSETS

CURRENT TAXES ON ROLL	3,175,207.88
ARREARS TAXES ON ROLL	1,163,875.44
TAX SALE CERTIFICATES	0.00
FEDERAL A/R	274,770.93
PROVINCIAL A/R	379,586.00
OPERATING A/R	606,768.75
CLEARING ACCOUNTS	(2,273.49)
PREPAID EXPENSE	138,676.68

#### INVENTORIES

INVENTORIES	0.00
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#### LONG TERM INVESTMENTS

CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	218,197.30

#### OTHER ASSETS

LAND	0.00
INFRASTRUCTURE	0.00
BUILDINGS / FACILITIES	0.00
EQUIPMENT	0.00
ASSETS UNDER CONSTRUCTION	0.00

Total ASSETS	22,527,659.68
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### LIABILITIES & EQUITY

#### TEMPORARY BORROWINGS

LINE OF CREDIT	0.00
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#### CURRENT LIABILITIES

EDUCATION ACCOUNTS PAYABLE	(1,642,201.15)
INTERFUND ACCOUNTS	26,798,891.62
OPERATING ACCOUNTS PAYABLE	(86,349.21)
EMPLOYEE DEDUCTIONS PAYABLE	5,986.24
OTHER ACCOUNTS PAYABLE	(9,639,722.53)
RECREATION ACCTS PAYABLE	(167,819.81)

#### LONG TERM LIABILITIES

DEBENTURES PAYABLE	(515,951.82)
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#### OTHER LIABILITIES

PERPETUAL CARE DEPOSITS	0.00
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#### ALLOWANCE FOR TAX ASSETS

ALLOWANCE FOR TAX ASSETS	0.00
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#### CAPITAL SURPLUS

CLEARING ACCOUNTS	0.00
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#### NOMINAL SURPLUS

ACCUMULATED SURPLUS	(44,828,222.32)
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#### YTD OPERATING (SURPLUS)DEFICIT

ACCUMULATED SURPLUS	7,547,729.30
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Total LIABILITIES & EQUITY	(22,527,659.68)
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Total GENERAL OPERATING FUND	0.00
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# GENERAL OPERATING REVENUE & EXP EXP. SUMMARY



For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>GENERAL OPERATING FUND</b>			
<b>REVENUE</b>			
TAX LEVY	(37,618,516.00)	(37,609,998.57)	(8,517.43)
GRANTS IN LIEU OF TAXES	(539,403.00)	(549,938.61)	10,535.61
OTHER REVENUE	(14,213,686.00)	(10,980,216.40)	(3,233,469.60)
Total REVENUE	(52,371,605.00)	(49,140,153.58)	(3,231,451.42)
<b>EXPENDITURES</b>			
GENERAL GOVERNMENT SERVICES	4,516,969.00	3,373,623.00	1,143,346.00
PROTECTIVE SERVICES	5,800,482.00	4,558,510.69	1,241,971.31
TRANSPORTATION SERVICES	3,402,507.00	2,570,267.66	832,239.34
ENVIRONMENT HEALTH SERVICES	3,171,094.00	2,339,597.96	831,496.04
PUBLIC HEALTH & WELFARE SERVICES	179,310.00	135,950.17	43,359.83
ENVIRONMENTAL DEVELOPMENT SERVICES	557,960.00	476,580.13	81,379.87
ECONOMIC DEVELOPMENT SERVICES	15,000.00	15,000.00	0.00
RECREATION & CULTURAL SERVICES	4,835,522.00	4,261,680.98	573,841.02
FISCAL SERVICES	29,811,770.00	38,875,681.49	(9,063,911.49)
ALLOWANCE FOR TAX ASSETS	80,991.00	80,990.80	0.20
Total EXPENDITURES	52,371,605.00	56,687,882.88	(4,316,277.88)
Total GENERAL OPERATING FUND	0.00	7,547,729.30	(7,547,729.30)
<b>Total Surplus (-)/Deficit</b>	0.00	7,547,729.30	(7,547,729.30)

