# CITY OF STEINBACH Regular Council Meeting June 18, 2024

### MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, June 18, 2024 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Damian Penner, Jake Hiebert, Susan Penner, Michael Zwaagstra, Bill Hiebert, & Jac Siemens. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen, and City Clerk, Amanda Dubois.

3. Councillor D. Penner opened the meeting.

R24-113 4. Councillor S. Penner, Councillor J. Siemens RESOLVED that the agenda be adopted.

-Un. Carried-

R24-114 5. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the minutes of the May 21, 2024, Regular Council Meeting be approved.

-Un. Carried-

6. Council meeting recessed, and Public Hearing was called to order at 7: 35 p.m., by Mayor Earl Funk. Public Hearing was to consider Conditional Use CU-2024-03.

Conditional Use CU-2024-03 Owner: Vernon and Sharon Friesen Civic Address: 3-236 Park Road West Legal: Unit 3 Plan 62349

Purpose of Conditional Use CU-2024-03: To permit a caretaker's residence to be situated on the subject property.

6.1 Troy Warkentin, City Manager, introduced Conditional Use CU-2024-03, and reported that notices pursuant to The Planning Act had been completed.

6.2 Vernon Friesen, 33056 Hesepler Road South, Owner, was present at the public hearing and provided that their intent was to have a residence within a 50' x 70' shop. Approximately 1000 sq.ft. of living space, of a 3500 sq.ft. shop. He provided he just recently retired, has a vacation home and would like to vacation in the winter months. He can keep all his toys and provide storage for his catering business. He would like to use the area as his home base but cannot confirm that he will be there 50% of the time.

6.3 Council discussion and questions followed.

6.4 Waldo Neustaedter, 32 Brandt Street, appeared before council in support of the application. He explained that he is the dominant owner in the condo corporation and thinks it would be an advantage to have someone living on the premises part time.

6.5 There being no further discussion Council meeting re-opened at 7:49 p.m.

R24-115 7. Councillor D. Penner, Councillor B. Hiebert RESOLVED that the City of Steinbach approve Conditional Use CU-2024-03, subject to the residential component being maintained as an accessory use.

-Un. Carried-

8. Council meeting recessed, and Public Hearing was called to order at 7:54 p.m., by Mayor Earl Funk. Public Hearing was to consider Conditional Use CU-2024-04 and Variance V-2024-04.

Conditional Use CU-2024-04 & Variance V-2024-04 Owner: Solomon Budala Enterprises Inc. Applicant: Avedo Inc. Civic Address: 362 & 366 Main Street Legal: Lot 6, Block 2, Plan 9813 & Lot 1, Plan 40318

Purpose of Conditional Use CU-2024-04: To permit a multi-family residential development within the "C2" Commercial Community Zone.

Purpose of Variance V-2024-04:

- 1. To allow for a maximum of six stories whereas the maximum height for buildings situated along Main Street is five stories.
- 2. To allow for a total building height of 78 feet whereas the "C2" Commercial Community Zone permits a maximum height of 50 feet.

8.1 Troy Warkentin, City Manager, introduced Conditional Use CU-2024-04 and Variance V-2024-04, reported that notices pursuant to The Planning Act had been completed and that one item of correspondence had been received.

8.2 Stefan Hodelmann, 36161 Loewen Boulevard, on behalf of the applicant, Avedo Inc. was present at the public hearing. He provided that this was to be the biggest development in the last ten years. There will be a commercial component on the bottom floor, with approximately 50% of the space spoken for. The residential component will suite the area well, creating foot traffic for the downtown area.

- 8.3 Council discussion and questions followed.
- 8.4 There being no further discussion Council meeting re-opened at 8:03 p.m.
- R24-116 9. Councillor S. Penner, Councillor M. Zwaagstra RESOLVED that the City of Steinbach approve Conditional Use CU-2024-04, subject to the execution of a development agreement.

-Un. Carried-

R24-117 10. Councillor J. Siemens, Councillor D. Penner RESOLVED that the City of Steinbach approve Variance V-2024-04, subject to the execution of a development agreement.

