

CITY OF STEINBACH  
Regular Council Meeting  
May 21, 2024

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, May 21, 2024 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Damian Penner, Jake Hiebert, Michael Zwaagstra, Bill Hiebert, & Jac Siemens. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen, and City Clerk, Amanda Dubois.

3. Councillor J. Hiebert opened the meeting.

R24-102 4. Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the agenda be adopted.

-Un. Carried-

R24-103 5. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the minutes of the May 7, 2024, Regular Council Meeting be approved.

-Un. Carried-

R24-104 6. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that Councillor Susan Penner be excused from the meeting.

-Un. Carried-

7. Troy Warkentin, City Manager, introduced a Sponsorship Policy, prepared based on comments and direction of Council from the February 13, 2024 Strategic Priorities Committee meeting.

7.1 Council provided comment and had questions of administration.

R24-105 8. Councillor M. Zwaagstra, Councillor J. Hiebert RESOLVED that the City of Steinbach adopt the Sponsorship Policy, as attached.

-Un. Carried-

R24-106 9. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the following accounts be approved for payment:

Accounts Payable (May 14, 2024)	\$	2,823,343.14
Bi-weekly Pay Period No. 10 (May 7, 2024)	\$	312,968.02
Monthly Pay Period No. 05 (May 13, 2024)	\$	44,966.88

-Un. Carried-

R24-107 10. Councillor J. Siemens, Councillor M. Zwaagstra RESOLVED that the City of Steinbach award the PTH 12 North & Loewen Boulevard Intersection Renewal to Maple Leaf Construction Ltd. in the amount of \$9,981,284.00 (plus applicable taxes).

Other Tenders received:		
Bayview Construction Ltd.	\$11,215,800.00	

-Un. Carried-

R24-108 11. Councillor D. Penner, Councillor B. Hiebert RESOLVED that the City of Steinbach give first reading to By-Law 2246, being a public reserve closing by-law.

-Un. Carried-

R24-109 12. Councillor M. Zwaagstra, Councillor J. Hiebert RESOLVED that the City of Steinbach give first reading to By-Law 2249, being a street renaming by-law.

-Un. Carried-

R24-110 13. Councillor J. Hiebert, Councillor B. Hiebert RESOLVED that the City of Steinbach give second reading to By-Law 2249, being a street renaming by-law.

-Un. Carried-

R24-111 14. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the City of Steinbach accept the following approved Business Licences. (list attached)

-Un. Carried-

R24-112 15. Councillor J. Siemens, Councillor M. Zwaagstra RESOLVED that the street lighting contract, presently in force between the City of Steinbach and Manitoba Hydro, be amended as follows:

Install 1 - 60 Watt LED Ornamental Luminaire (exclusive) on Parkland Drive  
Annual Operating cost for the 1 - 60 Watt LED Ornamental Luminaire \$176.52

-Un. Carried-

16. Councillor B. Hiebert requested clarification from administration regarding hedges protruding onto sidewalks and the course of action that can be taken.

16.1 Troy Warkentin, City Manager stated that if a tree or shrub is located on city property, the homeowner notify administration, which will direct staff to take care of it. If a tree or shrub is located on private property and encroaching onto city property, it is the homeowner's responsibility to ensure trees and shrubs are trimmed appropriately. Administration also recommends inquires be directed to the City office for staff to follow up with the homeowner if specific addresses are identified.

17. Correspondence and a 2024 fundraising request from Canada Post Community Foundation were acknowledged.  
Received as information.

18. Correspondence and a co-sponsoring request of support for the RM of Ste. Anne were acknowledged.  
Received as information.

19. Correspondence and a request from the RM of Riding Mountain West regarding a special service levies letter to the provincial government were acknowledged.  
Received as information.

20. A letter from George and Peg Penner of 214 Chrysler Gate regarding a drainage issue in the Chrysler Gate neighbourhood was acknowledged.  
Consensus of Council was to refer the matter to administration for review and to present a report at a future council meeting.

21. Minutes of the Jake Epp Library for March 20, 2024 and April 24, 2024 were acknowledged.  
Received as information.

22. Correspondence and a 2025 Grant Funding Announcement (\$4,800.00) from the Minister of Transportation and infrastructure regarding the Manitoba Airports Assistance Grant Program were acknowledged.  
Received as information.


23. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:08 p.m.

\*ad

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Manager