## GENERAL OP. BUDGETED &amp; ACTUAL REVENUE



For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>GENERAL OPERATING FUND</b>			
<b>OTHER REVENUE</b>			
<b>TAXES ADDED</b>			
SUPPLEMENTARY TAXES	(675,000.00)	(711,593.90)	36,593.90
<b>LICENCES</b>			
LICENCES	(33,588.00)	(30,015.00)	(3,573.00)
<b>PERMITS</b>			
PERMITS	(577,795.00)	(690,322.64)	112,527.64
<b>FINES</b>			
FINES	(97,000.00)	(88,613.65)	(8,386.35)
<b>SALES OF SERVICE</b>			
SERVICES - GENERAL GOVERNMENT	(13,500.00)	(16,223.00)	2,723.00
SERVICES - FIRE DEPARTMENT	(46,415.00)	(49,127.59)	2,712.59
SERVICES - BUILDING INSPECTION	(85,000.00)	(80,328.40)	(4,671.60)
SERVICES - SAFETY	(5,588.00)	(4,191.60)	(1,396.40)
SERVICES - EMERGENCY OPERATIONS	0.00	0.00	0.00
ENGINEERING SERVICES	(1,545.00)	(2,389.29)	844.29
TRANSPORTATION SERVICES	(26,523.00)	(19,875.20)	(6,647.80)
PARKING SERVICES	(8,699.00)	(8,626.70)	(72.30)
HANDI-TRANSIT SERVICES	0.00	0.00	0.00
SOLID WASTE - LOCAL	(1,856,950.00)	(1,416,588.15)	(440,361.85)
SOLID WASTE - REGIONAL	(1,375,212.00)	(1,205,946.71)	(169,265.29)
SOLID WASTE - RECYCLING	(435,484.00)	(323,384.83)	(112,099.17)
SERVICES - HEALTH & WELFARE	(244,000.00)	(204,489.17)	(39,510.83)
SERVICES-ENVIRONMENTAL DEV.	(600,000.00)	(1,053,770.28)	453,770.28
SERVICES - BEAUTIFICATION	(27,500.00)	(27,180.00)	(320.00)
RECREATION REVENUE	(22,700.00)	(26,080.57)	3,380.57
AQUATIC CENTRE REVENUE	(1,227,000.00)	(1,210,750.27)	(16,249.73)
SOCCER PARK	(13,000.00)	(11,370.00)	(1,630.00)
TG SMITH CENTER	(201,000.00)	(130,305.07)	(70,694.93)
PARKS SERVICES	(26,200.00)	(30,662.75)	4,462.75
<b>SALES OF GOODS</b>			
SALES OF GOODS	0.00	(3,820.77)	3,820.77
<b>RENTALS</b>			
RENTALS	(463,846.00)	(368,731.45)	(95,114.55)
<b>RETURNS FROM INVESTMENTS</b>			
INTEREST REVENUE	(250,000.00)	(650,108.32)	400,108.32
<b>TAX AND REDEMPTION PENALTIES</b>			
TAX PENALTIES	(202,000.00)	(195,283.05)	(6,716.95)
<b>MISCELLANEOUS REVENUE</b>			
OTHER REVENUE	(79,657.00)	(207,767.03)	128,110.03
<b>PROVINCIAL MUNICIPAL TAX SHARING</b>			
PROVINCIAL GENERAL ASSISTANCE GRANT	(4,600,000.00)	(2,109,992.01)	(2,490,007.99)
<b>CONDITIONAL GRANTS</b>			
FEDERAL CONDITIONAL GRANTS	(890,584.00)	0.00	(890,584.00)
PROVINCIAL CONDITIONAL GRANTS	(57,400.00)	(99,642.00)	42,242.00
<b>UNCONDITIONAL GRANTS</b>			
PROVINCIAL UNCONDITIONAL GRANT	0.00	0.00	0.00
<b>TRANSFER FROM GENERAL RESERVE</b>			
TRANSFER FROM RESERVE	(70,500.00)	0.00	(70,500.00)
<b>OTHER</b>			
GENERAL DONATIONS	0.00	(3,037.00)	3,037.00
OTHER REVENUE	0.00	0.00	0.00
SPECIAL EVENTS	0.00	0.00	0.00
GAIN/LOSS - SALE OF ASSETS	0.00	0.00	0.00
Total OTHER REVENUE	(14,213,686.00)	(10,980,216.40)	(3,233,469.60)

**GENERAL OP. BUDGETED & ACTUAL REVENUE**



For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>GENERAL OPERATING FUND</b>			
Total GENERAL OPERATING FUND	(14,213,686.00)	(10,980,216.40)	(3,233,469.60)