-Un. Carried-

11. Council meeting recessed, and Public Hearing was called to order at 8:13 p.m., by Mayor Earl Funk. Public Hearing was to consider Variance V-2024-05.

Variance V-2024-05 Owner: Benjamin and Aganetha Toews Civic Address: 204 Chrysler Gate Legal: Lot 5, Plan 51449

Purpose of Variance V-2024-05: To allow a 14.15 foot rear yard setback whereas the "RLD" Residential Low Density Zone requires a minimum rear yard setback of 25 feet for an existing sunroom located on the property.

11.1 Troy Warkentin, City Manager, introduced Variance V-2024-05, and reported that notices pursuant to The Planning Act had been completed.

11.2 Ben Toews, 204 Chrysler Gate, owner was present at the public hearing. He provided a brief history of how the sunroom was constructed. He explained that they started by building a deck. They never had any intention of building a sunroom, but did so after, on two separate occasions, the wind took their gazebo and then enclosed it over a few years. He has been working with City staff and is willing to do whatever is necessary to correct the error.

11.3 There was no one present at the public hearing with questions or concerns

11.4 There being no further discussion Council meeting re-opened at 8:22 p.m.

R24-118 12. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that the City of Steinbach approve Variance V-2024-05, subject to a building permit application and approval, that the

June 18, 2024 - pg. 3

required work be completed to the sunroom to bring the structure into compliance, and that the owner be subject to a fine of \$1000.00.

-Un. Carried-

13. Roger Storoschuk, Assessor, Manitoba Municipal Relations - Assessment Services attended the meeting as a delegation. He provided information on the overview of the 2025 reassessment. Steinbach's overall increase was approximately thirteen percent.

He provided details on how taxable assessments have changed in the City and across the province.

The objectives of the province wide re-assessment are equity – to ensure that assessments keep pace with the changing market conditions; fairness – assessments remain current to ensure everyone pays their fair share of taxes; greater ratepayer understanding – updating property assessments make it easier for property owners to understand and evaluate their property.

He provided information on changes in the assessment and that the reassessments reflect how property values have changed.

He provided information on the impact of the reassessment for 2025 and that the average single family residential property will see an increase of 2.7 percent, average apartment unit an increase of 6.3 percent, and average condominium an increase of 1.3 percent.

He explained that for 2024, owners of residential and farm properties will receive 50 percent of the educational tax rebate directly applied to the property tax statement.

Property owners have received notification of the 2025 reassessment. Residents can now see their reassessment online by signing up at MyPropertyMB. Additional information can be found on the Provincial website or by contacting the Steinbach assessment office to speak with an assessor.

13.1 The Delegate was prepared to answer questions of Council.

14. Mayor Funk thanked the delegate for the presentation and information provided on the 2025 reassessment.

15. Heather Jowett & Cindy Rempel Patrick, co-chairs of Southeast Cancer Support Services Inc. attended the meeting as a delegation and provided the following:

- There is a large need for support for people fighting cancer as well as for the families of cancer patients. The Winker/Morden area as well as Portage La Prairie have run successful programs that have been operating for a number of years.

- Access to healthcare should be a basic need. There are 82 communities included in the Southeast area, with many being elderly. Travel is the largest challenge as patients have difficulty coming to and from appointments, parking and incidentals while receiving treatment.

- Future programs they would like to provide include family, children and parent support groups, lipedema treatments, wig support/head coverings etc.

- Meeting space for support groups, offices for the coordinator and staff, computers and programs, furniture will be required, and they are requesting a \$40,000.00 operating grant.

- They will follow the business model of both Portage la Prairie and Winkler/Morden and run between 12 - 15 additional programs in addition to the transportation program. They are hopeful that they will be able to meet the needs financially, emotionally and physically to patients without turning away one patient or family member to make sure that access to cancer care will not be denied in the City of Steinbach and surrounding communities.

- Estimated 58% of every dollar will go to the cancer patient.

- They started their fundraising campaign in March 2024, and have accepted a challenge from the Bethesda Foundation to raise a significant amount of pledges for the next five years. They will need to raise the amount in the next 90 days.