GENERAL OP.BUDGETED & ACTUAL EX  
EXPENDITURE

For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>GENERAL OPERATING FUND</b>			
<b>GENERAL GOVERNMENT SERVICES</b>			
LEGISLATIVE	312,007.00	233,138.04	78,868.96
GENERAL ADMINISTRATIVE	2,978,307.00	2,025,570.52	952,736.48
OTHER GENERAL GOVERNMENT	1,226,655.00	1,114,914.44	111,740.56
Total GENERAL GOVERNMENT SERVICES	4,516,969.00	3,373,623.00	1,143,346.00
<b>PROTECTIVE SERVICES</b>			
POLICE	3,806,868.00	2,982,220.69	824,647.31
FIRE	1,247,948.00	975,838.92	272,109.08
EMERGENCY MEASURES	31,367.00	14,822.76	16,544.24
OTHER PROTECTION	714,299.00	585,628.32	128,670.68
Total PROTECTIVE SERVICES	5,800,482.00	4,558,510.69	1,241,971.31
<b>TRANSPORTATION SERVICES</b>			
ROAD TRANSPORTATION	3,354,878.00	2,516,848.61	838,029.39
OTHER TRANSPORTATION - AIRPORT	47,629.00	53,419.05	(5,790.05)
OTHER TRANSPORTATION - HANDI-VAN	0.00	0.00	0.00
Total TRANSPORTATION SERVICES	3,402,507.00	2,570,267.66	832,239.34
<b>ENVIRONMENTAL HEALTH SERVICES</b>			
GARBAGE & WASTE COLLECTION	3,171,094.00	2,339,597.96	831,496.04
Total ENVIRONMENTAL HEALTH SERVICES	3,171,094.00	2,339,597.96	831,496.04
<b>PUBLIC HEALTH &amp; WELFARE SERVICES</b>			
PUBLIC HEALTH	159,310.00	135,950.17	23,359.83
SOCIAL WELFARE	20,000.00	0.00	20,000.00
Total PUBLIC HEALTH & WELFARE SERVICES	179,310.00	135,950.17	43,359.83
<b>ENVIRONMENTAL DEVELOPMENT SERVICES</b>			
PLANNING & ZONING	161,600.00	177,228.13	(15,628.13)
COMMUNITY DEVELOPMENT	396,360.00	299,352.00	97,008.00
Total ENVIRONMENTAL DEVELOPMENT SERVICES	557,960.00	476,580.13	81,379.87
<b>ECONOMIC DEVELOPMENT SERVICES</b>			
NATURAL RESOURCES	15,000.00	15,000.00	0.00
REGIONAL DEVELOPMENT	0.00	0.00	0.00
OTHER ECONOMIC DEVELOPMENT	0.00	0.00	0.00
Total ECONOMIC DEVELOPMENT SERVICES	15,000.00	15,000.00	0.00
<b>RECREATION &amp; CULTURAL SERVICES</b>			
RECREATION ADMINISTRATION	326,540.00	281,666.91	44,873.09
AQUATIC CENTRE	2,244,520.00	1,926,376.35	318,143.65
SOCCER PARK	44,200.00	20,231.56	23,968.44
SKATING RINKS & ARENAS	536,130.00	661,201.41	(125,071.41)
CURLING RINK	116,516.00	89,781.15	26,734.85
PARKS & PLAYGROUNDS	1,466,075.00	1,219,645.08	246,429.92
JAKE EPP LIBRARY	67,441.00	38,251.81	29,189.19
MUNICIPAL ARCHIVES	0.00	0.00	0.00
CULTURAL ARTS CENTRE	34,100.00	23,760.70	10,339.30
Total RECREATION & CULTURAL SERVICES	4,835,522.00	4,260,914.97	574,607.03
<b>FISCAL SERVICES</b>			
EDUCATION	18,366,615.00	18,366,615.00	0.00

GENERAL OP.BUDGETED & ACTUAL EX  
EXPENDITURE

For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>GENERAL OPERATING FUND</b>			
GENERAL RESERVE TRANSFER	0.00	0.00	0.00
MACHINERY RESERVE TRANSFER	0.00	0.00	0.00
LAND & BUILDING RESERVE TRANSFER	1,000,000.00	0.00	1,000,000.00
CAPITAL DEVELOPMENT RESERVE TRANSFER	600,000.00	0.00	600,000.00
UTILITY REPLACEMENT RESERVE TRANSFER	0.00	0.00	0.00
RECREATION RESERVE TRANSFER	1,541,353.00	1,541,352.87	0.13
ARENA RESERVE TRANSFER	0.00	0.00	0.00
ENVIRONMENTAL RESERVE TRANSFER	1,343,472.00	0.00	1,343,472.00
POOL RESERVE TRANSFER	0.00	0.00	0.00
PERPETUAL CARE RESERVE TRANSFER	49,200.00	0.00	49,200.00
EXPENDITURE RESERVE TRANSFER	5,000.00	6,106.05	(1,106.05)
LAND DEDICATION RESERVE TRANSFER	0.00	0.00	0.00
GAS TAX RESERVE TRANSFER	890,584.00	0.00	890,584.00
HANDI TRANSIT RESERVE TRANSFER	0.00	0.00	0.00
CONTRIBUTION TO CAPITAL - PROJECTS	4,069,000.00	16,518,419.16	(12,449,419.16)
CONTRIBUTION TO UTILITY	1,206,540.00	1,206,540.38	(0.38)
DEBENTURE DEBT CHARGES	516,006.00	516,006.10	(0.10)
SHORT-TERM FINANCING	224,000.00	717,970.59	(493,970.59)
OTHER DEBT CHARGES	0.00	2,671.34	(2,671.34)
Total FISCAL SERVICES	29,811,770.00	38,875,681.49	(9,063,911.49)
<b>ALLOWANCE FOR TAX ASSETS</b>			
ALLOWANCE FOR TAX ASSETS	80,991.00	80,990.80	0.20
Total ALLOWANCE FOR TAX ASSETS	80,991.00	80,990.80	0.20
Total GENERAL OPERATING FUND	52,371,605.00	56,687,116.87	(4,315,511.87)

**CITY OF STEINBACH**  
**LEGISLATIVE EXPENDITURES**



For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>GENERAL OPERATING FUND</b>			
MAYOR	80,400.00	60,883.27	19,516.73
COUNCIL - MICHAEL ZWAAGSTRA	37,723.00	30,001.19	7,721.81
COUNCIL - SUSAN PENNER	34,427.00	21,140.31	13,286.69
COUNCIL - JAC SIEMENS	34,427.00	28,924.75	5,502.25
COUNCIL - DAMIAN PENNER	34,427.00	26,197.94	8,229.06
COUNCIL - JAKE HIEBERT	34,427.00	29,055.98	5,371.02
COUNCIL - BILL HIEBERT	34,427.00	30,147.87	4,279.13
COUNCIL - GENERAL	21,749.00	6,786.73	14,962.27
Total GENERAL OPERATING FUND	312,007.00	233,138.04	78,868.96

CITY OF STEINBACH  
CAPITAL FUND BALANCE SHEET



For Period Ending 31-Oct-2024

GENERAL CAPITAL FUND

GENERAL CAPITAL FUND ASSETS

ASSET UNDER CONSTRUCTION

AUC - NO DEBT ISSUE 1,283,242.89  
AUC - DEBT ISSUED 28,932,461.64

Total ASSET UNDER CONSTRUCTION 30,215,704.53

LAND

LAND 8,573,976.00  
LI - LAND 189,692.00  
ACCUM. AMORT.- LI LAND (189,692.00)

Total LAND 8,573,976.00

INFRASTRUCTURE

INFRASTRUCTURE 167,102,333.10  
ACCUM. AMORT. - INFRASTRUCTURE (69,660,856.97)

Total INFRASTRUCTURE 97,441,476.13

BUILDINGS

BUILDINGS & FACILITIES 39,507,271.85  
LI - BLDG/FACILITY 8,035,234.37  
ACCUM. AMORT.- LI BLDG (3,087,870.51)  
ACCUM. AMORT.-BUILDING (16,545,808.91)

Total BUILDINGS 27,908,826.80

EQUIPMENT

EQUIPMENT 15,859,123.29  
ACCUM. AMORT.- EQUIPMENT (9,045,248.65)

Total EQUIPMENT 6,813,874.64

Total GENERAL CAPITAL FUND ASSETS 170,953,858.10

GENERAL CAP. FUND LIABILITIES & EQUITY

INTERFUND ACCOUNTS

GENERAL OPERATING FUND (48,951,956.62)

Total INTERFUND ACCOUNTS (48,951,956.62)

ACCRUALS

LANDFILL CLOSURE (8,671,549.88)

Total ACCRUALS (8,671,549.88)

DEBENTURES PAYABLE

DEBENTURE PAYABLE 0.03  
DEBENTURE - KROEKER AVE (315,032.02)  
DEBENTURE - ELMDALE ST (147,781.06)  
DEBENTURE - MCKENZIE AVE 0.00  
DEBENTURE - FIRE RESCUE TRUCK (168,892.65)  
DEBENTURE - CLEARSPRING GREENS (84,065.02)  
DEBENTURE PAYABLE 0.00

Total DEBENTURES PAYABLE (715,770.72)

ACCUMULATED SURPLUS

CAPITAL SURPLUS (71,249,628.09)

**CAPITAL FUND BALANCE SHEET**



For Period Ending 31-Oct-2024

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**GENERAL CAPITAL FUND**

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Total ACCUMULATED SURPLUS	(71,249,628.09)
<b>ACCUMULATED SURPLUS</b>	
SURPLUS - CAPITAL ACCOUNT	(41,043,668.96)
SURPLUS - DEBENTURE REDEMPTION	(552,726.76)
SURPLUS - LANDFILL LIABILITY	231,442.93
Total ACCUMULATED SURPLUS	(41,364,952.79)
Total GENERAL CAP. FUND LIABILITIES &	(170,953,858.10)
Total GENERAL CAPITAL FUND	0.00