15.1 Council discussion and questions followed.

16. Mayor Funk thanked the delegates for their presentation and information provided and for filling a gap that needs to be filled. He advised that their grant request would be added to a future agenda and discussed at a future meeting.

R24-119 17. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the following accounts be approved for payment:

Accounts Payable (June 12, 2024)	\$ 7,326,346.72
Bi-weekly Pay Period No. 11 (May 2 2, 2024)	\$ 344,610.59
Bi-weekly Pay Period No. 12 (June 4, 2024)	\$ 336,756.95
Monthly Pay Period No. 06 (June 5, 2024)	\$ 44,446.22

-Un. Carried-

June 18, 2024 - pg. 4

Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the Financial Statements R24-120 18. ending January 31, 2024, be accepted.

-Un. Carried-

Councillor D. Penner, Councillor H. Hiebert RESOLVED that the Financial Statements R24-121 19. ending February 28, 2024, be accepted.

-Un. Carried-

Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the Financial Statements R24-122 20. ending March 31, 2024, be accepted.

-Un. Carried-

Councillor D. Penner, Councillor J. Hiebert RESOLVED that the Financial Statements R24-123 21. ending April 30, 2024, be accepted.

-Un. Carried-

Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the Financial Statements R24-124 22. ending May 31, 2024, be accepted.

-Un. Carried-

Councillor M. Zwaagstra, Councillor J. Hiebert RESOLVED that the December 31, 2023 R24-125 23. Audited Financial Reports as prepared by Reid and Miller Chartered Professional Accountants Inc. be accepted.

-Un. Carried-

Councillor S. Penner, Councillor M. Zwaagstra RESOLVED that the reserve transfers be R24-126 24. approved for 2023. (list attached)

-Un. Carried-

R24-127 Councillor D. Penner, Councillor M. Zwaagstra RESOLVED that the City of Steinbach 25. request funding from the Manitoba Water Services Board for 50 percent of the design costs for the City's Lift Station #1 to the Lagoon Force main Twinning project. BE IT FURTHER RESOLVED that the signing officers of the City of Steinbach be

authorized to execute all required documents.

-Un. Carried-

Councillor J. Hiebert, Councillor B. Hiebert RESOLVED that the City of Steinbach give R24-128 26. third reading to By-Law 2249, being a street renaming by-law.

-Un. Carried-

R24-129 27. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach give third reading to rezoning by-law 2217, subject to the execution of a development agreement.

> Voting For: D. Penner, J. Hiebert, M. Zwaagstra E. Funk, S. Penner & B. Hiebert Voting Against: J. Siemens

R24-130 28. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the City of Steinbach accept the following approved Business Licences. (list attached)

-Un. Carried-

Councillor S. Penner, Councillor D. Penner RESOLVED that the building permits as R24-131 29. issued during the month of May 2024 be accepted. (list attached)

Minutes of the Seine Rat Roseau Watershed District of April 16, 2024, April 19, 2024 30. and May 7, 2024 were acknowledged.

Received as information.

31. Correspondence and a 2023 payment in lieu of taxes short fall grant (\$3,546.65) from the Minister of Municipal and Northern Relations, Minister of Indigenous Economic Development was acknowledged.

Received as information.

32. Correspondence from the Minister of Transportation and infrastructure regarding the low level pedestrian crossing light resolution sent February 23, 2024 was acknowledged. Received as information.

R24-132 33. Councillor M. Zwaagstra, Councillor B. Hiebert RESOLVED that the City of Steinbach ratify the following appointment to the Jake Epp Library Board for a term of two years.

Cindy Friesen

-Un. Carried-

-Un. Carried-

34. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the meeting be adjourned.

Time of adjournment: 9:18 p.m.