**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**GENERAL RESERVE B/L 1646**

**GENERAL RESERVE FUND 05 B/L 1646**

**GENERAL RESERVE FUND ASSETS**

CASH ON DEPOSIT	581,574.62
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	511,104.12

Total GENERAL RESERVE FUND ASSETS 1,092,678.74

**GENERAL RESERVE LIABILITIES & EQUITY**

ACCUMULATED SURPLUS	(1,092,678.74)
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Total GENERAL RESERVE LIABILITIES & EQ (1,092,678.74)

Total GENERAL RESERVE FUND 05 B/L 1646 0.00

Total GENERAL RESERVE B/L 1646 0.00

**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**RECREATION RESERVE B/L 1651**

**RECREATION RESERVE FUND B/L 1651**

**RECREATION RESERVE ASSETS**

CASH ON DEPOSIT	0.00
OTHER A/R	(5,338.88)
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	5,838,670.93
INTERFUND ACCOUNTS	2,995,045.17

Total RECREATION RESERVE ASSETS	8,828,377.22
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**RECREATION RESERVE LIABILITIES & EQUIT**

ACCUMULATED SURPLUS	(8,828,377.22)
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Total RECREATION RESERVE LIABILITIES &	(8,828,377.22)
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Total RECREATION RESERVE FUND B/L 1651	0.00
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Total RECREATION RESERVE B/L 1651	0.00
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**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**EQUIPMENT RESERVE B/L 1647**

**EQUIPMENT RESERVE FUND B/L 1647**

**EQUIPMENT RESERVE ASSETS**

CASH ON DEPOSIT	0.00
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	478,932.20

Total EQUIPMENT RESERVE ASSETS 478,932.20

**EQUIPMENT RESERVE LIABILITIES & EQUITY**

ACCUMULATED SURPLUS	(478,932.20)
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Total EQUIPMENT RESERVE LIABILITIES & (478,932.20)

Total EQUIPMENT RESERVE FUND B/L 1647 0.00

Total EQUIPMENT RESERVE B/L 1647 0.00



**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**LAND/BLDG RESERVE B/L 1648**

**LAND & BUILDING RESERVE FUND B/L 1648**

**LAND & BUILDING RESERVE FUND ASSETS**

CASH ON DEPOSIT	0.00
OTHER A/R	(10,918.35)
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	866,933.93
INTERFUND ACCOUNTS	9,720,995.53

Total LAND & BUILDING RESERVE FUND ASS 10,577,011.11

**LAND/BLDG RESERVE LIABILITIES & EQUITY**

ACCUMULATED SURPLUS (10,577,011.11)

Total LAND/BLDG RESERVE LIABILITIES & (10,577,011.11)

Total LAND & BUILDING RESERVE FUND B/L 0.00

Total LAND/BLDG RESERVE B/L 1648 0.00

# GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 31-Oct-2024

**RESERVE FUNDS**

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**CAPITAL RESERVE B/L 1652**

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**CAPITAL DEVELOPMENT RESERVE FUND B/L16  
CAPITAL DEVELOPMENT RESERVE FUND ASSET**

CASH ON DEPOSIT	536,397.01
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	4,062,331.29
INTERFUND ACCOUNTS	3,068,378.87

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Total CAPITAL DEVELOPMENT RESERVE FUND 7,667,107.17

**CAPITAL RESERVE LIABILITIES & EQUITY**

ACCUMULATED SURPLUS (7,667,107.17)

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Total CAPITAL RESERVE LIABILITIES & EQ (7,667,107.17)

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Total CAPITAL DEVELOPMENT RESERVE FUND 0.00

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Total CAPITAL RESERVE B/L 1652 0.00

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# GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 31-Oct-2024

## RESERVE FUNDS

### ARENA RESERVE B/L 1254

#### ARENA RESERVE FUND B/L 1254

#### ARENA RESERVE FUND ASSETS

CASH ON DEPOSIT	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	0.00

Total ARENA RESERVE FUND ASSETS	0.00
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#### ARENA RESERVE FUND LIABILITIES & EQUIT

ACCUMULATED SURPLUS	0.00
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Total ARENA RESERVE FUND LIABILITIES &	0.00
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Total ARENA RESERVE FUND B/L 1254	0.00
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Total ARENA RESERVE B/L 1254	0.00
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**CITY OF STEINBACH**  
**GENERAL RESERVES BALANCE SHEET**  
**SHEET**



For Period Ending 31-Oct-2024

**RESERVE FUNDS**

**ENVIRONMENTAL RESERVE B/L**  
**1650**

**ENVIRONMENTAL RESERVE FUND B/L 1650**  
**ENVIRONMENTAL RESERVE FUND ASSETS**

CASH ON DEPOSIT	55,314.63
OTHER A/R	2,738.11
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	3,521,105.50
INTERFUND ACCOUNTS	2,069,079.97

Total ENVIRONMENTAL RESERVE FUND ASSET 5,648,238.21

**ENVIRONMENT RESERVE LIABILITIES & EQUI**  
**ACCUMULATED SURPLUS**

(5,648,238.21)

Total ENVIRONMENT RESERVE LIABILITIES (5,648,238.21)

Total ENVIRONMENTAL RESERVE FUND B/L 1 0.00

Total ENVIRONMENTAL RESERVE B/L 1650 0.00

**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**POOL RESERVE B/L 1577**

**POOL RESERVE FUND B/L 1577**

**POOL RESERVE FUND ASSETS**

CASH ON DEPOSIT	0.00
OTHER A/R	2,738.10
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	793,181.22
INTERFUND ACCOUNTS	178,140.97

Total POOL RESERVE FUND ASSETS 974,060.29

**POOL RESERVE FUND LIABILITIES & EQUITY**

ACCUMULATED SURPLUS	(974,060.29)
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Total POOL RESERVE FUND LIABILITIES & EQUITY (974,060.29)

Total POOL RESERVE FUND B/L 1577 0.00

Total POOL RESERVE B/L 1577 0.00

**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**PERPETUAL CARE RESER. B/L 1653**

**PERPETUAL CARE RESERVE FUND B/L 1653  
PERPETUAL CARE RESERVE FUND ASSETS**

CASH ON DEPOSIT	475,203.18
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	447,965.81
	<hr/>
Total PERPETUAL CARE RESERVE FUND ASSE	923,168.99
<b>PERPETUAL CARE RESERVE LIAB. &amp; EQUITY</b>	
ACCUMULATED SURPLUS	(923,168.99)
	<hr/>
Total PERPETUAL CARE RESERVE LIAB. & E	(923,168.99)
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Total PERPETUAL CARE RESERVE FUND B/L	0.00
	<hr/>
Total PERPETUAL CARE RESER. B/L 1653	0.00
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# GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 31-Oct-2024

## RESERVE FUNDS

### EXPENDITURE RESERVE B/L 1654

#### EXPENDITURE RESERVE FUND B/L 1654

##### EXPENDITURE RESERVE FUND ASSETS

CASH ON DEPOSIT	163,998.83
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	603,265.64
INTERFUND ACCOUNTS	1,697,794.41

Total EXPENDITURE RESERVE FUND ASSETS	2,465,058.88
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##### EXPENDITURE RESERVE LIABILITIES & EQUI

ACCUMULATED SURPLUS	(2,465,058.88)
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Total EXPENDITURE RESERVE LIABILITIES	(2,465,058.88)
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Total EXPENDITURE RESERVE FUND B/L 165	0.00
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Total EXPENDITURE RESERVE B/L 1654	0.00
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**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**LAND DEDICATION RESERVE B/L  
1739**

**LAND DEDICATION RESERVE FUND B/L 1739**

**LAND DEDICATION RESERVE FUND ASSETS**

CASH ON DEPOSIT	265,181.51
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	113,881.86

Total LAND DEDICATION RESERVE FUND ASS	379,063.37
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**LAND DED RES FUND LIABILITIES & EQUITY**

ACCUMULATED SURPLUS	(379,063.37)
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Total LAND DED RES FUND LIABILITIES &	(379,063.37)
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Total LAND DEDICATION RESERVE FUND B/L	0.00
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Total LAND DEDICATION RESERVE B/L 1739	0.00
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**GENERAL RESERVES BALANCE SHEET  
SHEET**



For Period Ending 31-Oct-2024

**RESERVE  
FUNDS**

**GAS TAX RESERVE B/L 1833**

**GAS TAX RESERVE FUND B/L 1833**

**GAS TAX RESERVE FUND ASSETS**

CASH ON DEPOSIT	0.00
OTHER A/R	(8,478.29)
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	3,815,961.74
INTERFUND ACCOUNTS	1,088,728.93

Total GAS TAX RESERVE FUND ASSETS 4,896,212.38

**GAS TAX RESERVE FUND LIAB & EQUITY**

ACCUMULATED SURPLUS	(4,896,212.38)
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Total GAS TAX RESERVE FUND LIAB & EQUI (4,896,212.38)

Total GAS TAX RESERVE FUND B/L 1833 0.00

Total GAS TAX RESERVE B/L 1833 0.00

# GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 31-Oct-2024

**RESERVE FUNDS**

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**HANDI TRANSIT RESERVE B/L 1834**

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**HANDI TRANSIT RESERVE FUND B/L 1834**