\*ad

Mayor

City Manager

	City of Steinba	ch	
	Reserve Transf		
	2023		T
	Estimated in		
From General Operating Fund to:	Financial Plan	Actual	Detail
Capital Development Reserve		73,294.22	Water & Sewer Impact Fees
Capital Development Reserve		676,455.40	Capital Development Transportation Fees
Capital Development Reserve	·	246,820.00	
Capital Development Reserve		200,272.00	Capital Development Sidewalk Fees
Capital Development Reserve		230,075.00	Capital Development Future Prjojects
Capital Development Reserve	750,000.00		Future Requirements
Committed Expenditure Reserve	4,120.00	5,054.05	HSD Fiber Optic Cabling
Committed Expenditure Reserve		1,046.00	Wes Reimer Park Fund
Committed Expenditure Reserve		70.00	Deerfield Playground Fund
Committed Expenditure Reserve			SAC Elevator
Committed Expenditure Reserve		30,000.00	
Committed Expenditure Reserve		10,000.00	Aquatic Centre Repairs
Environmental Reserve	1,231,429.00	1,646,192.02	Net Revenue
Gas Tax Reserve	890,584.00	929,305.00	Grant Received
Land & Bldg Reserve		19,000.00	Proceeds from sale of Parcel A Plan 71628WLTO
Land & Bldg Reserve		1,600,000.00	
Perpetual Care Reserve	49,200.00	45,803.25	
Recreation Reserve (10)	1,463,109.00	1,463,109.13	
Land & Bldg Reserve		3,268,000.00	Future Requirements
	4,388,442.00	10,529,496.07	
	4,300,442.00	10,529,496.07	
From Utility Operating Fund to:			
Utility Replacement Reserve	612,000.00	612,000.00	Budgeted Infrastructure renewal
Utility Replacement Reserve		450,000.00	Future capital improvement projects
	612,000.00	1,062,000.00	
From Utility Replacement Reserve to:			
Utility Operating Fund - Operating Utility Operating Fund - Capital	290,000.00	410,000.00	Barkman Ave Sewer
Utility Operating Fund - Capital	270,000.00		
Utility Operating Fund - Capital	150,000.00	85,000.00	Lagoon Facility
Utility Operating Fund - Capital	120,000.00	00,000.00	PTH 12/Loewen Blvd Intersection
	830,000.00	555,000.00	
From Gas Tax Reserve to:	000 000 00	A=A A++ ++	
General Operating Fund - Capital	300,000.00	250,000.00	Glesbrecht Street - Surface
General Operating Fund - Capital	500,000.00	475,000.00	Reimer Ave
General Operating Fund - Capital	50,000.00	707 000 00	Drainage
	850,000.00	725,000.00	
From Committed Exp Reserve to:			
General Operating Fund - Capital	50,000.00	50,000.00	Engineering vehicle
General Operating Fund - Capital		45,000.00	By-Law vehicle
General Operating Fund - Capital	50,000.00		Fire equipment
General Operating Fund - Operating	40,000.00	42,670.00	Hanover Tax Payments
General Operating Fund - Operating		800.00	Mayor Unspent Discretionary Funds
General Operating Fund - Operating			Hampton Park Donations
General Operating Fund - Operating			
General Operating Fund - Operating	85,000.00	29,654.89	OCP Review
General Operating Fund - Operating		12,000.00	Zoning By-law
General Operating Fund - Operating		2,679.81	HSD - Cabling - Norcan
	225,000.00	784,054.70	

	City of Steinbac		
	Reserve Transfe	ers	
	2023		1
From L&B Reserve to:			
General Operating Fund - Capital	4,000,000.00		Events Centre
General Operating Fund - Capital			· · · · · · · · · · · · · · · · · · ·
	4,000,000.00	0.00	
From Handi-transit Reserve to:			
General Operating Fund - Capital			
	0.00	0.00	<u> </u>
Even Machinery Deserve to			
From Machinery Reserve to: General Operating Fund - Capital	200,000.00	200,000.00	PW - Sweeper
	200,000.00	200,000.00	
	200,000.00	100,000.00	
From Recreation Reserve to:			
General Operating Fund - Capital	6,375,000.00		Events Centre
General Operating Fund - Capital	15,000.00		Outdoor Rink
General Operating Fund - Capital			
General Operating Fund - Capital			
	6,390,000.00	0.00	
From Environmental Reserve to:			
General Operating Fund - Capital	600,000.00		Shop Expansion
General Operating Fund - Capital	400.000.00		LF Bin Replacements
General Operating Fund - Capital	100,000.00	75,712.33	
General Operating Fund - Capital	516,000.00	418,112.67	SW Equipment
	1,216,000.00	493,825.00	
From Pool Reserve to:			
General Operating Fund - Capital			
	0.00	0.00	
Erom Capital Davalanment Bassaria tai			
From Capital Development Reserve to: General Operating Fund - Capital	920,000.00	920 000 00	Barkman Ave Surface
General Operating Fund - Capital	4,085,000.00		Park Road West
General Operating Fund - Capital	15,000.00	0,000,000,41	Loewen Blvd Sidewalk
General Operating Fund - Capital	95,000.00		Loewen Bivd Drainage
General Operating Fund - Operating			
	5,115,000.00	4,559,563.47	
Management recommendation:			
- to approve transfers to/from the reserve Funds a	s indicated		