**HANDI TRANSIT RESERVE ASSETS**

CASH ON DEPOSIT	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	0.00

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Total HANDI TRANSIT RESERVE ASSETS 0.00

**HANDI TRANSIT RESERVE LIAB & EQUITY**

ACCUMULATED SURPLUS	0.00
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Total HANDI TRANSIT RESERVE LIAB & EQU 0.00

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Total HANDI TRANSIT RESERVE FUND B/L 1 0.00

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Total HANDI TRANSIT RESERVE B/L 1834 0.00

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CITY OF STEINBACH  
UTILITY OPERATING FUND BALANCE SHEET



For Period Ending 31-Oct-2024

UTILITY OPERATING FUND

**ASSETS**

**CASH**

CASH ON DEPOSIT	0.00
Total CASH	0.00

**RECEIVABLES**

OPERATING A/R	1,458,174.67
CLEARING ACCOUNTS	0.00
PREPAID EXPENSE	34,165.86
Total RECEIVABLES	1,492,340.53

**INVESTMENTS**

CITY OF STEINBACH DEBENTURES	0.00
Total INVESTMENTS	0.00

**INVENTORIES**

INVENTORIES	0.00
Total INVENTORIES	0.00

**OTHER ASSETS**

LAND	0.00
INFRASTRUCTURE	0.00
BUILDINGS / FACILITIES	0.00
EQUIPMENT	0.00
ASSETS UNDER CONSTRUCTION	0.00
Total OTHER ASSETS	0.00

Total ASSETS

1,492,340.53

**LIABILITIES & EQUITY**

**TEMPORARY BORROWINGS**

DUE TO/FROM OTHER FUNDS	(657,772.78)
Total TEMPORARY BORROWINGS	(657,772.78)

**PAYABLES**

OPERATING ACCOUNTS PAYABLE	0.00
OTHER ACCOUNTS PAYABLE	(134,790.63)
Total PAYABLES	(134,790.63)

**LONG TERM LIABILITIES**

DEBENTURES PAYABLE	(1,205,567.63)
Total LONG TERM LIABILITIES	(1,205,567.63)

**CAPITAL SURPLUS**

CLEARING ACCOUNTS	0.00
Total CAPITAL SURPLUS	0.00

**NOMINAL SURPLUS**

ACCUMULATED SURPLUS	(1,286,669.69)
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**UTILITY OPERATING FUND BALANCE SHEET**

For Period Ending 31-Oct-2024



**UTILITY OPERATING FUND**

Total NOMINAL SURPLUS	(1,286,669.69)
<b>YTD OPERATING (SURPLUS)DEFICIT</b>	
ACCUMULATED SURPLUS	1,792,460.20
Total YTD OPERATING (SURPLUS)DEFICIT	1,792,460.20
Total LIABILITIES & EQUITY	(1,492,340.53)
Total UTILITY OPERATING FUND	0.00

**CITY OF STEINBACH**  
**UTILITY OPERATING INCOME STATEMENT**  
**STATEMENT**



For Period Ending 31-Oct-2024

	BUDGETED	ACTUAL	VARIANCE
<b>UTILITY OPERATING FUND</b>			
<b>REVENUE</b>			
CONSUMER SALES - ADMIN FEES	(441,275.00)	(337,414.48)	(103,860.52)
CONSUMER SALES - WATER	(2,095,000.00)	(1,557,816.41)	(537,183.59)
CONSUMER SALES - SEWER	(1,713,000.00)	(1,231,111.46)	(481,888.54)
DISCOUNTS, REFUNDS, & CANCELLATIONS	0.00	213.81	(213.81)
PENALTIES	(12,000.00)	(11,839.39)	(160.61)
HYDRANT RENTALS	(111,600.00)	(95,030.00)	(16,570.00)
INSTALLATION SERVICE	(90,000.00)	(114,970.00)	24,970.00
CONNECTION REVENUE	0.00	0.00	0.00
FEDERAL & PROVINCIAL GRANTS	0.00	0.00	0.00
OTHER REVENUE	(27,722.00)	(56,709.35)	28,987.35
CONTRIBUTION FROM REVENUE FUND	(1,206,540.00)	(1,206,540.38)	0.38
TRANSFER FROM UTILITY RESERVE	0.00	0.00	0.00
TRANSFER FROM ACCUMULATED SURPLUS	0.00	0.00	0.00
<b>Total REVENUE</b>	<b>(5,697,137.00)</b>	<b>(4,611,217.66)</b>	<b>(1,085,919.34)</b>
<b>EXPENDITURES</b>			
WATER SUPPLY	2,468,792.00	1,968,128.85	500,663.15
SEWAGE COLLECTION & DISPOSAL	1,437,805.00	1,040,506.97	397,298.03
CONTRIBUTION TO CAPITAL	320,000.00	1,968,501.66	(1,648,501.66)
TRANSFERS TO RESERVES	264,000.00	220,000.00	44,000.00
DEBENTURE DEBT CHARGES	1,206,540.00	1,206,540.38	(0.38)
OTHER DEBT CHARGES	0.00	0.00	0.00
SURPLUS APPROPRIATIONS	0.00	0.00	0.00
<b>Total EXPENDITURES</b>	<b>5,697,137.00</b>	<b>6,403,677.86</b>	<b>(706,540.86)</b>
<b>Total UTILITY OPERATING FUND</b>	<b>0.00</b>	<b>1,792,460.20</b>	<b>(1,792,460.20)</b>
<b>Total Surplus (-)/Deficit</b>	<b>0.00</b>	<b>1,792,460.20</b>	<b>(1,792,460.20)</b>

**CITY OF STEINBACH**  
**CAPITAL FUND BALANCE SHEET**



For Period Ending 31-Oct-2024

**UTILITY CAPITAL FUND**

**UTILITY CAPITAL FUND ASSETS**  
**ASSETS UNDER CONSTRUCTION**

AUC - NO DEBT ISSUED 117,988.25  
AUC - DEBT ISSUE 599,250.23

Total ASSETS UNDER CONSTRUCTION 717,238.48

**LAND**

LAND 864,002.06  
LI - LAND 5,013,543.00  
ACCUM. AMORT. - LI LAND (3,883,667.52)

Total LAND 1,993,877.54

**INFRASTRUCTURE**

INFRASTRUCTURE 92,609,379.46  
ACCUM. AMORT. - INFRASTRUCTURE (33,800,144.28)

Total INFRASTRUCTURE 58,809,235.18

**BUILDINGS**

BUILDINGS & FACILITIES 37,292,279.00  
ACCUM. AMORT. - BUILDINGS & FACILITIES (11,483,693.43)

Total BUILDINGS 25,808,585.57

**EQUIPMENT**

EQUIPMENT 1,639,081.24  
ACCUM. AMORT. - EQUIPMENT (1,285,185.40)

Total EQUIPMENT 353,895.84

Total UTILITY CAPITAL FUND ASSETS 87,682,832.61

**UTILITY CAP. FUND LIABILITIES & EQUITY**

**INTERFUND ACCOUNTS**

GENERAL OPERATING FUND 0.00  
UTILITY OPERATING FUND (1,716,772.93)  
CAPITAL WORKS PROJECTS FUND 0.00

Total INTERFUND ACCOUNTS (1,716,772.93)

**DEBENTURES PAYABLE**

DEBENTURE PAYABLE (0.03)  
DEBENTURE - KROEKER AVE SEWER (184,109.62)  
DEBENTURE - KROEKER AVE WATER (225,022.87)  
DEBENTURE - SUPP WATER SUPPLY 0.00  
DEBENTURE - BRANDT ST WATER (460,714.38)  
DEBENTURE - BRANDT ST SEWER (307,142.92)

Total DEBENTURES PAYABLE (1,176,989.82)

**ACCUMULATED SURPLUS**

CAPITAL SURPLUS (75,298,925.58)

Total ACCUMULATED SURPLUS (75,298,925.58)

**ACCUMULATED SURPLUS**

SURPLUS - UTILITY CAPITAL (7,900,539.25)  
SURPLUS - DEBENTURE REDEMPTION (1,589,605.03)

CITY OF STEINBACH  
CAPITAL FUND BALANCE SHEET



For Period Ending 31-Oct-2024

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UTILITY CAPITAL FUND

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Total ACCUMULATED SURPLUS	(9,490,144.28)
Total UTILITY CAP. FUND LIABILITIES &	(87,682,832.61)
Total UTILITY CAPITAL FUND	0.00

# GENERAL RESERVES BALANCE SHEET SHEET



For Period Ending 31-Oct-2024

## RESERVE FUNDS

### UTILITY RESERVE B/L 1649

#### UTILITY RESERVE FUND B/L 1649

##### UTILITY RESERVE FUND ASSETS

CASH ON DEPOSIT	1,095,333.81
OTHER A/R	0.00
CITY OF STEINBACH DEBENTURES	0.00
OTHER INVESTMENTS	0.00
INTERFUND ACCOUNTS	2,157,562.87

Total UTILITY RESERVE FUND ASSETS	3,252,896.68
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##### UTILITY RESERVE LIABILITIES & EQUITY

ACCUMULATED SURPLUS	(3,252,896.68)
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Total UTILITY RESERVE LIABILITIES & EQ	(3,252,896.68)
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Total UTILITY RESERVE FUND B/L 1649	0.00
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Total UTILITY RESERVE B/L 1649	0.00
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