## CITY OF STEINBACH 2024 BUSINESS LICENCES

#### LACEY GAUDET PLANNING & ZONING DATE: MAY 2024

### RESIDENT

LIC NO.	APPLICANT	NAME OF BUSINESS	LOCATION	TRADE
75	James Smith	Gardens of Distinction	165 Grandview Dr	Yard Maintenance
76	Bobby Loewen	Loewen Woodworking	310 PTH 52 W	Carpentry
77	Aquílino Yumping	ACY Electric	107 Westview Dr	Home office
78	Rosar Anada & Ronalyn Umaga	A&R Boutique	65 Rosebrook Traíl	Online Sales

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLVED that the City of Steinbach accept the following approved business licences.



#### Building Permits issued May 2024 Report prepared by: Adam Thiessen Manager, Corporate Services

Issue Date	Permit Number	Folio Number	Property Address	Name	Project Category	Project Purpose	Project Value	Residential DU's/ Commercial Sq Ftg.
5/1/2024	COS-2024-87	0426543.000	11 ESSEX DRIVE	Jessenia Wieler	Residential building	New - Single-family dwelling	128,250.00	1
5/1/2024	COS-2024-88	0426545.000	19 ESSEX DRIVE	Aaron Hudson	Residential building	New - Single-family dwelling	128,250.00	1
5/13/2024	COS-2024-99	0425171.000	22 CARIBOU BAY	Maik Wall	Residential building	Finished basement - Recreational dwelling	39,000.00	
5/13/2024	COS-2024-104	0426310.500	37 ALEXANDER WAY	Osvaldo Hatschbach	Residential building	Finished basement - Single-family dwelling	8,500.00	
5/13/2024	COS-2024-105	0426540.000	3/5 ESSEX DRIVE	Ryan Warkentin	Residential building	New - Duplex dwelling	271,500.00	2
5/13/2024	COS-2024-106	0426648.000	50/52 ESSEX DRIVE	Jessenia Wieler	Residential building	New - Duplex dwelling	271,500.00	2
5/15/2024	COS-2024-81	0135900.000	1-8 - 524 REIMER AVENUE	Russ Dueck	Residential building	Alteration - Duplex dwelling	75,000.00	
5/15/2024	COS-2024-97	0266805.000	23 ALPINE DRIVE	Matthias Stang	Residential building	New - Single-family dwelling	350,000.00	1
5/16/2024	COS-2024-108	0425002.000	5 PARKHILL CRESCENT	Angeline Alajar	Residential building	Finished basement - Additional dwelling unit	10,000.00	1
5/16/2024	COS-2024-113	0134400.000	482 REIMER AVENUE	Virgina Slute	Residential building	Finished basement - Single-family dwelling	25,000.00	
5/17/2024	COS-2024-114	0425167.000	38 CARIBOU BAY	Jesse Loewen	Residential building	New - Semi-detached dwelling	320,000.00	1
5/23/2024	COS-2024-107	0426615.000	115/117 SESAME STREET	Aaron Hudson	Residential building	New - Duplex dwelling	271,500.00	2
5/24/2024	COS-2024-89	0266502.000	5 CARRERA COVE	Donny Wolfe	Residential building	New - Single-family dwelling	310,000.00	1
5/24/2024	COS-2024-93	0172500.000	378 SECOND STREET	Rachel Friesen	Residential building	Addition - Additional dwelling unit	93,000.00	1
5/24/2024	COS-2024-123	0044152.000	17 BRIARWOOD PLACE	Pedro Granada	Residential building	Finished basement - Single-family dwelling	30,000.00	
5/28/2024	COS-2024-122	0425170.000	26 CARIBOU BAY	Jesse Loewen	Residential building	New - Single-family dwelling	320,000.00	1
5/28/2024	COS-2024-126	0233000.000	262 MCKENZIE AVENUE	Murray Funk	Residential building	Alteration - Single-family dwelling	53,500.00	
5/28/2024	COS-2024-127	0689800.000	300 PTH 52 WEST	Raynold Petkau	Residential building	Demolish - Single-family dwelling	1.00	
5/30/2024	COS-2024-119	0425178.000	49,51,53/& 55 ROSEBROOK TRAIL	Jesse Loewen	Residential building	New - Double duplex dwelling	700,000.00	4
5/8/2024	COS-2024-101	0181700.000	199 KROEKER AVENUE	James Barkman	Accessory structures	New - Pergola	3,000.00	
5/21/2024	COS-2023-154	0266400.000	145 CUTLASS DRIVE	chris teetaert	Accessory structures	New - Shed	15,000.00	
5/22/2024	COS-2024-115	0461400.160	106 CREEKSIDE DRIVE	David Wolfe	Accessory structures	New - Garage - Residential	49,000.00	
5/23/2024	COS-2024-118	0464788.000	139 WINSTON PLACE	Derek Kroeker	Accessory structures	New - Deck - Residential	10,000.00	-
5/24/2024	COS-2024-124	0125200.000	474 ROSEWOOD DRIVE	Cameron Wiebe	Accessory structures	New - Deck - Residential	700.00	
5/27/2024			151 CHRYSLER GATE	Rachel Reimer	Accessory structures	New - Deck - Residential	2,000.00	
5/31/2024	COS-2024-129	0018063.000	114 ELLICE AVENUE	Bryan Hardy	Accessory structures	New - Deck - Residential	12,000.00	
5/13/2024	COS-2024-103	0158300.000	340 MAIN STREET	Mark James	Accessory structures	Addition - Deck - Non-Residential	1,200.00	
5/3/2024	COS-2024-98	0000502.000	270 PTH 12 NORTH	JEFF PENNER	Commercial building	Alteration - Plumbing	1,175.00	
5/8/2024	COS-2024-96		59 MARKET BOULEVARD	Harry Pankraz	Commercial building	New - Business Office	1,200,000.00	478
5/15/2024	COS-2024-117	0014532.000	131 PTH 12 NORTH	Reynold kroeker	Commercial building	Temporary placement - Canopy	1,500.00	
5/21/2024	COS-2024-109		120/130 PTH 12 NORTH	Mackenzie Madison	Commercial building	Alteration - Retail Store	925,000.00	
5/23/2024	COS-2024-90	0000255.000	12 - 40 NORTH GATE DRIVE	willi hodelmann	Commercial building	Footings and foundations - Business Office	2,500,000.00	841

5/23/2024	COS-2024-120	0156600.000	282 MAIN STREET	Marcus Dueck	Commercial building	New - Restaurant	100,000.00	7
5/24/2024	COS-2024-130	0040313.000	13 - 90 BRANDT STREET	Shannon Ens	Commercial building	Alteration - Retail Store	850.00	

	Current Month	YTD
Single & Two Family Units	14	42
Multi Family Units	4	49
Total Dwelling units added	18	91
Commercial Square Footage added	1327	1327

	Current Month	YTD
Residential	\$3,496,701.00	\$18,398,337.52
Commercial/ Industrial, Schools, Churhes	\$4,729,725.00	\$13,897,828.00
Total Value of Permits Issued	\$8,226,426.00	\$32,296,165.52

Moved By\_\_\_\_\_

Seconded By \_\_\_\_\_

RESOLVED that the building permits as issued during the month of May 2024 be accepted.